

Downey Police Department Complaint of Employee Misconduct

Name (Last, First Middle)	Date of Birth	Driver's License / ID Number
Address, City, Zip		
Home Phone	Work Phone	Cell Phone
Email Address		

Location of Occurrence	Date	Time
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Employees Involved

Employee's Name / Badge #	Employee's Name / Badge #
Employee's Name / Badge #	Employee's Name / Badge #

Witnesses

Name, Address, DOB & Telephone Number

Was it suggested that you make a complaint?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, by whom:		
Do you have recordings, videos or pictures?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, may we see them and make copies?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Description of recordings, videos or pictures:		

You have the right to make a complaint against a police employee for any improper police conduct. California law requires this agency to have a procedure to investigate civilian complaints. You have a right to a written description of this procedure. This agency may find after investigation that there is not enough evidence to warrant action on your complaint; even if that is the case, you have the right to make the complaint and have it investigated if you believe an officer behaved improperly. Civilian complaints and any reports or findings relating to complaints must be retained by this agency for at least five years.

Please include a detailed account of the incident on the back of this form. Attach additional pages if necessary.

I have read and understood the above statement.

Signature: _____ Date: _____

Department Use Only

Received By	Date/Time	DR/ Incident Number #
How Received	Complainant Interviewed? Yes <input type="checkbox"/> No <input type="checkbox"/>	Interview Tape Recorded? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Photographs Taken? Yes <input type="checkbox"/> No <input type="checkbox"/>	

