



City of Downey

California



APPROVED ANNUAL OPERATING BUDGET

2014-2015



City of Downey

Annual Operating Budget Fiscal Year 2014-2015

City Council



Fernando Vasquez
Mayor

Luis H. Marquez
Mayor Pro Tem

Mario A. Guerra
Council Member

Roger C. Brossmer
Council Member

Alex Saab
Council Member

City Management Team

Gilbert A. Livas, City Manager

Yvette M. Abich Garcia, City Attorney

Adria M. Jimenez, City Clerk

Arlene Salazar, Director of Parks & Recreation

Irma Youssefieh, Director of Human Resources

Anil H. Gandhi, Director of Finance & Information
Technology

John Oskoui, Assistant City Manager

Carl D. Charles, Chief of Police

Lonald Croom, Fire Chief

Aldo E. Schindler, Director of Community Development

Mohammad Mostahkami, Director of Public Works

Shannon DeLong, Assistant to the City Manager,
Columbia Memorial Space Center & Library

City of Downey



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Mission

The mission statement of the City of Downey is to continuously improve the quality of life for which the City of Downey is known by providing the best possible service to residents, businesses and staff in a professional, ethical, and responsible manner.

Our Values

Collaboration

Working across disciplines, industries and leadership levels to achieve a common purpose

Credibility

Earning the trust and reliance of others through consistent, accurate service and performance

Excellence

Operating with conscientious, professional standards of service

Integrity

Adhering to strong ethical values

Passion

An enthusiastic, proactive commitment to public service

Respect

Courtesy and esteem in the fair treatment of all individuals



The City of Downey acknowledges City staff for their contributions to this budget document.

This operating Budget has been prepared and completed by the Office of the City Manager and Finance Department.

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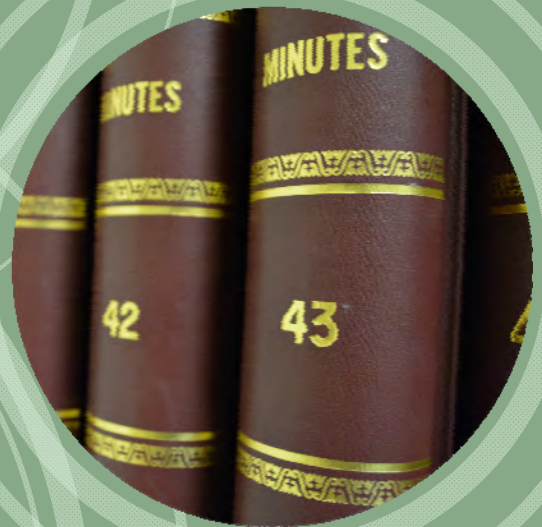
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Introduction

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discover *Downey*

City Manager's Transmittal Letter



City of Downey

June 24, 2014

Honorable Mayor and City Council:

I am pleased to present to you the Proposed Budget for the City of Downey for the Fiscal Year 2014-2015. This document implements the policy direction provided by the Mayor and City Council. As you have directed through your 2014-2015 Adopted Priorities, the budget reflects the following five objectives:

- Fiscal Responsibility
- Economic Vibrancy
- Efficiency and Adaptability
- Quality of Life, Neighborhoods & Infrastructure
- Public Information and Engagement

The final published budget document has been completely reformatted to make it more accessible to the general public, with dividing tabs for each department, organizational charts, descriptions of the goals and accomplishments for each department, and specific performance metrics for each division. The document will also describe how budgeted funds were used to accomplish the Council's previous year priorities, and how the proposed next year's budget will be used to achieve the Council's goals for this year.

Before the discussion of the budget, it is imperative to stress the City's significant recent accomplishments, including a one-time income of nearly \$14 million from the sale of the City's hospital property; breaking ground on the new commercial development, *The Promenade at Downey*, and in October, Standard & Poor Rating Services rated Downey an A+ investment.

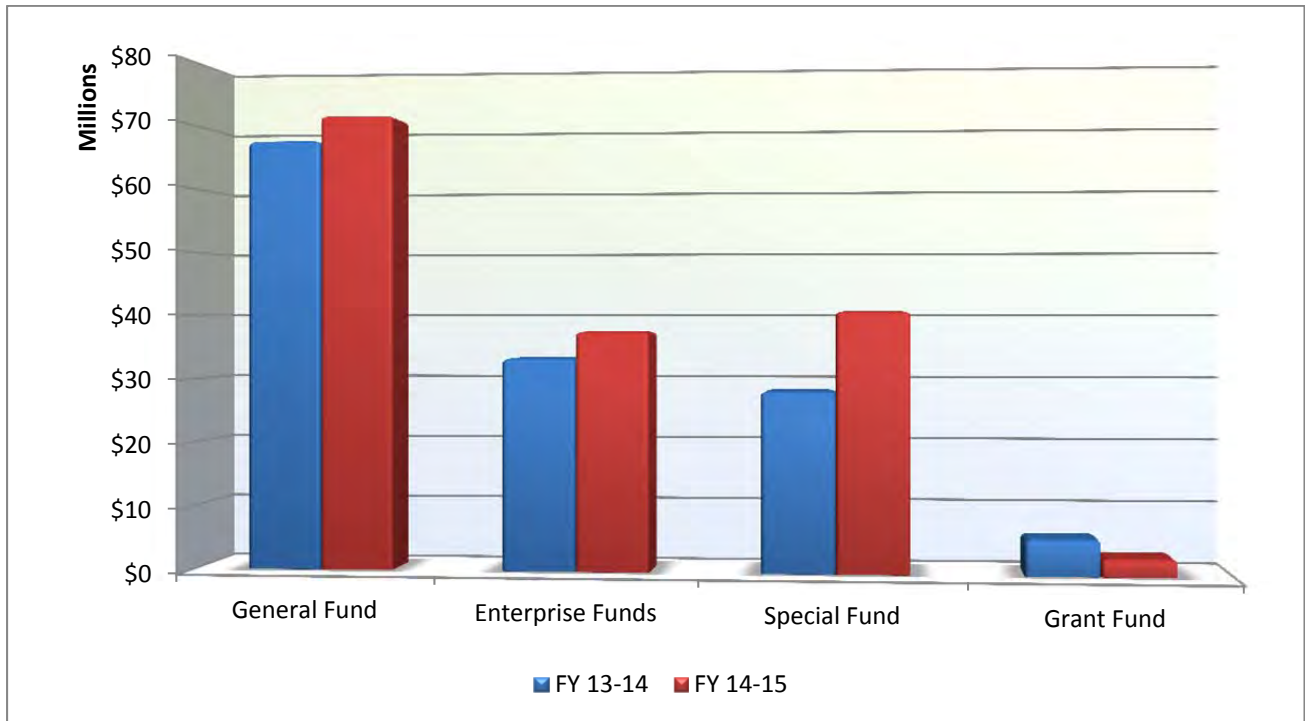
The proposed operating budget is \$114,526,715 and the proposed capital budget is \$45,410,631. The total amount is \$159,937,346.



"We are a City of Character, where Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship COUNT."

City Manager's Transmittal Letter

Each fund in the budget is a separate operation of the City, designed to capture the costs of implementing specific goals and objectives. Although the different funds are interrelated, each fund has its own budget with its own expenditures and revenues. All of these funds and their proposed budgets are summarized in the chart shown below.



	FY 2013-2014	FY 2014-2015
General Fund	\$67,544,066	\$71,449,933
Enterprise Funds	33,337,458	37,502,214
Special Fund	28,295,223	40,166,755
Grant Fund	5,758,729	2,846,003

A more detailed summary of the City's funds and their budgets are shown in the tab entitled "Budget Summary."

The City of Downey budget establishes a spending plan for a City of 111,807 residents. It authorizes 399 full-time employee positions. It must comply with various State and Federal regulations that often dictate the City's activities and budget practices. This transmittal letter describes the overall budget situation and outlook for the coming fiscal year.

City Manager's Transmittal Letter

Budgetary Considerations

Slowly, but steadily, the City is recovering from the largest economic downturn since the Great Depression. The last several budget years have included substantial cost-cutting, both through supplies and personnel, to combat the significant takes from the State of California. Beginning with this next fiscal year, we anticipate a \$589,139 annual repayment of City-to-Community Development Commission (Redevelopment Agency) loans made over the last three decades. Though the payments do not pay the loans in full, the funding will assist the City in supporting vital public services. Looking to the long term, the City has begun rebuilding reserves and implemented fiscal best practices established by government and credit rating agencies. This will allow Downey to continue meeting its obligations and to weather future economic ups and downs. In the short term, incremental increases in sales and property tax will allow the City to implement deferred COLA increases and technology upgrades and to absorb the costs of the restored fire engine company once the FEMA grant expires midway through this fiscal year.

Because of the somewhat sluggish recovery, revenue is still under-performing from fee-supported programs such as the Parks and Recreation Department classes and the Columbia Memorial Space Center field trips. It is not anticipated that Civic Theater or Golf Course revenues will increase much this year over last, but even a small recovery is promising.

Downey continues to embody its motto "Future Unlimited" by turning its challenges into opportunities.

The success of this organization is due largely in part to the hard work and commitment of its employees. Our City employees provide invaluable service to the community and are the foundation of our organization. In fact, Human Resources represents approximately

sixty percent of General Fund appropriations. The City is currently in labor negotiations with three non-safety union groups, and this Fiscal Year 2014-2015, is the first year in the last six that the City is proposing Cost of Living Adjustments for the next two years. Currently, the total amount budgeted for this is \$300,000 for the coming fiscal year.

With the slight increase in property tax and sales tax revenue, the City anticipates meeting its increased Public Employees' Retirement System (PERS) obligations and increasing health benefits costs. However, there will be additional PERS payment increases in the coming years, and the revenue projections do not appear to support these increased costs in the future. As such, the City will be embarking on a ten-year revenue and expenditure forecast to identify potential areas of concern and correct course, as needed. The forecast will also serve to highlight areas of possible revenue enhancement.

For decades, the City has used Prop A funds, along with supplementary Prop C and Measure R funds, to support the fixed-route Downey LINK bus services and the Dial-A-Ride service. As the new fiscal year begins, a study of the LINK and Dial-A-Ride systems should be completed, which will allow the Council to determine priorities for each of these alternatives. Other options for the use of that funding include roadway repairs, walking trails, congestion management projects and other uses.



City Manager's Transmittal Letter

Also in the coming year, a revitalized partnership between the Downey Chamber of Commerce and the City is promising increased efficiencies and support for local businesses. The City's one-stop-shop for streamlined opening of new businesses has been well-received, and the Red Team meetings have demonstrated the City's commitment to excellence in serving our existing businesses.

The proposed budget expects the local economy to continue its gradual climb out of the recession. A general increase in several revenue sources is promising, but must be balanced with decreases in others. Revenue estimates are based upon available information at the time they are projected; leading indicators are inconclusive as to the extent that the economy might continue to improve. Regardless, the past several years in the City of Downey show the economy is still fragile and susceptible to fluctuations.

Here are some changes in revenue expectations next year:

	FY 2013-14 Budget	FY 2014-15 Budget	Change
Property Tax	\$21,468,041	\$22,235,000	3.57%
Sales Tax	16,398,941	17,509,000	6.76%
Transient Occupancy Tax	1,050,000	1,150,000	9.52%
Real Property Transfer Tax	225,000	240,000	6.66%
Utility Users Tax	7,158,000	7,510,000	4.91%
Business Registrations	1,082,500	1,111,000	2.63%
Construction Related Permits	848,500	878,500	3.53%
Fines and Forfeitures	1,378,000	1,338,000	2.90%
Interest Income	300,000	350,000	16.6%
Charges for Services and Programs	5,859,789	6,918,725	18.07%

The City's prudent fiscal management and the Council's continuing directive to not draw from available reserves have been the linchpin to the City's consistently high reviews from ratings agencies. Moreover, several one-time transactions have actually added to the reserves base, which now stands at just under 41% of General Fund operating costs, from a low of 30% in Fiscal Year 2011-12. Before the Great Recession, the City's held reserve levels at roughly 65% of General Fund operating costs.



City Manager's Transmittal Letter

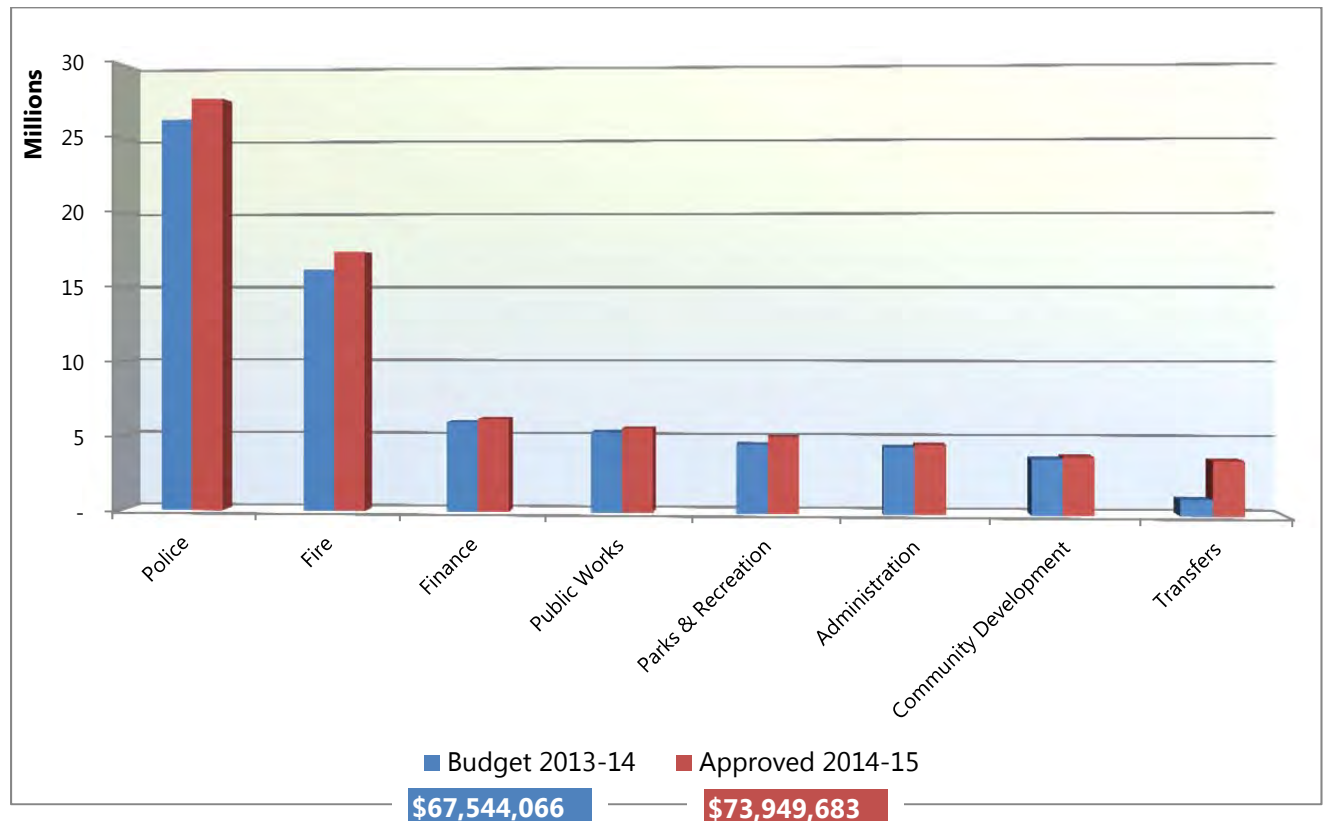
In preparing this proposed budget, all requests for new programs, projects, services and equipment were thoroughly evaluated. Unless they had a special revenue source or substantially advanced a Council priority, the programs were modified or deleted as necessary. Due to increased costs associated with General Fund operations, coupled with relatively moderate revenue expectations, the FY 2014-2015 proposed budget has been significantly reduced and, where possible, costs held to prior year levels. The goal has been to eliminate deficit spending and to the greatest extent possible, accomplish the City Council's Adopted Priorities.

General Fund - Expenditures

The largest part of the total budget (excluding Internal Service Funds), comprising of 46%, is the General Fund. This fund receives general tax revenues and finances basic City services such as Police, Fire, Public Works, and Parks & Recreation.

The 2014-2015 General Fund expenditures are proposed to change as shown in the chart shown below:

FY 2014-2015 General Fund Expenditures



City Manager's Transmittal Letter

Overall, the proposed operating budget for the General Fund is up 5.79% from last year's budget. Including Transfers Out, the General Fund is up by 9.4%. Each department is summarized below.

The **Police Department** continues to be the biggest part of the General Fund comprising 37% of the total budget, and has increased by 5% compared to last year. The primary increase is due to the City implementing a 2011-12 Cost of Living Adjustment (COLA) which was deferred for two years due to the recession. In addition to COLA, other employee benefit costs, such as PERS and health insurance, have also experienced higher costs. The total increase between the two years is \$1,405,015. The budget again includes the school resource officer program, which is now fully supported by a grant from G.O.O.D (Gangs Out Of Downey) and the Downey Unified School District.

"We are proud to be one of 48 independent cities across Los Angeles County to have its own Police and Fire Departments."

The **Fire Department** is the second biggest part of the General Fund comprising 23% of the budget. The department budget has remained the same percentage of the total budget as last year, but increased by \$1,193,568 or 7%. The primary reason for the increase was higher PERS, health insurance, and other employee benefits costs. In addition, the budget also includes costs of hiring six previously approved paramedics and an Emergency Preparedness Coordinator position.

The **Finance Department** is the third largest General Fund Department budget at 8% of the budget, and includes Administration, General Accounting, Information Technology, Revenue and non-departmental costs. The department budget is up by \$211,211 or 4% due to previously unbudgeted County administrative fees and credit card merchant service fees.

The **Public Works Department** budget is the fourth largest General Fund Department at 8% of the budget. This department is comprised of four major divisions: Administration, Engineering, Utilities, and Maintenance Services. The department budget has remained the same percentage of the total budget, but increased by \$225,841, or 4%. The increased costs are primarily due to increased employee benefit costs, same as with other departments.



The **Parks & Recreation Department** budget is the fifth largest part of the General Fund comprising 7% of the budget. This year, the Department budget is up by 11%. The department budget has increased by \$503,712 due to an increase in PERS, health insurance, and other employee benefits costs. In addition, the budget includes costs for enhanced community programming.

City Manager's Transmittal Letter

The **Administration** budget is the sixth largest General Fund Department at 6% of the budget, and includes all general administrative and legal operations of the City, including the City Attorney, City Clerk, City Manager, and Human Resources as well as Library and Columbia Memorial Space Center. The department budget has remained the same percentage of the total budget as last year, but the budget has increased by 4% or \$174,508 which is due to increases in employee benefit costs such as PERS, health insurance and employee costs.



The **Community Development Department** is the smallest General Fund Department budget at 5% of the budget. Community Development includes five divisions: Administration, Building & Safety, Code Enforcement, Housing & Grants, and Planning. The department budget also includes Animal Control Services and has remained the same percentage of the total budget as last year, but increased by 4% or \$142,559, also due to employee benefit costs.

Transfers-out are up by 23.5%. It includes funds that are transferred from the General Fund to other funds in the City budget as follows:

	FY 2013-2014	FY 2014-2015
Transfer to Capital Projects	\$344,202	2,499,750
Transfer to Federal Fire Grant Fund	0	209,429
Transfer to Sewer & Storm Drain Fund	114,896	123,006
Transfer to Learning Center Fund	627,618	803,734
Total	\$ 1,086,716	\$1,136,169

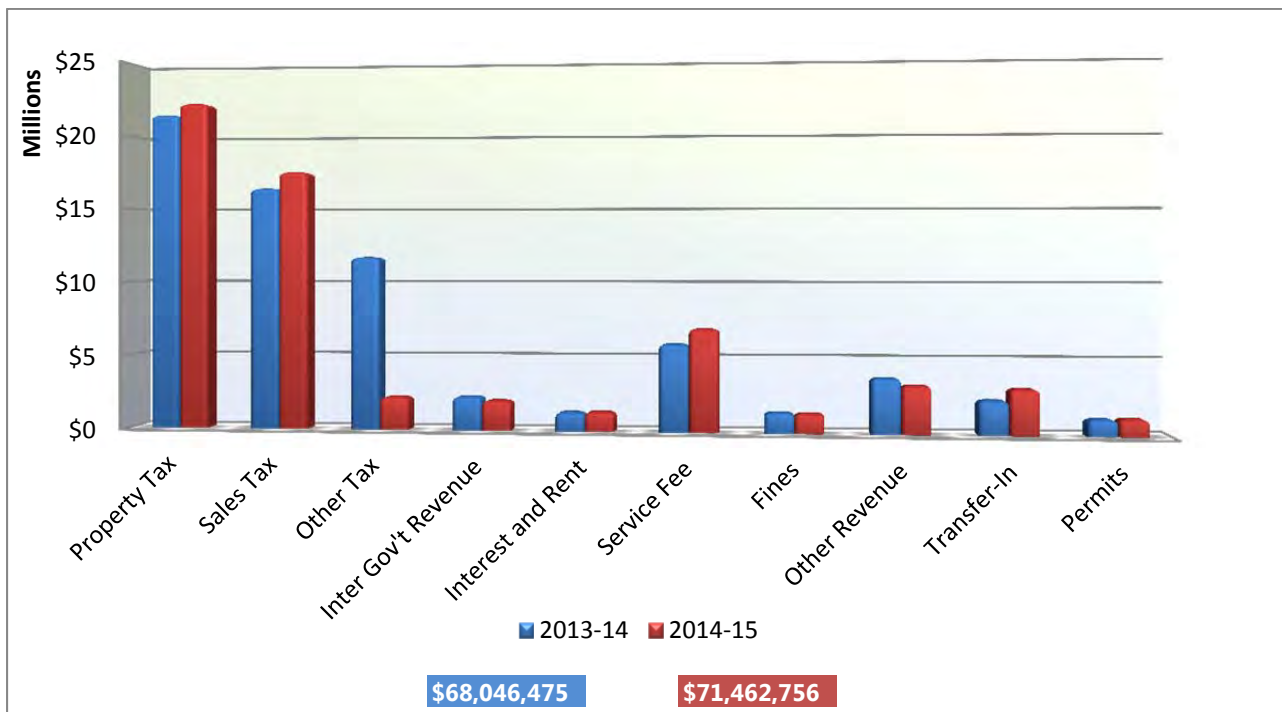
The largest transfer is to cover a one-time City Council-approved transfer for Capital Improvement Projects for public facilities infrastructure.

City Manager's Transmittal Letter

General Fund - Revenues

General Fund revenues including transfers-in are projected to increase by 5% from last year's budget. The revenue situation is shown on the chart below. To provide a more meaningful comparison of revenue expectations, the following descriptions compare the 2013-14 budget revenues to the 2014-2015 budget revenues.

General Fund Revenue FY 2013-2014 v. FY 2014-2015



Property taxes appear to have stabilized in the City. This revenue center is projected to increase 3.5% when compared to the FY 2013-14 budget. The number of property foreclosures has declined significantly. There appears to be a more balanced housing economy in that the decreased residential resale prices are not decreasing at the same rate as in prior years. We can expect values to increase, many property values are showing signs of stabilizing while certain other properties are slightly increasing in value. We anticipate this revenue source to gradually increase in the few years to come.



City Manager's Transmittal Letter

Sales Tax Revenue is the second largest General Fund revenue source and is projected to increase 6.7% from last year's budgeted amount. An increase of this size can be viewed as a sign that the economy is emerging from its recessionary pressures; however, revenues continue to be well below 2007-08 levels. This budget continues to reflect a new sales tax revenue structure for the City which started in 2006-07. Because of the State's "triple flip" program, rather than collecting 1% on all sales in Downey, the City actually collects 0.75%. The balance comes from two special payments received from the State in November and May. These payments are a combination of estimates and adjustments intended to make the City whole with regard to sales tax revenue.

Other taxes are the third largest General Fund revenue source. "Other taxes" include the Utility Users tax, Franchise payments, the Transient Occupancy tax, and the City Business tax. The budget projects a slight increase of 2.63%, with the primary contributing factor being the Utility Users Tax.

Intergovernmental revenue is projected to remain the same from 2013-14.

Interest & rent is projected to increase 17% because of the proceeds from the sale of Downey Regional Community Hospital, which were subsequently invested.

Service fee revenue is projected to increase by 14.7%. This is primarily attributed to the City providing additional ambulance services with additional hiring of six ambulance drivers and implementation of online billing by a third party. The City expects to have additional revenue of \$500,000 due to increased service delivery.

Fine & Forfeiture revenues are projected to remain the same based on collections for the prior year.

Transfers-in are projected to increase 30%. Transfers-in are funds the General Fund receives from other City funds to reimburse for qualified costs.

Gas Tax Fund	\$1,556,535
Golf Course Fund	542,176
Water Fund	700,000
CDGB Fund	208,215
Total:	\$3,006,926

City Manager's Transmittal Letter

Enterprise Funds

The City operates five funds called Enterprise Funds because they are maintained on a profit-and-loss basis. The proposed budgets for these five funds are as follows:

	Operating	Equipment	Projects	Transfers Out	Total
Water	\$13,106,838	\$ 169,622	\$8,453,143	\$1,235,000	\$22,964,603
Golf Course	3,148,797	112,890	0	542,176	3,803,863
Transit (Prop A)	3,200,479	0	0	0	3,200,479
Transit (Prop C)	112,508	0	2,877,700	1,120,904	4,111,112
Transit (Meas. R)	19,157	0	3,403,000	0	3,422,157
Total:	\$19,587,779	\$282,512	\$14,733,843	\$2,898,080	\$37,502,214

Water Fund. The proposed Water Fund budget is \$22,964,603, which is a \$5,305,681 increase from last year's budget. The Capital project budget for water amounts to \$8,453,143. The largest Water project proposed is \$4.2 million of infrastructure improvements that can be undertaken as a result of a proposed water rate increase. For water consumption beginning July 1, 2011, a previously adopted water rate increase became effective. This would be the fourth year of five years for this increase. This was the first time in over sixteen years rates that were increased. The approved rate structure increase rates over a five year period, which would bring Downey rates in parity with surrounding cities' rates. These rates were implemented due to the rising cost to pump water, deliver water and maintain the water system. This will result in an additional \$500,000 of revenue.

Golf Course Fund. The City owns the Rio Hondo Gold Course, which continues to be a considerable asset of the City. The budget for the golf course is up \$226,392 from last year due primarily to an increase in operating costs.



Transit (Prop A) Fund. This fund accounts for special revenues the City receives pursuant to a County ballot measure. The City uses the funds to support the City's senior citizen and disabled bus operation, as well as the Downey Link Fixed Route Service. It also includes special recreation transportation programs and our bus bench maintenance program. Unlike the Water and Golf Course Funds, this fund is not fee supported.

Revenues from Proposition A sales tax provide about \$1,974,517 a year to support these programs. The programs are operated under a regulation issued by the Metropolitan Transportation Authority.

Trans (Prop C) Fund. Similar to the Transit Proposition A Fund, this fund accounts for special transit revenues the City receives pursuant to a County ballot measure. A significant portion of Proposition C funds have been used for eligible street improvements projects. A comprehensive listing of all Prop C

City Manager's Transmittal Letter

fund projects and their respective funding sources can be seen in the 2014-2015 Capital Improvement Projects list. During the Fiscal Year 2014-2015 there will be a transfer of \$1,120,904 to the Prop "A" Fund.

Transit (Meas. R) Fund. Similar to the Transit Proposition A and C funds, ballot Measure R was approved by Los Angeles County voters November 2008. The county-wide approved sales tax measure increased the sales tax rate by one-half percent. The new tax will be in place through 2039 and is intended to relieve traffic congestion by providing for mass transit systems (i.e. bus rail, and subway services), roadway repairs, traffic signal synchronization and pedestrian walkways and paths just to name a few. The City anticipates receiving \$1,233,372 in Measure R funds next year. The City has appropriated \$3,403,000 for granted capital projects with the difference coming from the built up reserves.

"Fifty eight years after incorporation, Downey remains a special place. Its indescribable essence of community is the reason why generations of residents remain in Downey and why the City continues to be a beacon to its surrounding cities."

Special Revenue and Grant Funds

The City has a number of special revenue funds that account for revenues that are designed for specific purposes. Hence, these revenues are restricted and may not be expended for any general government purpose. The proposed budgets for these funds are as follows:

	Operating	Equipment	Projects	Transfers Out	Total
Waste Management	\$581,436	\$0	\$0	\$0	\$581,436
Air Quality	117,726	0	0	0	\$117,726
Street Lighting	1,818,887	0	0	0	\$1,818,887
Gas Tax	0	0	22,838,464	2,079,035	\$24,917,499
Sewer & Storm Drain	2,187,102	18,700	2,260,000	0	\$4,465,802
Capital Projects	0	256,340	3,009,750	0	3,266,090
Firestone Projects	0	0	1,643,859	0	\$1,643,859
Asset Forfeiture	767,332	745,075	810,000	0	2,322,407
Learning Center	918,334	0	0	0	\$918,334
State Grants	0	0	114,715	0	\$114,715
CDBG	1,126,033	0	0	208,215	\$1,334,248
Federal HOME Loan	408,225	0	0	0	\$408,225
Federal Fire Grant	1,103,530	0	0	0	1,103,530
Total	\$9,028,605	\$1,020,115	\$30,676,788	\$2,287,250	\$43,012,758

City Manager's Transmittal Letter

Waste Management. This fund accounts for revenues the City receives to comply with the State's Waste Reduction program, commonly known as AB939. Under this program, the City must reduce the amount of trash that is hauled to sanitation landfills by 50%. Revenue to support this fund was established in 1990; and, a bi-monthly fee of \$1.90 was set for residential water customers. The Revenue is estimated to be \$441,000. The AB 939 fee covers the costs of the Keep Downey Beautiful coordinator, landscaping materials, and other related programs. Finally, this fund also receives State grant revenue to operate the oil recycling program and related educational programs.

Air Quality Fund. This is a small fund accounting for revenues received from the State to improve air quality. The proposed budget is used to help pay for the City's trip reduction program. The City also uses this fund to help finance state mandated traffic congestion studies.

Street Lighting Fund. This fund pays for the electrical and repair costs for all City lights and traffic signals. It also pays for trimming City street trees. Each year the City Council approves a special assessment for these costs, which appear on Downey property tax bills. The assessment revenue and expenses are all accounted for in this one fund. The proposed budget is \$1,818,887 and is used primarily on utility costs and tree trimming services.

Gas Tax Fund. This fund is used to account for gas tax revenues the City receives from the State. Approximately six cents (6¢) of the State's eighteen-cent (18¢) gasoline tax comes to the City and is deposited into this fund. The revenues are governed by State regulations and must be spent on public right-of-way improvements. These include street, adjoining landscaping, curbs, gutters, sidewalks and drainage facilities. This fund is also used to pay for qualified street sweeping charges and covers applicable graffiti removal costs recorded in the Waste Management Fund. The Gas Tax Allocation for FY 2014-2015 is projected to be \$2,846,251. The City anticipates receiving \$20,034,804 from the Federal and State grants. Gas tax funds are expended for two main purposes: (1) \$2,079,035 is transferred to other funds to pay for qualifying expenditures; (2) \$22,838,464 is used to pay for capital improvements to the City's streets. A comprehensive listing of all gas tax projects and their respective funding sources can be seen in the 2014-2015 Capital Improvement Projects list.

Sewer and Storm Water. This fund accounts for a special service fee collected on water bills as well as City expenses related to sewer maintenance and storm water clean-up. The General Fund, Water Fund and Gas Tax Fund collectively provide 50% of the funding for the Sewer and Storm Water Fund operations. A Master Plan Study of the sanitary sewer system was recently completed. The study provided data about the City's existing facilities, their capacity, and the need for future projects. Based upon that study, new sewer rates were put into effect beginning with May 2010 bills. These additional funds are earmarked to meet the growing needs placed upon the City's sewer infrastructure. For 2014-2015, \$2,260,000 of capital projects is budgeted. A comprehensive list of these improvements can be seen in the 2014-2015 Capital Improvement Projects list.



City Manager's Transmittal Letter

One of the long term goals of this fund is to comply with the Los Angeles Regional Water Quality Control Board's mandate to ensure that the water entering the storm drain system is clean. The purpose of the mandate is to ensure that the rivers and oceans are not polluted with dirty water from the storm drain system. The recent construction of water retention basins at the City's Discovery Sports Complex is an example of the types of projects that will be built to accomplish this goal.

Downey maintains and operates 20 water wells, 187 miles of sanitary sewer line, and 33 miles of storm drains.

Capital Project Fund. This fund accounts for capital projects of a more general nature. Because of the current economic situation, only a few projects are proposed, totaling \$3,009,750 and depend largely on the amount of grant or other funds available. A comprehensive list of these improvements can be seen in the 2014-2015 Capital Improvement Project list.

Firestone Fund. This fund was created when the City acquired Firestone Blvd. from the State of California. The State provided the City a one time payment of \$3,800,000 to finance deferred maintenance projects on Firestone Blvd. The 2014-2015 proposed budget allocates the remaining balance of \$1,643,849 for the Firestone Blvd. rehabilitation project between Old River School Road and Brookshire Avenue.

Asset Forfeiture Fund. This fund accounts for the revenue the City receives when the Downey Police Department is involved in the seizure of assets from criminal drug related activity. Federal and State laws govern how these funds can be expanded. The basic requirement is that the funds be used for new law enforcement programs and equipment. The proposed budget includes \$767,332 for the contracted services such as maintenance of the police computer system, communications and patrol car computers and other administrative costs specific to this program. Additionally, \$740,075 is proposed for the acquisition of various pieces of new police equipment and \$810,000 for the remodeling of the Police Station.

Grant Fund. This fund accounts for special grants the City receives from the Federal and State Governments. The City was awarded \$1,900,000 of Federal Emergency Management Agency (FEMA) Grant for additional Firefighters. The Grant will cover nine (9) Firefighters for the duration of two years. Fiscal year 2014-2015 is the second year of the two year grant.

Community Development Block Grant (CDBG) Fund. This fund accounts for revenues the City receives from the Housing and Urban Development Department of the U.S. Government. Grant expenditures must be in accordance with federal regulations. The monies will be used for qualified housing improvement projects, the Apollo Neighborhood facility as well as the senior paint and fix-up program. The budget also includes a \$208,215 transfer to the General Fund to fund eligible code enforcement programs, social service grants and the senior nutrition program.

Space Center Fund. The Space Center program provides a budget to operate the Columbia Memorial Space Center. This year's budget allocates \$918,334 for operating costs. Primary funding sources for the Center is a contribution from the General fund of \$803,734.

City Manager's Transmittal Letter

Community Development Commission Successor Agency. Effective February 1, 2012, the Commission was dissolved pursuant to AB 26x. The administrative operation and duties of the Commission were transferred to a Successor Agency with the City Council acting as the governing body. Since the administration of this new Agency is now recorded in the General Fund, this portion of the budget accounts for the payment of existing bond and contractual obligations owed by the former Commission. The Successor Agency's Debt Service Fund is projecting \$635,681 in revenues for repayment of the 1997 Tax Allocation Bonds.

Internal Service Funds

The budgets for these funds are not included in the overall budget amount, because they receive their funding from regular budget funds. Hence, the amounts are already included in the total budget figure. However, each fund accounts for an important operation of the City and are included in the budget document. Because the available reserves of the Civic Center Fund, Central Stores Fund and Liability Fund, are all available to the General Fund should the need arise, they are included with the General Fund in the "Summary of Resources and Requirements By Fund".

Equipment Fund. The Equipment Fund accounts for City equipment including vehicles, radios, computers, office machines, field maintenance equipment, and even fire engines. The Fund charges a "rental" fee to each department for the cost of maintaining the equipment and the cost of replacing the equipment. By charging this fee, the Fund maintains a balance to fund the timely replacement of equipment. This year, the cost of equipment is \$1,339,260.

Civic Center Fund. This fund accounts for the cost of maintaining the Civic Center. Each department pays "rent" in proportion to their usage of the facility. Total costs charged to other Funds amounts to \$1,149,947.

Liability Insurance Fund. This fund accounts for the cost of our municipal liability insurance program. Each department contributes a specified sum each year into the fund. The Fund then bears all of the costs for general liability: attorney fees, insurance premiums, claim payments, and our third-party administrator. Downey is a member of the Independent Cities Risk Management Authority (ICRMA), but self-insures the first \$2,000,000. This means that Downey has to pay the first \$2,000,000 of any individual claim. The City strives to maintain an active part in our membership with in the Authority to keep insurance premiums down. Total costs charged to other funds is \$1,134,000.

City Manager's Transmittal Letter

City Budget Summary

This past fiscal year was the third consecutive year the City did not rely upon the City's reserves for General Fund operations. In fact, due to the sale of the former Downey Regional Community Hospital property and the repayment of the Champion Dodge owner participation loans, the City has added nearly \$14 million in one-time revenues to the Reserves Fund. Currently, reserves stand at roughly 40% of General Fund expenditures, up from a low of 30% during the recession.

The City has performed admirably under significant pressure to reduce costs and eliminate employees and services, with the result that the majority of residents and businesses have not been inconvenienced by the significant reductions. In fact, the City has implemented all seven of the recommendations from the Independent Cities Association (ICA) to safeguard debt credibility and ratings. These recommendations include right-sizing the organization (early retirement incentives and elimination of frozen positions), changes in service delivery, program reductions, employee benefit concessions, reductions to employee benefit packages, deferring non-essential equipment replacement, and reduced General Fund capital costs. These measures have resulted in the closure of a budget gap and the proposed FY 2014-2015 balanced budget that maintains available reserves at approximately \$32 million.

Throughout the upcoming fiscal year, staff will monitor cost estimates and revenue projections. Staff will continue meeting with the budget subcommittee on a regular basis to review whether additional budget modifications are necessary. Looking forward to this coming fiscal year, the City will aggressively continue with technological advances and will implement new technology to improve services to residents, including:

- Online water billing
- Full expansion of the online business registration to new businesses
- City-wide telephone system upgrade
- Replace Space Center Firewall
- Replace and upgrade Fire stations alerting system
- Transfer of dog license registration to SEAACA with online payment capabilities
- Online permit viewing
- 100% of all City resolutions, ordinances, agendas and minutes available online

This budget addresses funding for public programming such as the "Stay Fit 2014" initiative, summer movies and events, rooftop events and the Annual Taste of Downey. It includes funding to implement the City's new branding initiative, *Discover Downey*.



Downey is known for its small town friendliness and quality residential neighborhoods.

City Manager's Transmittal Letter

During the past fiscal year, the City is proud to have celebrated the second annual "Make Music Downey." We look forward to institutionalizing our "Healthy Downey" initiative through the creation of a "Stay Fit" master plan funded by Kaiser Permanente. The City is looking forward to welcoming new residents at a 9-unit townhome complex on Old River School Road and another 9-unit townhome complex on Stewart and Gray Road.



Healthy Downey is a community collaborative that focuses on health and nutrition. Our goal is to create a healthier Downey.

We were excited to welcome Lynx Grills to our manufacturing sector, and to see the success of openings such as Josephs and Lock & Key restaurants in our Downtown. Before the end of the calendar year, we should see the openings of Habit Burger, Chick Fil-A, Dunkin Donuts and a few others who will occupy formerly vacated areas along the Firestone Boulevard Corridor. The Firestone Boulevard Corridor itself is undergoing a massive improvement project, complete with repaving, landscaping, lighting, and a complete facelift in the Downtown to promote walkability.

The City's One Stop Shop and its Red Team have allowed the City to reinforce its relationships with major businesses and employers, and to proactively address local business needs. The roll-out of several new economic development tools, including an online property finder for businesses and a local Job Creation Partnership Program through the Los Angeles Small Business Development Center will provide additional supports for growing our economic base and providing good jobs here in Downey.

As always, public safety continues to be a high priority for the City. The FY 2014-15 budget reflects the City's commitment to ensuring the Downey Police and Fire departments have the adequate resources to efficiently protect and serve the community. This budget will help with efforts to maintain public safety staffing levels and ensure there are no decreases in services. The Police Department's new Force Training Room will provide officers with the highest level of on-going training that will aid in refining their decision-making and judgment skills, as well as their knowledge of current statutory and case laws. In addition, the Police Department's K-9 program has recently expanded to three (3) police dogs that will continue to assist in narcotic detection and suspect apprehension. The budget will allow the hiring of six (6) new paramedics in the Fire Department, including the addition of an Emergency Preparedness Coordinator position. With the defeat of Measure B during the June 2014 Special Municipal Election, Downey voters affirmed their right to vote for their own Police and Fire services. The City will continue delivering exceptional services to the residents of Downey, who believe having their own Police and Fire Departments is essential to a high quality of life.

With the start of fiscal year 2014-2015, we look forward to expanding the City's partnership with the Chamber of Commerce to focus on additional business attraction and retention, including redeveloping the corners of Lakewood and Gallatin, and the 9066 Firestone Boulevard property. The Champion Dodge Dealership is anticipating an expansion, while the Toyota dealership is seeking to remodel and expand as well.

City Manager's Transmittal Letter

Here are just a few more examples of the significant developments we look forward to in FY 2014-15:

- The Promenade at Downey (formerly Tierra Luna) will open its first stores, restaurants and a world-famous Cinemark Theater
- The "View" housing development will begin taking applications and welcoming residents into Downtown Downey
- Dunkin Donuts will be moving into the former Arby's building on Firestone Boulevard
- The Sambis property is also going through the permitting process for a new restaurant
- Ongoing negotiations regarding the City's property at 9066 Firestone Blvd. indicate exciting new amenities for the Downey community could be on their way in late 2014 to early 2015
- The complete roll-out of the City's "Discover Downey" branding initiative
- The successful annual "Taste of Downey" event will be rebranded as an International Food Festival in celebration of Downey's multicultural community
- Beginning of several road and highway projects, including the Firestone Bridge project, the I-5 Freeway Expansion Project and Lakewood Blvd Improvement Project
- Development of the City's Bicycle Master Plan will assist in creating the foundation for bicycle friendly roads and bikeways throughout the City
- Implementation of multiple parks improvement grants for landscaping and play areas at Brookshire Park; redeveloping the lakes for habitat conservation at Wilderness Park; and installing walking trails and native landscaping at Furman Park and Apollo Park
- The addition of a Crime Mapping component to the Downey Police Department Website
- The launch of the City's online water bill pay program

In conclusion, I would like to express my sincere appreciation to the City Council for their direction and support during this challenging budget process. The implementation of annual Council priorities has been enormously helpful in the development of the budget.

*Downey is a place of pride, history,
involvement and community.
Come discover Downey.*

It supplies targeted resources to a lean and humble staff that provides the community with the high level of service to which they are accustomed. I would also like to thank the numerous individuals and Department Heads involved in developing strategies to maintain City services to the greatest extent financially possible. Without this cooperation and the synergy between Council, management and labor, the General Fund budget could not have been balanced.

Respectfully submitted,

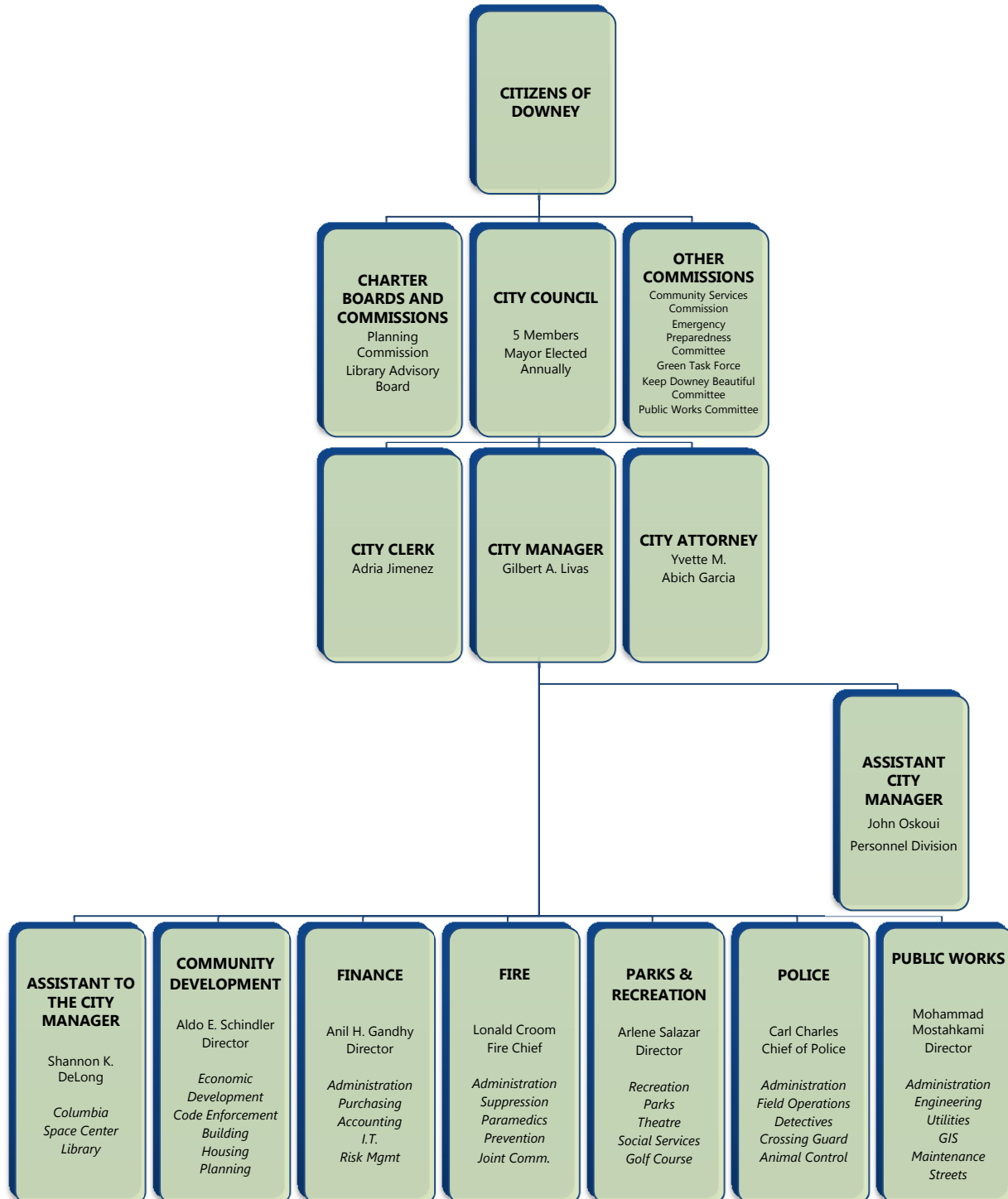
CITY OF DOWNEY



Gilbert A. Livas
City Manager

City of Downey

Organizational Chart



City of Downey

Commissions and Committees

Title	Chairperson
Downey Public Facility Financing Corp	Carlos Galvan Jr.
Emergency Preparedness	Janet Molinaro
Green Task Force	Sean Ashton
Handicapped Accommodation Appeals Board	Vacant
Keep Downey Beautiful	Chuck Frey
Library Advisory Board	Betty Monroy
Planning Commission	Robert Kiefer
Project Area Committee	Vacant
Public Works Committee	Patricia Kotze
Recreation and Community Services Commission	Alexander Lopez
Water Facilities Corporation	Vacant

City of Downey

Community Profile

DOWNEY POPULATION 111,807

Male: 49.5%
 Female: 50.5%
 Median Age: 34.1 years

Age Distribution		Type of Households	
Age	Downey	Type	Downey
65+	10.4%	Family Households	79.4%
45-64	22.3%	Non-Family Households	20.6%
25-44	30.1%		
15-24	15.2%		
Under 15	22%		

Sources: ACS 2012

By Ethnicity	
Total Population:	111,807
One Race	97.4%
White	55.8%
Black or African American	3.8%
American Indian & Alaska Native	0.2%
Asian	7.4%
Native Hawaiian & Other Pacific Islander	0.1%
Some other race	30.2%
Hispanic or Latino of any race	71.2%
Two or more races	2.6%

2010 Census data was used when possible. When the 2010 Census data was not available, the data used is from the American Community Survey (ACS) 5-year estimates from 2007-11. The ACS is a nationwide survey conducted by the US Census Bureau, and while the survey gathers a wider variety of information than the official census, only a portion of the population is surveyed at a time. Because of this sampling, the data may be less accurate in some cases, and varies from the 2010 Census count.

EDUCATION

Population 3+ years enrolled in school: 30,035			
Nursery School:	2,132	Public: 72.1%	Private: 27.9%
Kindergarten-12th Grade:	20,047	Public: 94.1%	Private: 5.9%
College Undergraduate:	6,573	Public: 80.3%	Private: 19.7%
Graduate/ Professional:	1,283	Public: 32.8%	Private: 67.2%

Schools in Downey
13 Public Elementary Schools
4 Public Middle Schools
3 Public High Schools
4 WASC—Accredited Private Elementary/ Secondary Schools

Sources: Downey Unified/ California Department of Education, WASC

COMMUNITY ENGAGEMENT

Registered Voters

City of Downey has 54,713 registered voters:

Party	Downey
Democratic Party	50%
Republican Party	24%
American Independent Party	2%
Other	2%
Declined to State	22%

- Downey has approximately 150 Neighborhood Watch Groups
- Public Meeting Agendas and agenda-related documents are available online at: www.downeyca.org
- Videos of City Council Meeting are also streamed live the day of the meeting or available for viewing afterwards at: www.downeyca.org

Source: L.A. County Registrar/ Recorder

Educational Attainment of Population over 25 Years Old

Population over 25	70,290
Education Level	Downey
Graduate or Professional	6%
Bachelor's Degree	13.8%
Associates Degree	7.8%
Some college, no degree	21.1%
High School Diploma	27.7%
Less than High School Diploma	23.6%

TRANSIT & THE ENVIRONMENT

- Downey residents and businesses divert an estimated 40,000 tons of recyclables away from landfills every year.
- On average 13% of full time City of Downey employees participate in ride sharing programs or commute using low emission vehicles and 4% use non-vehicle transportation such as walking, biking or public transportation.
- Keep Downey Beautiful program; 14 city-wide public clean-up events, 4 smart gardening / composting workshops, and 3 hazardous waste and electronic disposal round-ups per year
- Farmer's Market that promotes local organic farms and goods
- Christmas tree recycling program

OTHER AMENITIES

- One (1) Public Library
- Three (3) Hospitals
- One (1) public swimming pool open during the summer only
- Four (4) summer camps
- Two (2) walking trails
- One (1) skateboard park
- 12 parks: 112.05 acres
- One (1) off-leash dog park
- 12 tennis courts, 10 play grounds, 4 soccer fields, 4 outdoor sand volleyball courts, 5.5 outdoor basketball courts, 2 handball courts, 10 ball diamonds, 9 picnic shelters, 3 activity rooms (all shelters and activity rooms are for public use and reservable)
- One (1) gymnasium; indoor basketball and volleyball courts
- One (1) community and senior center facility that provides activities, meals and social services
- ASPIRE after school educational program at 3 middle and 9 elementary school sites
- Two (2) golf courses (1 city operated & 1 county operated)
- Two (2) public ponds
- Two (2) access points to bike route trail heads
- One (1) civic theatre
- One (1) Space Science Museum / Learning Center
- Dial-A-Ride program for seniors and persons with disabilities
- Fixed route transit system
- One (1) cemetery
- One (1) bocce ball court
- 20+ community events a year; Tour De Downey bike event, Kidsday, TLC 5K, Hall of Fame, Concerts in the Park, Easter Extravaganza, Street Fair, Arc Walk, Dia De Los Muertos, International Food Festival, Pumpkin Patch & much more.

City of Downey

Community Profile

EMPLOYMENT, ECONOMY & HOUSING

Employment

Median Household Income (2012 inflation adjusted): \$60,132

Population 16 and Older 85,446

In Labor Force	65.9%
Employed	58.8%
Unemployed	7%
Not in Labor Force	34.1%

Occupation

Management, Business, Professional & Arts:	30.8%
Service:	15.7%
Sales and Office:	30.1%
Construction and Maintenance:	9.1%
Production and Transportation:	14.3%

Source: ACS 2012

Largest Employers

Employer	Number of Employees	Percent of Total Employment
Kaiser Permanente	4,500	8.5%
Downey Unified School District	1,851	3.5%
Stonewood Shopping Center	2,100	4.0%
Rancho Los Amigos Medical Center	1,410	2.7%
Coca-Cola Bottling Company	920	1.7%
PIH Health	955	1.8%
Office of Education, County of Los Angeles	900	1.7%
Kirk Paper Company	250	0.5%
Lakewood Park Health Center	325	0.6%
Porto's Bakery	190	0.3%

Source: City of Downey Community Development Department

Housing

Total Housing Units:	34,076	
Vacant:	1,208	Occupied: 32,876
Owner-Occupied:	16,715	50.9%
Renter-Occupied	16,152	49.1%

Average Sales Price of Homes in Downey by Zip Code

90240	\$489,988
90241	\$478,695
90242	\$398,170

Source: California Regional Multiple Listing Service Inc. 2014

City of Downey

City Map



Budget Summary

Summary of Resources and Requirements by Fund ■ Total Budget Expenditures ■ Overall Fiscal Year Budget ■ Authorized Staffing Levels



discover *Downey*

City of Downey



Summary of Resources and Requirements by Fund

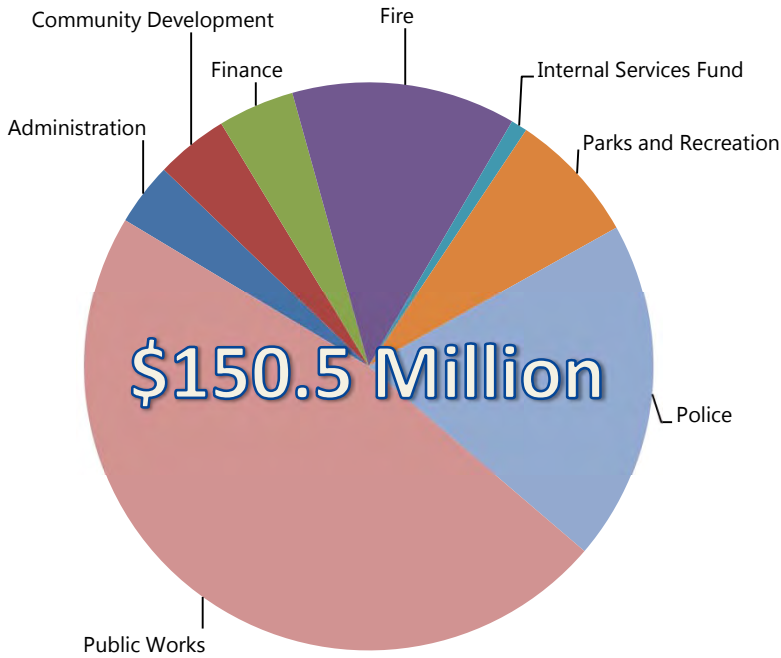
Fund	Estimated Beginning Fund Balance July 1, 2014	Estimated Revenues	Transfers From Other Funds	Total Resources Available
General and Reserve Funds				
General Fund	\$ 31,985,256	\$ 68,455,830	\$ 3,006,926	\$ 103,448,012
Employee Benefit Fund	11,500,304			11,500,304
Civic Center	524,678	1,149,947		1,674,625
Central Stores	-			-
Liability Insurance	4,862,641	1,134,000		5,996,641
Sub Total	\$ 48,872,879	\$ 70,739,777	\$ 3,006,926	\$ 122,619,582
Special Revenue and Capital Funds				
Waste Management	\$ 573,000	\$ 441,000		\$ 1,014,000
Air Quality	714,505	137,000		851,505
Street Lighting	361,493	1,543,000		1,904,493
TDA Article III	-	114,715		114,715
Gas Tax	1,354,011	22,886,055		24,240,066
Sewer & Storm Drain	2,839,000	1,557,000	1,180,506	5,576,506
Capital Projects	690,311	180,000	2,499,750	3,370,061
Firestone	1,643,859			1,643,859
Asset Forfeiture	2,367,000	-		2,367,000
Public Access	395,914	110,000		505,914
Learning Center	36,269	114,600	803,734	954,603
Sub Total	\$ 10,975,362	\$ 27,083,370	\$ 4,483,990	\$ 42,542,722
Grant Funds				
Federal Fire Grants	\$ -	\$ 894,101	\$ 209,429	\$ 1,103,530
CDBG	(215,694)	1,090,427		874,733
Federal Home Program	337,700	365,720		703,420
Sub Total	\$ 122,006	\$ 2,350,248	\$ 209,429	\$ 2,681,683
Enterprise Funds				
Water Fund	\$ 6,128,578	\$ 17,345,500		\$ 23,474,078
Golf Course Fund	565,000	2,913,500		3,478,500
Transit - "PROP. A"	134,767	2,098,975	1,120,904	3,354,646
Transit - "PROP. C"	2,000,000	1,702,810		3,702,810
Transit - "MEAS. R"	2,400,000	1,233,372		3,633,372
Sub Total	\$ 11,228,345	\$ 25,294,157	\$ 1,120,904	\$ 37,643,406
Successor Agencies				
Red. Oblig. Retirement	\$ -	\$ 838,435		\$ 838,435
Housing	(16,450)	39,804		23,354
CRA Debt Service	-		635,435	635,435
Sub Total	(16,450)	878,239	635,435	1,497,224
TOTAL CITY BUDGET	\$ 71,182,143	\$ 126,345,791	\$ 9,456,684	\$ 206,984,618
Internal Service Funds				
Equipment Fund	\$ 1,309,938	\$ 1,399,260		\$ 2,709,198
Total Internal Service Funds	1,309,938	1,399,260	-	2,709,198
GRAND TOTAL	\$ 72,492,081	\$ 127,745,051	\$ 9,456,684	\$ 209,693,816

June 30, 2015

Operating Expenditures	Equipment	Capital Projects	Transfers To Other Funds	Total Requirements	Projected Ending Fund Balance June 30, 2015	
General and Reserve Funds						
\$ 70,233,422	\$ 80,342		\$ 3,635,919	\$ 73,949,683	\$ 29,498,329	General Fund
				-	11,500,304	Employee Benefit Fund
1,161,762				1,161,762	512,863	Civic Center
				-	-	Central Stores
1,232,195				1,232,195	4,764,446	Liability Insurance
\$ 72,627,379	\$ 80,342	\$ -	\$ 3,635,919	\$ 76,343,640	\$ 46,275,942	SUB TOTAL
Special Revenue and Capital Funds						
\$ 581,436		\$ -		\$ 581,436	\$ 432,564	Waste Management
117,726				117,726	733,779	Air Quality
1,818,887				1,818,887	85,606	Street Lighting
		114,715		114,715	-	TDA Article III
		22,838,464	2,079,035	24,917,499	(677,433)	Gas Tax
2,187,102	18,700	2,260,000		4,465,802	1,110,704	Sewer & Storm Drain
-	256,340	3,009,750		3,266,090	103,971	Capital Projects
		1,643,859		1,643,859	-	Firestone
767,332	745,075	810,000		2,322,407	44,593	Asset Forfeiture
				-	505,914	Public Access
918,334				918,334	36,269	Learning Center
\$ 6,390,817	\$ 1,020,115	\$ 30,676,788	\$ 2,079,035	\$ 40,166,755	\$ 2,375,967	SUB TOTAL
Grant Funds						
\$ 1,103,530				\$ 1,103,530	\$ -	Federal Fire Grants
1,126,033		-	208,215	1,334,248	(459,515)	CDBG
408,225				408,225	295,195	Federal Home Program
\$ 2,637,788	\$ -	\$ -	\$ 208,215	\$ 2,846,003	\$ (164,320)	SUB TOTAL
Enterprise Funds						
\$ 13,106,838	\$ 169,622	\$ 8,453,143	\$ 1,235,000	\$ 22,964,603	\$ 509,475	Water Fund
3,148,797	112,890	-	542,176	3,803,863	(325,363)	Golf Course Fund
3,200,479		-		3,200,479	154,167	Transit - "PROP. A"
112,508		2,877,700	1,120,904	4,111,112	(408,302)	Transit - "PROP. C"
19,157		3,403,000		3,422,157	211,215	Transit - "MEAS. R"
\$ 19,587,779	\$ 282,512	\$ 14,733,843	\$ 2,898,080	\$ 37,502,214	\$ 141,192	SUB TOTAL
Successor Agencies						
\$ 203,000			\$ 635,435	\$ 838,435	\$ -	Red. Oblig. Retirement
40,250				40,250	(16,896)	Housing
635,435				635,435	-	CRA Debt Service
878,685	-	-	635,435	1,514,120	(16,896)	SUB TOTAL
\$ 102,122,448	\$ 1,382,969	\$ 45,410,631	\$ 9,456,684	\$ 158,372,732	\$ 48,611,886	Total City Budget
Internal Service Funds						
\$ 1,399,018	\$ 165,596			\$ 1,564,614	\$ 1,144,584	Equipment Fund
1,399,018	165,596	-	-	1,564,614	1,144,584	TOTAL INTERNAL SVC FUNDS
\$ 103,521,466	\$ 1,548,565	\$ 45,410,631	\$ 9,456,684	\$ 159,937,346	\$ 49,756,470	GRAND TOTAL

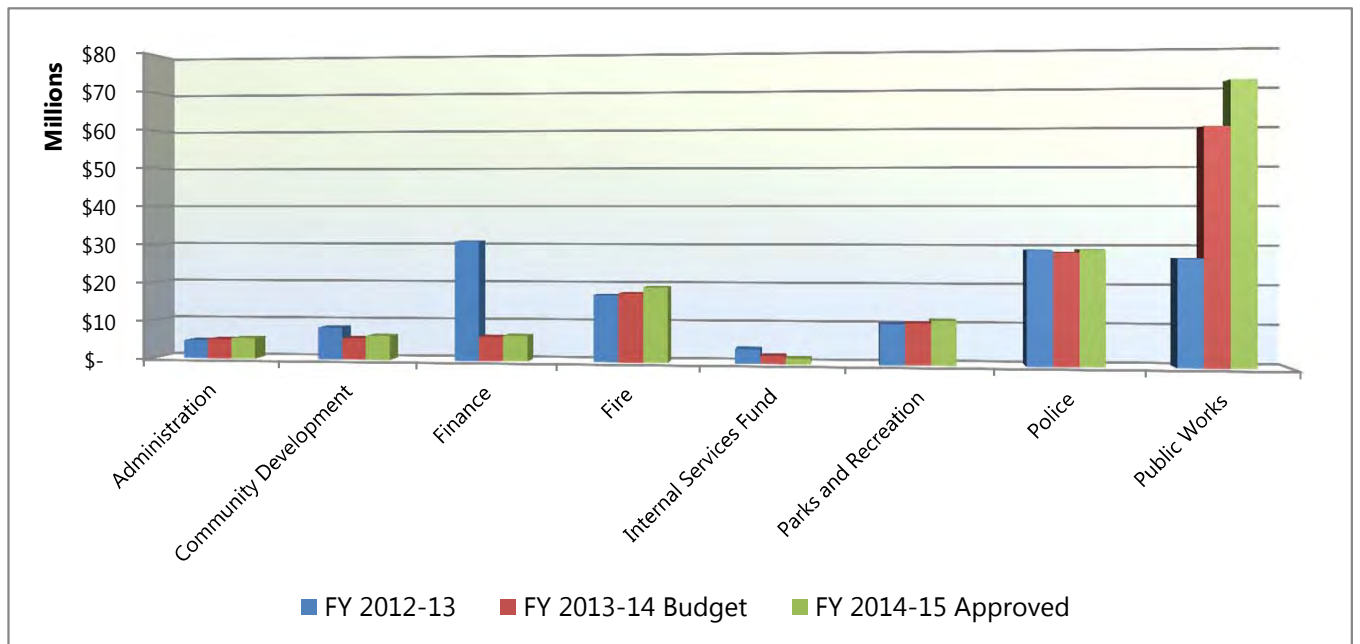
Budget Summary

Total Budget Expenditures by Department (Excludes Transfers Out)



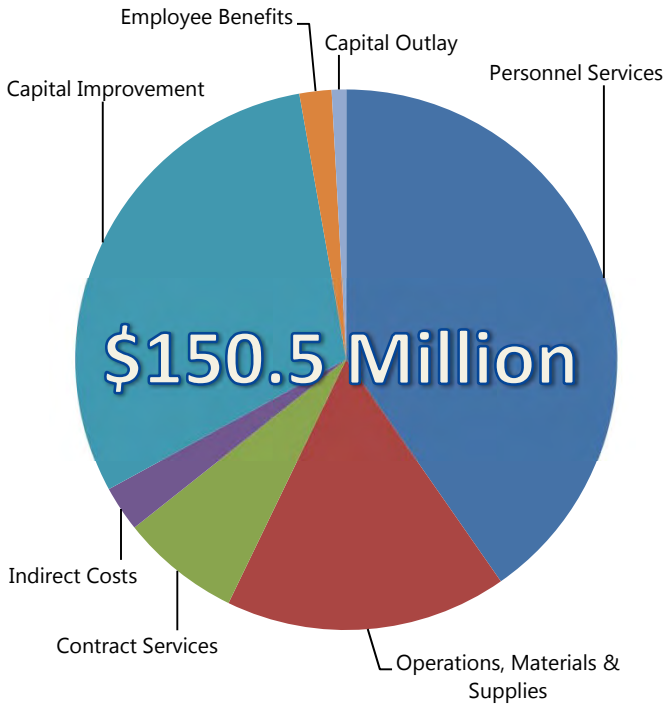
■ Administration	\$5.4 M	4%
■ Community Development	\$6.2 M	4%
■ Finance	\$6.5 M	4%
■ Fire	\$19.2 M	13%
■ Internal Services Fund	\$1.4 M	1%
■ Parks and Recreation	\$11.3 M	8%
■ Police	\$29.2 M	19%
■ Public Works	\$71.2 M	47%

3 Year Trend - Total Budget Expenditures (\$ Millions)



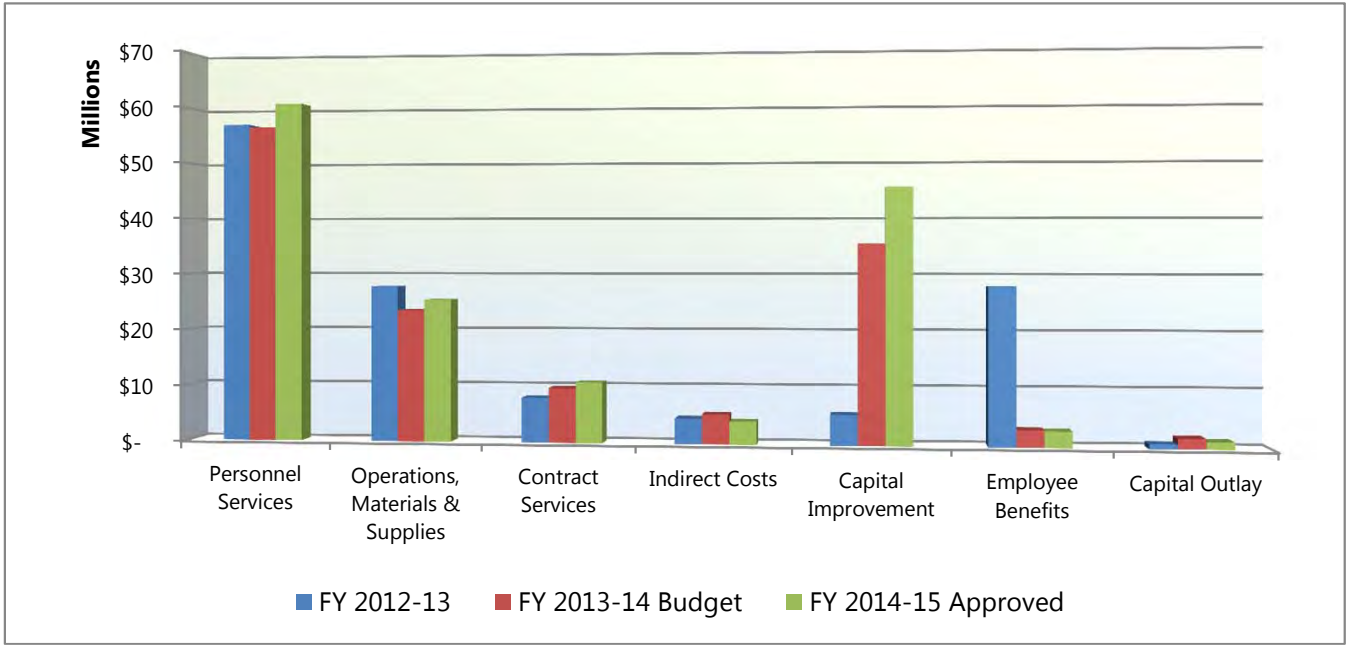
Budget Summary

Total Budget Expenditures by Category (Excludes Transfers Out)



■ Personnel Services	\$60.6 M	40%
■ Operations, Materials & Supplies	\$25.4 M	17%
■ Contract Services	\$10.8 M	7%
■ Indirect Costs	\$4.1 M	3%
■ Capital Improvement	\$45.4 M	30%
■ Employee Benefits	\$2.9 M	2%
■ Capital Outlay	\$1.3 M	1%

3 Year Trend - Total Budget Expenditures (\$ Millions)



Budget Summary

Overall Fiscal Year Budget 2014-2015

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
By Type					
Personnel Services	\$ 93,516,451	\$ 84,813,913	\$ 59,446,671	\$ 56,718,723	\$ 63,526,599
Operations, Materials & Supplies	21,662,409	27,744,084	23,493,157	22,015,079	25,384,330
Contract Services	8,956,826	8,007,164	9,738,931	7,968,738	10,763,670
Indirect Costs	4,238,037	4,529,669	5,301,090	5,031,323	4,103,207
Capital Improvement	10,165,552	5,409,517	35,490,323	10,408,800	45,410,631
Capital Outlay	651,509	831,301	1,841,828	1,253,228	1,292,225
Total By Type	\$ 139,190,784	\$ 131,335,649	\$ 135,312,000	\$ 103,395,891	\$ 150,480,662

By Department					
Administration	\$ 5,196,869	\$ 4,727,851	\$ 5,084,160	\$ 4,492,942	\$ 5,381,453
Community Development	9,409,891	8,341,459	5,624,560	5,353,243	6,226,982
Finance	35,722,821	30,927,551	6,235,152	4,540,586	6,540,445
Fire	17,876,712	17,193,130	17,620,356	17,967,130	19,203,826
Internal Services Fund	2,593,698	3,696,381	2,023,282	4,051,669	1,397,791
Parks and Recreation	10,474,040	10,387,010	10,557,046	9,853,210	11,298,050
Police	29,252,867	29,000,028	28,434,697	27,362,061	29,183,385
Public Works	28,663,885	27,062,240	59,732,748	29,775,049	71,248,730
Total by Department	\$ 139,190,784	\$ 131,335,649	\$ 135,312,000	\$ 103,395,891	\$ 150,480,662

City of Downey



Budget Summary

Overall Fiscal Year Budget 2014-2015

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
By Fund					
10-General Fund	\$ 67,938,782	\$ 63,042,802	\$ 66,457,350	\$ 63,616,038	\$ 70,313,764
11-Federal Police Grant	55,400.69	43,885.49	0.00	129,935.67	0.00
14-Federal Fire Grant	56,528.72	244,425.38	1,099,439.20	964,509.56	1,103,530.00
20-Waste Management	501,532.00	489,804.17	864,652.40	458,262.95	581,436.00
22-Air Quality	171,353.15	138,093.78	114,890.30	112,252.86	117,726.00
23-Street Lighting	1,622,983.89	1,722,880.29	1,846,764.00	1,764,343.95	1,818,887.00
24-Learning Center	1,138,515.80	696,179.50	806,348.80	610,177.76	918,334.00
25-TDA Article III	0.00	165,349.88	103,700.00	103,277.12	114,715.00
26-Gas Tax	6,173,497.56	2,460,998.24	13,603,420.00	4,027,074.85	22,838,464.00
28-CDBG	1,725,577.80	1,335,730.99	4,056,013.50	752,217.59	1,126,033.00
29-HOME	0.00	615,784.76	453,277.20	266,493.18	408,225.00
36-Firestone	176,128.26	285,265.79	2,382,859.00	527,415.67	1,643,859.00
40-Capital Projects	1,358,883.17	1,030,025.43	462,797.00	794,175.02	3,266,090.00
51-Water Fund	6,831,120.79	10,764,816.47	16,571,921.90	10,411,641.95	21,729,603.00
52-Golf Course Fund	2,847,775.34	2,773,839.46	3,190,705.20	2,814,804.71	3,261,687.00
54-Transit "Prop. C"	1,856,127.92	878,701.90	6,031,041.00	2,912,520.42	2,990,208.00
55-Transit "Prop. A"	2,776,420.79	2,886,610.83	2,994,171.00	2,478,727.03	3,200,479.00
56-Transit "Prop. B"	20,560.25	137,536.74	3,075,853.00	1,426,781.85	3,422,157.00
61-Employee Benefit	32,254,514.89	27,937,471.78	0.00	10,682.07	0.00
62-Equipment Fund	3,849,497.12	3,684,901.86	1,771,692.20	2,857,798.13	1,564,614.00
65-Civic Center	1,030,867.20	1,038,310.13	1,120,362.10	1,040,935.16	1,161,762.00
72-Sewer & Storm Drain	1,503,373.66	1,445,868.15	4,287,557.20	1,651,582.17	4,465,802.00
76-Liability Insurance	1,360,307.80	2,331,899.54	1,187,720.30	2,072,222.54	1,232,195.00
78-Asset Forfeiture	598,330.71	2,068,539.13	2,168,734.30	772,717.85	2,322,407.00
81-Successor Agency	367,756.86	0.00	0.00	164,013.50	203,000.00
83-Successor Agency	682,418.33	2,347,121.00	0.00	0.00	0.00
84-Housing	6,513.64	44,350.23	25,050.00	18,727.80	40,250.00
86-Successor Agency	382,286.00	0.00	0.00	0.00	0.00
87-Successor Agency	733,761.09	0.00	0.00	0.00	0.00
89-Successor Agency	140,665.00	0.00	0.00	0.00	0.00
90-Successor Agency	227,940.92	0.00	0.00	0.00	0.00
93-CRA Debt Service	801,362.50	724,455.50	635,681.00	635,681.25	635,435.00
Total by Fund	\$ 139,190,784	\$ 131,335,649	\$ 135,312,000	\$ 103,395,010	\$ 150,480,662

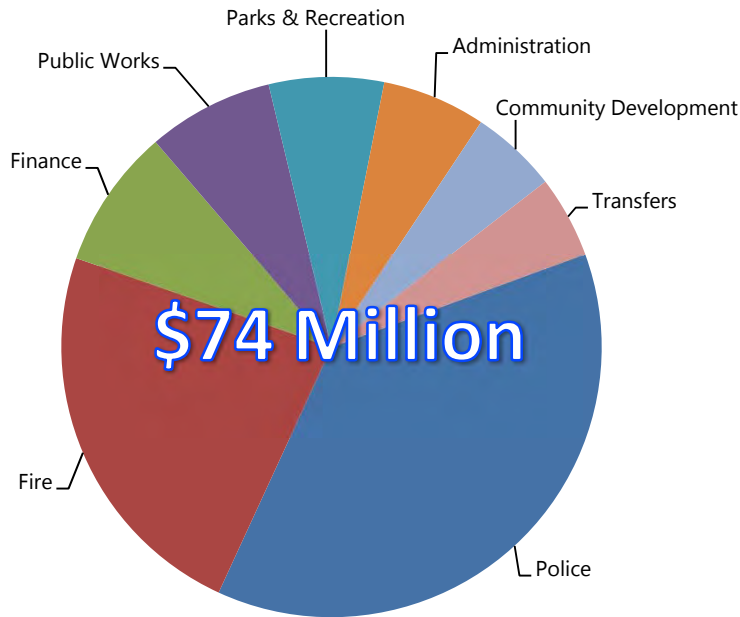
Budget Summary

Overall Fiscal Year Budget 2014-2015

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Transfers Out - Operations, Materials and Supplies					
10-General Fund	\$ 1,830,127	\$ 3,077,545	\$ 1,086,716	\$ -	\$ 3,635,919
20-Waste Management	-	20,000.00	-	-	-
26-Gas Tax	1,537,005.51	1,564,977.68	1,653,500.00	1,149,999.96	2,079,035.00
28-CDBG	808,773.87	71,779.66	150,000.00	-	208,215.00
51-Water Fund	1,453,581.17	710,380.00	1,087,000.00	624,999.96	1,235,000.00
52-Golf Course Fund	347,605.04	378,000.00	386,766.00	386,766.00	542,176.00
54-Transit "Prop C"	502,643.26	387,184.87	-	-	1,120,904.00
56-Transit "Prop B"	909,121.96	654,643.12	-	-	-
81-Successor Agency	250,000.00	724,455.50	635,681.00	1,154,605.94	635,435.00
86-Successor Agency	(2,400,000.00)	-	-	-	-
Total Transfers Out	\$ 5,238,858	\$ 7,588,965	\$ 4,999,663	\$ 3,316,372	\$ 9,456,684
Total Fiscal Year Budget	\$ 144,429,641	\$ 138,924,614	\$ 140,311,663	\$ 106,711,382	\$ 159,937,346

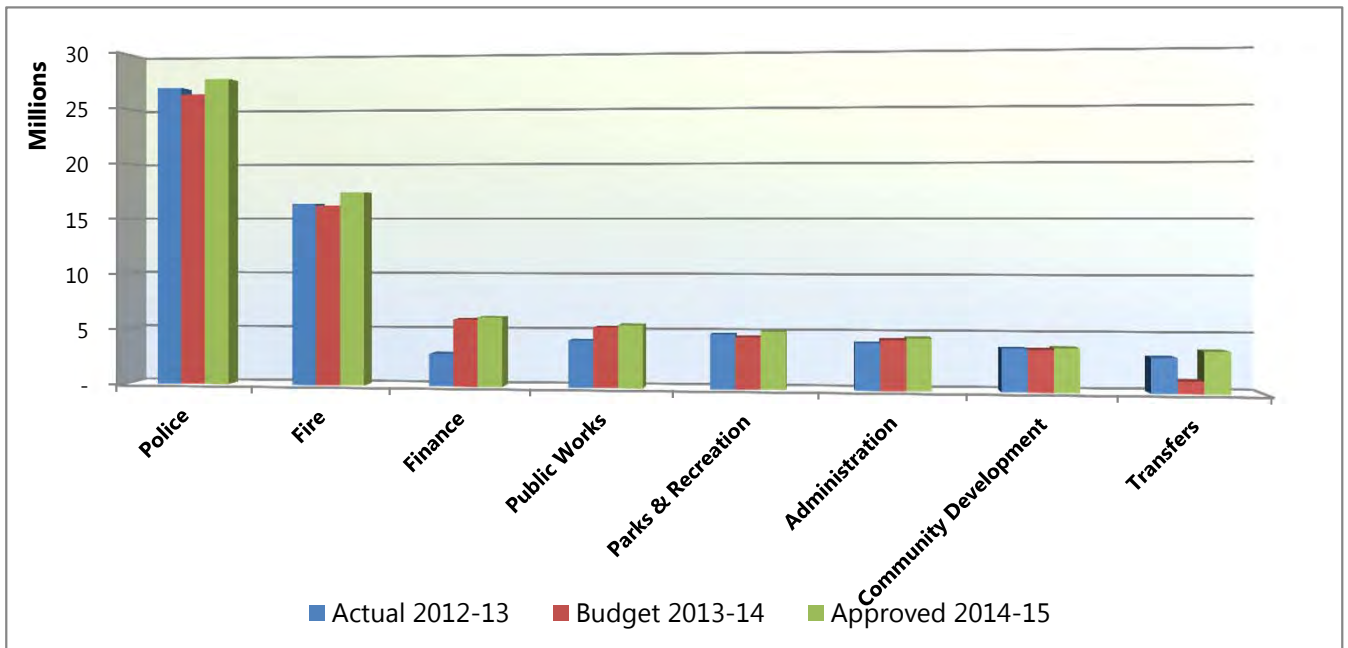
Budget Summary

Total General Fund Budget Expenditures by Department



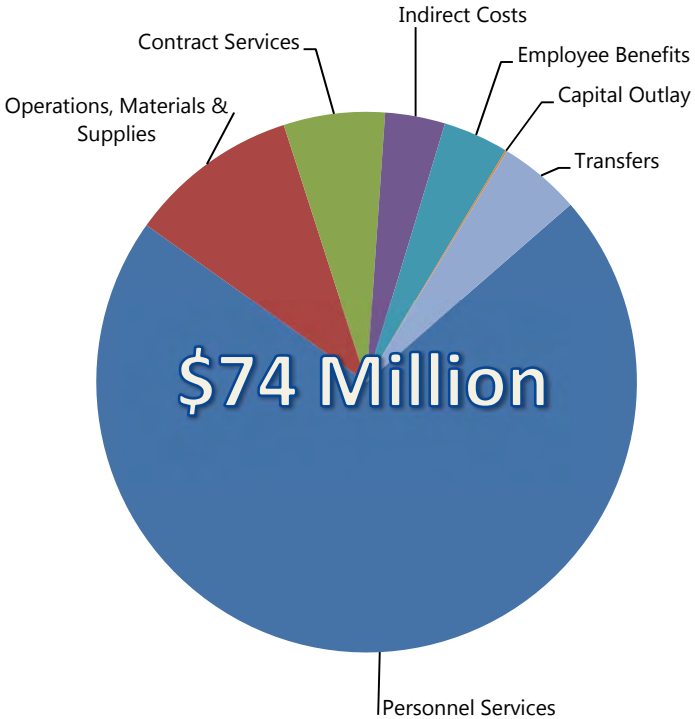
Police	\$27.7 M	37%
Fire	\$17.4 M	24%
Finance	\$6.2 M	8%
Public Works	\$5.6 M	8%
Parks & Recreation	\$5.1 M	7%
Administration	\$4.6 M	6%
Community Development	\$3.8 M	5%
Transfers	\$3.6 M	5%

3 Year Trend - Total Budget Expenditures (\$ Millions)



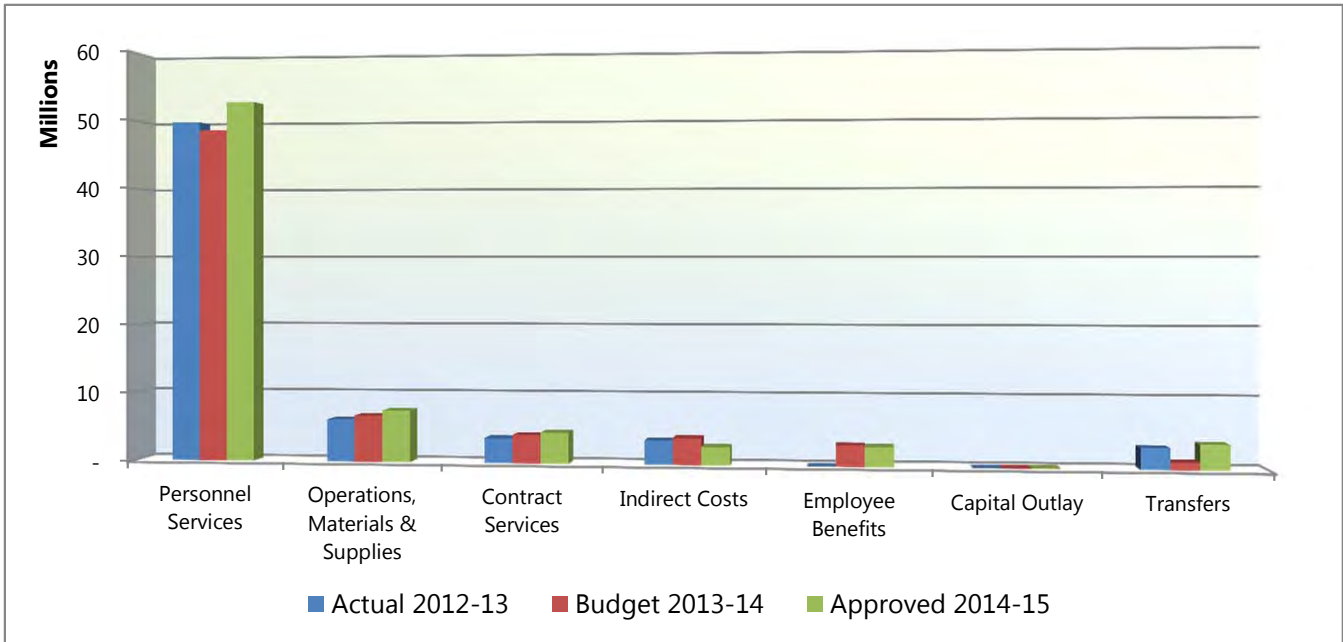
Budget Summary

Total General Fund Budget Expenditures by Category



■ Personnel Services	\$52.7 M	71%
■ Operations, Materials & Supplies	\$7.5 M	10%
■ Contract Services	\$4.5 M	6%
■ Indirect Costs	\$2.7 M	4%
■ Employee Benefits	\$2.9 M	4%
■ Capital Outlay	\$1.1 M	0%
■ Transfers	\$3.6 M	5%

3 Year Trend - Total Budget Expenditures (\$ Millions)



City of Downey

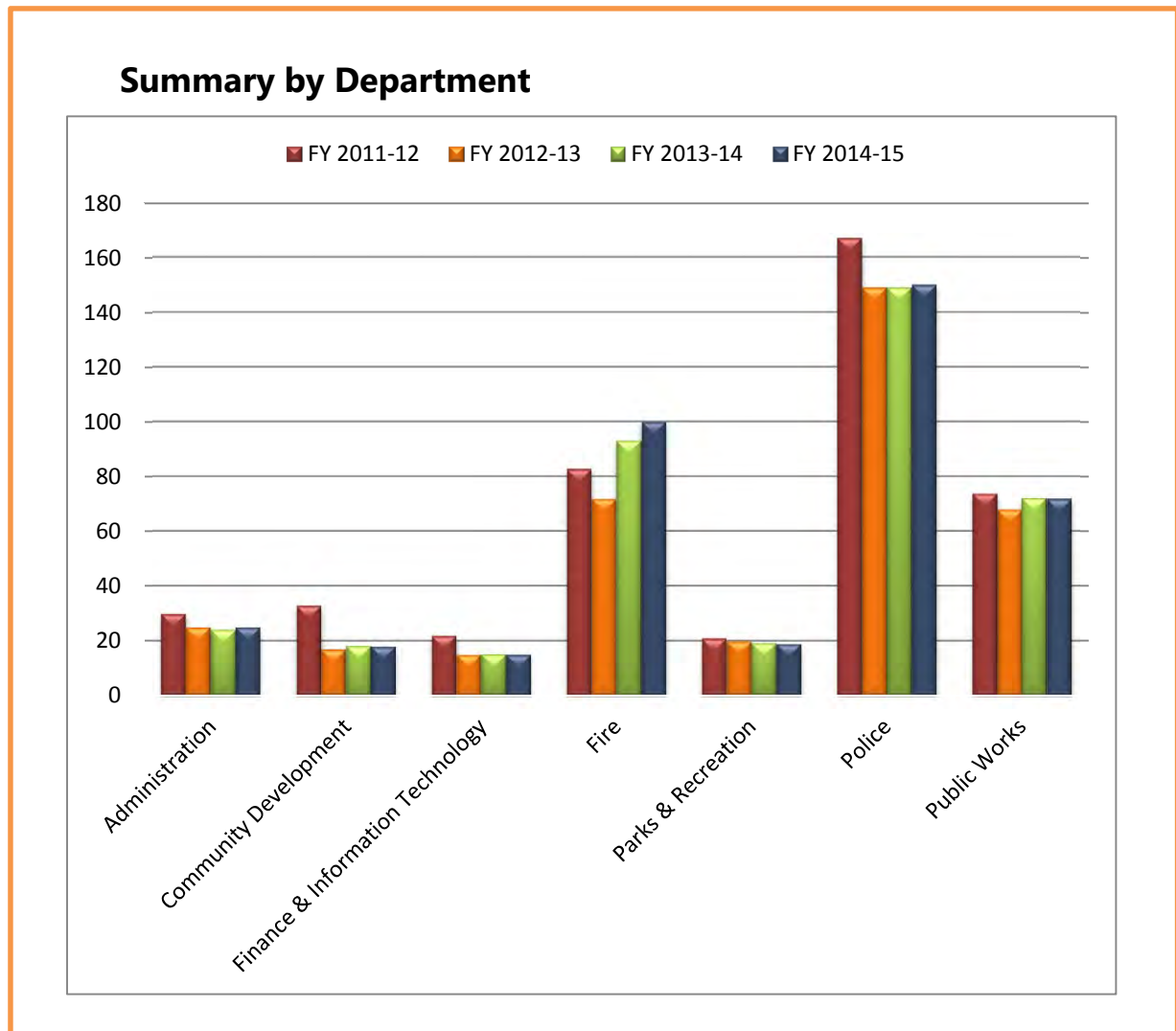


Authorized Full Time Staffing Levels

Positions	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Proposed FY 2014-2015
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Summary by Department

Administration	30	25	24	25
Community Development	33	17	18	18
Finance & Information Technology	22	15	15	15
Fire	83	72	93	100
Parks & Recreation	21	20	19	19
Police	167	149	149	150
Public Works	74	68	72	72
Total Authorized Positions	430	366	390	399



Authorized Full Time Staffing Levels

Positions	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Proposed FY 2014-2015
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Administration

City Council

Executive Secretary	1	0	0	0
Secretary to the City Council	0	1	1	1
TOTAL	1	1	1	1

City Manager

Administrative Aide/PIO	1	1	1	1
Assistant City Manager	1	1	1	1
Assistant to the City Manager	1	1	1	1
City Manager	1	1	1	1
Deputy City Manager—Special Projects	1	0	0	0
Executive Secretary	0	0	1	1
Secretary to the City Manager	1	1	0	0
TOTAL	6	5	5	5

City Attorney

City Attorney	1	1	1	1
TOTAL	1	1	1	1

City Clerk

Chief Deputy City Clerk	1	0	0	0
City Clerk	1	1	1	1
Secretary	0	1	1	1
TOTAL	2	2	2	2

Library

Administrative Assistant	2	2	1	1
Computer Operator III	1	0	0	0
Librarian	2	3	3	3
Library Assistant	3	3	3	3
Secretary	1	0	0	0
Senior Librarian	1	1	1	1
Senior Library Assistant	1	1	1	1
Supervising Librarian	2	0	0	0
TOTAL	13	10	9	9

Columbia Space Center

Administrative Assistant	1	1	1	1
Center Supervisor	1	1	1	1
Executive Director	1	0	0	1
TOTAL	3	2	2	3

Authorized Full Time Staffing Levels

Positions	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Proposed FY 2014-2015
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Administration (continued)

Human Resources

Administrative Assistant	1	1	1	0
Administrative Aide	0	0	0	1
Human Resources Director	1	1	1	1
Human Resources Technician	1	1	1	1
Sr. Human Resources Analyst	1	1	1	1
TOTAL	4	4	4	4

Administration Department Total	30	25	24	25
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Authorized Full Time Staffing Levels

Positions	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Proposed FY 2014-2015
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Community Development

Administration

Director of Community Development*	1	1	1	1
Economic Development Manager	1	0	0	0
Executive Secretary	1	1	1	1
Senior Management Analyst	1	0	0	0
TOTAL	4	2	2	2

* Moved from Planning

Building & Safety

Building Inspector	2	1	1	1
Building Official	1	0	0	0
Building Permit Technician	2	2	2	2
Principal Building Inspector	1	1	1	1
Secretary	1	0	0	0
TOTAL	7	4	4	4

Code Enforcement

Administrative Clerk II	1	1	1	1
Code Enforcement Officer	6	4	4	4
TOTAL	7	5	5	5

Housing & Grants

Administrative Aide	0	0	1	1
Housing Manager	1	0	0	0
Housing Planner	1	0	0	0
Housing Specialist I	1	0	0	0
Neighborhood Preservation Coordinator	1	0	0	0
Residential Rehab Lead Worker	1	0	0	0
Residential Rehab Supervisor	1	0	0	0
Residential Rehab Worker	3	0	0	0
TOTAL	9	0	1	1

Authorized Full Time Staffing Levels

Positions	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Proposed FY 2014-2015
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Community Development (continued)

Planning

Assistant Planner	1	1	1	1
Associate Planner	1	1	1	1
City Planner	1	1	1	1
Principal Planner	1	1	1	1
Secretary	1	1	1	1
Senior Planner	1	1	1	1
TOTAL	6	6	6	6

Community Development Department Total	33	17	18	18
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Authorized Full Time Staffing Levels

Positions	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Proposed FY 2014-2015
Finance				
Administration				
Accountant	3	3	2	2
Administrative Assistant	1	1	1	1
Administrative Clerk II	6	4	4	4
Budget Analyst	1	0	0	0
Finance Director/Risk Manager	1	1	1	1
Finance Manager	1	1	1	1
Junior Accountant	2	2	2	2
Principal Accountant	0	0	1	1
Reprographics Specialist	1	0	0	0
Revenue Supervisor	1	1	0	0
Senior Account Clerk	1	1	1	1
Senior Accountant	0	0	1	1
TOTAL	18	14	14	14
Information Technology				
Administrative Clerk II	1	0	0	0
Computer Operator III	1	0	0	0
Computer System Manager	1	1	1	1
Senior Programmer/Analyst	1	0	0	0
TOTAL	4	1	1	1
Finance Department Total	22	15	15	15

Authorized Full Time Staffing Levels

Positions	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Proposed FY 2014-2015
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Fire

Administration

Fire Chief	1	1	1	1
Executive Secretary	1	1	1	1
TOTAL	2	2	2	2

Emergency Services *

Battalion Chief	3	3	3	3
Fire Captain	15	12	15	15
Fire Captain (EMS Coordinator)	1	1	1	1
Fire Engineer (Prevention)	1	0	0	0
Fire Engineer	15	12	15	15
Fire Mechanic	1	1	1	1
Firefighter/Paramedic	18	18	18	24
Firefighter	12	9	12	6
Ambulance Operator	0	0	12	18
TOTAL	66	56	77	83

* formerly EMT/ Paramedic

Support Services *

Assistant Chief	1	1	1	1
Emergency Preparedness Coordinator**	1	0	0	1
Regional Fire Communications Operator	8	8	8	8
Fire Communications Center Supervisor	1	1	1	1
Fire Inspector	1	1	1	1
Fire Network Administrator	1	0	0	0
Fire Prevention Technician	1	1	1	1
Hazardous Materials Fire Inspector	1	1	1	1
Regional Fire Communications Lead Operator	0	1	1	1
TOTAL	15	14	14	15

* Formerly Operations

** Moved from Administration

Fire Department Total	83	72	93	100
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Authorized Full Time Staffing Levels

Positions	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Proposed FY 2014-2015
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Parks & Recreation

Administration, Grants & Contracts

Director of Parks & Recreation	1	1	1	1
Executive Secretary	2	1	1	1
Program Coordinators	3	3	3	3
Secretary (ASPIRE)	1	1	1	1
Program Supervisor (ASPIRE)	1	1	1	1
Social Services Manager	1	0	0	0
TOTAL	9	7	7	7

Facilities & Events

Recreation Coordinator	1	1	1	1
Recreation Manager	1	1	1	1
Recreation Supervisor	3	4	3	3
TOTAL	5	6	5	5

Transit

Transit Coordinator	1	1	1	1
Transit Driver	5	5	5	5
Transit Driver/Dispatcher	1	1	1	1
TOTAL	7	7	7	7

Parks & Recreation Department Total	21	20	19	19
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City of Downey



Authorized Full Time Staffing Levels

Positions	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Proposed FY 2014-2015
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Police

Administration

Chief of Police	1	1	1	1
Executive Secretary	1	1	2	2
Neighborhood Watch Coordinator	1	1	1	1
Police Captain	1	1	0	0
Police Corporal	2	3	3	2
Police Lieutenant	2	1	1	1
Police Officer	1	0	0	1
Police Records Specialist I	7	6	6	6
Police Records Specialist II	3	3	3	3
Police Records Supervisor	1	0	0	0
Police Sergeant*	3	3	3	3
Secretary to Chief of Police	1	1	0	0
System/Network Engineer	1	1	1	1
TOTAL	25	22	21	21

Detectives

Community Service Officer	0	1	1	1
Forensic Specialist	2	2	2	3
Forensic Supervisor	1	1	1	1
Police Assistant	1	0	0	0
Police Captain	1	1	1	1
Police Corporal	22	17	16	17
Police Lieutenant	1	1	1	1
Police Officer	2	5	6	3
Police Sergeant	3	4	4	4
Property/Evidence Technician	1	1	1	1
Secretary	1	1	1	1
TOTAL	35	34	34	33

Authorized Full Time Staffing Levels

Positions	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Proposed FY 2014-2015
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Police (continued)

Field Operations

Community Service Officer (<i>former PA</i>)	0	4	4	4
Communications Supervisor (<i>Senior</i>)	1	1	1	1
Motor Officer	8	7	6	6
Parking Enforcement Officer	3	3	3	3
Police Assistant	6	0	0	0
Police Captain	1	1	1	1
Police Corporal	15	15	17	17
Police Lieutenant	4	4	4	4
Police Officer	48	38	37	38
Police Recruit	0	0	0	2
Police Sergeant	10	9	10	9
Safety/ Dispatch (Communications Operator)	10	10	10	10
Secretary	1	1	1	1
TOTAL	107	93	94	96

Police Department Total	167	149	149	150
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Authorized Full Time Staffing Levels

Positions	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Proposed FY 2014-2015
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Public Works

Administration

Director of Public Works	1	0	1	1
Executive Secretary	1	1	1	1
Integrated Waste Coordinator	1	1	0	0
Keep Downey Beautiful Coordinator	1	1	1	1
Management Analyst	0	0	1	1
Secretary	1	1	1	1
TOTAL	5	4	5	5

Engineering

Assistant Civil Engineer I	2	0	1	1
Assistant Civil Engineer II	0	1	1	1
Associate Civil Engineer	3	3	3	3
Construction Inspector	0	0	0	0
Deputy Dir. Of Public Works	1	1	1	1
Inspector/Plan Checker	1	1	1	1
Principal Engineer	1	0	0	0
Senior Civil Engineer	1	1	1	1
TOTAL	9	7	8	8

Maintenance

Equipment Maintenance Leadworker	1	1	1	1
Equipment Maintenance Supervisor	1	1	1	1
Maintenance Lead Worker	7	7	8	8
Maintenance Worker II	12	12	13	13
Mechanic	2	2	2	2
Public Works Supervisor II	3	3	3	3
Public Works Technician	1	1	0	0
Secretary	1	0	1	1
Superintendent, Physical Services	1	0	1	1
Tree Trimmer Lead Worker	1	0	0	0
TOTAL	30	27	30	30

Authorized Full Time Staffing Levels

Positions	Actual FY 2011-2012	Actual FY 2012-2013	Actual FY 2013-2014	Proposed FY 2014-2015
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Public Works (continued)

Utilities

Assistant Civil Engineer (<i>former Jr. Civil Engr</i>)	1	0	0	0
Deputy Dir. Of Public Works	1	1	0	0
Assistant Civil Engineer I	0	1	1	1
Assistant Superintendent	1	1	1	1
Principal Engineer	1	1	1	1
Secretary	1	1	1	1
Senior Civil Engineer/GIS	1	1	1	1
Superintendent of Water and Sanitation	1	1	1	1
PW Supv II/ Water System Supervisor II	1	1	1	1
Water Technical Supervisor II	1	1	1	1
Water Systems Supervisor II	2	2	2	2
Water System Leadworker	6	6	6	6
Water System Operator II	13	13	13	13
TOTAL	30	30	29	29

Public Works Department Total	74	68	72	72
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City of Downey



Revenue

Revenue Description ■ Budget Revenue Summary ■ Major Revenue Sources and Basis for Estimates



discover *Downey*

Revenue

Revenues

This section presents information about the City's revenues. The first part describes and defines the major revenue sources and the next part is a complete list of revenues by source for each individual fund. This information is then summarized and presented in a pie chart format depicting the total City revenues and a similar chart prepared for only the General Fund revenues.

Revenue Descriptions

Downey receives money from numerous sources in order to pay for the City government. This section describes the City's major revenue sources and then provides a detailed listing that includes a multi-year history of our revenues.

Taxes

Everybody is familiar, if not completely happy, with taxes. Downey receives several different types, as described below.

Property Taxes. These are taxes paid by people and businesses who own property in Downey. The amount each property owner pays is largely based on the provisions of Proposition 13, which was added to the State Constitution in 1976 by the voters. However, the amount that the City receives from property tax payments is determined by formulas established in State law. These formulas are very complex and ever changing. Currently, the City's basic share of local property tax payment is about 13% to 14% of all local property payments. Starting in fiscal year 2004-05, the City also started to receive a portion of the Augmentation Fund, which is also derived from Property Tax payments. The actual collections, and administration, are handled by the County Tax Assessor and the County Tax Collector. City Hall is not involved.

Sales Taxes. These taxes are paid as consumers purchase goods and materials (except food and drugs) at stores. Beginning January 1, 2013, the Los Angeles County sales tax is 9.00% and is divided as follows:

State Government	6.00%
City of Downey	0.75
County Transit	0.25
Measure R Transportation	0.50
Proposition A Transit	0.50
Proposition C Transit	0.50
Proposition 172 Public Safety	0.50
Total	9.00%

In all cases, the State government actually collects the revenue and then disburses our share to us once a month. The State reduced the City's historic share of sales tax revenue as part of the

Revenue

State Deficit Reduction program. The State has pledged to replace the revenue in order to keep the City whole.

City Business Taxes. This tax is paid by all businesses operating in the City of Downey. The tax payments are collected by the City and the amounts are largely based on the dollar sales volume of the business. When the economy is good this tax goes up, but when the economy is down this tax also declines.

Franchise Taxes. This tax is paid by the local gas, electric, cable TV, rubbish, and other utility companies. It is a special tax paid in recognition that these businesses have special privileges to be the sole operator and have access to the public-right-of-way. The amount is based on their gross income.

Utility Users Taxes. This tax is paid by gas, electric, and telecommunication customers on their utility bills. The current rate is 5% for gas and electricity. The utility companies collect the tax and then forward the money to the City. The tax for telecommunication service is at the rate of 4.8%. The telecommunication service supplier or its billing agent collect it and remit it to the City monthly.

Other Taxes. The City also receives revenue because of a couple of other taxes: transient occupancy tax and the real property transfer stamp tax. The transient occupancy tax is paid by Downey hotel operators and amounts to 9% of their gross receipts. The real property transfer stamp tax is paid when property transfers are recorded at the County. The rate is \$1.10 per \$1,000; half comes to the City and half is retained by the County.

Licenses and Permits

The City has several ordinances that require people to pay certain license or permit fees before being authorized to do certain things. The biggest example of such fees for us, or any other City, is building permit fees that must be paid by people receiving a building permit from the City. Other fees are dog license fees, alarm permit fees, and live entertainment fees. In each of these cases, the fees are designed to cover the costs of related City operations such as building construction inspections and animal control.

Fines, Forfeitures, and Penalties

This revenue is collected from persons issued citations for not obeying the law. Traffic and parking violations are the biggest example. This revenue source accounts for about 2% of our total General Fund revenue and is very important to encourage obedience of our laws.

Revenue

Interest, Rent, and Concessions

This revenue comes from investing our cash balances and renting our facilities. The investment interest is the most important revenue source in this category, and the City works hard at trying to maximize our interest earnings while protecting principal. We also have several facilities we provide to groups and individuals in exchange for rent or concession fees.

Intergovernmental Revenue

This revenue source includes several types of grants or subventions that we receive from the State and Federal governments. The major types are described below:

Motor Vehicle-In-Lieu Fees. This revenue is collected by the State when vehicle owners pay their annual registration fees. These fees were established several years ago and replaced the personal property tax levied on automobiles. It was deemed to be more efficient and accurate if the Department of Motor Vehicles (DMV) collected this revenue in conjunction with their vehicle registration process. By State law, then, a certain portion of the vehicle registration fees comes back to the City. This fee was reduced during the 2003-04 fiscal year which reduced the City's revenue for this category. In order to replace this revenue, the State passed a law that distributes additional property tax revenue to the City.

Gas Tax. This revenue is also collected by the State as part of the State's 18 cent per gallon gasoline tax. The State gives us about 7.5 cents of the amount in order to maintain our City street system.

Community Development Block Grant (CDBG). This revenue also comes from the Federal government, but may be used only for certain specified purposes, mostly related to housing improvements and the redevelopment of blighted areas.

Other Grants. The City also receives numerous smaller revenue amounts from the State and Federal governments. These payments are for numerous special purposes such as special street projects, police programs, library support, and park improvement projects.

Service Charges

The City charges individuals and groups fees for numerous special services that the City provides. The biggest example of such charges is the water bills the City sends to its water customers. Water charges, as with many of the City service charges, are placed in a special fund and accounted for separately. Examples of other service charges that go to their own special fund are golf course fees, sewer connection charges, and Light District Assessments. Many other fees are included in the City's General Fund and include fees charged to developers for processing plans through the Planning and Engineering Divisions, and fees charged for services such as sewer maintenance, recreation programs, Downey Theatre tickets, special Library services, and emergency ambulance transportation.

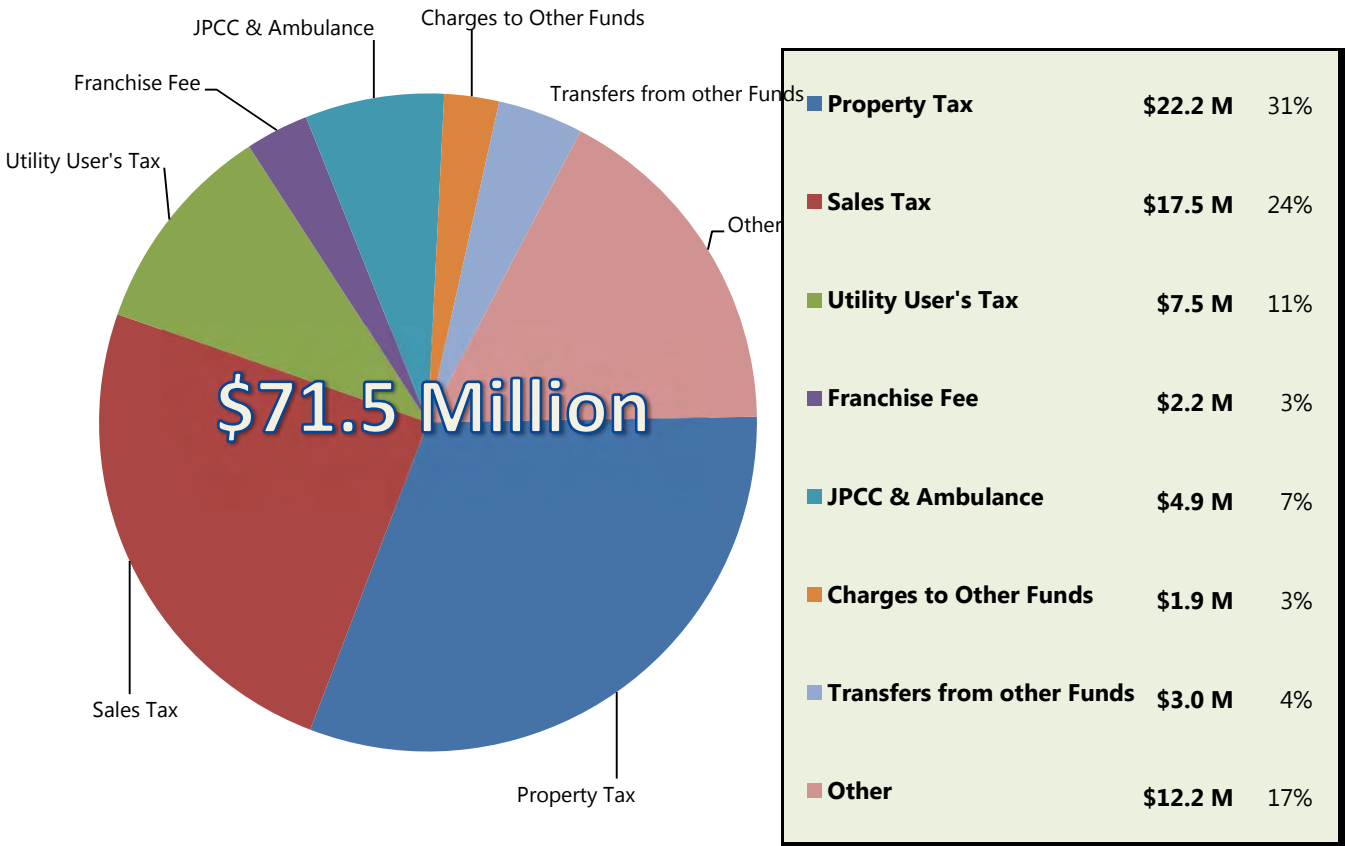
Revenue

Other Revenue

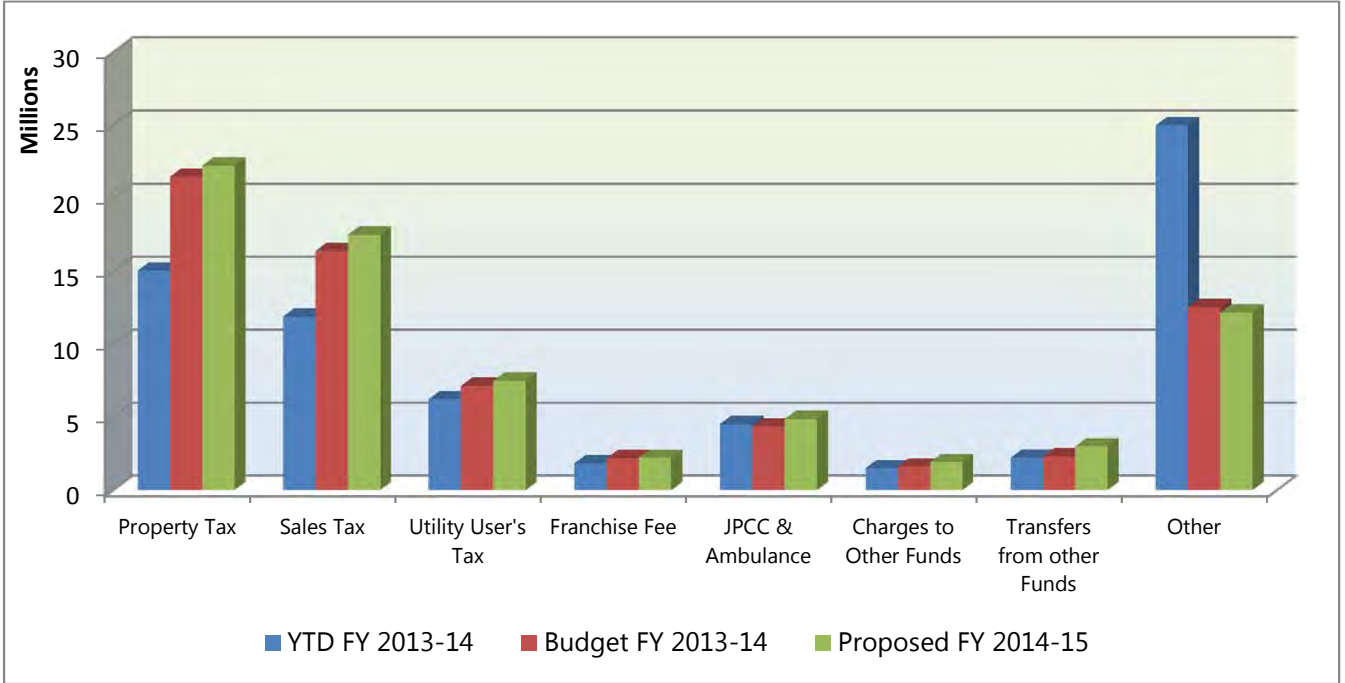
Finally, there is our last miscellaneous category called Other Revenue. Everything that does not fit in any of the other categories is included here. Examples of such revenue include the proceeds of the sale of land or surplus equipment, insurance claim reimbursements, donations, and certain internal charges made between City funds.

Revenue

Total General Fund Revenue Proposed FY 2014-2015



Total General Fund Revenue Type by Fiscal Year



City of Downey



FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
10	GENERAL FUND					
10-3-1110	PROP TAX-SECURED	10,522,602	11,313,026	11,130,444	11,340,392	11,600,000
10-3-1120	PROP TAX-UNSECURED	447,580	481,975	450,000	442,148	450,000
10-3-1125	ERAF PROPERTY TAX SHIFT	8,829,674	9,007,433	9,205,597	9,290,621	9,550,000
10-3-1130	PROP TAX-PRIOR YEARS	17,185	9,812	557,000	(19,152)	510,000
10-3-1140	PEN DEL PROP TAX-SEC	121,524	50,835	75,000	60,326	75,000
10-3-1170	SUPPLEMENTAL PROP TAX	172,552	252,815	50,000	117,414	50,000
	Sub Total	20,111,117	21,115,896	21,468,041	21,231,748	22,235,000
10-3-1200	SALES & USE TAX	10,479,006	11,924,968	11,891,450	9,312,207	12,609,000
10-3-1202	SALES AND USE TAX COMPENSATION FUND	3,346,011	3,717,028	3,972,491	4,385,331	4,300,000
10-3-1205	PROP 172 SALES TAX	537,185	571,951	535,000	438,350	600,000
	Sub Total	14,362,202	16,213,947	16,398,941	14,135,888	17,509,000
10-3-1300	TRANSIENT OCCUPANCY TAX	1,122,597	1,218,740	1,050,000	1,066,832	1,150,000
	Sub Total	1,122,597	1,218,740	1,050,000	1,066,832	1,150,000
10-3-1400	REAL PROP TRANSFER TX	228,846	240,898	225,000	182,179	240,000
	Sub Total	228,846	240,898	225,000	182,179	240,000
10-3-1530	UTIL USR TAX-GAS	890,821	890,565	783,000	805,582	910,000
10-3-1540	UTIL USR TAX-ELECTRIC	3,298,036	3,498,593	3,775,000	3,003,163	3,700,000
10-3-1550	UTIL USR TAX-TELEPHONE	2,589,391	2,780,777	2,600,000	2,429,606	2,900,000
	Sub Total	6,778,248	7,169,935	7,158,000	6,238,350	7,510,000
10-3-1700	CITY BUSINESS TAX	1,065,894	1,126,483	1,050,000	1,165,883	1,100,000
10-3-1701	BUSINESS LICENSE RENEW ENHANCEMENT F	-	19,929	17,500	925	1,000
10-3-1705	DOWNEY PCCP IRG BUSINESS IN LIEU FEE	9,859	(1,281)	-	-	-
10-3-1710	BUSINESS TAX PEN	222,591	30,546	15,000	25,693	10,000
10-3-1715		-	-	-	88	-
	Sub Total	1,298,344	1,175,677	1,082,500	1,192,588	1,111,000

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual	Actual	Budget	YTD Actual	Proposed
		FY2011-2012	FY2012-2013	FY2013-2014	2014	FY2014-2015
10-3-1810	FRNCH TAX-GAS UTIL	225,378	186,362	229,000	219,393	240,000
10-3-1820	FRNCH TAX-ELEC UTIL	786,680	798,958	800,000	826,368	810,000
10-3-1835	FRANCH TAX-COM.RUBBISH	375,384	471,200	360,000	312,976	370,000
10-3-1850	FRANCH TAX-RES.RUBBISH	158,105	112,248	180,000	154,718	185,000
10-3-1860	FRNCH TAX-OTHER	82,290	84,032	53,000	34,192	40,000
10-3-1870	FRNCH TAX-CABLE TV	579,869	620,652	562,000	417,440	577,000
10-3-1880	CABLE TV PEG	116,238	29,770	-	26,812	-
	Sub Total	2,323,944	2,303,222	2,184,000	1,991,899	2,222,000
10-3-2210	STREET PARKING PERMIT	6,705	6,161	1,000	2,064	1,000
10-3-2220	AUTO PARKING FEE	9,600	7,500	5,000	9,100	5,000
	Sub Total	16,305	13,661	6,000	11,164	6,000
10-3-2310	BUILDING PERMITS	571,311	562,228	575,000	651,996	580,000
10-3-2311	RECORDS MNGNMNT FEES	72,609	76,877	75,000	97,618	80,000
10-3-2320	ELECTRICAL PERMITS	88,047	104,207	103,000	119,908	108,000
10-3-2325	MECHANICAL PERMIT	28,316	36,938	35,000	44,401	35,000
10-3-2330	PLUMBING PERMITS	53,387	77,623	60,000	97,539	75,000
10-3-2370	GRADING PLAN FEES	132	-	500	-	500
	Sub Total	813,802	857,873	848,500	1,011,462	878,500
10-3-2400	CONSTRUCTION PERMIT	7,324	12,780	7,500	6,965	7,500
10-3-2410	NEWSPAPER RACK PERMITS	-	4,080	2,500	-	500
10-3-2450	NEWSPAPER RACK PERMITS	-	-	-	11,116	-
	Sub Total	7,324	16,860	10,000	18,081	8,000
10-3-2500	POLICE PERMITS	10,660	11,725	12,500	11,065	12,500
10-3-2510	FINGER PRINT FEES	3,000	2,436	3,000	1,920	2,500
	Sub Total	13,660	14,161	15,500	12,985	15,000
10-3-2600	MISC LICENSE & PERMIT	94,742	90,257	90,000	88,807	95,000
	Sub Total	94,742	90,257	90,000	88,807	95,000

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual	Actual	Budget	YTD Actual	Proposed
		FY2011-2012	FY2012-2013	FY2013-2014	2014	FY2014-2015
10-3-2710	DOG LICENSE FEE	73,931	109,689	75,000	82,560	82,500
10-3-2711	DOG LICENSE LAKEWOOD	(5)	-	-	-	-
10-3-2720	DOG LICENSE FEE-S/N	65,143	57,118	65,000	66,157	72,500
10-3-2730	DOG LICENSE LATE FEE	6,052	5,437	5,000	6,589	5,000
10-3-2740	LATE DOG LICN FEE-S/N	3,466	5,494	5,000	4,841	5,000
	Sub Total	148,587	177,738	150,000	160,147	165,000
10-3-3110	VEHICLE CODE FINES	397,257	343,543	375,000	250,115	325,000
10-3-3120	CITY ORDINANCE FINES	80,277	59,640	50,000	86,144	60,000
10-3-3130	MISC, FINES, FORFEITS & PENALTIES	24,686	25,885	25,000	21,266	25,000
10-3-3131	PARKING TICKETS	973,955	902,295	900,000	851,320	900,000
10-3-3135	ADMINISTRATIVE CITE	25,400	26,707	25,000	40,064	25,000
10-3-3140	NSF CHECK CHARGES	5,494	3,750	3,000	5,150	3,000
	Sub Total	1,507,069	1,361,820	1,378,000	1,254,060	1,338,000
10-3-4100	INVESTMENT EARNINGS	725,983	255,955	300,000	114,804	350,000
10-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	139,572	(623,481)	-	-	-
	Sub Total	865,555	(367,526)	300,000	114,804	350,000
10-3-4200	RENTS & CONCESSIONS	81,151	40,674	40,000	36,452	40,000
10-3-4241	PARK PARKING FEES	36,743	34,442	35,000	36,804	40,000
10-3-4243	PARK FACILITIES RNTL	44,250	52,884	45,000	43,237	35,000
10-3-4256	PARCEL 5 RENT	489,500	489,500	489,500	448,708	489,500
10-3-4257	DOWNEY LANDING LLC GROUND LEASE	367,580	397,233	367,580	366,269	367,580
	Sub Total	1,019,224	1,014,733	977,080	931,470	972,080
10-3-4310	INT-NOTES FR REDEVELP	621,404	-	-	-	-
	Sub Total	621,404	-	-	-	-
10-3-5325	STATE TRAFFIC SAFETY GRANT	41,997	41,691	25,000	19,264	25,000
10-3-5360	CAL E-M-A HAZMAT GRANT	20,360	-	-	-	-
	Sub Total	62,357	41,691	25,000	19,264	25,000

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
10-3-5410	STATE ALCOHOL BEV LIC	14,774	-	100	-	50
10-3-5420	STATE MTR VEH IN LIEU	56,257	58,293	-	48,244	-
10-3-5425	POST REIMBURSEMENTS	87,353	88,551	75,000	81,064	85,000
10-3-5430	SLESF (COPS) GRANT	237,153	161,317	180,354	159,230	180,354
10-3-5434	SCHOOL RESOURCE OFFICER PROGRAM	123,930	131,015	95,000	100,783	102,000
10-3-5440	STATE LIBRARY SUPPORT	7,789	10,000	-	12,563	-
10-3-5442	LIBRARY SERVICES & TECHNOLOGY ACT (LS1	-	8,260	-	-	-
10-3-5448	AFTER SCHOOL ED/SAFETY PGM COHORT 5	15	1,566,312	1,557,695	1,497,778	1,557,695
10-3-5450	STATE HMOWNRS PROP TX	1,619,965	90,608	50,000	71,189	50,000
10-3-5455	STATE MANDATED COST REIMBURSEMENT	92,699	38,560	50,000	49,638	50,000
10-3-5460	STATE EPA GRANT	44,760	5,000	-	-	1,000
	Sub Total	2,284,695	2,157,916	2,008,149	2,020,488	2,026,099
10-3-5550	SUCCESSOR AGENCY ADMIN REIMBURSEME	-	250,000	250,000	-	250,000
10-3-5511	COUNTY AB 109	-	-	-	188,000	190,000
10-3-5520	HIGHWAY THROUGH CITY	-	-	-	36	-
	Sub Total	-	250,000	250,000	188,036	440,000
10-3-6120	PLAN CHECK FEES	313,359	346,670	300,000	541,144	350,000
10-3-6130	PLANNING SERVICE FEES	115,816	86,920	75,000	92,610	90,000
10-3-6135	TIERRA LUNA	123,530	-	-	-	-
10-3-6140	SALE OF PUBLIC DOCMTS	64,603	60,241	65,000	58,792	70,000
10-3-6150	ENGINEERING PLAN CHEC	4,180	5,136	2,500	4,330	2,500
10-3-6160	FIRE PLAN FEE	83,401	87,905	95,000	112,560	100,000
10-3-6170	GENERAL PLAN FEES	72,216	-	88,000	97,403	93,000
	Sub Total	777,105	586,872	625,500	906,839	705,500
10-3-6210	POLICE GUARD SVC FEE	18,536	47,659	60,000	35,259	50,000
10-3-6215	FIRE-ADULT EDUCATION	24,509	32,608	25,000	46,520	35,000
10-3-6216	FIRE MOVIE SERVICE	28,494	2,666	5,000	4,460	5,000
	Sub Total	71,539	82,933	90,000	86,239	90,000

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual	Actual	Budget	YTD Actual	Proposed
		FY2011-2012	FY2012-2013	FY2013-2014	2014	FY2014-2015
10-3-6314	FIRE PERMIT FEE	69,091	51,354	50,000	57,648	50,000
10-3-6315	BUILDING INSPECTION FEES-FIRE CODE	33,747	12,389	15,000	1,202	5,000
10-3-6316	HAZARD MATERIAL PERMT	119,726	119,741	25,000	109,055	25,000
10-3-6326	ENG INSPECTION FEE	26,309	32,581	25,000	24,569	25,000
10-3-6340	SEWER SURCHARGE	122,434	113,758	115,000	112,969	115,000
	Sub Total	371,307	329,823	230,000	305,443	220,000
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10-3-6650	FEE SUPPORTED-RECREAT	27,490	6,053	8,000	8,087	5,000
10-3-6651	COMMUNITY SPORTS CNTR	33,502	65,881	35,000	100,216	65,000
10-3-6652	SPORTS FACILITY ENHANCEMENT FEE	-	15,589	18,000	16,506	14,700
10-3-6653	SWIMMING POOL FEES	103,819	85,327	55,000	19,094	38,200
10-3-6654	CHILD CARE	32,832	29,859	30,000	25,454	25,500
10-3-6655	FEE SUPPORTED-SOC SVS	46,502	47,594	40,000	21,534	27,300
10-3-6656	COMMUNITY SENIOR CNTR	47,690	34,373	40,000	31,110	30,000
10-3-6657	ADULT SOFTBALL PROGRAM	47,547	48,754	37,000	48,664	45,000
10-3-6658	CONTRACT CLASS FEES	235,057	245,862	230,000	200,415	181,500
10-3-6659	FEE SUPPORTED CAMPS	83,399	75,605	90,000	41,368	53,500
10-3-6660	DOWNEY THEATRE	397,059	357,650	260,000	193,359	278,000
10-3-6661	FOOD & BEVERAGE REV	434	695	5,000	473	2,500
10-3-6662	Theatre Merchandise	1,942	1,499	1,500	618	1,000
10-3-6663	THEATRE ENHANCEMENT FEE	5,708	19,633	11,000	16,684	15,000
10-3-6664	DOWNEY THEATRE IN-HOUSE PERFORMANC	-	118,678	109,940	59,308	107,500
10-3-6680	LIBRARY FINES	69,792	66,563	70,000	56,427	60,000
10-3-6690	LIBRARY SERVICE FEES	6,241	6,915	5,000	7,295	5,800
10-3-6695	LITERACY GRANT	7,125	12,484	-	-	8,000
10-3-6699	COMM SVC-CREDIT CARD DISCOUNT CHR	(7,294)	(10,549)	-	-	-
	Sub Total	1,138,845	1,228,465	1,045,440	846,611	963,500

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
10-3-6720	COMPTON FIRE COMM	610,112	586,215	575,213	658,920	658,000
10-3-6740	LA HABRA HEIGHTS	-	-	40,000	25,700	40,000
10-3-6760	VERNON FIRE COMM	147,302	171,197	163,194	118,403	118,400
10-3-6780	S F SPGS FIRE COMM	227,598	256,444	245,442	226,327	226,325
10-3-6782	JCPP START UP REIMBURSEMENT	-	-	-	60,532	-
10-3-6790	EMERGENCY TRNSPRT FEE	1,659,659	1,919,392	1,590,000	3,016,824	1,925,000
10-3-6793	BLS TRANSPORT	981,770	853,815	1,470,000	1,319,174	1,637,000
10-3-6795	EMERGENCY SUBSC FEE	287,760	270,395	275,000	247,149	275,000
	Sub Total	3,914,201	4,057,458	4,358,849	5,673,030	4,879,725
10-3-6910	SEAACA FINANCE ADMIN	40,000	40,000	40,000	36,667	60,000
	Sub Total	40,000	40,000	40,000	36,667	60,000
10-3-7100	SALE OF PROPERTY	-	-	-	9,833,635	-
10-3-7110	SALE OF LAND	-	-	800,000	805,000	-
10-3-7170	FIAT LAND ACQ DEBT SERVICE REVENUE	123,820	247,639	-	2,910,466	-
	Sub Total	123,820	247,639	800,000	13,549,101	-
10-3-7320	CONTR PRIVATE SOURCES	2,000	10,000	-	-	-
10-3-7330	CONTR FRM OTH GOV AGY	539,278	568,938	600,229	-	633,242
	Sub Total	541,278	578,938	600,229	-	633,242
10-3-7400	CHARGE TO OTHER FUNDS	930,000	949,300	950,000	870,833	1,225,000
10-3-7403	CHARGE TO OTHER FUNDS	5,500	5,500	5,500	5,042	5,500
10-3-7404	CHARGE STREET LIGHTNG	164,883	170,265	170,265	156,076	170,265
10-3-7405	CHARGE GOLF COURSE	175,000	175,000	175,000	160,417	175,000
10-3-7406	CHARGE TRANSIT	137,000	137,000	137,000	125,583	137,000
10-3-7407	CHARGE CDBG FD	164,000	159,833	119,038	131,304	143,241
10-3-7408	CHARGE TO HOME GEN. ADMIN	7,368	7,368	7,368	6,754	7,368
10-3-7411	WASTE REDUCTION	40,582	40,899	40,899	37,491	40,900
10-3-7412	CHARGE PROP C	13,560	13,560	13,560	12,430	13,560
10-3-7413	CHARGE CEMETERY	6,291	4,200	4,200	3,850	4,200
	Sub Total	1,644,184	1,662,925	1,622,830	1,509,780	1,922,034

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
10-3-7531	RETIRES HEALTH INSUR	-	-	-	108,401	-
10-3-7532	COBRA HEALTH INSURANC	-	-	-	9,612	-
10-3-7533	VEHICLE STORAGE	36,098	77,959	54,000	58,403	55,000
10-3-7540	MISC REIMBURSEMENTS	94,956	22,235	35,000	45,449	35,000
10-3-7544	VEHICLE RELEASE FEES	61,628	76,353	60,000	99,790	60,000
10-3-7547	BOOK FEES	7,789	8,996	10,000	1,602	5,000
10-3-7548	STRIKE TEAM REIMURSE	9,217	25,474	1,000	88,955	5,000
10-3-7549	POLICE REIMBURSEMENT	12,688	66,651	25,000	68,530	25,000
10-3-7551	SMI PROGRAM EDUCATION FEES	321	347	100	229	100
10-3-7552	GREEN BLDG STNDRD PRMT FEES	289	261	100	(827)	100
10-3-7560	MERF TIPPING	556,259	396,479	221,450	488,095	221,450
	Sub Total	779,245	674,755	406,650	968,239	406,650
10-3-7600	MISC REVENUE	34,916	584,480	15,000	94,368	174,000
10-3-7601	PARAMED MISC REVENUE	46,436	26,427	25,000	14,797	80,000
10-3-7604	MEDICAL AMBULANCE TRANS COST REIMB	-	-	250,000	-	25,000
10-3-7605	TRUSTEE INCOME	1,321	(275)	500	(310)	500
	Sub Total	82,673	610,632	290,500	108,855	279,500
10-5-9026	TRANSFERS FROM GAS TAX-26	930,000	930,000	1,150,000	1,054,167	1,556,535
10-5-9028	TRANSFER FROM CDBG FUND -28	808,774	71,780	150,000	-	208,215
10-5-9051	TRANSFER FROM WATER FUND-51	1,285,276	606,000	625,000	572,917	700,000
10-5-9052	TRANSFER FROM GOLF FUND -52	347,605	378,000	386,766	354,536	542,176
10-5-9081	TRANSFER FROM REDEVELOPMENT AGENCY	250,000	-	-	250,000	-
	Sub Total	3,621,655	1,985,780	2,311,766	2,231,619	3,006,926
	Total for Fund 10	66,785,874	67,153,719	68,046,475	78,092,674	71,462,756
11	FED POLICE GRANT					
11-3-5100	FEDERAL GRANT	55,401	41,584	-	-	-
	Sub Total	55,401	41,584	-	-	-
	Total for Fund 11	55,401	41,584	-	-	-

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
14	FEDERAL FIRE GRANT					
14-3-5100	FEDERAL GRANT	51,420	49,915	1,055,936	631,750	894,101
	Sub Total	51,420	49,915	1,055,936	631,750	894,101
14-5-9010	TRANSFER FROM GENERAL FUND-10	-	-	-	-	209,429
	Sub Total	-	-	-	-	209,429
	Total for Fund 14	51,420	49,915	1,055,936	631,750	1,103,530
16	COLUMBIA MEM SPACE LRN CTRFNDTION					
16-3-7300	CONTRIBUTIONS & IMPACT FEES	-	11,135	-	(160)	-
	Sub Total	-	11,135	-	(160)	-
	Total for Fund 16	-	11,135	-	(160)	-
20	WASTE REDUCTION					
20-3-4100	INVESTMENT EARNINGS	10,464	5,348	5,000	1,935	5,000
20-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	-	(5,438)	-	-	-
	Sub Total	10,464	(90)	5,000	1,935	5,000
20-3-5300	STATE GRANTS	30,294	-	30,000	-	25,000
20-3-5340	USED OIL BLOCK GRANT	32,837	62,021	-	32,081	-
	Sub Total	63,131	62,021	30,000	32,081	25,000
20-3-6346	AB-939	415,207	393,536	410,000	382,042	410,000
	Sub Total	415,207	393,536	410,000	382,042	410,000
20-3-7300	CONTRIBUTIONS & IMPACT FEES	-	-	-	-	1,000
20-3-7600	MISC REVENUE	1,142	(2,921)	1,000	1,163	-
	Sub Total	1,142	(2,921)	1,000	1,163	1,000
20-5-9026	TRANSFER FROM GAS TAX FUND-26	161,448	177,576	-	-	-
	Sub Total	161,448	177,576	-	-	-
	Total for Fund 20	651,392	630,122	446,000	417,221	441,000

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
22	AIR QUALITY					
22-3-4100	INVESTMENT EARNINGS	14,367	5,808	2,000	1,849	2,000
22-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(4,888)	(8,434)	-	-	-
	Sub Total	9,479	(2,626)	2,000	1,849	2,000
22-3-5420	STATE MTR VEH IN LIEU	140,610	135,350	135,000	67,782	135,000
	Sub Total	140,610	135,350	135,000	67,782	135,000
	Total for Fund 22	150,089	132,724	137,000	69,631	137,000
23	STREET LIGHTING					
23-3-1112	AD121 ZONE II	5,401	240,090	108,300	37,820	110,000
23-3-1114	AD121 ZONE IV	-	1,511	4,000	-	1,000
23-3-1116	AD121 ZONE VI	-	4,310	-	8,538	3,000
23-3-1117	LANDSCAPE/TREES	6,125	420,350	245,000	265,891	250,000
	Sub Total	11,526	666,261	357,300	312,250	364,000
23-3-4100	INVESTMENT EARNINGS	24,905	8,883	-	2,985	1,500
23-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(18,997)	(16,738)	-	-	-
	Sub Total	5,908	(7,855)	-	2,985	1,500
23-3-6410	RES LTG ZONE I	413,365	465,238	414,000	432,608	415,000
23-3-6420	COMML LTG ZONE II	114,545	152,599	115,000	120,056	115,000
23-3-6430	HOLDING ZONE IV	17,241	20,582	17,000	18,246	5,000
23-3-6440	SAFTY LGHTNG ZONE III	15,962	1,083,130	633,000	682,450	635,000
23-3-6450	STONEWD CTR ZONE V	6,714	7,389	6,700	6,818	7,500
23-3-6460	FIRESTONE ZONE VI	-	4,229	-	-	-
	Sub Total	567,827	1,733,167	1,185,700	1,260,178	1,177,500
23-3-7600	MISC REVENUE	181	(34,894)	-	-	-
	Sub Total	181	(34,894)	-	-	-
	Total for Fund 23	585,442	2,356,679	1,543,000	1,575,413	1,543,000

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
24 LEARNING CENTER FUND						
24-3-5100	FEDERAL GRANTS	207,258	-	-	-	-
	Sub Total	207,258	-	-	-	-
24-3-6645	ADMISSION AND MEMBERSHIP FEES	147,775	128,694	125,000	89,519	70,000
24-3-6646	CMSSLC CLASSES	13,967	16,775	15,000	9,587	10,000
24-3-6647	FACILITY RENTAL	18,439	30,235	30,000	39,220	20,000
	Sub Total	180,181	175,704	170,000	138,325	100,000
24-3-7140	GIFT SHOP SALES	52,694	36,146	45,000	16,144	12,000
	Sub Total	52,694	36,146	45,000	16,144	12,000
24-3-7320	CONTR PRIVATE SOURCES	787	15,427	-	427	100
	Sub Total	787	15,427	-	427	100
24-3-7600	MISC REVENUE	189	2,169	-	3,644	2,500
	Sub Total	189	2,169	-	3,644	2,500
24-5-9010	TRANSFER FROM GENERAL FUND-10	697,407	531,738	627,618	-	803,734
	Sub Total	697,407	531,738	627,618	-	803,734
	Total for Fund 24	1,138,516	761,184	842,618	158,541	918,334
25 ARTICLE III						
25-3-5140	LOCAL TRANS FDS SB821	999	165,350	71,168	(0)	114,715
	Sub Total	999	165,350	71,168	(0)	114,715
	Total for Fund 25	999	165,350	71,168	(0)	114,715
26 STATE GAS TAXES						
26-3-4100	INVESTMENT EARNINGS	25,620	20,658	5,000	3,134	5,000
26-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(13,559)	(22,617)	-	-	-
	Sub Total	12,061	(1,959)	5,000	3,134	5,000

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
26-3-5100	FEDERAL GRANTS	1,786,123	168,092	2,773,255	735,059	2,336,200
26-3-5120	FAU/ISTEA	7,805	-	832,000	-	1,205,359
	Sub Total	1,793,928	168,092	3,605,255	735,059	3,541,559
26-3-5300	STATE GRANTS	70,050	1,112,674	-	60,329	14,403,759
	Sub Total	70,050	1,112,674	-	60,329	14,403,759
26-3-5431	STATE GAS TAX - 2106	339,852	211,951	356,958	259,497	429,948
26-3-5432	STATE GAS TAX - 2107	752,651	749,783	790,904	604,452	681,257
26-3-5490	STATE GAS TAX - 2105	517,405	193,827	531,222	368,414	546,301
26-3-5495	MOTOR VEHICLE FUEL TAX (SEC. 7360)	1,529,147	1,392,491	1,609,527	1,134,211	1,188,745
26-3-5510	COUNTY ROAD IMPROVEMENT	-	-	5,514,565	-	1,025,175
	Sub Total	3,139,055	2,548,052	8,803,176	2,366,574	3,871,426
26-3-7540	MISC REIMBURSEMENTS	-	-	958,500	-	1,064,311
	Sub Total	-	-	958,500	-	1,064,311
26-3-7600	MISC REVENUE	17,147	-	-	180	-
	Sub Total	17,147	-	-	180	-
26-5-9054	TRANSFER FROM PROP C - 54	326,515	101,919	-	-	-
26-5-9056	TRANSFER FROM MEASURE R-FUND 56		154,639	-	-	-
	Sub Total	326,515	256,558	-	-	-
	Total for Fund 26	5,358,756	4,083,417	13,371,931	3,165,277	22,886,055
28	COMM DEVELOP BLOCK GRANT					
28-3-4100	INVESTMENT EARNINGS	(101)	-	-	-	-
	Sub Total	(101)	-	-	-	-
28-3-5100	FEDERAL GRANTS	295,856	-	990,320	-	-
28-3-5150	COMM DEV BLOCK GRANT	1,343,918	819,413	-	517,729	1,090,427
28-3-5153	HPRP GRANT (HUD)	32,709	15,295	-	-	-
28-3-5170	CDBG-R GRANT	152,500	229,935	-	-	-
	Sub Total	1,824,983	1,064,643	990,320	517,729	1,090,427

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
28-3-7150	ISSUANCE OF NOTES	810,000	-	3,000,000	-	-
	Sub Total	810,000	-	3,000,000	-	-
Total for Fund 28		2,634,882	1,064,643	3,990,320	517,729	1,090,427
29 HOME						
29-3-4100	INVESTMENT EARNINGS	-	1,482	-	(283)	-
29-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	-	(1,658)	-	-	-
29-3-5155	HOUSING FINANCIAL ASSISTANCE	327,391	691,562	326,631	234,980	365,720
	Sub Total	327,391	691,386	326,631	234,698	365,720
Total for Fund 29		327,391	691,386	326,631	234,698	365,720
34 NASA INFRASTRUCTURE						
34-3-4100	INVESTMENT EARNINGS	-	2,883	-	-	-
	Sub Total	-	2,883	-	-	-
Total for Fund 34		-	2,883	-	-	-
36 SB300 FIRESTONE						
36-5-9054	TRANSFER FROM RPOP. C FUND	23,117	285,266	-	-	-
	Sub Total	23,117	285,266	-	-	-
Total for Fund 36		23,117	285,266	-	-	-
40 CAPITAL PROJECT						
40-3-2200	PARKING STALL FEES	5,492	5,280	-	-	-
	Sub Total	5,492	5,280	-	-	-
40-3-5100	FEDERAL GRANTS	885,095	141,675	-	-	-
	Sub Total	885,095	141,675	-	-	-
40-3-5300	STATE GRANTS	-	-	-	-	-
	Sub Total	-	-	-	-	-

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
40-3-7330	CONTR FRM OTH GOV AGY	-	-	-	-	-
40-3-7340	PARK IN-LIEU FEES	-	92,464	-	-	-
	Sub Total	-	92,464	-	-	-
40-3-7145	DONATION	-	-	-	-	180,000
	Sub Total	-	-	-	-	180,000
40-5-9010	TRANSFERS FROM GENERAL FUND-10	327,613	293,949	344,202	-	2,499,750
40-5-9020	TRANSFER FROM WASTE MGMT FUND-20	-	20,000	-	-	-
40-5-9051	TRANSFER FROM WATER FUND-51	-	19,000	-	-	-
	Sub Total	327,613	332,949	344,202	-	2,499,750
	Total for Fund 40	1,218,200	572,368	344,202	-	2,679,750
51	WATER UTILITY					
51-3-4100	INVESTMENT EARNINGS	17,540	76,125	50,000	43,653	50,000
51-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	198,805	(127,881)	-	-	-
	Sub Total	216,345	(51,756)	50,000	43,653	50,000
51-3-4200	RENTS & CONCESSIONS	23,111	55,300	25,000	104,499	35,000
	Sub Total	23,111	55,300	25,000	104,499	35,000
51-3-6510	WATER SALES	10,814,409	14,917,272	16,500,000	14,230,639	17,000,000
51-3-6520	METER INSTALLATION	92,135	101,065	95,000	73,110	95,000
51-3-6530	TURN-ON CHARGES	32,908	21,085	25,000	14,205	20,000
51-3-6532	SPECIAL NOTICE FEE (TAG)	105,080	76,500	75,000	90,640	75,000
51-3-6534	LATE NOTICE FEE (PINK NOTICE)	46,354	65,660	50,000	67,543	60,000
51-3-6540	HYDRANT RENTAL	225	275	500	350	500
51-3-6560	MISC INCOME-OPERATING	12,044	11,929	10,000	11,133	10,000
	Sub Total	11,103,155	15,193,786	16,755,500	14,487,619	17,260,500
51-3-7160	BOND PROCEEDS	-	-	-	-	-
	Sub Total	-	-	-	-	-

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
51-3-7540	MISC REIMBURSEMENTS	40,066	5,182	-	37,042	-
	Sub Total	40,066	5,182	-	37,042	-
51-3-7600	MISC REVENUE	19,794	(216,957)	-	8,461	-
	Sub Total	19,794	(216,957)	-	8,461	-
Total for Fund 51		11,402,471	14,985,555	16,830,500	14,681,274	17,345,500
52	GOLF COURSE					
52-3-4100	INVESTMENT EARNINGS	22,509	6,420	3,000	188	3,000
52-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	244,223	(46,467)	-	-	-
	Sub Total	266,732	(40,047)	3,000	188	3,000
52-3-4220	CLUB HOUSE CONCESSION	131,878	148,672	135,000	70,000	130,000
	Sub Total	131,878	148,672	135,000	70,000	130,000
52-3-6610	GREEN FEES	2,078,333	2,042,664	2,092,000	1,840,856	2,090,500
52-3-6621	CART FEES' CITY OWNED	510,510	481,084	520,000	504,016	525,000
52-3-6630	DRIVING RANGE FEES	157,206	153,970	155,000	133,858	165,000
52-3-6640	CREDIT CARD SVC CHARGE	(38,859)	(38,841)	(42,000)	-	-
	Sub Total	2,707,190	2,638,877	2,725,000	2,478,730	2,780,500
52-3-7130	SALE OF EQUIPMENT	1,120	1,561	-	-	-
	Sub Total	1,120	1,561	-	-	-
52-3-7540	MISC REIMBURSEMENTS	-	-	-	446,034	-
	Sub Total	-	-	-	446,034	-
Total for Fund 52		3,106,920	2,749,063	2,863,000	2,994,952	2,913,500
54	TRANSIT (PROP C)					
54-3-1200	SALES & USE TAX	1,381,046	1,460,710	1,584,094	1,303,448	1,637,810
	Sub Total	1,381,046	1,460,710	1,584,094	1,303,448	1,637,810

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
54-3-4100	INVESTMENT EARNINGS	45,410	26,746	5,000	5,922	5,000
54-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(29,740)	(33,533)	-	-	-
	Sub Total	15,670	(6,787)	5,000	5,922	5,000
54-3-4200	RENTS & CONCESSIONS	67,200	67,200	60,000	61,600	60,000
	Sub Total	67,200	67,200	60,000	61,600	60,000
54-3-5120	FAU/ISTEA	764,219	388,151	-	16,840	-
	Sub Total	764,219	388,151	-	16,840	-
54-5-9056	TRANSFER FROM MEASURE R-FUND 56	94,844	-	-	-	-
	Sub Total	94,844	-	-	-	-
	Total for Fund 54	2,322,979	1,909,274	1,649,094	1,387,810	1,702,810
55	TRANSIT (PROP A)					
55-3-1200	SALES & USE TAX	1,661,713	1,757,176	1,909,758	1,572,691	1,974,517
	Sub Total	1,661,713	1,757,176	1,909,758	1,572,691	1,974,517
55-3-4100	INVESTMENT EARNINGS	30,760	8,898	-	1,925	1,000
55-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(15,863)	(12,076)	-	-	-
	Sub Total	14,897	(3,178)	-	1,925	1,000
55-3-4200	RENTS & CONCESSIONS	-	-	-	25,410	-
55-3-5189	SR CITIZENS TRAN FARE	3,719	6,477	-	6,651	5,000
55-3-5193	BUS PASS CHARGES	(37,049)	(27,889)	-	(18,509)	(17,500)
55-3-5195	BUS PASSES - DOWNEYLINK	2,520	3,327	-	2,040	2,500
	Sub Total	(30,810)	(18,085)	-	15,592	(10,000)
55-3-7540	MISC REIMBURSEMENTS	107,624	109,458	-	103,260	109,458
	Sub Total	107,624	109,458	-	103,260	109,458
55-3-7600	MISC REVENUE	37,546	25,462	24,000	20,259	24,000
	Sub Total	37,546	25,462	24,000	20,259	24,000

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
55-5-9054	TRANSFER FROM PROP C FUND-54	-	-	-	-	1,120,904
55-5-9056	TRANSFER FROM MEASURE R-FUND 56	500,004	500,004	-	-	-
	Sub Total	500,004	500,004	-	-	1,120,904
	Total for Fund 55	2,290,974	2,370,837	1,933,758	1,713,726	3,219,879
56	TRANSIT (MEAS R)					
56-3-1203	SALES TAX - MEASURE R	1,027,073	1,091,838	1,188,068	974,247	1,228,372
	Sub Total	1,027,073	1,091,838	1,188,068	974,247	1,228,372
56-3-4100	INVESTMENT EARNINGS	43,932	22,657	5,000	7,438	5,000
56-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(12,106)	(27,906)	-	-	-
	Sub Total	31,826	(5,249)	5,000	7,438	5,000
56-3-5100	FEDERAL GRANTS	114,608	-	-	-	-
	Sub Total	114,608	-	-	-	-
	Total for Fund 56	1,173,507	1,086,589	1,193,068	981,686	1,233,372
61	EMPLOYEE BENEFIT					
61-3-4100	INTEREST ON INVESTMENT	659,380	635,242	-	-	-
61-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	345,948	(42,276)	-	-	-
	Sub Total	1,004,428	592,966	-	-	-
61-3-7403	CHARGE TO OTHER FUNDS	24,900,836	24,862,108	-	-	-
	Sub Total	24,900,836	24,862,108	-	-	-
61-3-7531	RETIREEES HEALTH INSUR	1,042,655	374,065	-	-	-
61-3-7532	COBRA HEALTH INSURANC	42,079	17,917	-	-	-
61-3-7540	MISC REIMBURSEMENTS	41,128	630	-	-	-
	Sub Total	1,125,862	392,612	-	-	-
61-3-7600	MISC REVENUE	(815)	1,159	-	20	-
61-3-7661	EMPLOYEE PAID PENSION	-	-	-	-	-
	Sub Total	(815)	1,159	-	20	-

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
61-5-9010	TRANSFER FROM GENERAL FUND-10	-	2,145,000	-	-	-
	Sub Total	-	2,145,000	-	-	-
	Total for Fund 61	27,030,311	27,993,845	-	20	-
62	EQUIPMENT					
62-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	345,048	(42,276)	-	-	-
	Sub Total	345,048	(42,276)	-	-	-
62-3-5100	FEDERAL GRANTS	-	45,465	-	-	-
	Sub Total	-	45,465	-	-	-
62-3-7130	SALE OF EQUIPMENT	23,867	12,723	-	15,963	-
	Sub Total	23,867	12,723	-	15,963	-
62-3-7403	CHARGE TO OTHER FUNDS	1,917,107	1,719,884	2,617,143	2,429,726	1,399,260
	Sub Total	1,917,107	1,719,884	2,617,143	2,429,726	1,399,260
62-3-7600	MISC REVENUE	2,753	17,768	-	4,789	-
	Sub Total	2,753	17,768	-	4,789	-
62-3-7540	MISC REIMBURSEMENTS	-	-	-	25,566	-
	Sub Total	-	-	-	25,566	-
	Total for Fund 62	2,288,775	1,753,564	2,617,143	2,476,044	1,399,260
65	CIVIC CENTR MAINT					
65-3-4100	INVESTMENT EARNINGS	7,283	(1,156)	-	2,670	-
65-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(2,597)	(8,746)	-	-	-
	Sub Total	4,686	(9,902)	-	2,670	-
65-3-7403	CHARGE TO OTHER FUNDS	1,149,907	1,149,947	1,149,947	1,054,118	1,149,947
	Sub Total	1,149,907	1,149,947	1,149,947	1,054,118	1,149,947
	Total for Fund 65	1,154,593	1,140,045	1,149,947	1,056,788	1,149,947

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
72	SEWER & STORM DRAIN					
72-3-4100	INVESTMENT EARNINGS	41,632	32,793	7,000	13,703	7,000
	Sub Total	41,632	32,793	7,000	13,703	7,000
72-3-6335	STORM DRAIN MARKER FEE	54	-	-	-	-
72-3-6340	SEWER SURCHARGE	1,515,267	1,680,378	1,550,000	1,216,867	1,550,000
	Sub Total	1,515,321	1,680,378	1,550,000	1,216,867	1,550,000
72-3-7600	MISC REVENUE	7,500	(17,441)	-	-	-
	Sub Total	7,500	(17,441)	-	-	-
72-5-9010	TRANSFERS FROM GENERAL FUND-10	105,106	106,858	114,896	-	123,006
72-5-9026	TRANSFER FROM GAS TAX FUND-26	445,558	457,402	503,500	-	522,500
72-5-9051	TRANSFER FROM WATER FUND-51	168,305	85,380	462,000	-	535,000
	Sub Total	718,969	649,640	1,080,396	-	1,180,506
	Total for Fund 72	2,283,422	2,345,370	2,637,396	1,230,570	2,737,506
76	LIABILITY INSURANCE					
76-3-7403	CHARGE TO OTHER FUNDS	635,750	1,134,000	1,533,900	1,039,500	1,134,000
	Sub Total	635,750	1,134,000	1,533,900	1,039,500	1,134,000
76-3-7540	MISC REIMBURSEMENTS	-	98	-	-	-
76-3-7600	MISC REVENUE	-	-	-	6,951	-
	Sub Total	-	98	-	6,951	-
	Total for Fund 76	635,750	1,134,098	1,533,900	1,046,451	1,134,000
77	CATV					
77-3-1880	CABLE TV PEG	-	58,998	113,000	56,907	110,000
	Sub Total	-	58,998	113,000	56,907	110,000
	Total for Fund 77	-	58,998	113,000	56,907	110,000

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
78	ASSET FORFEITURE					
78-3-4100	INTEREST	-	57,831	-	-	-
78-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(34,801)	(24,271)	-	-	-
	Sub Total	(34,801)	33,560	-	-	-
78-3-5421	JUSTICE DEPT REVENUE	598,331	2,068,539	50,000	452,786	-
	Sub Total	598,331	2,068,539	50,000	452,786	-
	Total for Fund 78	563,530	2,102,099	50,000	452,786	-
79	SUCCESSOR AGY-HOUSING-FIRESTONE					
79-3-1110	PROP TAX-SECURED	-	(31,745)	-	-	-
79-3-1120	PROP TAX-UNSECURED	-	(8,246)	-	-	-
	Sub Total	-	(39,991)	-	-	-
79-3-4100	INVESTMENT EARNINGS	41,545	(6,912)	-	-	-
79-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(13,260)	(7,302)	-	-	-
	Sub Total	28,285	(14,214)	-	-	-
	Total for Fund 79	28,285	(54,205)	-	-	-
80	SUCCESSOR AGENCY-HOUSING-WOODRUFF					
80-3-1110	PROP TAX-SECURED	-	(13,947)	-	-	-
80-3-1120	PROP TAX-UNSECURED	-	1,926	-	-	-
	Sub Total	-	(12,021)	-	-	-
80-3-4100	INVESTMENT EARNINGS	25,807	(4,382)	-	-	-
80-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(8,398)	(4,630)	-	-	-
	Sub Total	17,409	(9,012)	-	-	-
	Total for Fund 80	17,409	(21,033)	-	-	-

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
81 REDEVELOPMENT OBLIGATION RETIREMENT FUND						
81-3-1110	PROP TAX-SECURED	1,134,989	241,114	635,681	590,404	838,435
	Sub Total	1,134,989	241,114	635,681	590,404	838,435
81-3-4100	INVESTMENT EARNINGS	-	1,349	-	2,504	-
81-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	-	-	-	-	-
	Sub Total	-	1,349	-	2,504	-
Total for Fund 81		1,134,989	242,463	635,681	592,908	838,435
82 REDEVELOPMENT OBLIGATION RETIREMENT FUND						
82-3-4100	INVESTMENT EARNINGS	2,839	(491)	-	579	-
	Sub Total	2,839	(491)	-	579	-
Total for Fund 82		2,839	(491)	-	579	-
83 AMEND NO 4 HOUSING						
83-3-1110	PROP TAX-SECURED	-	(43,130)	-	-	-
83-3-1120	PROP TAX-UNSECURED	-	(1,919)	-	-	-
	Sub Total	-	(45,049)	-	-	-
83-3-4100	INVESTMENT EARNINGS	13,145	(2,643)	-	-	-
83-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	2,409	(2,409)	-	-	-
	Sub Total	15,554	(5,052)	-	-	-
83-3-4200	RENTS & CONCESSIONS	23,219	-	-	-	-
	Sub Total	23,219	-	-	-	-
83-3-5155	HOUSING FIN ASSIST	478,747	-	-	-	-
	Sub Total	478,747	-	-	-	-
83-3-7710	SUBSIDY LOAN REFUNDS	23,963	-	-	139,773	-
	Sub Total	23,963	-	-	139,773	-
Total for Fund 83		541,483	(50,101)	-	139,773	-

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
84	SUCCESSOR AGENCY - HOUSING					
84-3-4100	INVESTMENT EARNINGS	-	45,708	-	4,947	-
	Sub Total	-	45,708		4,947	-
84-3-4200	RENTS & CONCESSIONS	16,585	39,879	-	36,477	39,804
	Sub Total	16,585	39,879	-	36,477	39,804
84-3-7710	SUBSIDY LOAN REFUND	19,075	68,195	-	61,395	-
	Sub Total	19,075	68,195	-	61,395	-
	Total for Fund 84	35,660	153,782	-	102,819	39,804
86	SUCCESSOR AGENCY-AMND NO 4 PROGRAM					
86-3-4100	INVESTMENT EARNINGS	6,718	753	-	-	-
86-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	874	(874)	-	-	-
	Sub Total	7,592	(121)	-	-	-
86-3-7110	SALE OF LAND	458,295	-	-	-	-
	Sub Total	458,295	-	-	-	-
	Total for Fund 86	465,887	(121)	-	-	-
87	SUCCESSOR AGENCY-AMEND #4 - DEBT SVC					
87-3-1110	PROP TAX-SECURED	687,410	43,130	-	-	-
87-3-1120	PROP TAX-UNSECURED	30,585	1,919	-	-	-
	Sub Total	717,995	45,049	-	-	-
87-3-4100	INTEREST ON INVESTMENT	19,894	(4,248)	-	-	-
87-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(9,364)	(4,496)	-	-	-
	Sub Total	10,530	(8,744)	-	-	-
	Total for Fund 87	728,525	36,305	-	-	-

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
89	SUCCESSOR AGENCY-WOODRUFF PROGRAM					
89-3-4100	INVESTMENT EARNINGS	75	397	-	-	-
89-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(354)	(195)	-	-	-
	Sub Total	(279)	202	-	-	-
	Total for Fund 89	(279)	202	-	-	-
90	SUCCESSOR AGENCY-WOODRUFF DEBT SERV					
90-3-1110	PROP TAX-SECURED	222,289	13,947	-	-	-
90-3-1120	PROP TAX-UNSECURED	(30,701)	(1,926)	-	-	-
	Sub Total	191,588	12,021	-	-	-
90-3-4100	INVESTMENT EARNINGS	(3,376)	168	-	-	-
90-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(4,143)	176	-	-	-
	Sub Total	(7,519)	344	-	-	-
90-5-9086	TRANSFERS FROM AMEND #4 RDA-86	-	-	-	-	-
	Sub Total	-	-	-	-	-
	Total for Fund 90	184,069	12,365	-	-	-
91	SUCCESSOR AGENCY-REDEVELOPMENT AGY					
91-3-4100	INVESTMENT EARNINGS	(14,558)	1,944	-	-	-
91-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(4,148)	4,148	-	-	-
	Sub Total	(18,706)	6,092	-	-	-
91-3-7616	TASTE OF DOWNEY EVENT	17,916	-	-	10,550	-
	Sub Total	17,916	-	-	10,550	-
	Total for Fund 91	(790)	6,092	-	10,550	-
93	SUCCESSOR AGENCY-CRA DEBT SERVICE					
93-3-1110	PROP TAX-SECURED	505,961	31,745	-	-	-
93-3-1120	PROP TAX-UNSECURED	131,423	8,246	-	-	-
	Sub Total	637,384	39,991	-	-	-

FY 2014-2015 Budget Revenue Summary

Acct. No		Actual FY2011-2012	Actual FY2012-2013	Budget FY2013-2014	YTD Actual 2014	Proposed FY2014-2015
93-3-4100	INVESTMENT EARNINGS	6,047	(2,320)	-	-	-
93-3-4150	UNREALIZED GAIN/LOSS ON INVESTMENTS	(3,619)	(2,457)	-	-	-
	Sub Total	2,428	(4,777)	-	-	-
<hr/>						
93-3-7610	INT INCOME BOND TRUST	38,809	19,458	-	58,375	-
	Sub Total	38,809	19,458	-	58,375	-
<hr/>						
93-5-9081	TRNSFR FM REDEV. OBLIGATN RETIRE FUND	-	724,456	635,681	904,606	635,435
93-5-9086	TRNSFR FROM AMEND #4 RDA-86	-	-	-	-	-
	Sub Total	-	724,456	635,681	904,606	635,435
<hr/>						
	Total for Fund 93	678,621	779,128	635,681	962,981	635,435
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	Grand Total	137,051,409	138,736,098	\$124,017,449	\$114,751,396	\$137,201,735

City of Downey

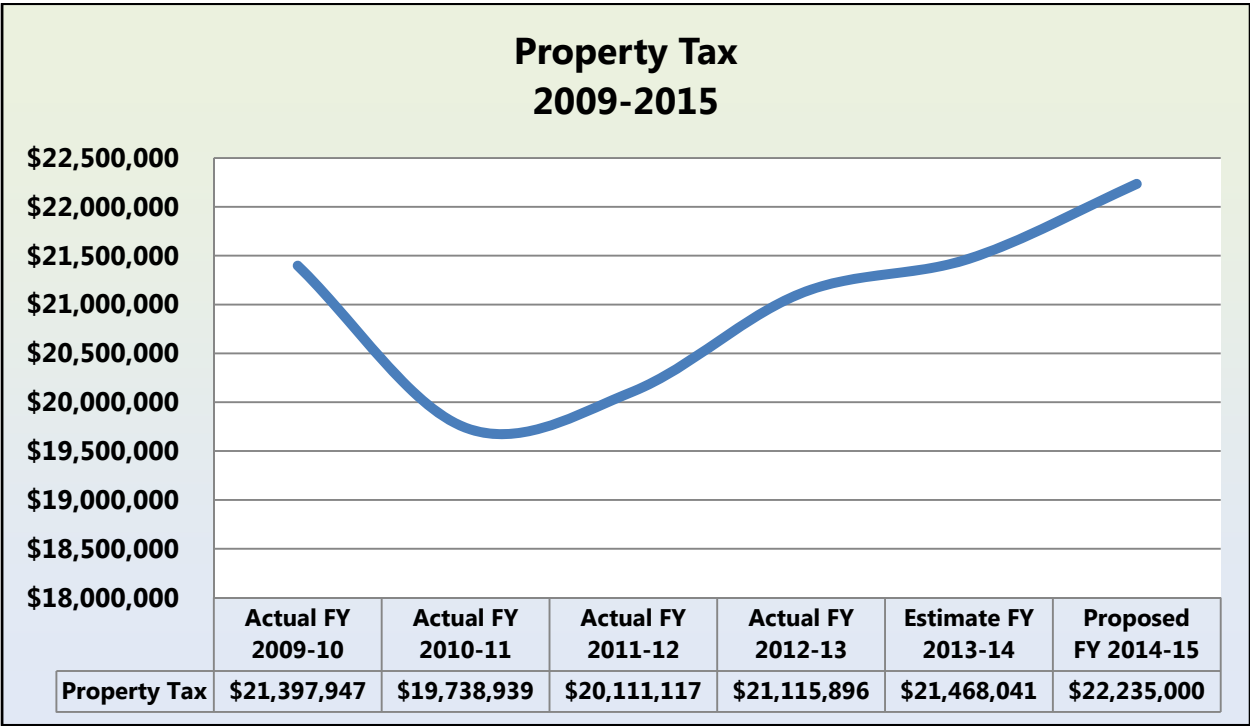


Major Revenue Sources and Basis for Estimates

The following are the major revenue sources and basis for estimates for the General Fund. These revenue sources comprise over 79% of the City's General Fund Revenues. Other Revenues not detailed here are estimated on local trends and historical data.

Property Tax

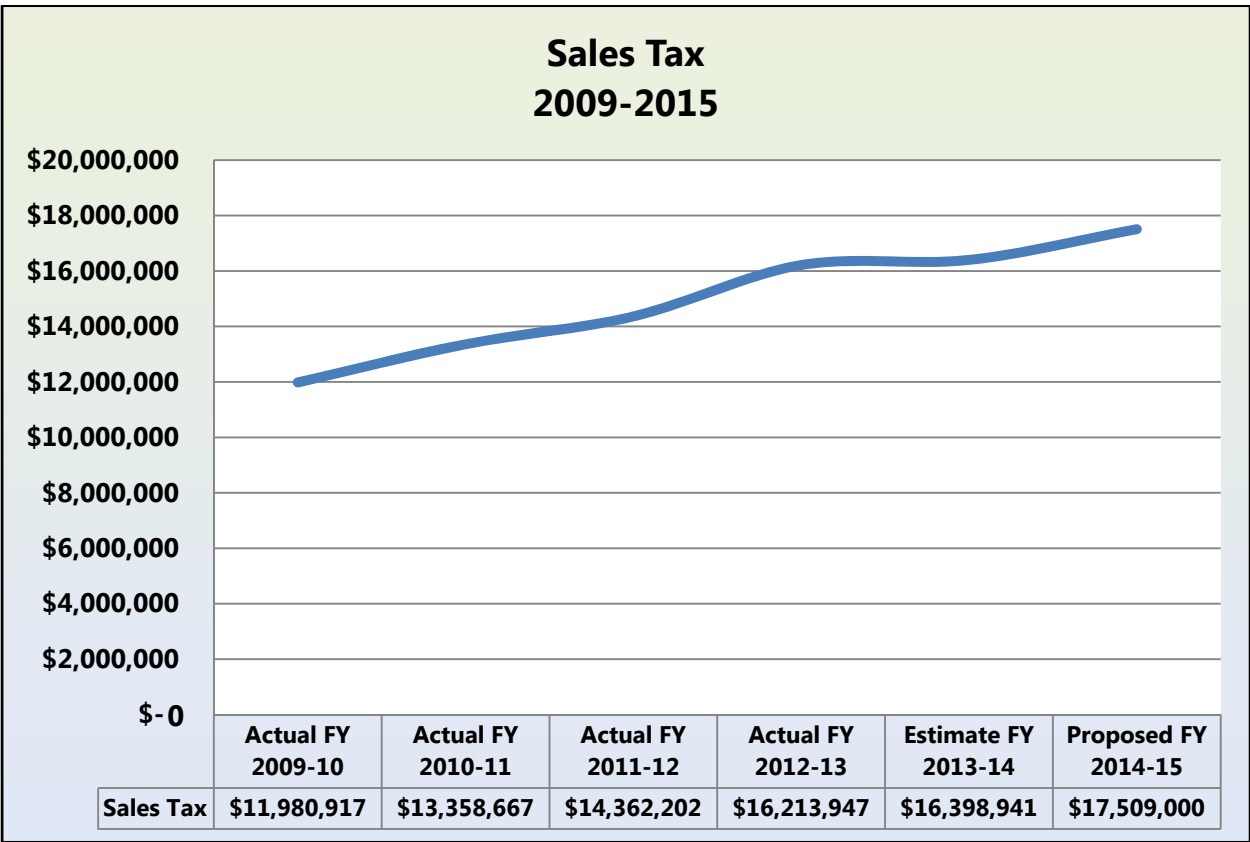
Property Tax remains the largest component of General Fund revenues (31.1% of total) and is expected to increase by 3.5% in FY 2014-15. Steady growth is expected in FY 2014-15 and beyond due to an improving housing market. Property tax is estimated based on past data, local economic trends and independent third party analysis.



Major Revenue Sources and Basis for Estimates

Sales and Use Tax

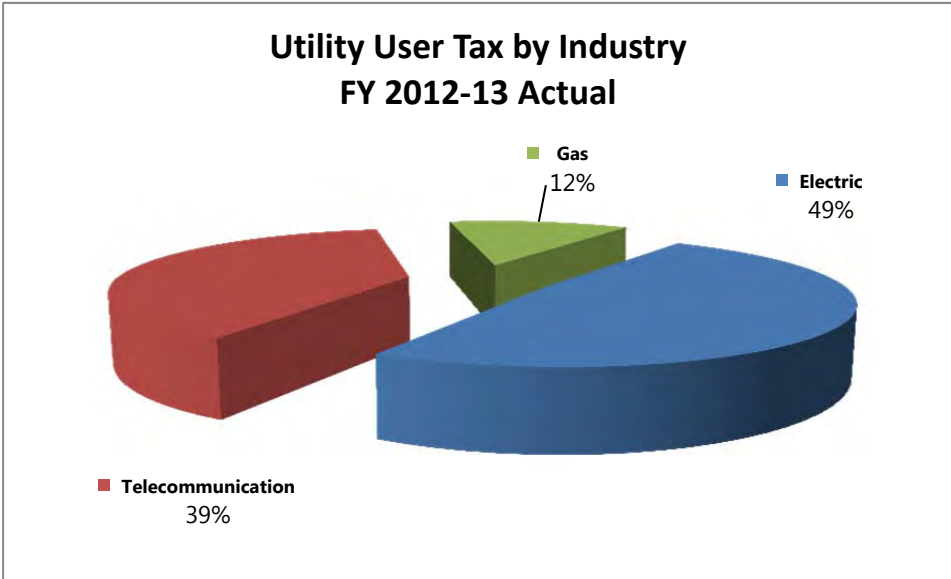
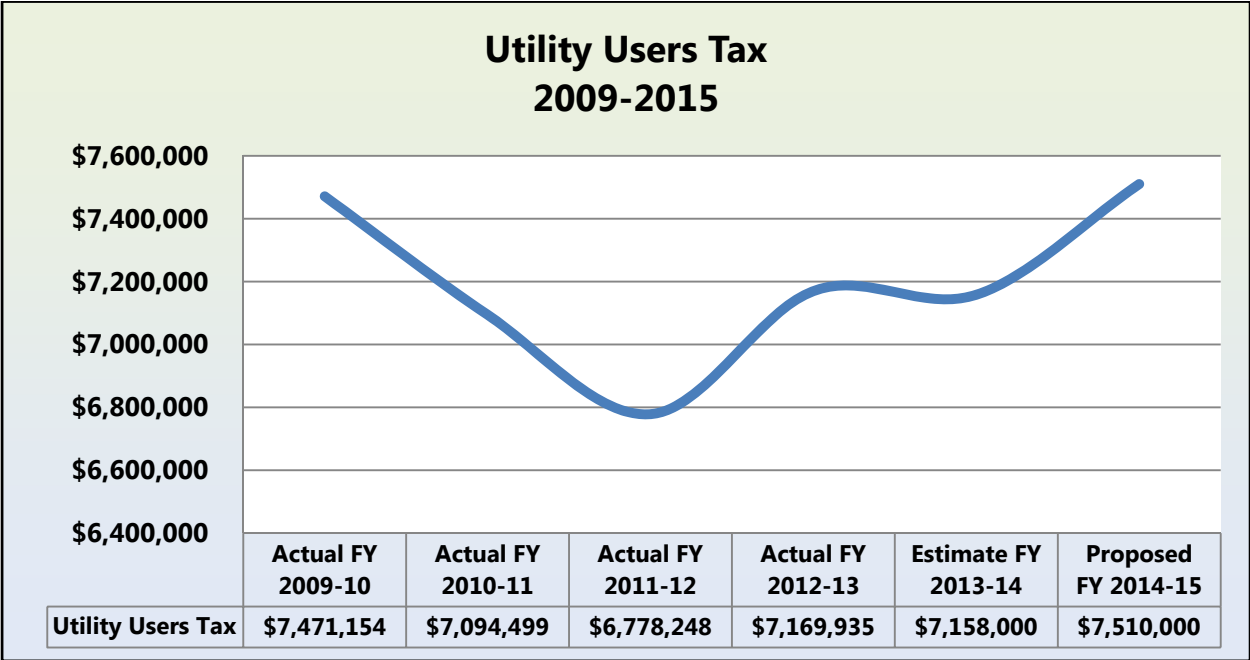
Now a few years post-recession, the City is still experiencing steady increase in sales and use tax revenue. At some point, sales tax is going to level off after the pent-up demands of the automobiles are met. However, for FY 2014-15, this tax is forecasted to increase by 6.7%. Sales tax is estimated based on past data, local economic trends and third party analysis.



Major Revenue Sources and Basis for Estimates

Utility Users Tax

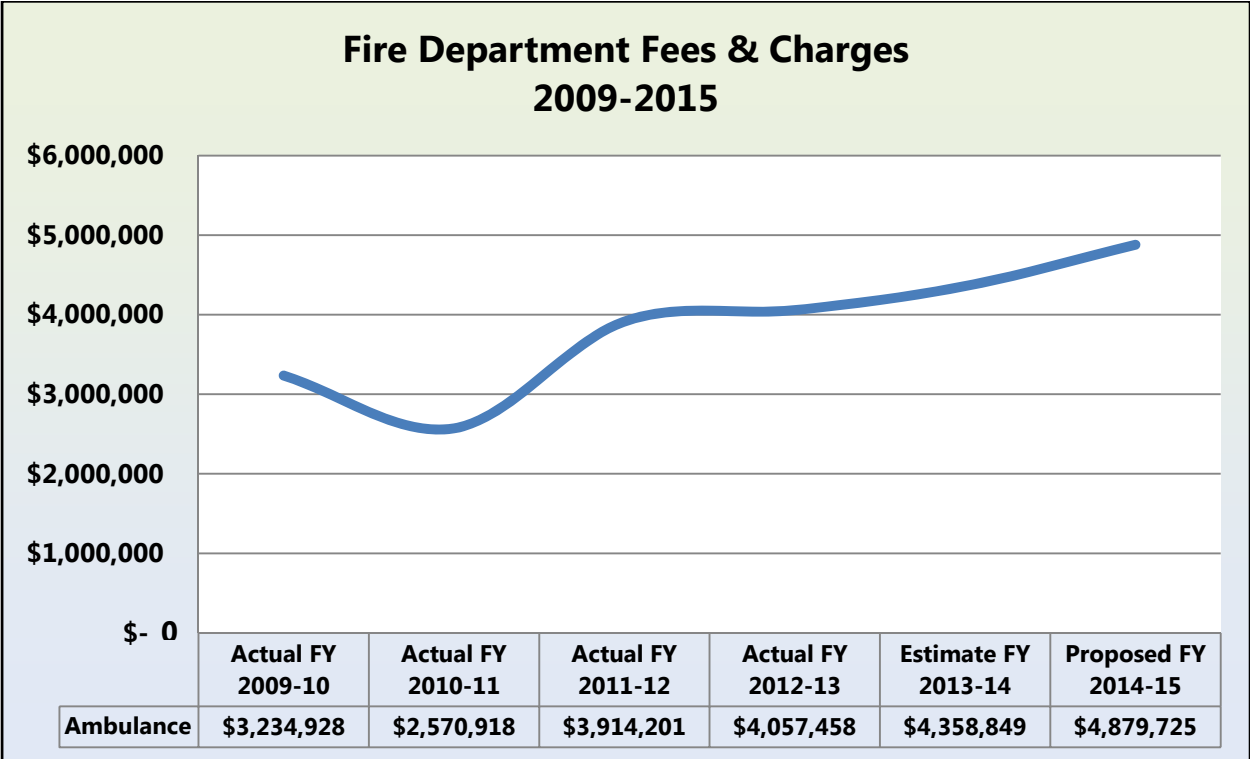
Utility Users Tax is the third largest revenue generator for the city. This tax is generated by gas, electric and telecommunications and is expected to increase by 4.9% or \$352,000. The major increase is in telecommunications. The estimates for increase are based on past and current data and trend analysis.



Major Revenue Sources and Basis for Estimates

Fire Department Fees

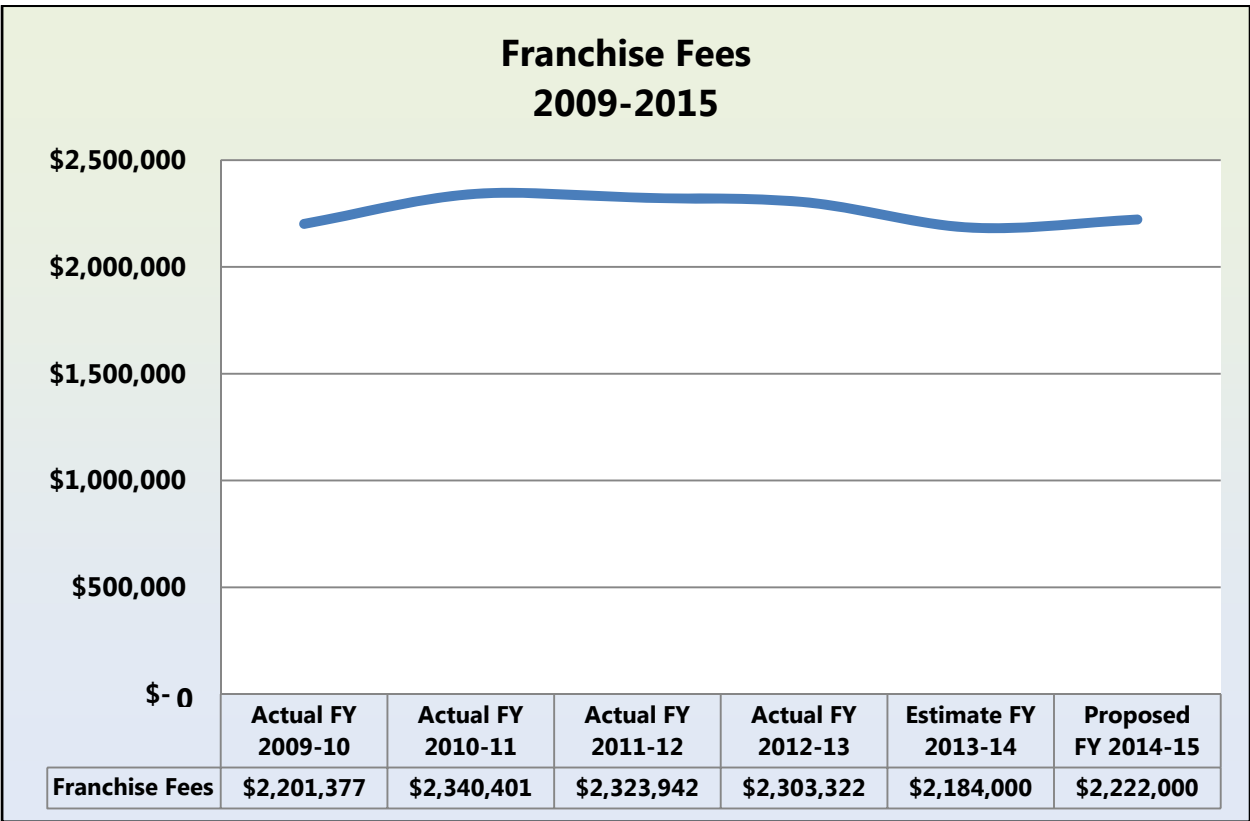
Fire Department Fees are the fourth largest revenue source. City of Downey’s Fire Department provides emergency transport or ambulances services in the city’s Communications and Dispatch Services Center to four neighboring cities for a fee. Emergency Transport Service revenue is expected to increase by \$500,000 or 15% compared with last year because the hiring of six additional ambulance drivers will allow the city to assist more patients. Fees for Communication and Dispatch Services will remain the same.



Major Revenue Sources and Basis for Estimates

Franchise Tax

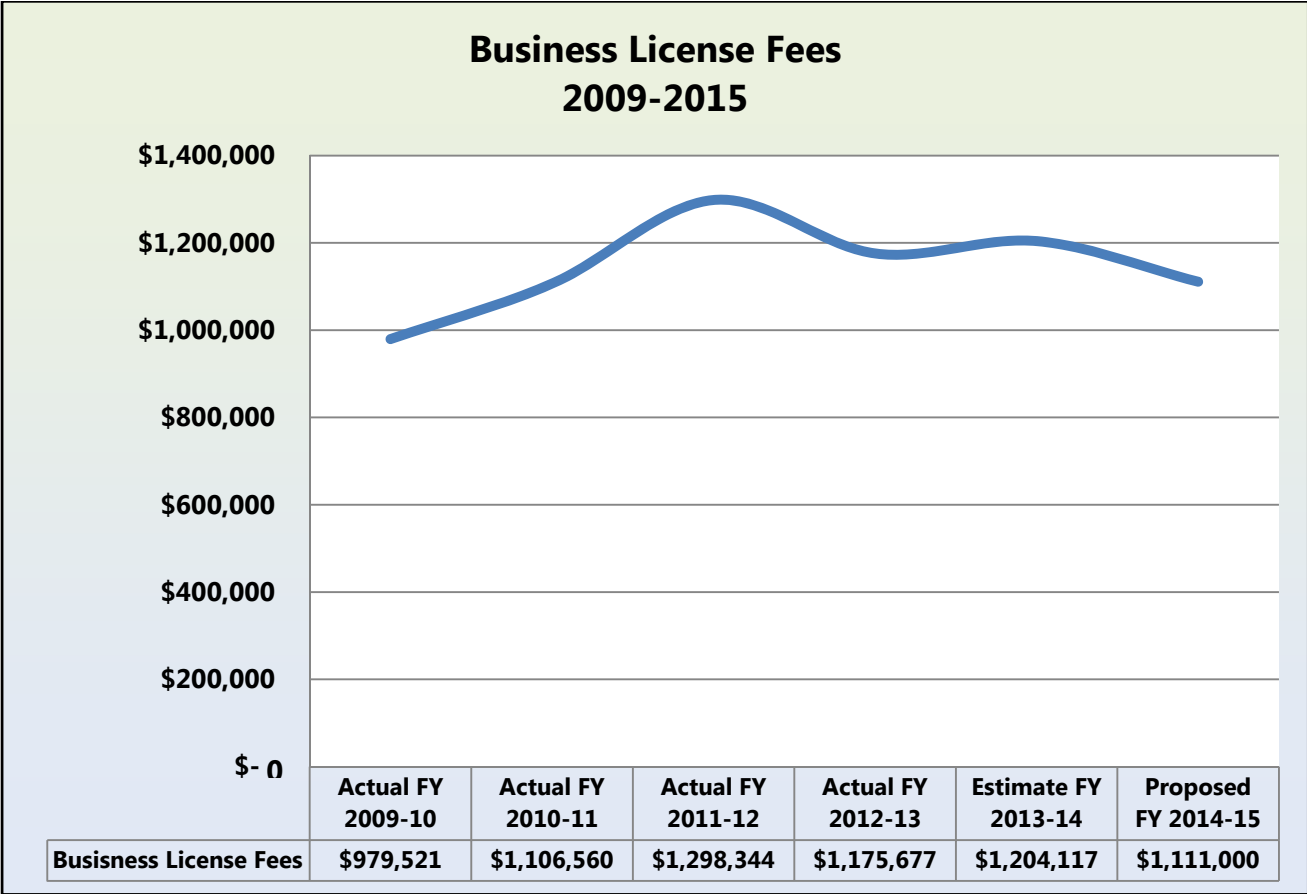
This tax is paid by local gas, electric, cable TV, rubbish and other utility companies. This tax is expected to remain steady in Fiscal Year 2014-2015 from the prior year estimate.



Major Revenue Sources and Basis for Estimates

Business License Fees

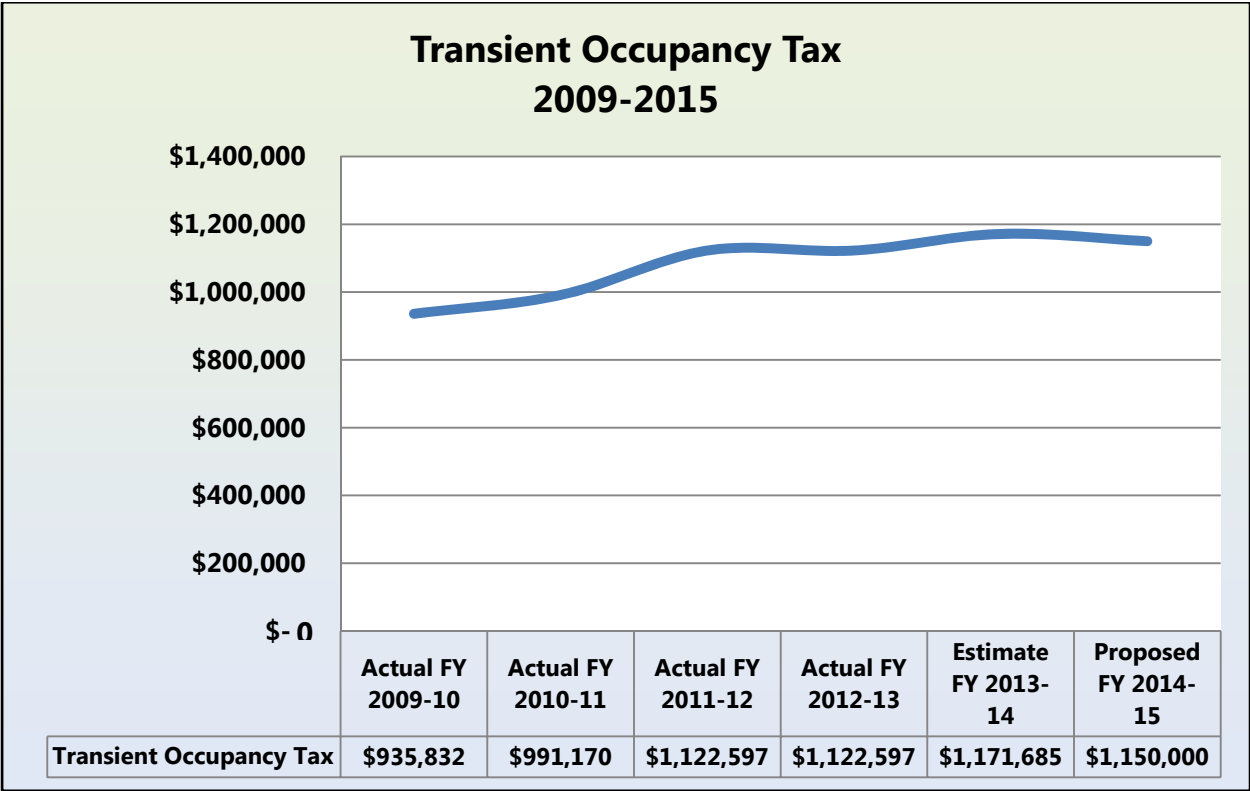
The City issues over 4,000 business licenses annually, and revenue from this tax is based primarily on gross receipts reported. This tax is expected to remain steady in the Fiscal Year 2014-2015 from prior year estimates.



Major Revenue Sources and Basis for Estimates

Transient Occupancy Tax

The City levies a 9% Transient Occupancy Tax on hotel/ motel rooms. This tax is expected to increase 10% or \$100,000 with prior year budgeted amount. This tax is estimated based on local economic trends, research with individual properties and historical data.



City of Downey



Administration

City Council ■ City Manager ■ City Attorney ■ City Clerk ■ Library ■
Columbia Space Center ■ Human Resources

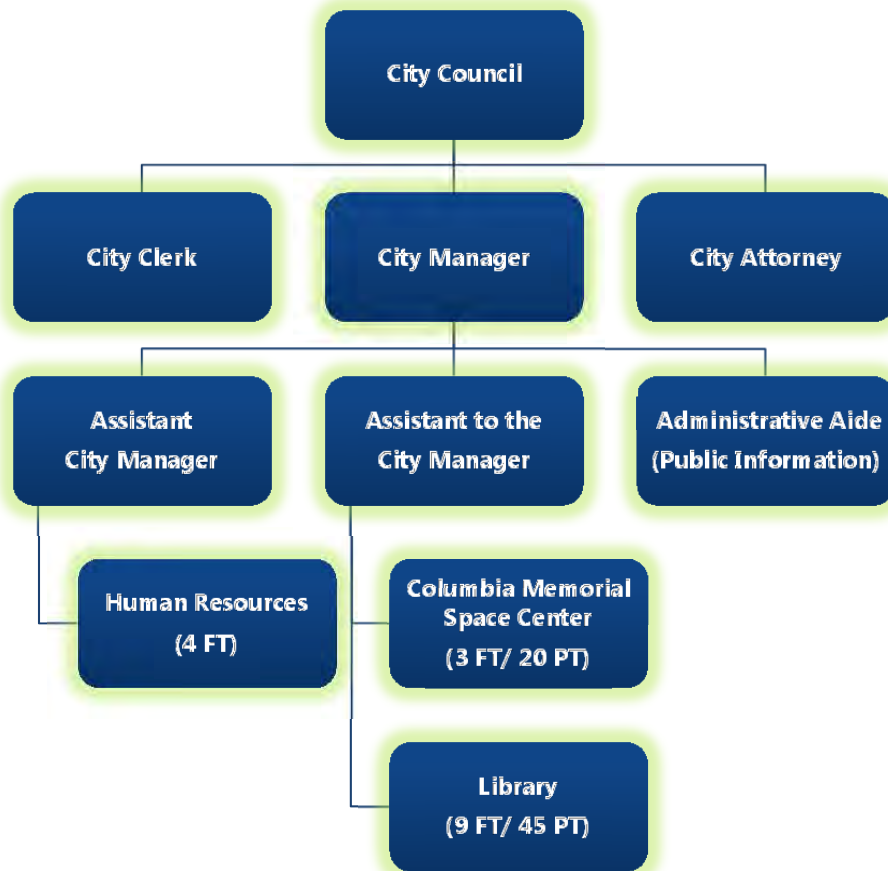


discover *Downey*

Administration

Department Overview

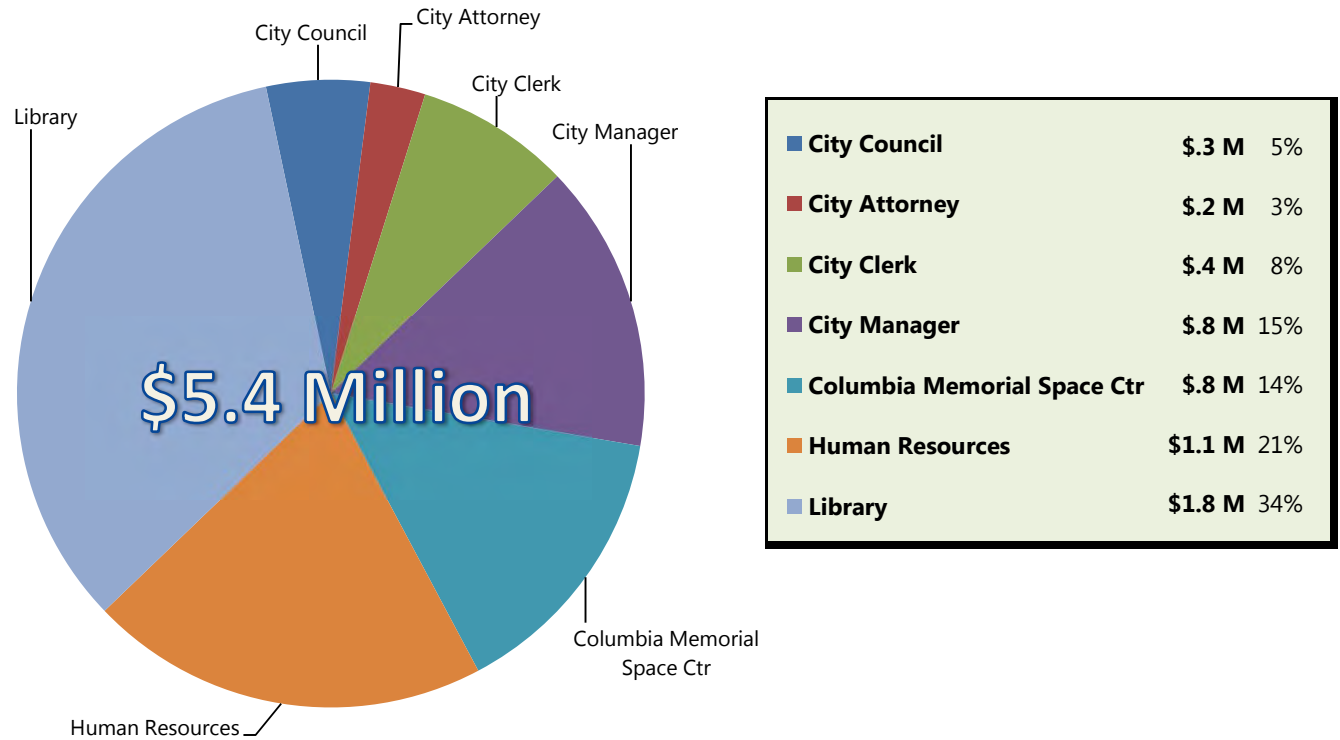
Organizational Chart



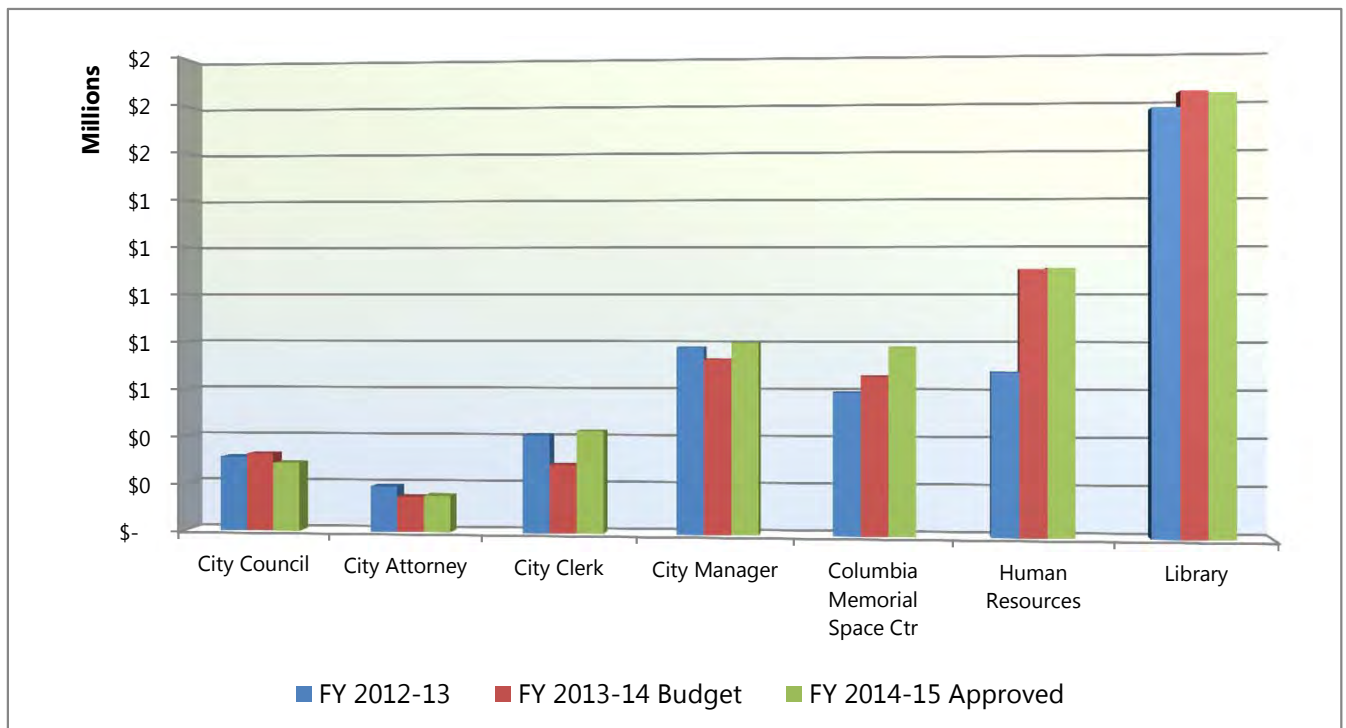
Department Summary

Administration

Total Budget Expenditures by Division (Excludes Transfers Out)



3 Year Trend - Total Budget Expenditures (\$ Millions)



Administration

Department Description

The Administration Department is comprised of the City Council, its appointed officers (City Manager, City Attorney and City Clerk) and the Human Resources, Library, Columbia Memorial Space Center and Public Information Divisions. The Administrative Department provides leadership for the entire City through policy direction and implementation, as well as through the provision of legal advice, public records and information, and personnel management.

Fiscal Year 2013-2014

Recent Accomplishments & Performance Indicators

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Institute an entrepreneurial perspective		X			
Focus on organizational efficiency, including employing technology to increase efficiency and teamwork approach to streamlining operations	X	X			
Assist Finance with the reorganization of the budget as a user-friendly document		X			X
Continue working collaboratively with collective bargaining units	X	X			
Set policy regarding the financial sustainability of the Columbia Memorial Space Center	X	X		X	
Develop a more streamlined administrative intern program	X	X			
Continue to reduce costs through issuance of new RFPs/RFQs for all service contracts not renewed in the last five years and monitoring legal fees and recover legal costs	X	X			
Adapt, consolidate and/or reinvent existing services to better serve resident and business needs	X	X		X	
Complete city-wide equipment inventory and roll-out database		X			
Upgrade the City's Electronic Document Management System (Laserfiche, provide Training for Departments and digitize All City Council Minutes into Laserfiche (1956-2013))	X	X		X	X
Manage Election for June 2014 in accordance with the law		X			X
Implement Electronic Agenda Packet Distribution with Electronic Readers	X	X			
Ensure timely access to public records according to law through an Email Retention Policy and amendments to Public Records Retention Policy	X	X			X
Complete Mandatory Emergency Operations Training for Department Staff				X	X

Administration

Fiscal Year 2014-2015 Goals and Objectives

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Develop a volunteer clearinghouse	X			X	X
Provide report on costs and benefits for a potential new fire station and an upgrade plan for existing fire stations	X	X			
Develop longitudinal workforce modeling to assist in budget forecasting	X				
Focus on leadership development and organizational succession planning	X	X			
Institutionalize best practices for processes and workflows	X	X			
Continue Downey Insight publications					X
Foster strategic plan development and implementation at Space Center				X	X

City of Downey



Department Summary

Administration

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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By Type					
Personnel Services	\$ 3,333,158	\$ 2,968,705	\$ 2,861,424	\$ 2,556,176	\$ 3,061,845
Operation Materials & Supplies	989,897	863,247	1,247,727	1,029,933	1,275,395
Contract & Professional Services	408,973	497,212	522,975	462,471	631,200
Indirect Costs	379,534	398,687	452,034	444,362	413,013
Capital Outlay	85,308	-	-	-	-
Total by Type	\$ 5,196,869	\$ 4,727,851	\$ 5,084,160	\$ 4,492,942	\$ 5,381,453

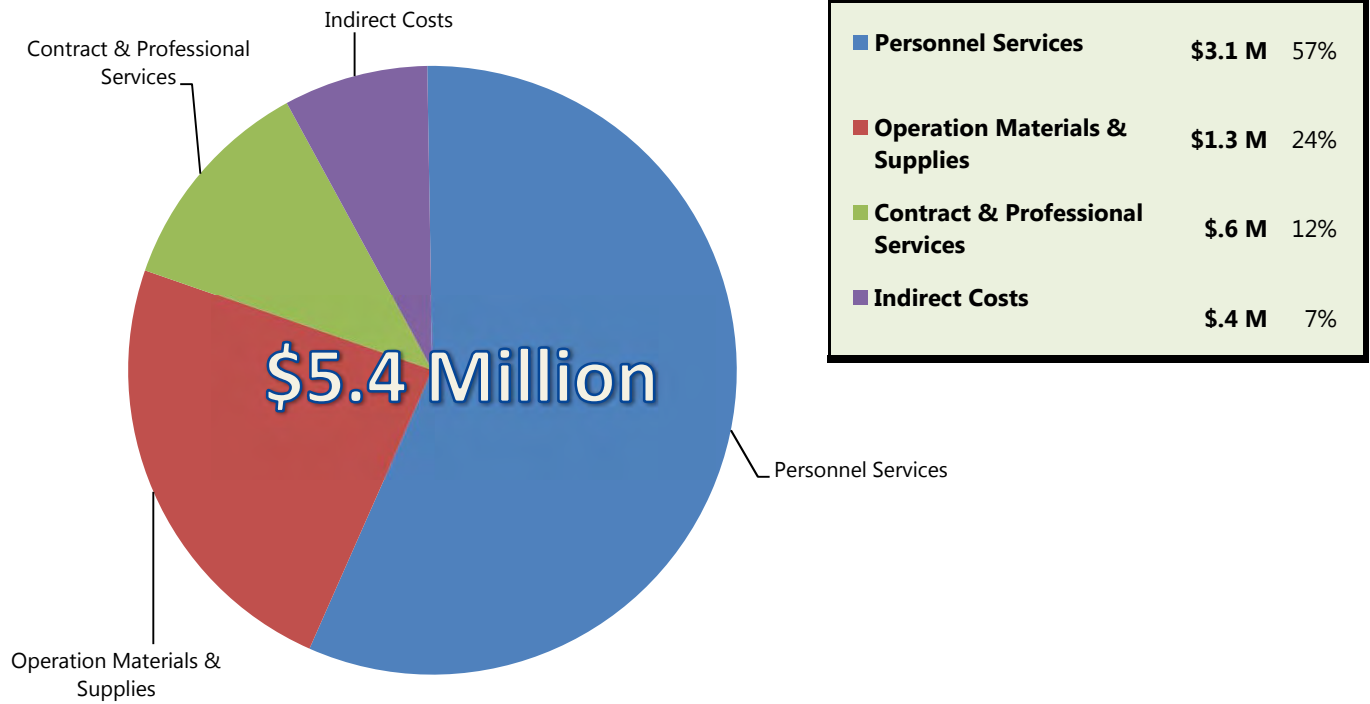
By Division					
City Council	\$ 366,382	\$ 312,451	\$ 325,907	\$ 324,141	\$ 287,312
City Attorney	178,287	191,180	148,218	210,401	153,509
City Clerk	252,800	410,123	286,996	284,860	428,310
City Manager	674,644	779,637	730,328	748,714	799,444
Columbia Memorial Space Ctr	1,025,220	593,464	660,299	503,512	783,084
Human Resources	690,954	679,321	1,103,302	859,523	1,109,079
Library	2,008,583	1,761,676	1,829,111	1,561,792	1,820,715
Total by Division	\$ 5,196,869	\$ 4,727,851	\$ 5,084,160	\$ 4,492,942	\$ 5,381,453

By Fund					
10-General Fund	\$ 4,171,650	\$ 4,134,387	\$ 4,423,861	\$ 3,989,430	\$ 4,598,369
24-Learning Center	1,025,220	593,464	660,299	502,631	783,084
Total by Fund	\$ 5,196,869	\$ 4,727,851	\$ 5,084,160	\$ 4,492,061	\$ 5,381,453

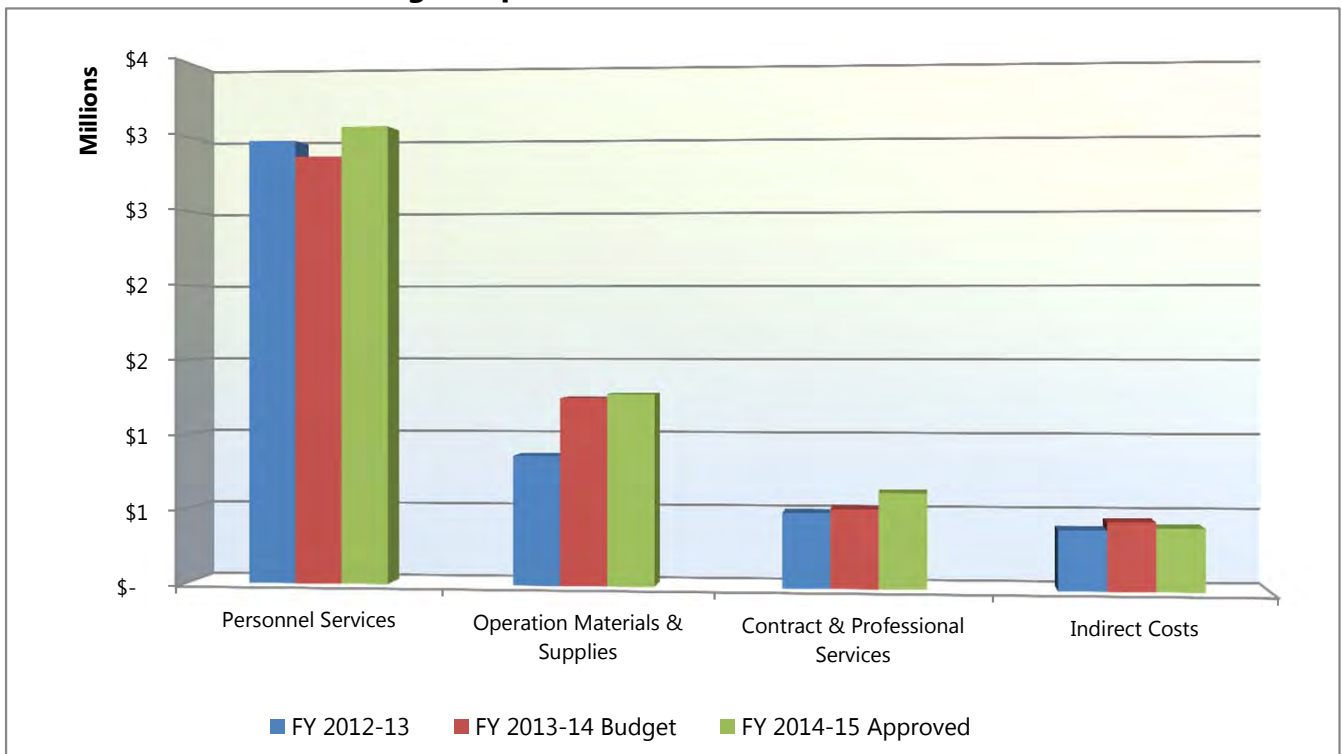
Department Summary

Administration

Total Budget Expenditures by Category (Excludes Transfers Out)



3 Year Trend - Total Budget Expenditures (\$ Millions)



Division Summary

Administration

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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City Council

Personnel Services	\$ 93,767	\$ 97,834	\$ 98,020	\$ 97,162	\$ 103,687
Operation Materials & Supplies	132,699	132,966	137,042	135,948	102,650
Contract & Professional Services	99,761	39,886	40,600	41,961	40,600
Indirect Costs	40,155	41,765	50,245	49,070	40,375
Total	\$ 366,382	\$ 312,451	\$ 325,907	\$ 324,141	\$ 287,312

City Attorney

Personnel Services	\$ 133,150	\$ 88,568	\$ 68,457	\$ 69,675	\$ 92,878
Operation Materials & Supplies	26,745	41,601	38,050	118,184	48,050
Contract & Professional Services	12,263	53,660	33,850	14,715	5,000
Indirect Costs	6,128	7,350	7,861	7,828	7,581
Total	\$ 178,287	\$ 191,180	\$ 148,218	\$ 210,401	\$ 153,509

City Clerk

Personnel Services	\$ 206,985	\$ 236,961	\$ 220,760	\$ 227,611	\$ 236,504
Operation Materials & Supplies	9,363	15,536	14,600	15,040	20,400
Contract & Professional Services	12,585	131,255	22,800	13,614	144,600
Indirect Costs	23,867	26,371	28,836	28,594	26,806
Total	\$ 252,800	\$ 410,123	\$ 286,996	\$ 284,860	\$ 428,310

City Manager

Personnel Services	\$ 608,216	\$ 675,342	\$ 618,842	\$ 613,039	\$ 654,178
Operation Materials & Supplies	34,611	21,714	25,650	25,512	60,750
Contract & Professional Services	6,558	54,688	55,600	79,707	56,100
Indirect Costs	25,260	27,893	30,236	30,456	28,416
Total	\$ 674,644	\$ 779,637	\$ 730,328	\$ 748,714	\$ 799,444

Columbia Memorial Space Center

Personnel Services	\$ 551,509	\$ 359,447	\$ 331,009	\$ 270,563	\$ 448,026
Operation Materials & Supplies	209,755	109,898	128,890	124,043	133,850
Contract & Professional Services	138,585	78,928	135,000	46,873	135,000
Indirect Costs	44,954	45,190	65,400	62,033	66,208
Capital Outlay	80,417	-	-	-	-
Total	\$ 1,025,220	\$ 593,464	\$ 660,299	\$ 503,512	\$ 783,084

Division Summary

Administration

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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Human Resources					
Personnel Services	\$ 391,817	\$ 434,903	\$ 471,124	\$ 390,888	\$ 466,771
Operation Materials & Supplies	224,005	188,711	549,225	305,037	563,625
Contract & Professional Services	51,023	31,175	55,000	136,153	55,000
Indirect Costs	19,218	24,532	27,953	27,445	23,683
Capital Outlay	4,891	-	-	-	-
Total	\$ 690,954	\$ 679,321	\$ 1,103,302	\$ 859,523	\$ 1,109,079

Library					
Personnel Services	\$ 1,347,714	\$ 1,075,650	\$ 1,053,213	\$ 887,238	\$ 1,059,801
Operation Materials & Supplies	352,720	352,820	354,270	306,168	346,070
Contract & Professional Services	88,198	107,620	180,125	129,449	194,900
Indirect Costs	219,951	225,586	241,503	238,936	219,944
Total	\$ 2,008,583	\$ 1,761,676	\$ 1,829,111	\$ 1,561,792	\$ 1,820,715

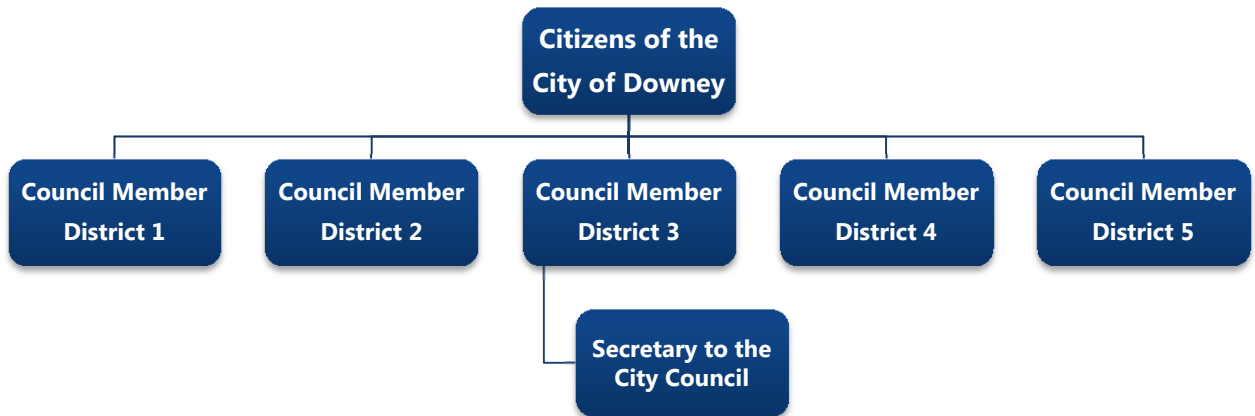
Administration Total	\$ 5,196,869	\$ 4,727,851	\$ 5,084,160	\$ 4,492,942	\$ 5,381,453
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* During the adoption of Fiscal Year 2012-13 Budget late negotiations resulted in \$3 million of employee concessions were incorporated. All those citywide cost cuts were charged to the Human Resources Division and not to the citywide departments.

Administration

City Council

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Executive Secretary	0	1	0	0
Secretary to the City Council	1	0	1	1
Total Full Time Positions	1	1	1	1

Administration

City Council

Division Description

The City Council is the official legislative body for the City of Downey. It sets all policy necessary for the provision of public services to the Downey community and adopts ordinances and resolutions as expressions of those policies. On an annual basis, the City Council sets priorities to be addressed throughout City operations. The City Council appoints the City Manager, City Clerk, City Attorney, and various City commissions, boards and advisory bodies. Members are elected from one of the five Council districts. Four of the districts each comprise approximately one-fourth of the City. The fifth district encompasses the entire City.

The annual budget adopted by the City Council appropriates funds for programs, initiatives and operations that address those annual priorities. The FY 2014-15 Budget addresses the following Priorities as set by the City Council in March 2014:

- Fiscal Responsibility
- Efficiency and Adaptability
- Economic Vibrancy
- Quality of Life, Infrastructure and Parks
- Public Engagement

Within each of these five broad priorities there are several specific goals set by the Council and supporting objectives determined within each department. Every year, a list of priorities is established based on input from the City Council. The City Council receives a bi-monthly update on the incremental steps taken to address their annual priorities.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Number City Council Meetings	26	29	24	
Percent Completion Of Fiscal Year Goals	n/a	98%	100%	100%
Goal Setting Workshops	n/a	1	1	1
Number of Councils, Boards and Subcommittees served on by Council Members	33	33	34	34

Administration

City Council

Budget Narrative

The City Council budget for FY 2014-15 remains consistent with previous budget years and will continue to allow the City Council to work effectively with the City Manager to maintain accountability in implementing budget priorities for the upcoming year. Funds are included in this budget to enable City Council members to represent the best interests of the citizens and businesses of Downey on local boards, regional agencies, and special districts. In addressing the City Council's five priorities, funds are authorized within this budget for small-scale public engagement activities, promotional items and events, Council transition ceremonies and legislative advocacy.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$93,767	\$97,834	\$98,020	\$97,162	\$103,687
Operation Materials & Supplies	132,699	132,966	137,042	135,948	102,650
Contract & Professional Services	99,761	39,886	40,600	41,961	40,600
Indirect Costs	40,155	41,765	50,245	49,070	40,375
Total	\$366,382	\$312,451	\$325,907	\$324,141	\$287,312

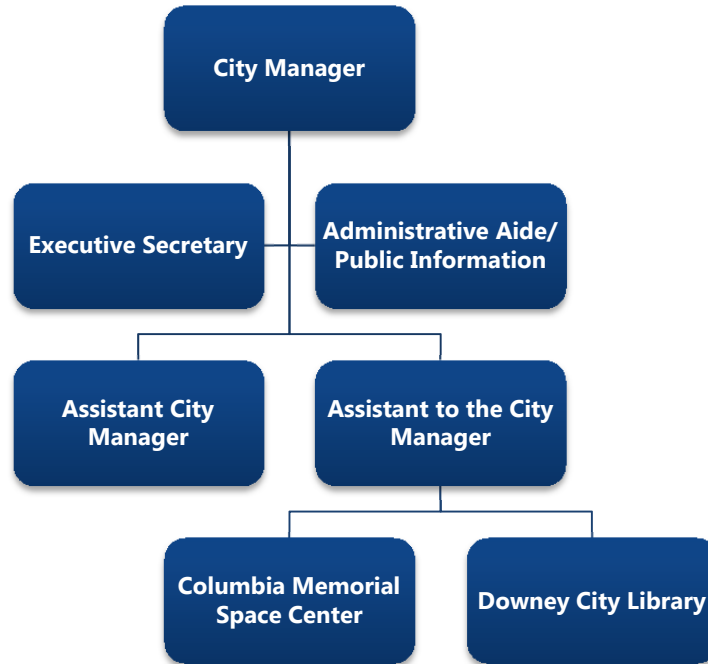
Contractual & Professional Detail

Account	Vendor	Amount
10-1110-0670	League of California Cities	\$26,000
	Independent Cities Association	5,000
	Los Angeles County League of Division	1,500
	Contract Cities	4,000
	Workforce Investment Board	500
	Various Govt. Agencies & Groups	3,600
	Total Detail	\$40,600

Administration

City Manager

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Administrative Asst./PIO	1	0	0	0
Administrative Aide/PIO	0	1	1	1
Assistant City Manager	1	1	1	1
Assistant Deputy City Manager	0	0	0	0
Assistant to the City Manager	1	1	1	1
City Manager	1	1	1	1
Dep. City Mgr—Emergency Mgmt.	0	0	0	0
Dep. City Mgr—Special Projects	1	0	0	0
Executive Secretary	0	0	1	1
Secretary to the City Manager	1	1	0	0
Total Full Time Positions	6	5	5	5

Administration

City Manager

Division Description

The City Manager is responsible for the implementation of decisions established by the Downey City Council and the coordination of those efforts through the various City departments. The City Manager assists the City Council in the development and formulation of policies, goals and objectives. The City Manager provides administrative direction to the City's department directors and is responsible for managing the activities and operations of the City. Responsibilities range from Controller duties and negotiations with labor groups, to managing the City's legislative platform, inter-government relations and grants, to monitoring and reporting on the implementation of the Council's annual Policies and Goals.

The division includes Public Information, which handles routine press releases, periodic *Downey Insight Newsletter*, monthly Mayor's Corner updates, special events and website and social media content management. The office facilitates community engagement through City Hall tours, the annual Tree Lighting event, Veteran's Day Ceremony, and various groundbreaking and ribbon cuttings throughout the year. As a temporary cost-savings measure, the Assistant to the City Manager serves as the Library Director and as the Interim Executive Director of the Columbia Memorial Space Center until a new Director is hired this fall.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Percent Of Scheduled Progress Reports Completed	n/a	100%	100%	100%
Number Press Releases	90	100	100	120
Number Special Community Events	7	5	5	5
Number Ribbon Cuttings/Groundbreakings	2	2	5	5
Number <i>Downey Insight</i> Publications	0	6	6	12
Number <i>Mayor's Corner</i> Columns Produced	12	12	12	12

Administration

City Manager

Budget Narrative

The budget request for this year has slightly increased in order to promote and increase civic engagement. Funds are included to host the annual Tree Lighting and Veteran's Day ceremony, as well as coordinate other ribbon cuttings and public engagement activities. In addition, the Public Information division will continue to effectively and efficiently carry out information to the general public and news media through a variety of sources.

The City Manager's Office will continue to provide oversight and direction to City departments to ensure the implementation of polices and priorities set forth by the City Council.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$608,216	\$675,342	\$618,842	\$613,039	\$654,178
Operation Materials & Supplies	34,611	21,714	25,650	25,512	60,750
Contract & Professional Services	6,558	54,688	55,600	79,707	56,100
Indirect Costs	25,260	27,893	30,236	30,456	28,416
Total	\$674,644	\$779,637	\$730,328	\$748,714	\$799,444

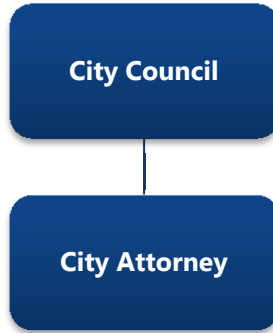
Contractual & Professional Detail

Account	Vendor	Amount
10-1210-0670	Edington, Peel & Associates (Jim Dykstra)	\$46,200
	Rotary Club (Membership)	1,800
10-1230-0700	Civica Hosting Fee (Website)	1,900
	Civica Annual Maintenance (Website)	4,200
	Printer Services	2,000
	Total Detail	\$56,100

Administration

City Attorney

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
City Attorney	0	1	1	1
Total Full Time Positions	1	1	1	1

Administration

City Attorney

Division Description

The City Attorney's Office is a service department within municipal government upon which the City Council, City Commissions and Boards, and City departments rely for a full range of dedicated in-house legal services intended to ensure the legality of city policies, contracts, legislation and programs. The City Attorney's Office also oversees and directs city litigation matters as they arise. The City Attorney assists the City with certain functions of the risk manager.

Division Performance Measures

	Actual FY 2012-13	Actual FY 2013-14	Planned FY 2014-15
Establish efficient, cost-effective & streamlined legal services delivery processes	Highlights: Improved communication and response time on legal assignments; reduction of use of outside legal counsel by absorbing assignments in-house; reduction of legal fees and costs through internal cost controls.	Highlights: Continue implementation of FY 2012-13 Performance Measures.	Develop and Implement a Litigation Management Policy for Outside Law Firms; and Develop a legal internship program in the City Attorney's Office
Ensure programs and processes emphasizing City's mission and values in alignment with the Council's stated priorities	Expanded city attorney support to city departments and divisions; increased and expanded visibility of and accessibility to City Attorney's Office.	Participate in all aspects of city business including policy and legislative development and legal support; continue to assist the City with certain risk manager functions.	Lead and assist with large-scale projects and issues.

Administration

City Attorney

Budget Narrative

In support of the City Council's priorities of efficiency and fiscal responsibility, this year's budget request proposes to continue providing the same level of service at the same level of funding as last year.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$133,150	\$88,568	\$68,457	\$69,675	\$92,878
Operation Materials & Supplies	26,745	41,601	38,050	118,184	48,050
Contract & Professional Services	12,263	53,660	33,850	14,715	5,000
Indirect Costs	6,128	7,350	7,861	7,828	7,581
Total	\$178,287	\$191,180	\$148,218	\$210,401	\$153,509

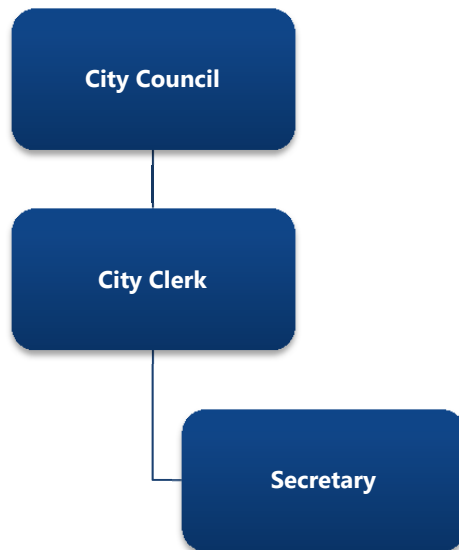
Contractual & Professional Detail

Account	Vendor	Amount
10-1120-0700	West Law Information	\$ 5,000
	Total Detail	\$ 5,000

Administration

City Clerk

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Chief Deputy City Clerk	1	1	0	0
Deputy City Clerk	1	0	0	0
City Clerk	1	1	1	1
Secretary	0	0	1	1
Total Full Time Positions	3	2	2	2

Administration

City Clerk

Division Description

The City Clerk's Department is a service department within municipal government upon which the City Council, City departments and the general public rely for information regarding operations and legislative history of the City. The City Clerk's Department serves as the liaison between the public and City Council and responds to requests for public record information; certifies and distributes ordinances and resolutions as appropriate and/or legally required; and, tracks agreements for expiration of term and insurance requirements. The Department is responsible for preparation of agendas and minutes for meetings of the City Council, the Successor Agency to the Former Community Development Commission and the Oversight Board. The Department publishes and posts legal notices, accepts and processes claims and lawsuits, and is responsible for the maintenance and distribution of the Downey Municipal Code. Pursuant to the Political Reform Act, the City Clerk's Department serves as the filing official for Campaign Expenditure Statements filed by candidates in municipal elections, and Statements of Economic Interests filed by public officials, consultants, and designated employees. The City Clerk's Department is responsible for the conduct of all municipal elections and maintains rosters and oaths-of-office for the City's Committees and Commissions.

The City Clerk's Department coordinates and assists elected officials and designated employees with required biennial Ethics Training in compliance with AB 1234. Approximately 50 officials and employees receive training.

As allowed by California Elections Code Section 1301, the Downey Municipal Election is held on the first Tuesday after the First Monday in November of even-numbered years. The City Clerk is charged with administering the election in accordance with Federal, State and local procedures through which local government representatives are selected. The City Clerk assists candidates in meeting their legal responsibilities before, during and after an election.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
City Council Agenda Items Processed	Not Available	200	300	250
Public Information Inquiries	Not Available	150	300	300+
Total Documents Processed	Not Available	350+	400+	400+
Percent Turnaround Time achieved for Municipal Code Update (90% of all updates codified in stated time)	Not Available	100%	100%	100%
Number Candidates Assisted in Municipal Election	Non-Election Year	8	Non-Election Year	100%
Number Files Converted to Laserfishe for Online Access	Not Available	8,730	80	1,300

Administration

City Clerk

Budget Narrative

In pursuit of the Council's Efficiency and Adaptability Priority, this year's budget includes the purchase and implementation of an automated system for filing of Fair Political Practices (FPPC) Statement of Economic Interests for 100 required filers. To achieve better public engagement and improve infrastructure, the repair of the audio and visual equipment in the Council Chambers is proposed as a Capital Improvement Project (CIP). The City Clerk's Office is requesting the retention of an intern position to assist with the facilitation of a Special Election in June 2014, and a General Municipal Election in November 2014.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$206,985	\$236,961	\$220,760	\$227,611	\$236,504
Operation Materials & Supplies	9,363	15,536	14,600	15,040	20,400
Contract & Professional Services	12,585	131,255	22,800	13,614	144,600
Indirect Costs	23,867	26,371	28,836	28,594	26,806
Total	\$252,800	\$410,123	\$286,996	\$284,860	\$428,310

Contractual & Professional Detail

Account	Vendor	Amount
10-1130-0700	AV Capture All	\$4,800
	Quality Code	10,000
	Laserfiche	8,000
	SouthTech Systems	6,800
10-1135-0700	Los Angeles County Registrar-Recorder (Election Srvcs)	115,000
	Total Detail	\$144,600

Administration

Library

Organizational Chart



Administration

Library

Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
City Librarian	1	0	0	0
Computer Operator II	1	0	0	0
Computer Operator III	0	1	0	0
Library Systems Manager	1	0	0	0
Secretary	1	1	0	0
Supervising Librarian	2	2	0	0
Administrative Assistant	2	2	2	1
Librarian	2	2	3	3
Library Assistant	3	3	3	3
Senior Librarian	1	1	1	1
Senior Library Assistant	1	1	1	1
Total Full Time Positions	15	13	10	9

Administration

Library

Division Description

The Downey City Library's mission is to *grow with the Community by bringing people and resources together*. The Library's policies and staff effectively manage information and technological resources in order to provide quality services and materials to meet that mission. Thanks to the efforts of staff to recruit, train, supervise and reward our volunteers, the Library benefitted from more than 7,900 hours of Volunteer time and effort – the equivalent of four full-time employees. In addition to providing 54 hours of public service per week, Library staff selects and maintains print and electronic collections, provides one-on-one assistance, and instruction at the reference desk. Staff hosts twice weekly story times in English and Spanish, teaches basic computer classes, designs programs and events for young adults and adults, conducts a monthly book club and arranges for Author events and speakers. Other services offered by the Library include "Every Child Ready to Read" programs, family literacy support, adult literacy, tutoring and assistance with job preparation and job searches. An 18-station computer lab, free beginning computer classes, and a variety of non-fiction and entertainment DVDs, music CDs and audio books are available. This fiscal year, as both a service enhancement and a cost-saving measure, the Library switched to a free 2-hour WiFi service from Time Warner. The Library's catalog is accessible online for searches, book renewals and holds, access to electronic reference databases and use of the Library's language learning software, which provides individualized language instruction in six different languages.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Number patron visits in the fiscal year	371,796	356,586	365,677	370,000
Number books checked out	441,598	406,233	400,000	410,000
Children's Program Attendance	3,405	3,033	3,500	3,500
Child Summer Reading Program Participants	2,759	2,747	2,900	3,000
Teen Summer Reading Program Participants	198	226	225	250
Adult Summer Reading Program Participants	250	192	200	200
Adult Literacy Program Tutor Hours	3,808	3,268	3,950	4,000
"Booked for Lunch" Book Club Attendees	166	172	175	175
Number hours of basic computer instruction provided	39	45	41	40
Number author events held	3	4	3	6 *
Number community events hosted	2	22	21	20
Number volunteer hours provided	8,206	7,822	7,982	8,000
Number library card holders	42,855	51,287	59,289	67,300
Number computer lab users	43,868	32,660	44,500	44,500
Number E-books checked out	n/a	n/a	2,400	3,200

* Includes Cal Reads grant events

Administration

Library

Budget Narrative

This year's budget request is similar to last year's with the exception of a slight increase in contract services due to the Library's e-book service, an increase in DataSource technology support, and an increase in internal charges such as equipment replacement funds and liability insurance. It should be noted that the State's mandatory minimum wage increase will increase the part-time staffing costs by roughly 10% this year and next year. The Library budget allows the continued pursuit of Council priorities for Quality of Life and Public Engagement, by providing cultural and technological learning opportunities and hosting forums for discussion of books, art and recent news topics. Through a year-long study of current procedures and resources, library staff has been able to arrange for a brand-new baby story time on Saturdays and a quarterly family literacy night, at no additional cost to the city.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$1,347,714	\$1,075,650	\$1,053,213	\$887,238	\$1,059,801
Operation Materials & Supplies	352,720	352,820	354,270	306,168	346,070
Contract & Professional Services	88,198	107,620	180,125	129,449	194,900
Indirect Costs	219,951	225,586	241,503	238,936	219,944
Total	\$2,008,583	\$1,761,676	\$1,829,111	\$1,561,792	\$1,820,715

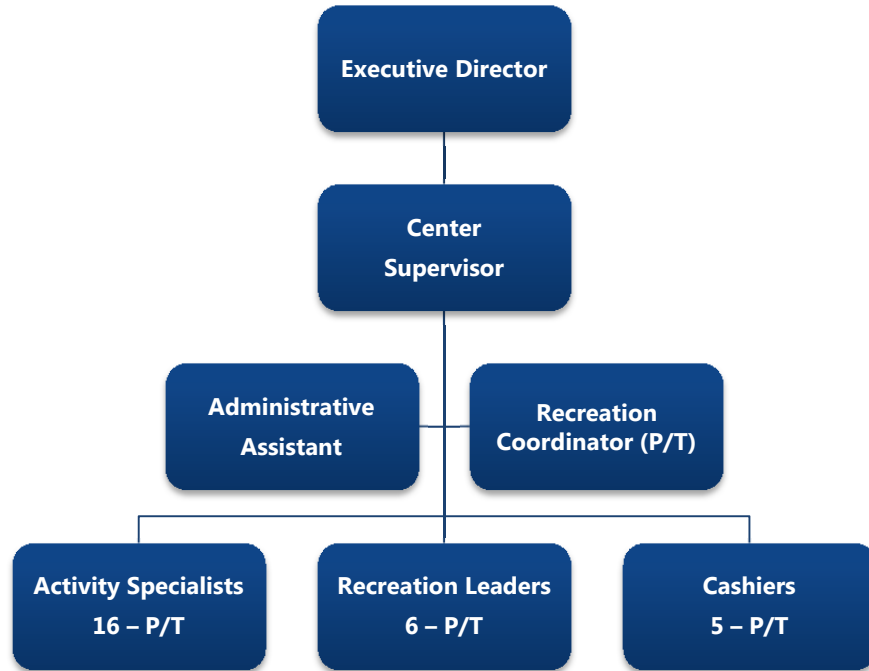
Contractual & Professional Detail

Account	Vendor	Amount
10-4390-0700	Book Pre-processing	\$28,500
	Collection Agency (UMS)	5,000
	Marchive Annual Service	2,500
	Database Record Maintenance	4,000
	OCLC Annual Service Fee	24,000
	Replacement spine label printer/installation	1,000
	Repair services (poster printer, telxons, register)	1,000
10-4390-0670	CLA Memberships (4)	500
10-4392-0700	E-book Contract (Overdrive)	12,000
	IT services (Datasource)	95,000
	Gale Cengage Database Services	2,000
	Envisionware/Mark Enterprises firewall support	4,000
	Library of Congress-Mandated RDA	5,000
	Time Warner Staff/OPAC Internet	7,200
	Horizon/cash register update	2,800
10-4394-0670	Miscellaneous Supplies	400
	Total Detail	\$194,900

Administration

Columbia Memorial Space Center

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Administrative Assistant	1	1	1	1
Center Supervisor	1	1	1	1
Executive Director	1	.25	0	1
Total Full Time Positions	3	0	2	3

Administration

Columbia Memorial Space Center

Division Description

The Columbia Memorial Space Center opened to the public in late 2009. A hands-on science and technology learning center, the Space Center's mission is to inspire the next generation of scientists while honoring the contributions of Downey residents to America's space program. The Space Center receives most of its funding from the General Fund, and generates a small amount of revenue from admission prices, field trip fees and gift store sales.

The CMSC has a Foundation fundraising arm that was incorporated in 2004 to provide financial assistance for Space Center programs and operations; next year's budget request includes funding for a full-time Executive Director to fully engage a fundraising board and provide the tools and materials necessary to help the nonprofit provide substantial assistance to the Space Center in the future.

Division Performance Measures

	Actual FY 2011-12*	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Number patron visits in the fiscal year	34,391	26,748	26,000	30,000
Number special events (Robotics Workshop, Rocket Fever, Scouting Days)	152	142	110	170
Number preschool classes conducted	20	8	12	25
Number CLC missions conducted	151	125	115	130
Number field trips conducted	329	255	270	300
Percent enrollment in summer camps & workshops	70%	78%	75%	80%
Number Saturday Science Workshops held	5	6	12	12
Number ROP and Volunteer Hours	554		900	
Percent weekends booked for rentals	20	77%	80%	80%
Percent Saturdays booked for birthday parties	19	48%	50%	50%
Number of teacher workshops	4	4	7	8

* Higher numbers due to expanded hours and days of operation.

Administration

Columbia Memorial Space Center

Budget Narrative

The Space Center has operated without an Executive Director for nearly two full fiscal years; this year's budget includes the hiring of an experienced Director as well as for funds to upgrade the aging Challenger Learning Center software and develop a plan for the exhibition of the *Inspiration*, the City's full-scale space shuttle mock-up. The State's increase to minimum wage has increased the part-time staffing costs by roughly 10%. The Space Center addresses the City Council's Quality of Life priority.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$551,509	\$359,447	\$331,009	\$270,563	\$448,026
Operation Materials & Supplies	209,755	109,898	128,890	124,043	133,850
Contract & Professional Services	138,585	78,928	135,000	46,873	135,000
Indirect Costs	44,954	45,190	65,400	62,033	66,208
Capital Outlay	80,417	-	-	-	-
Total	\$1,025,220	\$593,464	\$660,299	\$503,512	\$783,084

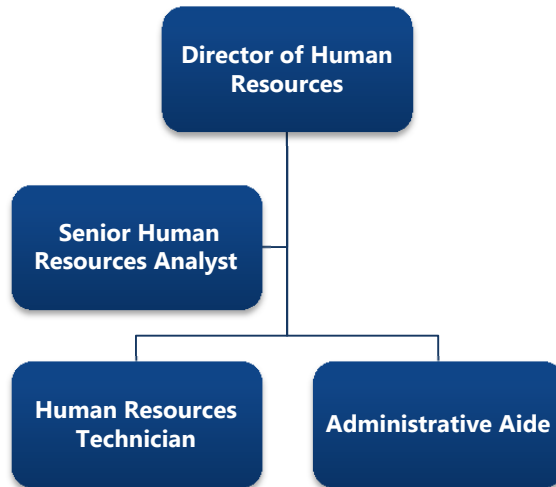
Contractual & Professional Detail

Account	Vendor	Amount
24-4511-0670	CLC Annual License Fee	\$21,000
	ASTC Membership	10,000
	American Alliance of Museums (AAM)	1,000
	Smithsonian Affiliation Fee	3,000
24-4511-0700	Exhibit Maintenance & Repair	15,000
	CLC Sim 3 Upgrade	30,000
	IT services (Datasource)	30,000
	Marketing Consultant	25,000
	Total Detail	\$135,000

Administration

Human Resources

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Administrative Aide	0	0	0	1
Administrative Assistant	1	1	1	0
Human Resources Director	1	1	1	1
Human Resources Technician	1	1	1	1
Sr. Human Resources Analyst	1	1	1	1
Total Full Time Positions	4	4	4	4

Administration

Human Resources

Division Description

Human Resources administers the City's personnel system, which includes both traditional and routine personnel functions to support organizational objectives and goals. Responsibilities include: recruitment and selection; classification and compensation; employee and labor relations; collective bargaining support; implementation and administration of bargaining agreements; development and administration of personnel rules and regulations; employee training and development; management consultation on discipline and other personnel matters; workers' compensation administration; employee benefits administration; application and adherence to Federal and State employment laws; and, personnel records management.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Number full time recruitments conducted	21	14	31	30
Percent certified Eligible List established of highly-qualified candidates resulting in a hiring decision within the top 3 candidates	88%	71%	87%	90%
Number part time recruitments conducted	29	22	24	35
Number collective bargaining agreements (MOUs) negotiated and implemented	3/7	4/7	7/7	3/7
Number Personnel Status Changes evaluated and processed	600	880	648	800
Number supervisory and management skills training sessions provided or conducted, including mandated training	10	16	11	13

Administration

Human Resources

Budget Narrative

This year's budget request proposes to continue at the same funding levels as last year, with the exception of an increase in contract services for the implementation of an online web-based performance evaluation tracking system and for additional temporary/part-time clerical support. These changes increase efficiency in the delivery of personnel services for the attraction, development, and retention of qualified and key personnel in support of organizational objectives and Council priorities.

As a result of budget restructuring, the Human Resources Division budget will be expanded to include additional personnel cost items such as health insurance and other employee benefit premiums, unemployment insurance, employment-related medical exam fees, and tuition reimbursement costs which are transferred from the previous employee benefits fund. These items were not included in the Human Resources Division budgets in the past, so a comparison between prior years' and this year's budgets should keep those additional items in mind.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$391,817	\$434,903	\$471,124	\$390,888	\$466,771
Operation Materials & Supplies	224,005	188,711	549,225	305,037	563,625
Contract & Professional Services	51,023	31,175	55,000	136,153	55,000
Indirect Costs	19,218	24,532	27,953	27,445	23,683
Capital Outlay	4,891	-	-	-	-
Total	\$690,954	\$679,321	\$1,103,302	\$859,523	\$1,109,079

Contractual & Professional Detail

Account	Vendor	Amount
10-1390-0670	NeoGov On-Line Applicant Tracking License Fee	\$7,400
	NeoGov On-Line Performance Evaluation License Fee	14,000
	Promotional Written Examinations	4,000
	Sexual Harassment/Workplace Violence Training	8,000
	DOT Reasonable Suspicion Supervisor Training	1,000
	Department of Justice Fingerprinting	1,500
	DOT Random Controlled Substance/Alcohol Testing	4,100
	CalPELRA Professional Membership	450
	LCW Employee Relations Consortium & Training	4,500
	IPMA Agency Membership (on-line)	200
	Other Professional Memberships (SCPMA, PELRAC, CalPACS, SMCS)	1,000
	Kroll (applicant background checks)	1,000
	Personnel Investigations	7,850
	Total Detail	\$55,000



Community Development

Administration ■ Building & Safety ■ Code Enforcement ■ Housing & Grants ■ Planning

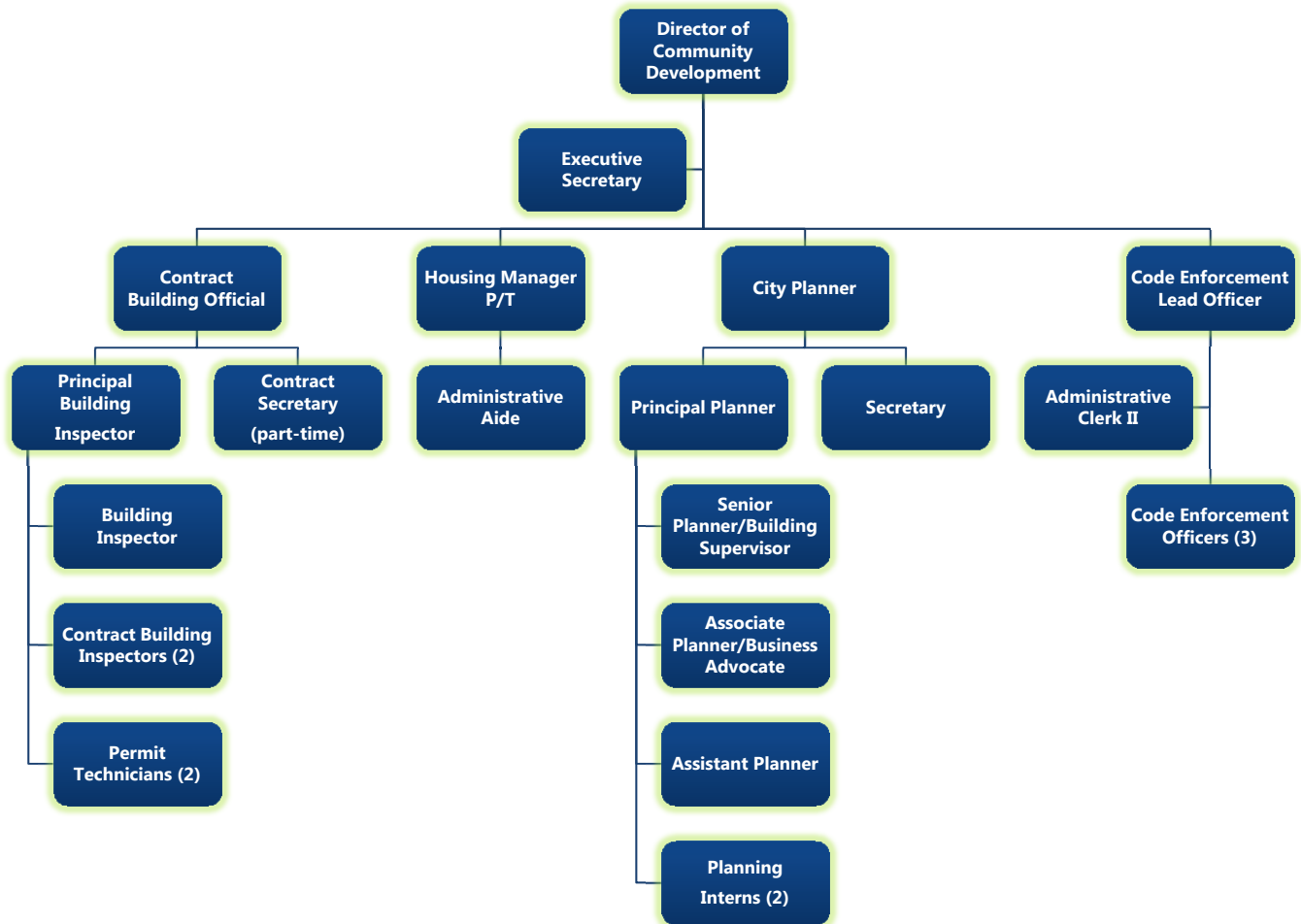


discover *Downey*

Community Development

Department Overview

Organizational Chart



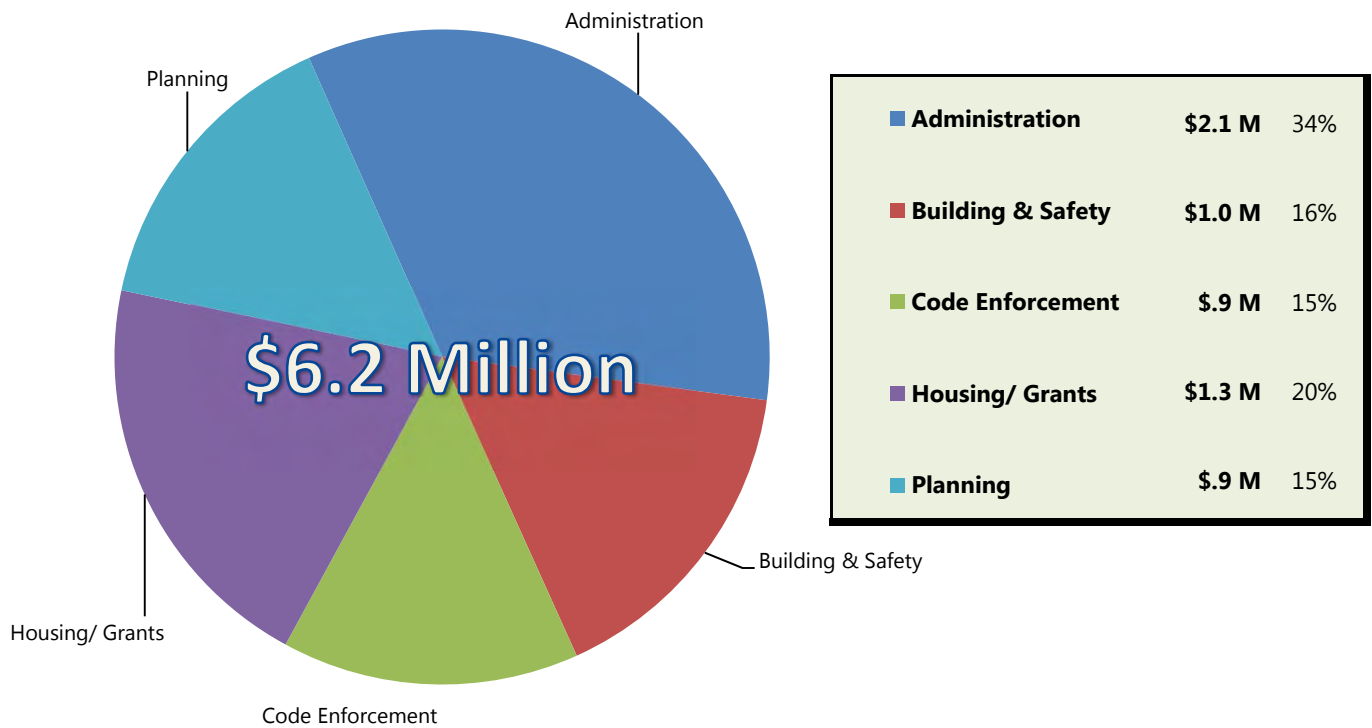
Department Description

The Community Development Department is responsible for improving and sustaining the health of the City's economy, neighborhoods and infrastructure and includes five divisions: Administration, Building & Safety, Code Enforcement, Housing & Grants, and Planning. The Department oversees all development and redevelopment projects within the city, administers federal grants for community improvement, and partners with other departments to deliver community and cultural events throughout the year.

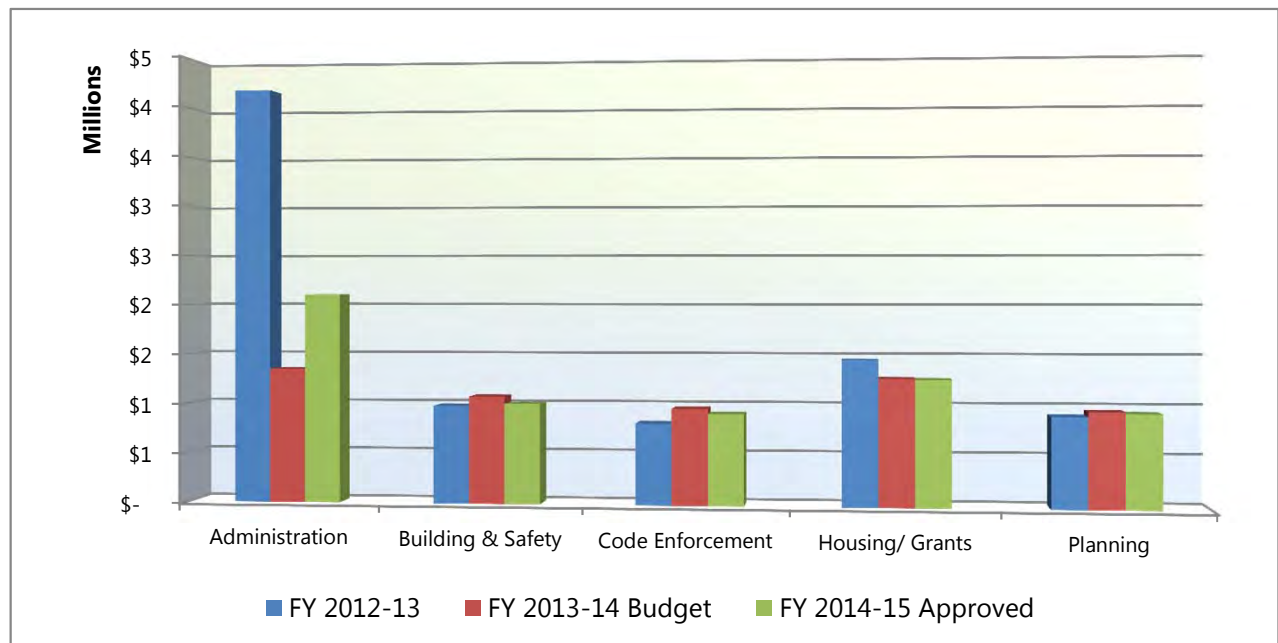
Department Summary

Community Development

Total Budget Expenditures by Division (Excludes Transfers Out)



3 Year Trend - Total Budget Expenditures (\$ Millions)



Community Development

Fiscal Year 2013-2014

Recent Accomplishments & Performance Indicators

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Site improvement permits were issued for the "Promenade at Downey" project.			X	X	
Fourth annual Taste of Downey, Food and Arts Festival was a success with increased restaurant and patron participation.				X	X
Archived building plans and permits into Laserfiche.		X			
Building permits were issued for two major residential projects: <ul style="list-style-type: none"> 46-unit townhome project at Lakewood Blvd./Gallatin Rd. 17-unit townhome project at Florence Ave. 		X		X	
Assisted 25 low to moderate income households through the City's home improvement Grant and Rebate Program.	X			X	X
Successfully administered oversight of the real property and loan assets of the Housing Successor post ABX1 26 and AB1484.	X	X			
Facilitated the entitlement process and development of many projects, including: La Barca Jalisco, Joseph's Bar & Grill, Lock & Key Social Drinkery, Chick-fil-A, The Habit, Dunkin' Donuts, and The Promenade at Downey.		X	X	X	
Facilitated the entitlement process and redevelopment of two existing car dealerships: Champion Dodge and Penske Toyota.		X	X		
Began the process of scanning and uploading historic Los Angeles County records that existed prior to the City's incorporation.		X			
Began the implementation of the newly adopted Economic Development Ordinance with a Business Ombudsman program and "Red Team" meetings.		X	X		
Completed the following reports and actions plans: <ul style="list-style-type: none"> 2013-2014 Annual Action Plan 2012-2013 Consolidated Annual Performance Evaluation Report (CAPER) 2013 Congestion Management Program (CMP) Local Development Report (LDR) 2013 General Plan Annual Report 	X	X			
Completed the HUD 2012-2013 HOME program audit.	X				
Began implementation of the City's Branding program.		X			
Initiated an art-in-public places pilot program within the Downtown Downey area through the artistic painting of ten power boxes.				X	
Staffed the Planning Commission and Green Task Force meetings.		X			X

Community Development

Fiscal Year 2014-2015

Goals & Objectives

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Foster Downtown Downey growth and promotion by attracting cultural, entertainment, retail and restaurant related businesses.			X	X	
Finalize construction of the "Promenade at Downey" project.			X	X	
Complete the construction and full lease of The View Housing project.				X	X
Plan and carry out the fifth annual Taste of Downey event, as well as additional Downtown Downey community events.				X	X
Continue maintaining a high-level of customer service through efficient and speedy service at the public counter, telephone and via e-mail messages.		X			X
Increase public access to Community Development information through: <ul style="list-style-type: none"> • Online access to property records. • Scan and Laserfiche existing microfilm, microfiche, and aperture cards to make permits and property information readily available. 		X			X
Provide CDBG and HOME funds for program implementation and supportive expenditures for the City's home improvement Grant and Rebate Program.	X			X	
Continue administrative oversight of the real property and loan assets of the Housing Successor and Oversight Board post ABX1 26 and AB1484.	X	X			
Complete the Housing and Grants Division 5-year Consolidated Plan and Analysis of Impediments (A.I.).	X				
Implement ACCELA Mobile Office within the Building & Safety Division so that building inspectors may efficiently and speedily assist persons in the field.		X			
Continue staffing the Planning Commission and Green Task Force meetings.	X	X			X
Encourage the County of Los Angeles to move forward on the Rancho South Campus development.			X	X	
Market key available properties: <ul style="list-style-type: none"> • Lakewood/Gallatin • 11111 Florence Ave. • 10700 Studebaker Rd. • 9066 Firestone Blvd. • The Avenue Theatre 	X	X	X	X	
Continue furthering the implementation of the Economic Development Ordinance.	X		X	X	



Department Summary

Community Development

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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By Type					
Personnel Services	\$ 3,974,346	\$ 2,773,568	\$ 2,235,889	\$ 2,195,598	\$ 2,318,869
Operation Materials & Supplies	2,983,401	4,528,273	2,119,590	1,780,356	2,039,375
Contract & Professional Services	2,269,513	902,358	1,104,500	1,217,290	1,742,639
Indirect Costs	145,840	137,259	164,581	159,999	126,099
Capital Outlay	36,791	-	-	-	-
Total by Type	\$ 9,409,891	\$ 8,341,459	\$ 5,624,560	\$ 5,353,243	\$ 6,226,982

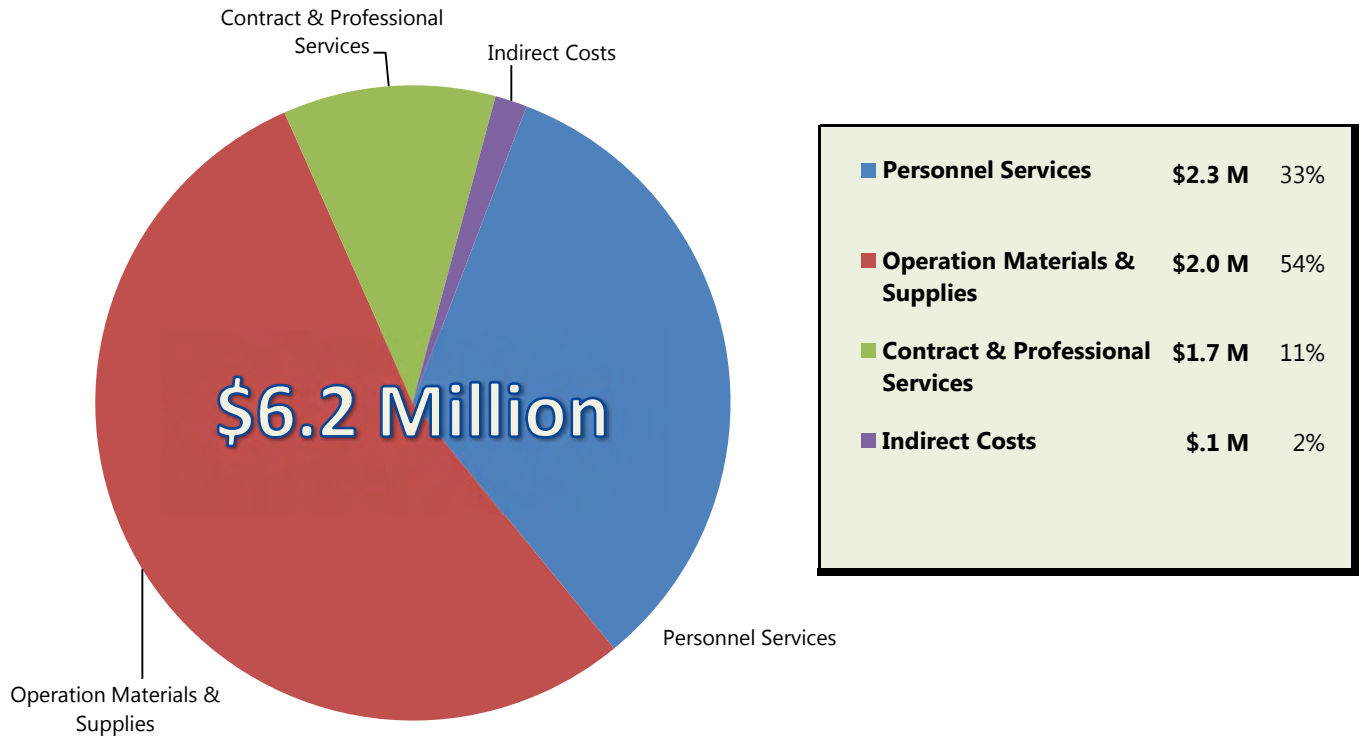
By Division					
Administration	\$ 4,389,157	\$ 4,176,090	\$ 1,349,955	\$ 1,599,753	\$ 2,103,679
Building & Safety	1,138,793	982,937	1,077,323	1,038,292	1,005,341
Code Enforcement	1,044,600	817,843	964,360	774,547	913,877
Housing/ Grants	1,934,143	1,456,627	1,274,291	1,034,039	1,266,200
Planning	903,199	907,963	958,631	906,613	937,885
Total by Division	\$ 9,409,891	\$ 8,341,459	\$ 5,624,560	\$ 5,353,243	\$ 6,226,982

By Fund					
10-General Fund	\$ 4,815,462	\$ 3,768,906	\$ 3,689,538	\$ 3,500,781	\$ 3,832,097
28-CDBG	1,251,724	840,842	821,014	767,546	1,107,975
29-HOME	-	615,785	453,277	266,493	408,225
81-Successor Agency - Admin	367,757	-	-	164,014	203,000
83-Successor Agency - Admin	682,418	2,347,121	-	-	-
84-Successor Agency - Admin	6,514	44,350	25,050	18,728	40,250
86-Successor Agency - Admin	382,286	-	-	-	-
87-Successor Agency - Admin	733,761	-	-	-	-
89-Successor Agency - Admin	140,665	-	-	-	-
90-Successor Agency - Admin	227,941	-	-	-	-
93-Successor Agency - Admin	801,363	724,456	635,681	635,681	635,435
Total by Fund	\$ 9,409,891	\$ 8,341,459	\$ 5,624,560	\$ 5,353,243	\$ 6,226,982

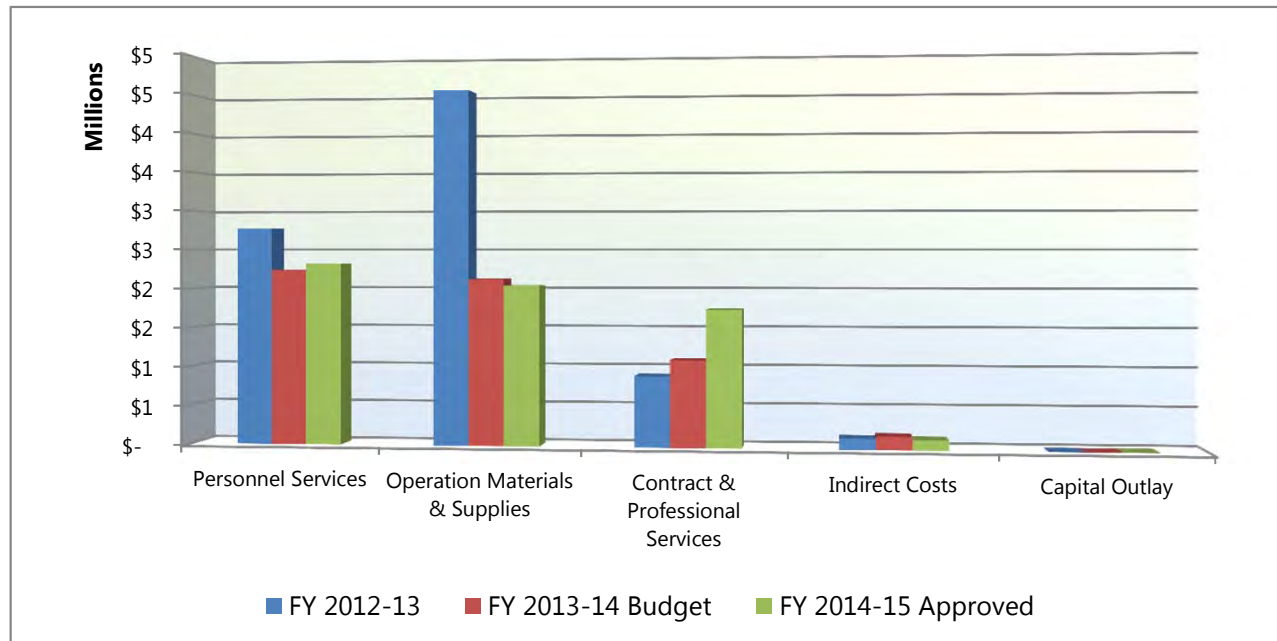
Department Summary

Community Development

Total Budget Expenditures by Category (Excludes Transfers Out)



3 Year Trend - Total Budget Expenditures (\$ Millions)



Division Summary

Community Development

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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Administration

Personnel Services	\$ 915,859	\$ 586,915	\$ 467,824	\$ 491,377	\$ 496,222
Operation Materials & Supplies	1,535,489	3,091,827	726,231	739,045	813,185
Contract & Professional Services	1,916,375	496,912	155,000	368,506	794,000
Indirect Costs	21,434	436	900	825	272
Total	\$ 4,389,157	\$ 4,176,090	\$ 1,349,955	\$ 1,599,753	\$ 2,103,679

Building & Safety

Personnel Services	\$ 941,578	\$ 688,374	\$ 309,434	\$ 280,172	\$ 299,141
Operation Materials & Supplies	96,647	216,486	241,250	242,289	173,850
Contract & Professional Services	-	282	427,500	420,000	461,000
Indirect Costs	63,777	77,794	99,139	95,831	71,350
Capital Outlay	36,791	-	-	-	-
Total	\$ 1,138,793	\$ 982,937	\$ 1,077,323	\$ 1,038,292	\$ 1,005,341

Code Enforcement

Personnel Services	\$ 485,309	\$ 345,930	\$ 427,881	\$ 361,394	\$ 453,873
Operation Materials & Supplies	223,351	80,848	191,300	65,044	116,850
Contract & Professional Services	328,284	383,723	338,000	341,529	341,000
Indirect Costs	7,657	7,341	7,179	6,581	2,154
Total	\$ 1,044,600	\$ 817,843	\$ 964,360	\$ 774,547	\$ 913,877

Housing/ Grants

Personnel Services	\$ 832,036	\$ 344,929	\$ 289,382	\$ 322,984	\$ 291,971
Operation Materials & Supplies	1,093,929	1,103,479	924,909	700,430	901,590
Contract & Professional Services	4,695	8,219	60,000	10,625	72,639
Indirect Costs	3,482	-	-	-	-
Total	\$ 1,934,143	\$ 1,456,627	\$ 1,274,291	\$ 1,034,039	\$ 1,266,200

Planning

Personnel Services	\$ 799,565	\$ 807,420	\$ 741,368	\$ 739,671	\$ 777,662
Operation Materials & Supplies	33,985	35,633	35,900	33,549	33,900
Contract & Professional Services	20,159	13,221	124,000	76,630	74,000
Indirect Costs	49,489	51,688	57,363	56,763	52,323
Total	\$ 903,199	\$ 907,963	\$ 958,631	\$ 906,613	\$ 937,885

Community Development	\$ 9,409,891	\$ 8,341,459	\$ 5,624,560	\$ 5,353,243	\$ 6,226,982
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Community Development

Administration

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Director of Community Development*	1	1	1	1
Economic Development Manager	1	0	0	0
Executive Secretary	1	1	1	1
Senior Management Analyst	1	0	0	0
Total Full Time Positions	4	2	2	2

* Moved from Planning.

Community Development

Administration

Division Description

The Administration Division of the Community Development Department oversees all Economic Development activity within the city, including strategies and services that create an environment in which business can develop and prosper, while effectively retaining, and expanding businesses in the community. In addition, the Division provides clerical, administrative, and office management services for all divisions within the Department. This Division also prepares and manages the Department Budget and all financial transactions. Finally, the Division provides support to Downey Successor Agency, which is responsible for winding down the affairs of the former Redevelopment Agency.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Customer Service Satisfaction Survey Responses	774	827	900	1,000
Compliance with Baseline National Incident Management System (NIMS) Staff Training	n/a	100%	100%	100%
ABX1 26 and AB1484 Staff and Appointee Training	n/a	100%	100%	n/a

Community Development

Administration

Budget Narrative

This year's budget request proposes to continue to fund the Administration Division at the same level of funding as Fiscal Year 2013-14, with the exception of an increase in contract services necessary for matters involving the Successor Agency, branding roll-out, and event consulting. The Administration Division includes funds for the annual Taste of Downey festival now the "International Food Festival" and other community activities within the downtown as well as, frequent coordination with the Downey Chamber of Commerce on business attraction, promotion and retention. An entirely reorganized economic development initiative continues to address the Council's Economic Vibrancy priority. Extensive outreach to businesses and brokers is also planned in this coming fiscal year, to ensure Downey's key available properties are developed promptly with optimal services and businesses for the Community.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$915,859	\$586,915	\$467,824	\$491,377	\$496,222
Operation Materials & Supplies	1,535,489	3,091,827	726,231	739,045	813,185
Contract & Professional Services	1,916,375	496,912	155,000	368,506	794,000
Indirect Costs	21,434	436	900	825	272
Total	\$4,389,157	\$4,176,090	\$1,349,955	\$1,599,753	\$2,103,679

* Please note that City Administration is also paid out of this fund.

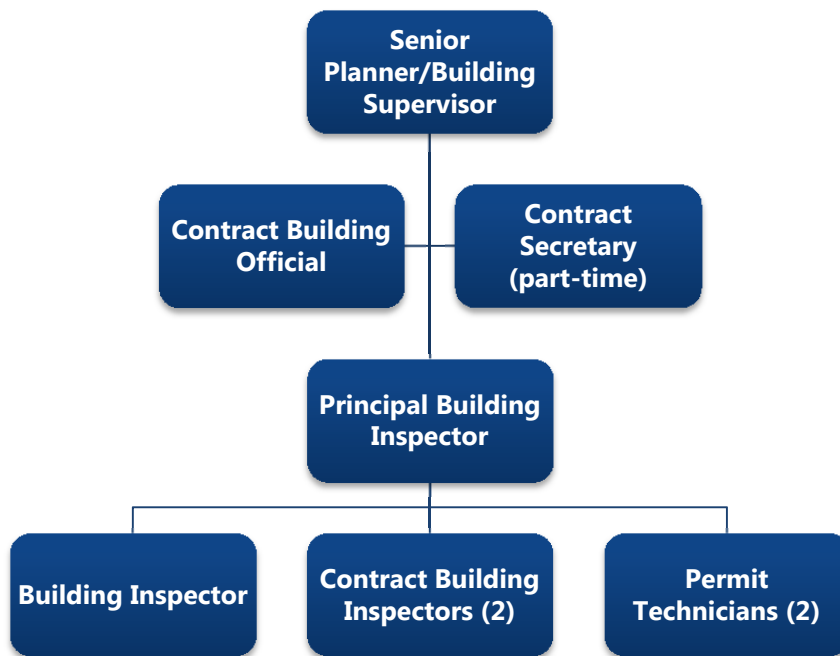
Contractual & Professional Detail

Account	Vendor	Amount
10-5910-0700	Business attraction	\$50,000
	Cultural services	60,000
	Design, engineering, and environmental consultants	40,000
	Chamber of Commerce	33,000
	Other professional and technical service fees and consultants	64,000
10-5915-0700	Security services contract	100,000
	Parking structure maintenance	4,000
28-5912-0700	Economic development incentive program	250,000
84-6855-0700	Housing successor agency administrative consultants	15,000
81-5910-0700	Successor Agency Operating Participation Agreements	178,000
Total Detail		\$794,000

Community Development

Building & Safety

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Building Inspector	2	1	1	1
Building Official	1	0	0	0
Building Permit Technician	2	2	2	2
Principal Building Inspector	1	1	1	1
Secretary	1	0	0	0
Total Full Time Positions	7	4	4	4

Community Development

Building & Safety

Division Description

The Building and Safety Division of the Community Development Department is responsible for reviewing commercial and residential construction plans, inspecting City-wide building projects, and serving the public at the public counter, and maintaining and retrieving building records in an orderly and precise manner. The Division monitors the City of Downey Municipal Code as it relates to local and state building code standards enforced for the health, safety, and welfare of the citizens of Downey.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Number of Permits Issued	1,929	1,980	2,015	1,975
Number of Counter Visits	10,082	9,322	10,504	9,970
Number of Inspections	10,314	9,149	9,779	9,748
California Building Officials (CALBO) and International Code Council (ICC) Staff Development and Training	71%	n/a	25%	50%

Community Development

Building & Safety

Budget Narrative

This year's budget request proposes to continue to fund the Building & Safety Division at the same level of funding as Fiscal Year 2013-14, with the exception of an increase in contract services due to the augmented need of plan check and inspection services brought about by the development of the "Promenade at Downey". In furtherance of the Council's Fiscal Responsibility and Efficiency & Adaptability Goals, the Code Enforcement, Planning, and Building and Safety divisions work closely with each other and with Public Works' Engineering division as well as Fire's Fire Prevention Bureau.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$941,578	\$688,374	\$309,434	\$280,172	\$299,141
Operation Materials & Supplies	96,647	216,486	241,250	242,289	173,850
Contract & Professional Services	-	282	427,500	420,000	461,000
Indirect Costs	63,777	77,794	99,139	95,831	71,350
Capital Outlay	36,791	-	-	-	-
Total	\$1,138,793	\$982,937	\$1,077,323	\$1,038,292	\$1,005,341

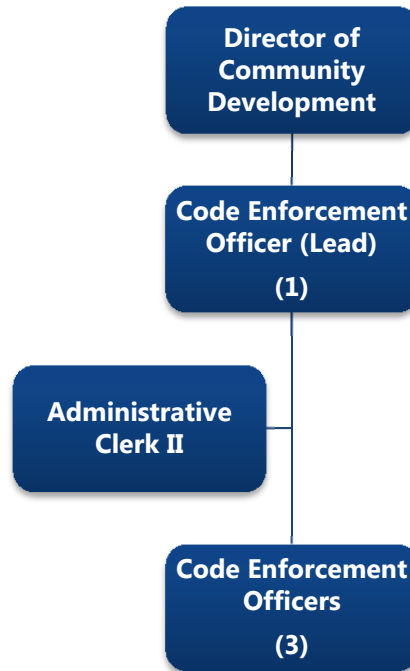
Contractual & Professional Detail

Account	Vendor	Amount
10-5210-0700	Building professional and technical contract services	\$460,000
	ICBO & IAPMO membership dues & inspector certification fees	1,000
Total Detail		\$461,000

Community Development

Code Enforcement

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Administrative Clerk II	1	1	1	1
Code Enforcement Officer	6	4	4	4
Total Full Time Positions	7	5	5	5

Community Development

Code Enforcement

Division Description

The Code Enforcement Division practices proactive enforcement of health and safety, nuisance, blight, commercial, and MS4 (storm water system) violations. The Division is committed to maintaining the high standards established for integrity, professionalism and dedicated service, while improving the quality of life for those who live, work, and own property and businesses within the City. The Division is responsible for the care, quality, and maintenance of neighborhoods and the built community, after construction is completed. These efforts are carried out through the enforcement of codes, the education and involvement of residents, maintenance of the rights-of-way and the monitoring of permits and licenses.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Number of Code Enforcement Cases	2,547	2,667	2,721	2,645
Number Yard Sale Inspections	5,150	5,040	4,464	4,885
Number of Parking Citations	213	102	192	169
Number of Administrative Citations	159	166	182	169
California Association of Code Enforcement Officers (CACEO) Staff Certification and Training	50%	75%	75%	75%
Joint Regional Task Force Training	100%	100%	100%	100%
Hazardous Material Training	100%	100%	100%	100%
Drug Enforcement Administration (DEA) Training	100%	50%	50%	50%

Community Development

Code Enforcement

Budget Narrative

Code Enforcement operations help to advance the City Council's Quality of Life goal. This year's budget request proposes to continue to fund the Code Enforcement Division at the same level of funding as Fiscal Year 2013-14. On an annual basis, code enforcement officers take part in certification and training as well as participate in Joint Regional Task Force initiatives. Code Enforcement has also participated in the on-the-ground implementation of the Gateway Cities Council of Governments Homelessness Initiative by coordinating with case workers and 24-hour response counselors to ensure respectful, empathetic interventions between homeless individuals and Code Enforcement or Police Officers. In the coming year, Code Enforcement would like to pro-actively enforce the "Public Nuisance Codes" to gain compliance at blighted properties.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$485,309	\$345,930	\$427,881	\$361,394	\$453,873
Operation Materials & Supplies	223,351	80,848	191,300	65,044	116,850
Contract & Professional Services	328,284	383,723	338,000	341,529	341,000
Indirect Costs	7,657	7,341	7,179	6,581	2,154
Total	\$1,044,600	\$817,843	\$964,360	\$774,547	\$913,877

Contractual & Professional Detail

Account	Vendor	Amount
10-1250-0700	Animal Control Services (SEAACA)	\$333,000
10-5215-0700	County database and Dataquick fees	8,000
	Total Detail	\$341,000

Community Development

Housing and Grants

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Administrative Aide	0	0	1	1
Housing Manager	1	0	0	0
Housing Planner	1	0	0	0
Housing Specialist I	1	0	0	0
Neighborhood Preservation Coordinator	1	0	0	0
Residential Rehab Lead Worker	1	0	0	0
Residential Rehab Supervisor	1	0	0	0
Residential Rehab Worker	3	0	0	0
Total Full Time Positions	9	0	1	1

Community Development

Housing and Grants

Division Description

The Housing/Grants Division of the Community Development Department is responsible for the administration of federally-funded housing projects, rehabilitation projects, neighborhood and senior center programs. It is responsible for developing and preserving affordable housing opportunities for people of low and moderate income. The Division administers three various sources of funds including the Community Development Block Grants (CDBG) and Federal HOME; as well as administering the former redevelopment set-aside funds for low- and moderate-income housing activities.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY FY 2013-14	Planned FY FY 2014-15
Rehabilitation Loans (Ended FY 2011-2012)	24	N/A	N/A	N/A
Paint and Fix-it Grant (Ended FY 2011-2012)	27	N/A	N/A	N/A
Rehabilitation Grant (Began FY 2012-2013)	N/A	11	25	28
Community Development Block Grant (CDBG) and Integrated Disbursement Information System (IDIS) Staff Training	100%	100%	100%	100%

Community Development

Housing and Grants

Budget Narrative

The Housing Division is federally funded through the Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME). For Fiscal Year 2014-15, CDBG received a 1% increase and HOME received a 1% increase from last year's 1% reduction by the Federal Government. The division addresses the Councils' Quality of Life and Economic Vibrancy Priorities. This year the division is continuing the implementation of the rebate program for qualified projects that help low to moderate income homeowners achieve compliance and access for disabilities. The budget provides for debt service on various qualified CDBG projects such as Discovery Park and Champion Dodge.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$832,036	\$344,929	\$289,382	\$322,984	\$291,971
Operation Materials & Supplies	1,093,929	1,103,479	924,909	700,430	901,590
Contract & Professional Services	4,695	8,219	60,000	10,625	72,639
Indirect Costs	3,482	-	-	-	-
Total	\$1,934,143	\$1,456,627	\$1,274,291	\$1,034,039	\$1,266,200

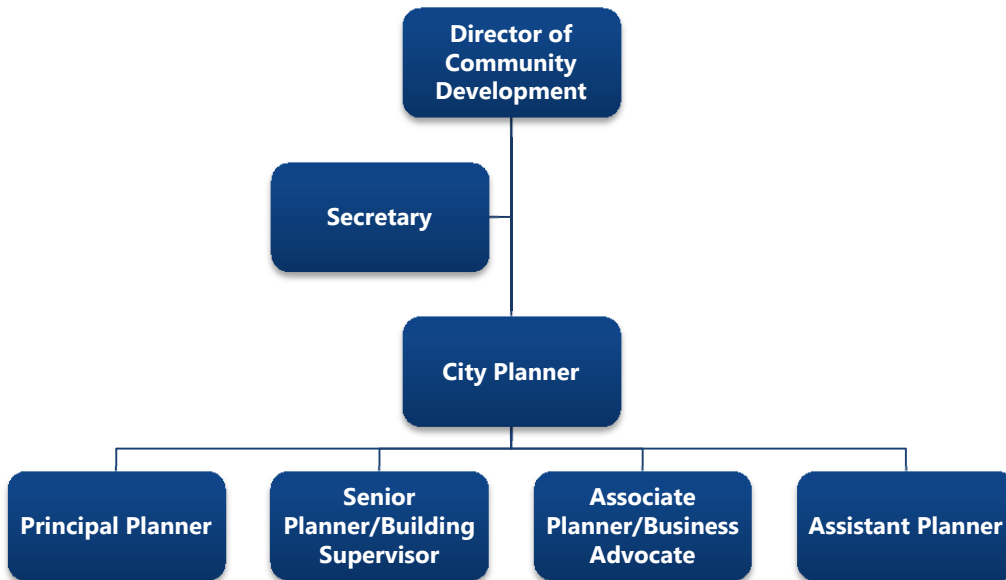
Contractual & Professional Detail

Account	Vendor	Amount
28-6851-0700	5-Year Consolidated Plan and Analysis of Impediments consultant	\$17,639
	Fair Housing Foundation consultant	13,000
28-6852-0700	CDBG Auditing consultant	5,000
29-6856-0700	HOME Auditing consultant	5,000
	5-Year Consolidated Plan and Analysis of Impediments consultant	20,000
29-6859-0700	Consultant services to support HOME and CDBG rehabilitation projects	12,000
	Total Detail	\$72,639

Community Development

Planning

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Assistant Planner	1	1	1	1
Associate Planner	1	1	1	1
City Planner	1	1	1	1
Principal Planner	1	1	1	1
Secretary	1	1	1	1
Senior Planner	1	1	1	1
Total Full Time Positions	6	6	6	6

Community Development

Planning

Division Description

The Planning Division of the Community Development Department is responsible for the physical development of the City of Downey. Its work program is sensitive to the community, avoids unnecessary impacts to the environment, meets the needs of the public, and improves the built environment by promoting high quality, excellent architecture, urban design and well-designed public environments that reflect community values, heritage and progressive design practices. Responsibilities include preparing and updating the General and Specific Plans, updating and receiving the Zoning Code, and processing development applications (variances, conditional use permits, subdivisions, etc.). In addition, the Division manages and provides support for the Green Task Force and the Planning Commission.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Number of Counter Visits	6,662	6,595	6,696	6,651
Number of Planning Applications/Entitlements	306	260	284	284
Land Use, Planning Law and Environmental Review Staff Training	20%	20%	40%	60%

Community Development

Planning

Budget Narrative

This year's budget request proposes to continue to fund the Planning Division at the same level of funding as Fiscal Year 2013-14. The division will be taking a special focus on efficiency and responsiveness to address the Council's priorities of Economic Vibrancy and Efficiency and Adaptability. Projects for the year include: the continued, expedited processing of planning applications and entitlements; making certain hardcopy planning records and documents are scanned and Laserfished to allow for more efficient and quicker access to historical documents; completion of both the 2013 General Plan Annual Report and 2014 Congestion Management Program (CMP) Local Development Report (LDR); and integrating the current Accela system with the Finance Department's business license system.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$799,565	\$807,420	\$741,368	\$739,671	\$777,662
Operation Materials & Supplies	33,985	35,633	35,900	33,549	33,900
Contract & Professional Services	20,159	13,221	124,000	76,630	74,000
Indirect Costs	49,489	51,688	57,363	56,763	52,323
Total	\$903,199	\$907,963	\$958,631	\$906,613	\$937,885

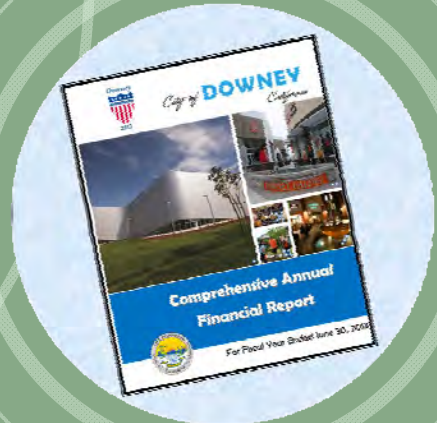
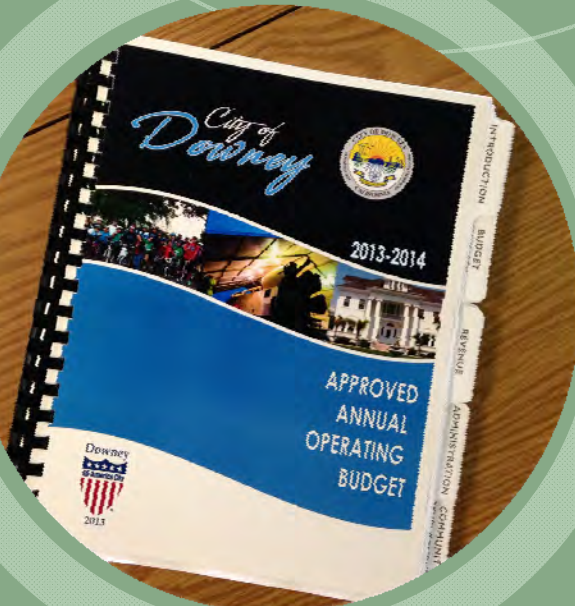
Contractual & Professional Detail

Account	Vendor	Amount
10-5110-0670	Southern California Association of Governments (SCAG)	\$10,000
	Local Agency Formation Commission (LAFCO)	3,000
	Other professional associations	1,000
10-5110-0700	Architectural, design and landscape consultants	5,500
	Accela & GIS maintenance services	39,000
	Granicus maintenance	10,000
	Other professional and technical service fees and consultants	5,500
	Total Detail	\$74,000



Finance

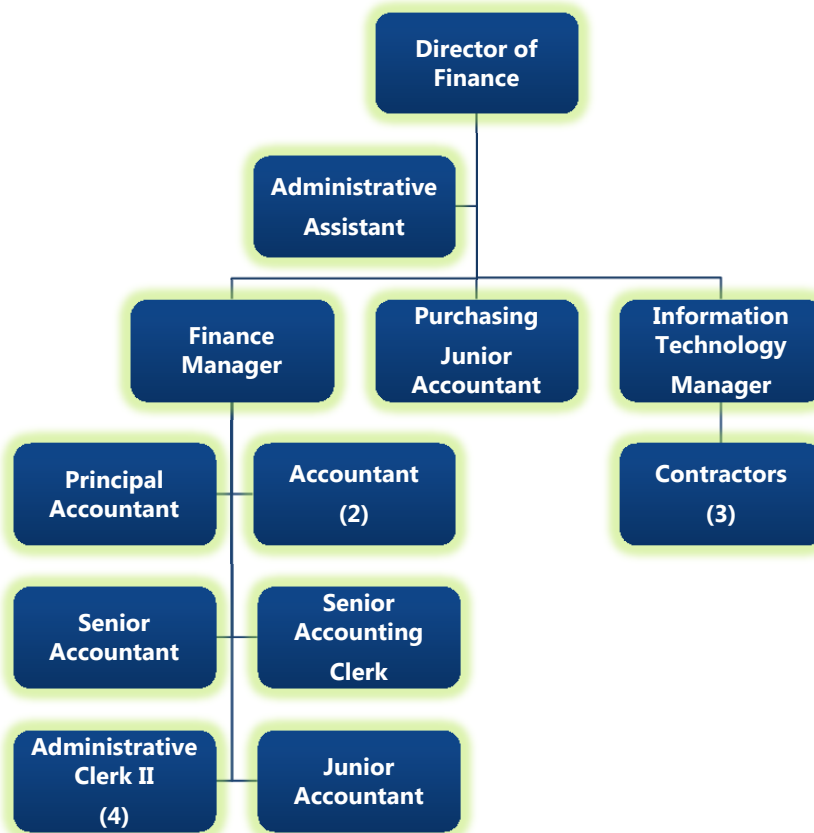
Administration ■ General Accounting ■ Information Technology ■
Non-Departmental ■ Revenue



discover *Downey*

Department Overview

Organizational Chart



Department Description

The Finance Department effectively and efficiently manages the fiscal affairs of the City, Successor to the former Community Development Commission, SEAACA and the Downey Cemetery District. The department serves the financial needs of the Downey's citizens, management and employees through centralized accounting, auditing, treasury, business registration, animal licenses, water customer service, permit payments, purchasing, information technology, city operated ambulance collections, fixed asset management, and the filing of required regulatory periodic reports. In coordination with the City Manager's office, the Finance Department prepares and review the City's Annual Budget and Capital Improvement Program.

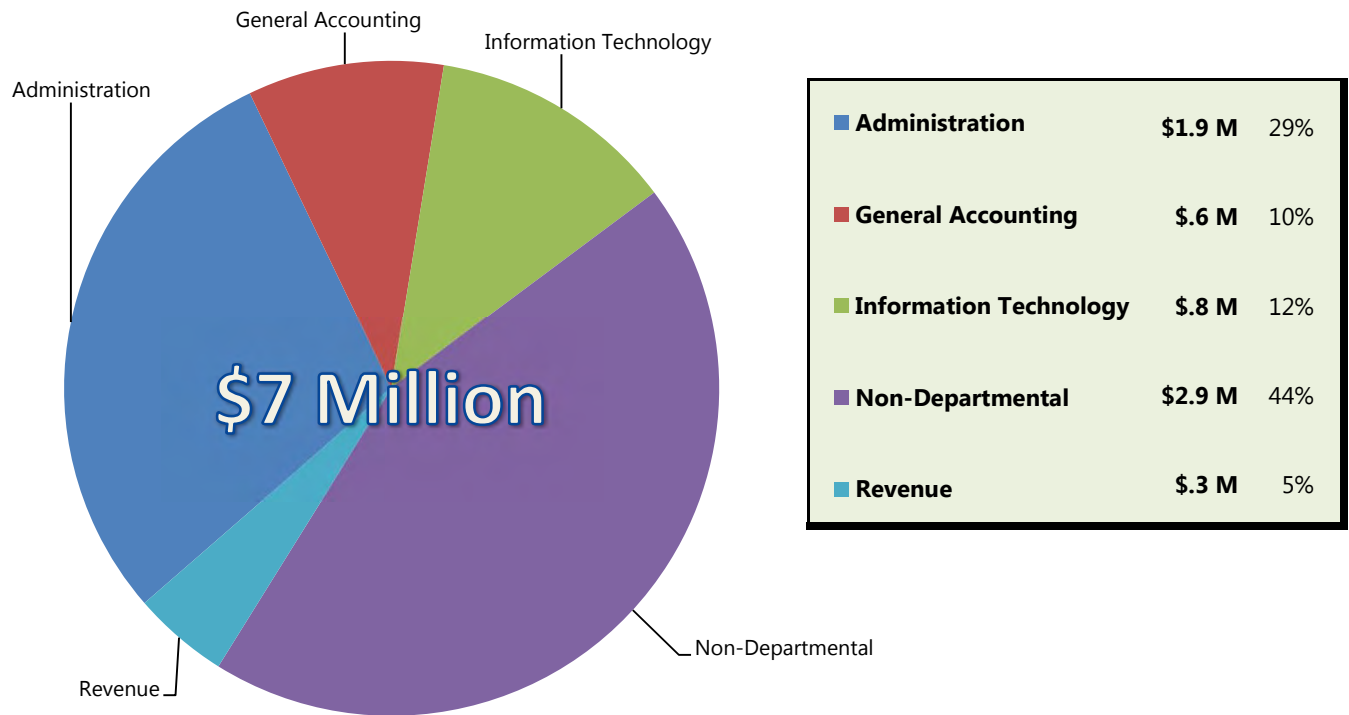
The Finance Department annually receives awards for audits and budgeting. The recently-received favorable ratings from Moody's and Standard & Poor underscore the City's sound financial practices.

Department Summary

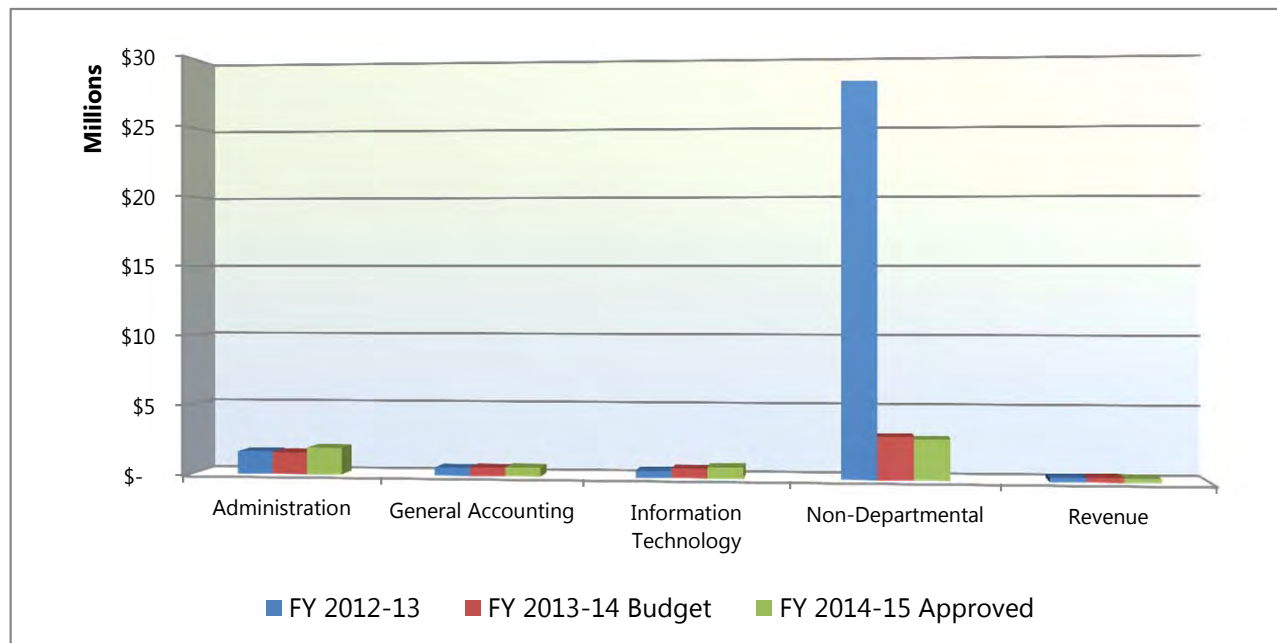
Finance

Total Budget Expenditures by Division

(Excludes Transfers Out)



3 Year Trend - Total Budget Expenditures (\$ Millions)



Fiscal Year 2013-2014

Recent Accomplishments & Performance Indicators

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Balanced Budget	X	X			
Provided frequent financial updates to Budget Subcommittee	X				
Evaluated and pursued refinancing of bonds	X				
Provided the IT and accounting support to implement: <ul style="list-style-type: none"> - Online Parks and Recreation class registration - Online Space Center event and class registration - Upgraded Space Center Robot Lab - Transition dog licensing to SEAACA - Online Business License renewals 	X	X		X	
Pursued technology to facilitate a 5-year financial forecasting cycle	X				
Implemented information-sharing agreement with State Dept. of Finance to accurately inform local business tax collection	X		X		

Fiscal Year 2014-2015

Goals & Objectives

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Maintain balanced budget	X				
Reorganize Finance Dept. for efficiency and professionalism	X	X			
Procure software to implement cash flow projections	X				
Automate water billing	X	X	X		
Overhaul outdated city communications systems	X	X			
Aid in the development of a five-year CIP plan with Public Works	X	X			

Department Summary

Finance

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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By Type					
Personnel Services	\$ 1,772,883	\$ 1,187,388	\$ 1,314,407	\$ 996,487	\$ 1,370,079
Operation Materials & Supplies	1,383,913	1,206,923	1,235,587	1,450,119	1,643,059
Contract & Professional Services	196,478	475,775	473,150	455,418	533,650
Indirect Costs	115,033	119,993	152,993	148,101	111,903
Employee Benefits	32,254,515	27,937,472	3,059,015	2,123,704	2,881,754
Total by Type	\$ 35,722,821	\$ 30,927,551	\$ 6,235,152	\$ 5,173,828	\$ 6,540,445

By Division					
Administration	\$ 2,006,029	\$ 1,623,551	\$ 1,567,362	\$ 1,567,906	\$ 1,913,593
General Accounting	539,277	568,938	600,229	633,242	633,242
Information Technology	597,858	499,534	678,545	567,824	801,739
Non-Departmental	32,254,515	27,937,472	3,059,015	2,123,704	2,881,754
Revenue	325,141	298,057	330,000	281,152	310,117
Total by Division	\$ 35,722,821	\$ 30,927,551	\$ 6,235,152	\$ 5,173,828	\$ 6,540,445

By Fund					
10-General Fund	\$ 3,403,088	\$ 2,907,523	\$ 5,984,334	\$ 4,917,501	\$ 6,195,545
40-Capital Projects	-	18,143	137,258	185,985	256,340
54-Transit - "Prop A"	65,218	64,414	113,560	59,660	88,560
61-Employee Benefit	32,254,515	27,937,472	-	10,682	-
Total by Fund	\$ 35,722,821	\$ 30,927,551	\$ 6,235,152	\$ 5,173,828	\$ 6,540,445

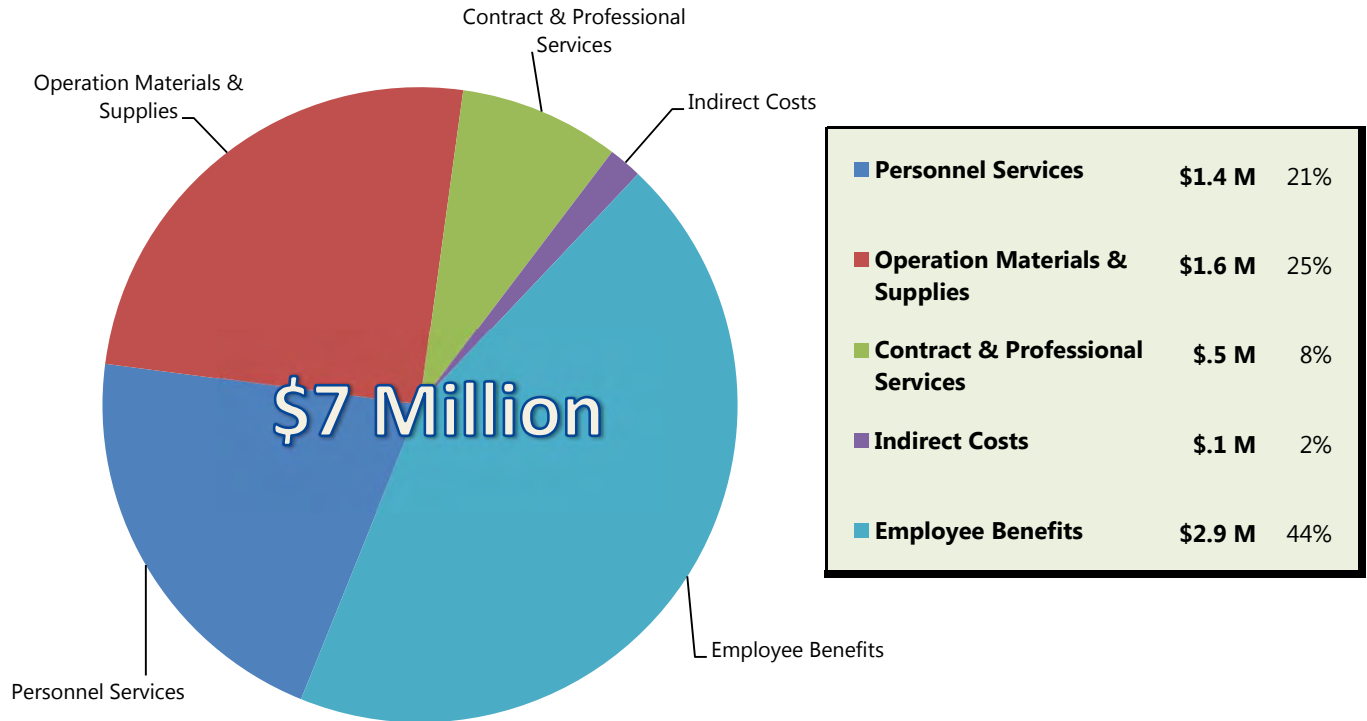
* During the adoption of Fiscal Year 2014-15 Budget, the Fringe Benefit Fund (Internal Services Fund) was eliminated and the components of the Fringe Benefit Fund which were vacation, sick leave, medical and dental insurance, retirement benefits, worker's compensation and life insurance are charged to their respective divisions and departments.

Department Summary

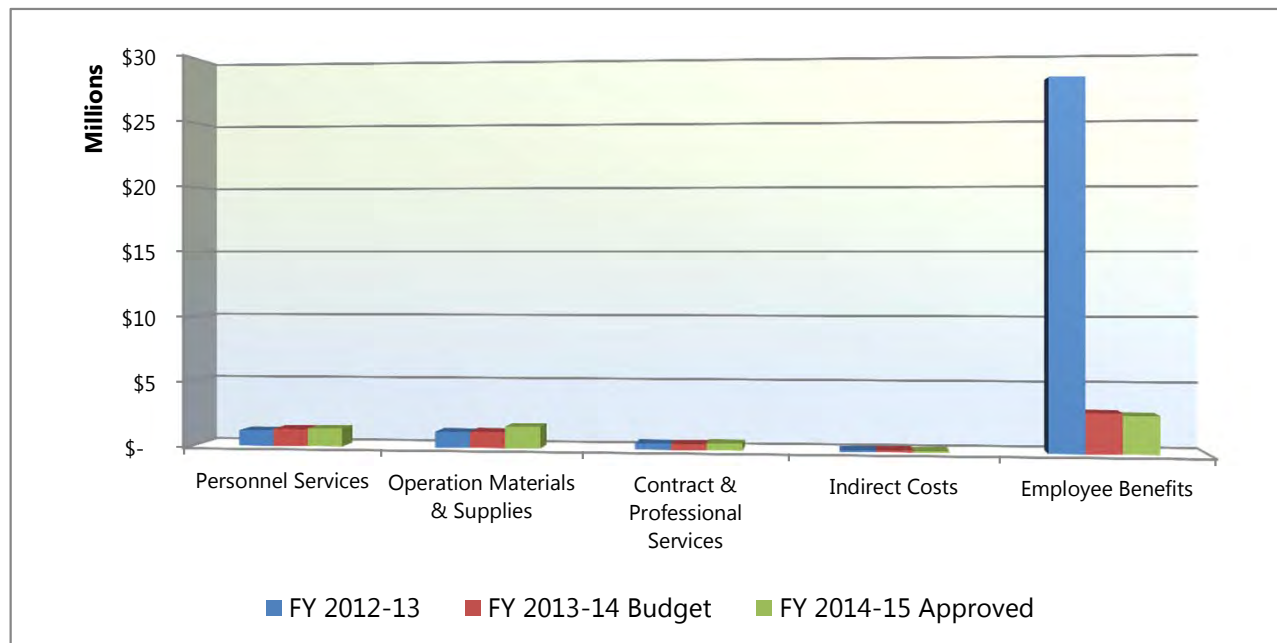
Finance

Total Budget Expenditures by Category

(Excludes Transfers Out)



3 Year Trend - Total Budget Expenditures (\$ Millions)



Division Summary

Finance

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Budget FY 2014-2015
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Administration

Personnel Services	\$ 1,335,863	\$ 988,941	\$ 1,160,499	\$ 864,669	\$ 1,208,120
Operation Materials & Supplies	575,695	389,917	237,160	423,657	512,160
Contract & Professional Services	16,220	161,452	65,000	178,019	115,000
Indirect Costs	78,252	83,241	104,703	101,561	78,313
Total	\$ 2,006,029	\$ 1,623,551	\$ 1,567,362	\$ 1,567,906	\$ 1,913,593

General Accounting

Operation Materials & Supplies	539,277	568,938	600,229	633,242	633,242
Total	\$ 539,277	\$ 568,938	\$ 600,229	\$ 633,242	\$ 633,242

Information Technology

Personnel Services	\$ 437,020	\$ 198,447	\$ 153,907	\$ 131,818	\$ 161,959
Operation Materials & Supplies	34,142	25,895	158,198	189,457	277,540
Contract & Professional Services	89,915	238,440	318,150	200,009	328,650
Indirect Costs	36,781	36,751	48,290	46,540	33,590
Total	\$ 597,858	\$ 499,534	\$ 678,545	\$ 567,824	\$ 801,739

Non-Departmental

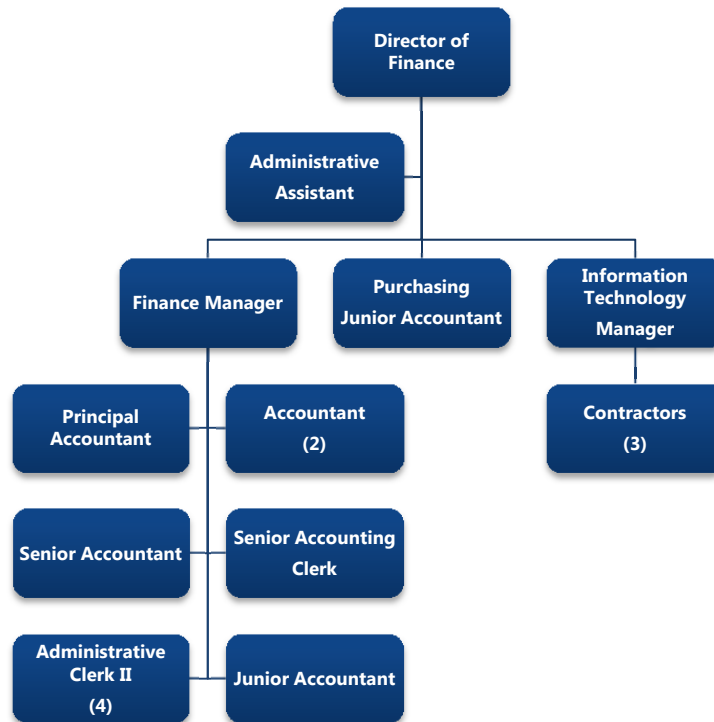
Employee Benefits	\$ 32,254,515	\$ 27,937,472	\$ 3,059,015	\$ 2,123,704	\$ 2,881,754
Total	\$ 32,254,515	\$ 27,937,472	\$ 3,059,015	\$ 2,123,704	\$ 2,881,754

Revenue

Operation Materials & Supplies	234,799	222,174	240,000	203,762	220,117
Contract & Professional Services	90,343	75,884	90,000	77,390	90,000
Total	\$ 325,141	\$ 298,057	\$ 330,000	\$ 281,152	\$ 310,117

Finance Department	\$ 35,722,821	\$ 30,927,551	\$ 6,235,152	\$ 5,173,828	\$ 6,540,445
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Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Administrative Assistant	1	1	1	1
Finance Director/Risk Manager	1	1	1	1
Junior Accountant	2	2	2	2
Budget Analyst	1	0	0	0
Purchasing Manager	0	0	0	0
Reprographics Specialist	1	0	0	0
Accountant	3	3	2	2
Finance Manager	1	1	1	1
Senior Account Clerk	1	1	1	1
Senior Accountant	0	0	1	1
Administrative Clerk II (GA)	2	1	1	1
Administrative Clerk II (Rev)	4	3	3	3
Principal Accountant	0	0	1	1
Revenue Supervisor	1	1	0	0
Total Full Time Positions	18	14	14	14

Division Description

The Finance Administration division provides management of the City's financial operations in accordance with established fiscal policies. The staff manages fiscal and financial duties ranging from pay checks to contract oversight and all of the accounting, budgeting and revenue procedures in between to support internal City operations. The City's SCAQMD-mandated Ride Share program is administered through the Finance Administration division, which is also responsible for the preparation and verification of employee payroll.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Award received for Comprehensive Annual Financial Report (CAFR)	GFOA	GFOA	Pending	Anticipate
Award received for Annual Budget	N/A	N/A	N/A	GFOA & CSMFO Excellence in Operational Budget
Implement optical imaging document management system	Utility Billing	Utility Billing	Utility Billing, Business License, Accounts Receivable, General Ledger	Utility Billing, Business License, Accounts Receivable, Purchase Order
Long-Range Financial Planning & Cash Flow Projection	N/A	N/A	Acquired software	Incorporate with annual budget document
Average number of days to Issued Monthly Financial Status Report	15	15	15	15
Pieces of mail processed (in -house)	146,772	91,699	98,960	99,000
Number of purchase orders issued	841	603	755	800
Dollar amount of purchase orders issued	35.3 Million	11.2 Million	27.3 Million	30.0 Million (Est)

Administration

Budget Narrative

This year's budget request is increased by \$300,000 due to previously unbudgeted county administrative fees, credit card merchant service fees and funding for a city-wide fee study and cost allocation study, fulfilling the Council's Fiscal Responsibility and Efficiency priorities. The division will be investigating additional online billing options and planning for the overhaul of the City's outdated telecom systems. The division will continue to safeguard the public assets entrusted to us and ensure full compliance with the reporting requirements by the Governmental Accounting Standards Board (GASB).

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$1,335,863	\$988,941	\$1,160,499	\$864,669	\$1,208,120
Operation Materials & Supplies	575,695	389,917	237,160	423,657	512,160
Contract & Professional Services	16,220	161,452	65,000	178,019	115,000
Indirect Costs	78,252	83,241	104,703	101,561	78,313
Total	\$2,006,029	\$1,623,551	\$1,567,362	\$1,567,906	\$1,913,593

Contractual & Professional Detail

Account	Vendor	Amount
10-1350-0700	Annual Software Support – Quadrant	\$1,300
	HdL Business License	5,000
	GFOA CAFR Review	700
	HdL CAFR Report	750
	Shredding Service	250
	Verisign SSL Certificate	500
	State Street Report Service	2,500
	CMTA, GFOA, CSMFO Annual Membership	1,200
	Tyler Output Processor Consulting and Software	17,800
	Citywide Fee Study and Cost Allocation Study	50,000
10-1350-0670	Municast Forecasting Model	5,000
	Tyler EDEN & Laserfiche content management software	10,000
	Consulting Fee – Internal Control & Financial Process	20,000
	Total Detail	\$115,000

General Accounting

Division Description

The general accounting division is responsible for the management, tracking, payment and auditing of the City's financing structure. Included in these responsibilities are the investment of certain funds to ensure an appropriate return on taxpayer dollars; participation in the City's Joint Insurance Powers Authority Risk Pool; and the debt service on the Civic Center and former Redevelopment Agency projects.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Received unqualified audit opinion letter	Received	Received	Received	Anticipate
Number of Accounts Payable checks issued	9,096	8,339	8,450	8,200 (Est)
Number of Accounts Payable EFT	440	536	544	550 (Est)
File Annual State Controller's Report and Single Audit on timely manner	Filed	Filed	Filed	Plan to File
Process bi-weekly payrolls with minimum errors	99%	99%	99%	99%
Number of Accounts Receivable Invoices Processed	2,195	2,134	1,728	1,500
% of Accounts Receivable collectible rate	96.8%	96.5%	96.5%	97.0%
Number of Business Registration renewals processed	6,529	5,000	4,306	4,500 (Est.)
Number of Business Registrations renewed on-line	N/A	N/A	284	750 (Est.)
Number of Animal License renewals processed	7,012	8,032	8,000	8,000 (Est)
Number of counter transactions	57,201	50,543	62,352	55,000(Est)
Number of Paramedic Subscription Program enrollments processed	5,995	5,572	5,090	5,500 (Est.)
Water accounts paid via ACH	2,339	2,356	2,356	2,350
Form 1099 issued	240	248	268	Pending

General Accounting

Budget Narrative

This year's budget request proposes to continue providing the same level of service at the same level of funding as last year, the exception of a proposed reissuance of Certificates of Participation for the City's Golf Course bonds, which are paid through an enterprise fund and should result in \$50,000 savings to the City, furthering the City Council's fiscal responsibility priority. The division is reorganizing staff and duties in order to responsibly and efficiently manage the City's finances.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Operation Materials & Supplies	\$539,277	\$568,938	\$600,229	\$633,242	\$633,242
Total	\$539,277	\$568,938	\$600,229	\$633,242	\$633,242

Contractual & Professional Detail

None.

Information Technology

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Computer System Manager	1	1	1	1
Administrative Clerk II	1	0	0	0
Computer Operator III	1	0	0	0
Senior Programmer/Analyst	1	0	0	0
Total Full Time Positions	4	1	1	1

Information Technology

Division Description

The Information Technology (IT) division enables the organization to meet its objectives by providing technology and aiding in the use and understanding of technological tools. The division is responsible for maintaining over 40 servers and 500 users and for ensuring the 24-7 operation of municipal e-mail and network services. Most importantly, IT maintains the critical networks and communications systems that are the backbone of the Downey Police Department and Area E Fire Dispatching center.

As technology has evolved, more and more employees are expanding the hours and the ways they work while City Hall is closed. This has required significant support from IT to ensure access to networks, emails and contacts while maintaining the security of the system. The prolific use of personally purchased mobile devices (such as Androids and iPhones) has necessitated significant one-on-one support to ensure connectivity for the employees who seek to enhance the timeliness of service to the public.

Division Performance Measures

	Actual 2011-12	Actual 2012-13	Projected FY 2013-14	Planned FY 2014-15
Number IT help tickets addressed	N/A	1800	3000	3600
Number of telephone questions	N/A	520	600	600
Number of smart phone users supported	N/A	33	40	50
Number of training hours for IT staff	N/A	20	10	10
Number of city staff receiving technology training	N/A	100	400	400

Information Technology

Budget Narrative

This year's budget request proposes a sixteen thousand dollars increase; this increase is a result of I.T. Division taking over Fire Department I.T. contractor services. No significant changes were made to this year's budget proposal, which will continue providing the bulk of IT services through a contract company under the oversight of an in-house IT manager in furtherance of the City Council's Efficiency and Adaptability priority. The IT department will undertake a major project in replacement of the City's nearly 30 year old phone system. Associated with this upgrade is the upgrading of the facilities cabling infrastructure, backbone switches and routers, and Wide Area Network (WAN) upgrade. These upgrades are necessary in order to provide a stable and reliable phone communication.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$437,020	\$198,447	\$153,907	\$131,818	\$161,959
Operation Materials & Supplies	34,142	25,895	158,198	189,457	277,540
Contract & Professional Services	89,915	238,440	318,150	200,009	328,650
Indirect Costs	36,781	36,751	48,290	46,540	33,590
Total	\$597,858	\$499,534	\$678,545	\$567,824	\$801,739

Contractual & Professional Detail

Account	Vendor	Amount
10-1380-0700	Firewall software – Citywide	\$14,800
	Enterprise Security Antivirus software – Citywide	8,500
	Cisco SmartNet & HP Critical Warranty –City Hall / PD / Fire	7,928
	Anti-Spam Firewall –Citywide	4,500
	System Backup Solutions –City Hall	6,000
	Financial System Maintenance & Support –Citywide	42,000
	OSDBA System Support – City Hall	11,100
	Internet Access – Citywide & Public WiFi	22,500
	I.T. Outsource Computer/Network Support –Citywide	173,322
	Professional Services Firewall / Project Base – Citywide	25,000
	Storage hardware support – Citywide	4,000
	IPS Security & URL –Citywide	3,000
	Aftermarket Server warranty – City Hall	6,000
Total Detail		\$328,650

Division Description

The Revenue Division enforces local laws and regulations on the performance of fair and cost-effective revenue collection services for taxes, fees and grant revenue. The division is responsible for ensuring the local remittance is received from state and county taxes and for projecting future revenues and making mid-year adjustments to support the budget. Fees paid for the provision of municipal water utility services are also processed by the division.

Division Performance Measures

Referenced in General Accounting.

Budget Narrative

This year's budget request proposes to continue providing the same level of service at the same level of funding as last year. The Revenue division will achieve the Council's Fiscal Responsibility and Efficiency and Adaptability Priorities through the use of a new interface between the City's business license software system and the California Franchise Tax Board's sales tax records. Also to enhance efficiency and to improve overall customer service, the Revenue Division is studying the cost-effectiveness of online billing and payment for the City's water utility services.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Operation Materials & Supplies	\$234,799	\$222,174	\$240,000	\$203,762	\$220,117
Contract & Professional Services	90,343	75,884	90,000	77,390	90,000
Total	\$325,141	\$298,057	\$330,000	\$281,152	\$310,117

Contractual & Professional Detail

Account	Vendor	Amount
10-1351-0700	Data Ticket – Collection for Parking Ticket Citations	\$90,000
Total Detail		\$90,000

Non-Departmental

Division Description

The Non-Departmental Division is the section of the budget where all Employee Benefits costs are accounted.

Division Performance Measures

Not applicable

Budget Narrative

This year's budget request proposes to continue providing the same level of employee benefits.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Employee Benefits	\$32,254,515	\$27,937,472	\$3,059,015	\$2,123,704	\$2,881,754
Total	\$32,254,515	\$27,937,472	\$3,059,015	\$2,123,704	\$2,881,754

* During the adoption of Fiscal Year 2013-14 Budget, the Fringe Benefit Fund (Internal Service Fund) was eliminated. The components of the Fringe Benefit Fund which were vacation, sick leave, medical and dental insurance, retirement benefits, worker's compensation and life insurance are now charged to their respective divisions and departments.



Fire

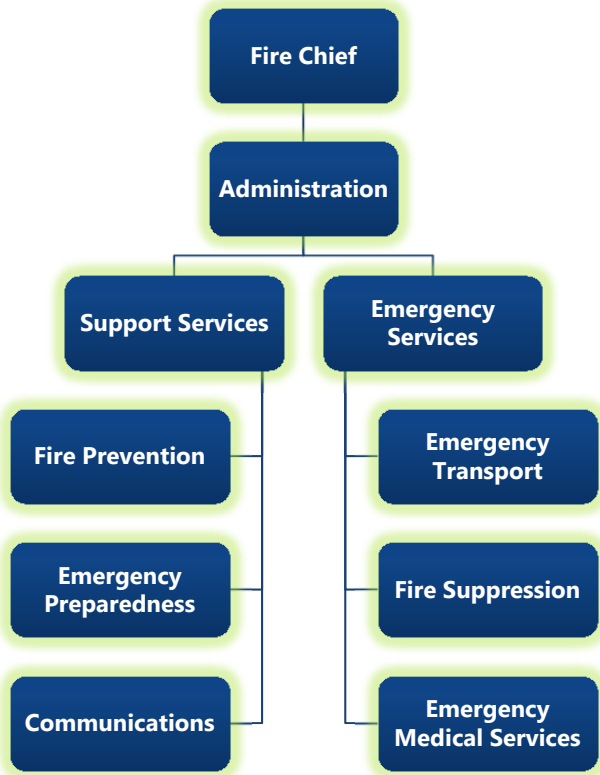
Administration ■ Emergency Services ■ Federal Grant ■ Support Services



discover *Downey*

Department Overview

Organizational Chart



Department Description

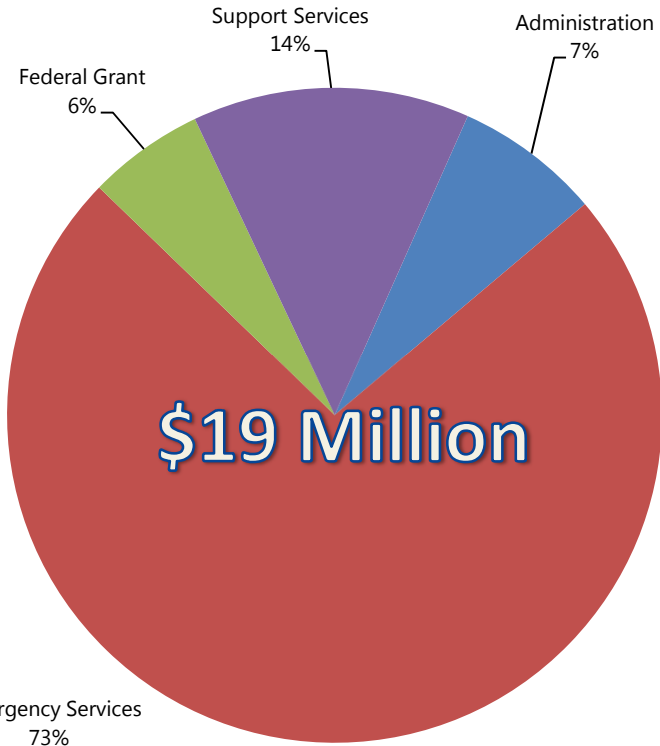
The Fire Department is responsible for comprehensive and effective all risk fire and rescue services that meet service delivery needs of all residents and business owners. The department is made up of three Divisions; Administration, Emergency Services and Support Services.

Department Summary

Fire

Total Budget Expenditures by Division

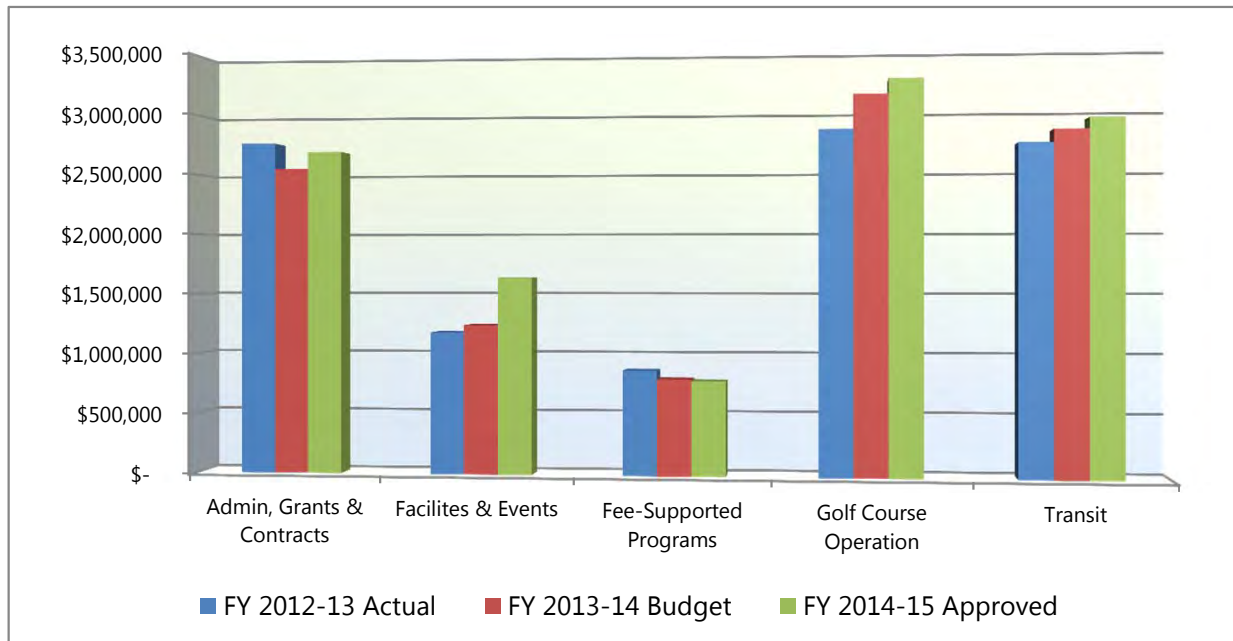
(Excludes Transfers Out)



Administration	\$1.4 M	0.1%
Emergency Services	\$14.1 M	73%
Federal Grant	\$1.1 M	6%
Support Services	\$2.6 M	14%

Emergency Services
73%

3 Year Trend - Total Budget Expenditures (\$ Millions)



Fiscal Year 2013-2014 Recent Accomplishments & Performance Indicators

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Responded to 9,161 emergency incidents in CY 2013				X	
Responded to 7,695 emergency medical incidents				X	
Responded to 935 emergency fire incidents				X	
Transported over 5,000 patients to emergency room facilities				X	
No significant dollar loss due to fire.		X		X	
Federal SAFER Grant accounted for over \$900,000 of personnel costs in FY 2013-14	X	X		X	
Hired and trained 12 new ambulance operators as city of Downey employees.	X	X		X	
Hired and trained 4 new firefighters, all of which are certified paramedics; paramedic certifications is a \$240,000 cost savings to the city.	X	X		X	
Increase annual emergency transportation revenue by \$1,250,000 by utilizing contract billing services.	X	X	X	X	
Firefighters obtained over 20,000 hours of professional training.		X		X	
5 minutes and 0 seconds; average city wide total emergency response time.		X		X	

Fiscal Year 2014-2015 Goals and Objectives

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Projected to respond to approximately 9,400 emergency incidents.		X		X	
Projected to transport approximately 5,700 patients to emergency room facilities.		X		X	
Transition a new Fire Chief and Battalion Chiefs into the operational and administrative workings of the FD		X			
Implement electronic reporting of patient information to emergency room facilities.	X	X		X	
5 minutes and 0 seconds; goal for average city wide total emergency response time.		X		X	
Increase Basic Life Support (BLS) transportation services which will further increase annual revenue and service to community.	X	X		X	
Increase Advanced Life Support (ALS, Paramedic) services to meet the rising needs of the community by implementing the Paramedic Engine model of service delivery.	X	X		X	
Further prepare city officials and city leaders in disaster mitigation through the efforts of the Emergency Preparedness Coordinator.	X	X	X	X	X



Department Summary

Fire

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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By Type

Personnel Services	\$ 15,587,166	\$ 14,417,254	\$ 14,788,573	\$ 14,951,902	\$ 16,531,590
Operation Materials & Supplies	976,092	1,081,543	1,011,672	1,567,234	1,559,990
Contract & Professional Services	607,670	823,538	933,300	632,522	711,500
Indirect Costs	639,295	664,638	815,515	757,779	329,146
Capital Outlay	66,489	206,156	71,296	57,693	71,600
Total by Type	\$ 17,876,712	\$ 17,193,130	\$ 17,620,356	\$ 17,967,130	\$ 19,203,826

By Division

Administration	\$ 540,775	\$ 581,642	\$ 1,234,733	\$ 602,763	\$ 1,379,140
Emergency Services	14,910,276	14,203,226	12,972,800	14,243,635	14,094,765
Federal Grant	56,529	244,425	1,099,439	967,790	1,103,530
Support Services	2,369,133	2,163,836	2,313,384	2,152,943	2,626,391
Total by Division	\$ 17,876,712	\$ 17,193,130	\$ 17,620,356	\$ 17,967,130	\$ 19,203,826

By Fund

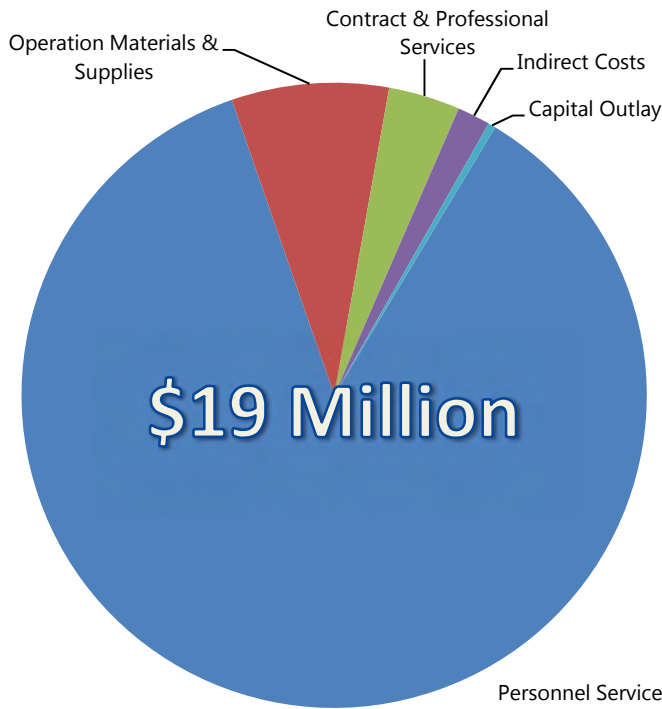
10-General Fund	\$ 17,435,127	\$ 16,355,590	\$ 16,159,416	\$ 16,300,448	\$ 17,352,984
14-Fire Grant	56,529	244,425	1,099,439	964,510	1,103,530
62-Equipment	385,056	593,114	361,502	702,173	747,312
Total by Fund	\$ 17,876,712	\$ 17,193,130	\$ 17,620,356	\$ 17,967,130	\$ 19,203,826

Department Summary

Fire

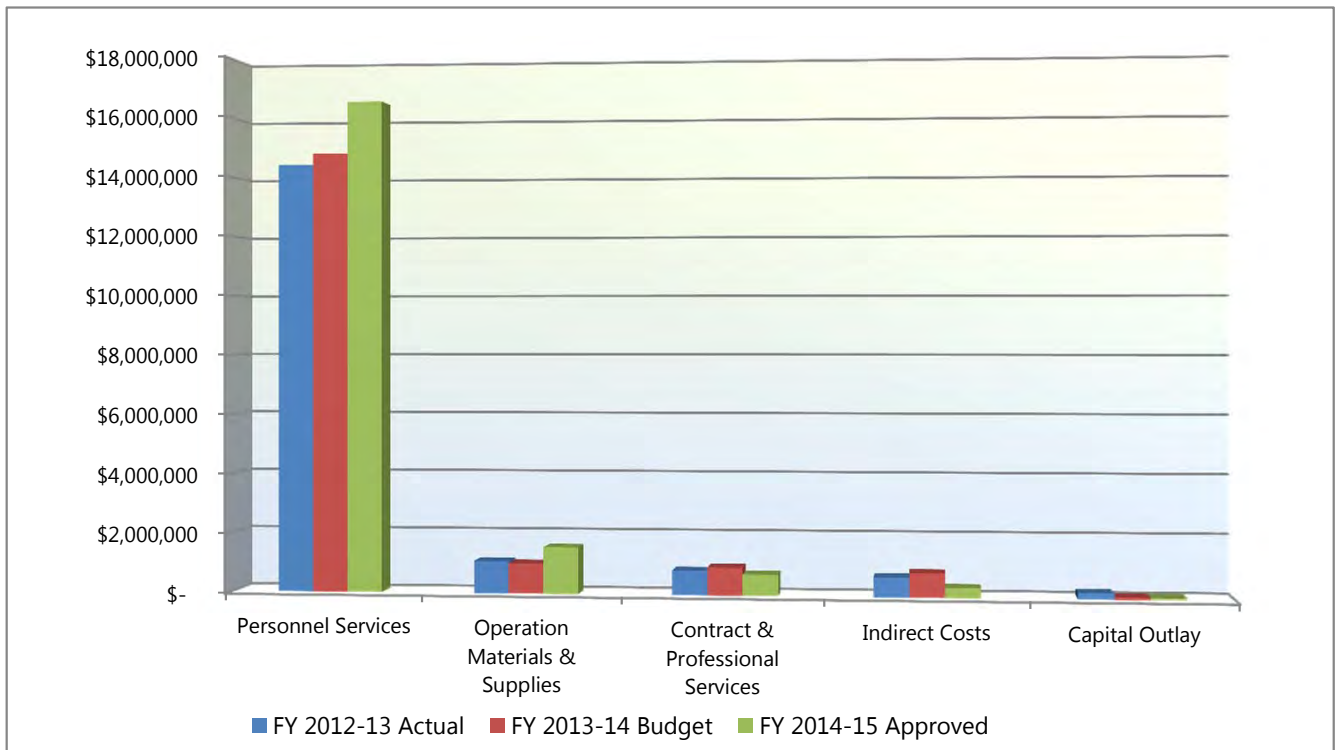
Total Budget Expenditures by Category

(Excludes Transfers Out)



■ Personnel Services	\$16.5 M	86%
■ Operation Materials & Supplies	\$1.6 M	8%
■ Contract & Professional Services	\$0.7 M	4%
■ Indirect Costs	\$0.3 M	2%
■ Capital Outlay	\$0.1 M	0%

3 Year Trend - Total Budget Expenditures (\$ Millions)



Division Summary

Fire

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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Administration

Personnel Services	\$ 416,181	\$ 402,828	\$ 1,025,168	\$ 399,879	\$ 1,199,710
Operation Materials & Supplies	14,978	17,811	18,115	14,277	18,115
Contract & Professional Services	2,671	-	22,000	23,222	26,000
Indirect Costs	106,945	161,003	169,450	165,386	135,315
Capital Outlay	-	-	-	-	-
Total	\$ 540,775	\$ 581,642	\$ 1,234,733	\$ 602,763	\$ 1,379,140

Emergency Services

Personnel Services	\$ 13,153,730	\$ 12,050,270	\$ 10,954,178	\$ 11,905,898	\$ 12,254,708
Operation Materials & Supplies	832,648	955,544	846,102	1,370,024	1,394,660
Contract & Professional Services	385,878	550,255	529,900	378,644	252,600
Indirect Costs	529,559	501,282	642,620	589,068	192,797
Capital Outlay	8,461	145,876	-	-	-
Total	\$ 14,910,276	\$ 14,203,226	\$ 12,972,800	\$ 14,243,635	\$ 14,094,765

Federal Grant

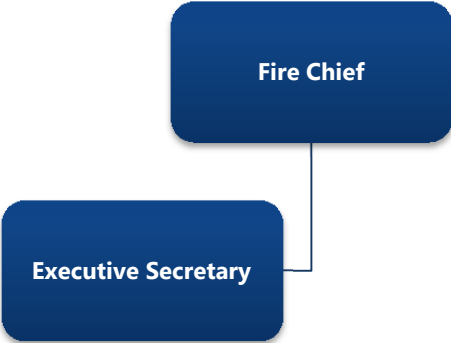
Personnel Services	\$ 16,688	\$ 183,095	\$ 1,099,439	\$ 939,537	\$ 1,103,530
Operation Materials & Supplies	-	1,050	-	28,253	-
Capital Outlay	39,840	60,280	-	-	-
Total	\$ 56,529	\$ 244,425	\$ 1,099,439	\$ 967,790	\$ 1,103,530

Support Services

Personnel Services	\$ 2,000,567	\$ 1,781,061	\$ 1,709,788	\$ 1,706,589	\$ 1,973,642
Operation Materials & Supplies	128,466	107,139	147,455	154,680	147,215
Contract & Professional Services	219,122	273,283	381,400	230,657	432,900
Indirect Costs	2,791	2,354	3,445	3,324	1,034
Capital Outlay	18,188	-	71,296	57,693	71,600
Total	\$ 2,369,133	\$ 2,163,836	\$ 2,313,384	\$ 2,152,943	\$ 2,626,391

Fire Department	\$ 17,876,712	\$ 17,193,130	\$ 17,620,356	\$ 17,967,130	\$ 19,203,826
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Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Fire Chief	1	1	1	1
Executive Secretary	1	1	1	1
Total Full Time Positions	2	2	2	2

Administration

Division Description

The Fire Administration Division is responsible for the leadership and coordination of professional fire and life safety services for the community; for the application and administration of federal and state grants; and for the oversight of recruiting, hiring and training for the Department. This division includes the Fire Movie Service Unit, which supplies staffing for film productions in the City and is maintained as a revenue-neutral service through fees for film permits. The Administrative Division goal is to provide leadership and direction for coordination of all fire department divisions. The objective is to further enhance our emergency and non-emergency services to better serve our mission of property conservation and life safety.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Number of Firefighters Hired and Trained by the Fire Department	0	12	3	4
Number of Film Permits Processed	72	7	10	15
Number of Federal and State Grant Dollars Secured	\$243,000	\$943,000	\$943,000	\$250,000

Administration

Budget Narrative

This year's budget request proposes to continue to fund the Administrative Division at the same level of funding as last year.

Division Budget Summary

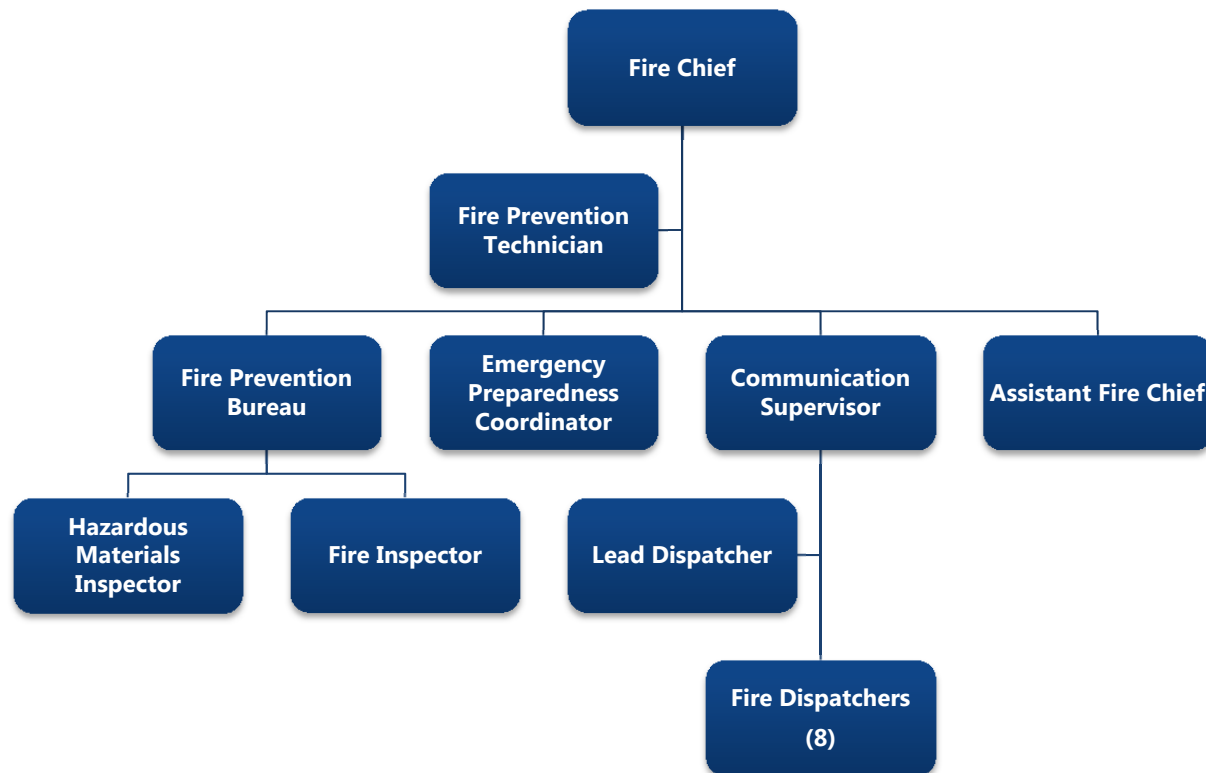
Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$416,181	\$402,828	\$1,025,168	\$399,879	\$1,199,710
Operation Materials & Supplies	14,978	17,811	18,115	14,277	18,115
Contract & Professional Services	2,671	-	22,000	23,222	26,000
Indirect Costs	106,945	161,003	169,450	165,386	135,315
Capital Outlay	-	-	-	-	-
Total	\$540,775	\$581,642	\$1,234,733	\$602,763	\$1,379,140

Contractual & Professional Detail

Account	Vendor	Amount
10-2610-0700	Fire Stat – Fire Dept. Statistical Data	\$12,500
10-2610-0700	I.T. Support	13,500
Total Detail		\$26,000

Support Services

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Assistant Chief	1	1	1	1
Emergency Preparedness Coordinator**	1	0	0	1
Regional Fire Communications Operator	8	8	8	8
Fire Communications Center Supervisor	1	1	1	1
Fire Inspector	1	1	1	1
Fire Network Administrator	1	0	0	0
Fire Prevention Technician	1	1	1	1
Hazardous Materials Fire Inspector	1	1	1	1
Regional Fire Communications Lead Operator	0	1	1	1
Total Full Time Positions	15	14	14	15

* Formerly Operations

** Moved from Administration

Support Services

Division Description

The Support Services Division is responsible for providing 9-1-1 dispatch and communication via the Joint Powers Communications Center (JPCC) and city-wide Emergency Preparedness and Coordination through cooperation and direction of the Emergency Preparedness Coordinator (EPC).

The JPCC is responsible for the dispatching of fire department units for the cities of Downey, Santa Fe Springs, Compton and Vernon. In addition, we recently began dispatching for the La Habra Heights fire department on a contractual basis.

The EPC is responsible for disaster coordinating reaction and recovery. This includes all federal and state reimbursements caused from disaster damage and includes infrastructure repair. The EPC will continue the long tradition of CERT training and water barrel give-away so as to maintain our resident population preparedness. In addition, an increased emphasis will be placed on city staff and city council training on disaster mitigation and EOC coordination.

One main objective of the EPC will be to prepare and publish a city Disaster Function Plan.

The fire prevention bureau is tasked with the inspection and fire safety assurance of all businesses, schools, hospitals, hazardous materials operations and detention facilities. The prevention bureau conducts approximately 4,500 inspections every year. The fire prevention bureau is also responsible for the cause and origin investigation of all fires.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Number of CERT Training Classes Offered by the Fire Department	2	2	2	2
Water Barrels Given to Community	2,200	2,350	2,500	2,600
Number of Emergency Preparedness Committee Hours	45	72	80	96
Number of Federal and State Grant Dollars Secured	\$243,000	\$943,000	\$943,000	\$250,000
Total Incidents Dispatched by the JPCC for 4 cities	23,745	24,590	25,820	27,110
Fire Inspections Conducted	4,216	4,524	3,813	4,600

Support Services

Budget Narrative

This year's budget request includes the addition or re-emergence of the Emergency Preparedness Coordinator position. The objective of this "new" position is to increase city-wide preparedness of local officials, city staff and residents. The EPC goal is enhance the city's ability to react and recover from a major catastrophe such as an earthquake.

The JPCC budget shows no significant increases from the previous fiscal year.

Division Budget Summary

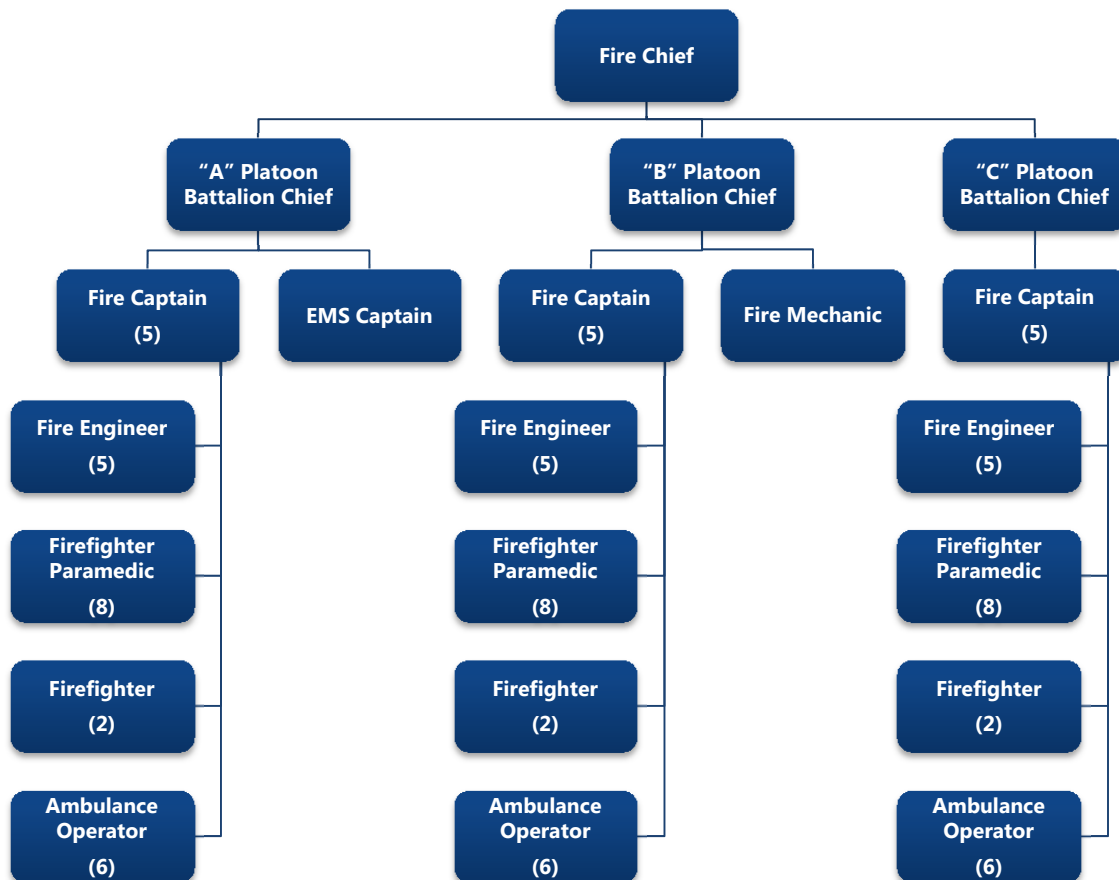
Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$2,000,567	\$1,781,061	\$1,709,788	\$1,706,589	\$1,973,642
Operation Materials & Supplies	128,466	107,139	147,455	154,680	147,215
Contract & Professional Services	219,122	273,283	381,400	230,657	432,900
Indirect Costs	2,791	2,354	3,445	3,324	1,034
Capital Outlay	18,188	-	71,296	57,693	71,600
Total	\$2,369,133	\$2,163,836	\$2,313,384	\$2,152,943	\$2,626,391

Contractual & Professional Detail

Account	Vendor	Amount
10-2640-0670	Data Source I.T. Support, ComSerco maintenance contract, Hospital Assoc. So. Cal Reddinet license	\$350,000
10-2640-0700	Contracts – Omega Group, Skill Machine, ESRI, UC Regents, Priority Dispatch	34,900
10-2650-0670	Annual membership, LAAFMA, SOCAL FPO, CAPIO, LAFMA	1,000
10-2650-0700	Contract – CIR, Inc. – Plan Checks	25,000
10-2660-0670	Area E Dues, Satellite Connection EOC	10,000
10-2660-0700	Everbridge	12,000
Total Detail		\$432,900

Emergency Services

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Battalion Chief	3	3	3	3
Fire Captain	15	12	15	15
Fire Captain (EMS Coordinator)	1	1	1	1
Fire Engineer (Prevention)	1	0	0	0
Fire Engineer	15	12	15	15
Fire Mechanic	1	1	1	1
Firefighter/Paramedic*	18	18	18	24
Firefighter	12	9	12	6
Ambulance Operator	0	0	12	18
Total Full Time Positions	66	56	77	83

* With the implementation of the Paramedic Engine Program, six firefighters will upgrade to Fire Fighter Paramedic

* Note that nine firefighters are funded through Federal Grant.

Emergency Services

Division Description

The Emergency Services Division is responsible for comprehensive and effective all risk fire and rescue services that meet the service delivery needs of all residents and business owners. The Division is comprised of fire suppression, fire prevention, Emergency medical services and basic life support ambulance.

Each section of the emergency services division works cohesively to increase the success of the fire department mission, the protection of life and property. The division is responsible for the emergency response of apparatus to all 9-1-1 calls.

The majority of these responses are for medical assistance and fires; 84% of all responses are for medical in nature while 14% are fire related. The division is responsible for providing high-quality advanced and basic life support and overall patient care and transportation. The division utilizes EMT and Paramedic continuing education programs to enhance patient care and firefighter performance levels. This division also implements the Basic Life Support (BLS) transportation program. Annually, over 5,000 patients are transported to area hospitals by staffed ambulances. This ambulance transport decreases response times for patient delivery to area hospitals; patients would otherwise be reliant on private ambulance companies not stationed within the city. Our combined ALS and BLS transports are projected to be over 6,000 in FY 2014-15.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Total Emergency Response Time Average	5:02 Minutes	5:17 Minutes	5:00 Minutes	5:00 Minutes
Number of BLS Transports	1,852	1,998	2,104	2,700
Number of ALS Transports	2,600	2,702	3,034	3,400
Paramedic Continuing Education Hours	675	702	3,145	3,150
EMT Continuing Education Hours	1,082	1,945	1,540	1,600
Emergency Vehicle out-of service time	8.5 days/ year	7.2 days/ year	7.3 days/ year	6.0 days/ year
Total Emergency Responses	9057	9342	9358	9400

Emergency Services

Budget Narrative

This year's budget request includes the additional personnel and supplies needed to operate the Paramedic Engine model of service delivery. There is no increase in sworn personnel, however we increased non-sworn ambulance operator staffing by eliminating contracted employees with eighteen (18) operators. The budget also includes SAFER grant funding for 9 firefighters valued at \$943,000, in accomplishment of the City Council's Fiscal Responsibility and Quality of Life priorities. Also, equipment funds are requested in the amount of \$250,000. The equipment is predominantly scheduled replacements and expanded service requirements.

Division Budget Summary

Emergency Services

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$13,153,730	\$12,050,270	\$10,954,178	\$11,905,898	\$12,254,708
Operation Materials & Supplies	832,648	955,544	846,102	1,370,024	1,394,660
Contract & Professional Services	385,878	550,255	529,900	378,644	252,600
Indirect Costs	529,559	501,282	642,620	589,068	192,797
Capital Outlay	8,461	145,876	-	-	-
Total	\$14,910,276	\$14,203,226	\$12,972,800	\$14,243,635	\$14,094,765

Federal Grant

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$16,688	\$183,095	\$1,099,439	\$939,537	\$1,103,530
Operation Materials & Supplies	-	1,050	-	28,253	-
Capital Outlay	39,840	60,280	-	-	-
Total	\$56,529	\$244,425	\$1,099,439	\$967,790	\$1,103,530

Contractual & Professional Detail

Emergency Services

Account	Vendor	Amount
10-2620-0670	EMS Personal Fund-Paramedic Renewal, EMT Cert Renewal	\$5,400
10-2620-0700	Crime Scene Biohazard Disposal, Background Investigation Psych Evaluation, Polygraph	11,000
10-2630-0670	EMS Renewal, DOJ Fingerprint	18,200
10-2630-0700	Dr. Guess annual billing, UC Regents maintenance agreement, Digital EMS (electronic reporting)	78,000
10-2635-0700	Wittman LLC (Billing-EMS Transports)	140,000
Total Detail		\$252,600

City of Downey



Internal Services Fund

Equipment ■ Civic Center ■ Liability Insurance



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Internal Services Fund

Department Overview

The budgets for these funds are not included in the overall budget amount, because they receive their funding from regular budget funds. Hence, the amounts are already included in the total budget figure. However, each fund accounts for an important operation of the City and is included in the budget document. Because the available reserves of the Employee Benefit Fund, Civic Center Fund and Liability Fund are all available to the General Fund should the need arise, they are included with the General Fund in the "Summary of Resources and Requirements by Fund."

Equipment Fund

The Equipment Fund accounts for City equipment including vehicles, radios, computers, office machines, field maintenance equipment, and even fire engines. The Fund charges a "rental" fee to each department for the cost of maintaining the equipment and the cost of replacing the equipment. By charging this fee, the Fund maintains a balance to fund the timely replacement of equipment. In this way the City realizes, on an on-going basis, the cost of equipment usage. This year, the budget to replace existing City equipment is \$165,596.

Civic Center Fund

This fund accounts for the cost of maintaining the Civic Center. Each department pays "rent" in proportion to their usage of the facility.

Liability Insurance Fund

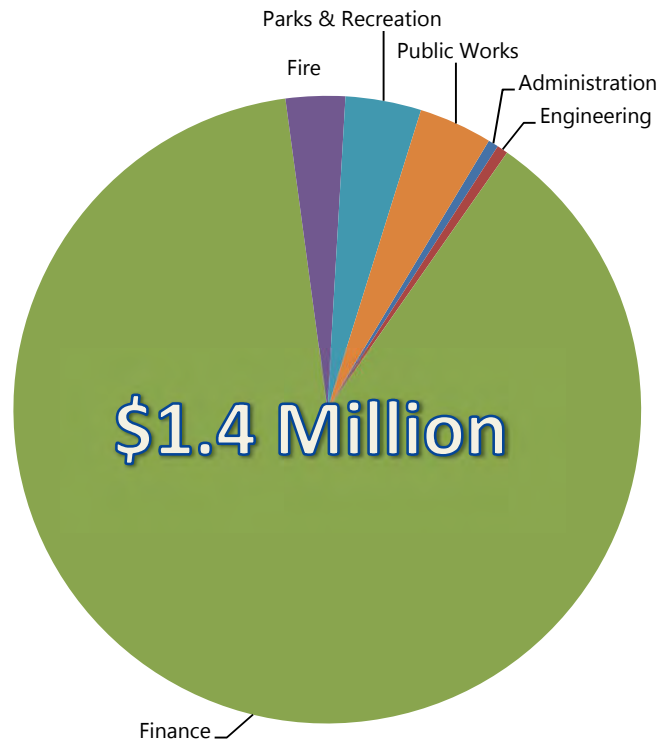
This fund accounts for the cost of our municipal liability insurance program. Each department contributes a specified sum each year into the fund. The fund then bears all the costs for general liability: attorney fees, insurance premiums, claim payments, and our third-party administrator. Downey is a member of the Independent Cities Risk Management Authority (ICRMA), but self-insures the first \$2,000,000. This means that Downey has to pay the first \$2,000,000 of any individual claim. The City strives to maintain an active part in our membership with the Authority to keep insurance premiums down.

Department Summary

Internal Services Fund

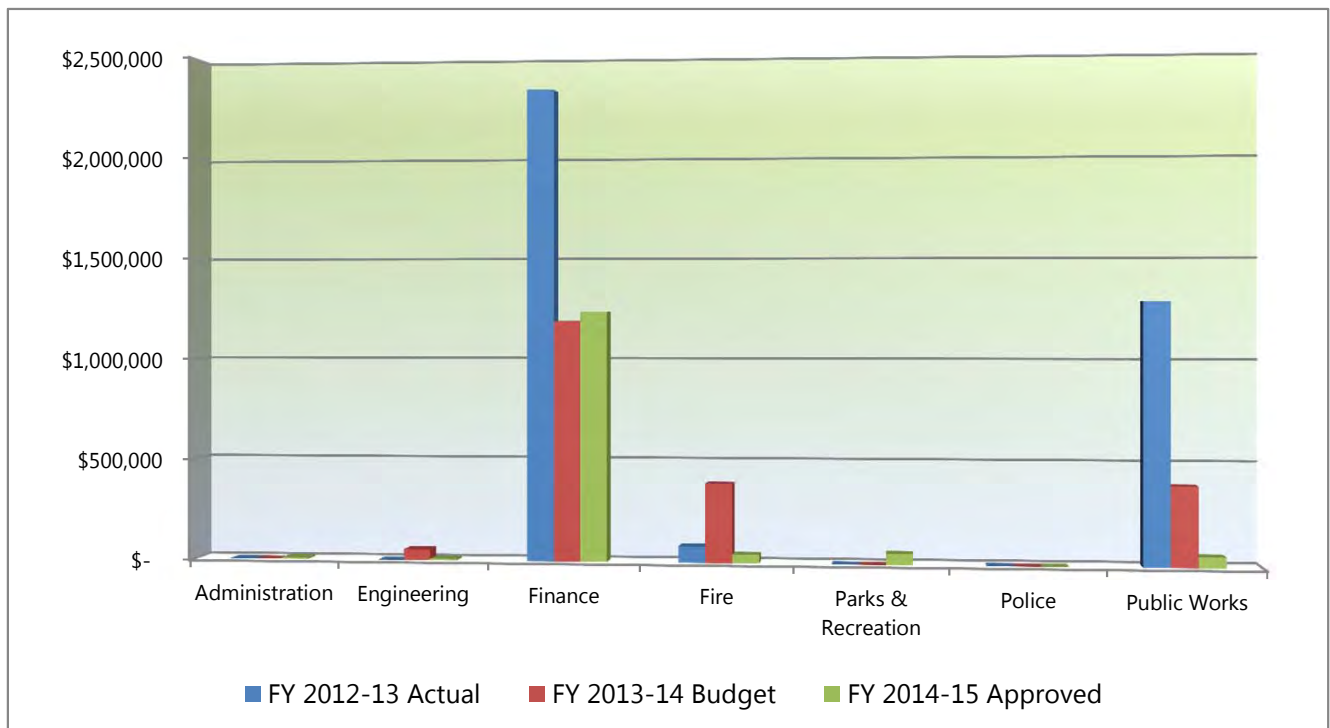
Total Budget Expenditures by Division

\$1.4 Million/ FY 2014-15 Approved Budget



Administration	\$0.01 M	0%
Engineering	\$0.01 M	1%
Finance	\$1.23 M	88%
Fire	\$0.04 M	3%
Parks & Recreation	\$0.05 M	4%
Public Works	\$0.05 M	4%

3 Year Trend - Total Budget Expenditures (\$ Millions)



Division Summary

Internal Services Fund

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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Administration

Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 7,500
Total	\$ -	\$ -	\$ -	\$ -	\$ 7,500

Engineering

Capital Outlay	\$ -	\$ -	\$ 53,780	\$ 49,122	\$ 8,000
Total	\$ -	\$ -	\$ 53,780	\$ 49,122	\$ 8,000

Finance

Personnel Services	\$ 78,783	\$ 68,416	\$ 76,220	\$ 38,470	\$ 87,195
Operation Materials & Supplies	852,230	1,845,585	670,500	1,665,193	684,000
Contract & Professional Services	42,962	37,560	41,000	52,583	41,000
Indirect Costs	386,333	380,339	400,000	315,976	420,000
Total	\$ 1,360,308	\$ 2,331,900	\$ 1,187,720	\$ 2,072,223	\$ 1,232,195

Fire

Operation Materials & Supplies	\$ 280	\$ 304	\$ -	\$ 50,818	\$ -
Capital Outlay	53,445	80,127	389,234	162,337	42,600
Total	\$ 53,724	\$ 80,431	\$ 389,234	\$ 213,155	\$ 42,600

Parks & Recreation

Personnel Services	\$ 14,270	\$ 13,286	\$ -	\$ 10,727	\$ -
Operation Materials & Supplies	(3,111)	(13,199)	-	212,566	-
Capital Outlay	-	-	-	-	54,496
Total	\$ 11,159	\$ 88	\$ -	\$ 223,293	\$ 54,496

Police

Capital Outlay	\$ -	\$ -	\$ -	\$ 100,022	\$ -
Total	\$ -	\$ -	\$ -	\$ 100,022	\$ -

Public Works

Personnel Services	\$ 187,970	\$ 198,373	\$ -	\$ 137,539	\$ -
Operation Materials & Supplies	912,308	1,018,956	-	980,347	-
Capital Outlay	68,229	66,633	392,548	275,969	53,000
Total	\$ 1,168,507	\$ 1,283,962	\$ 392,548	\$ 1,393,855	\$ 53,000

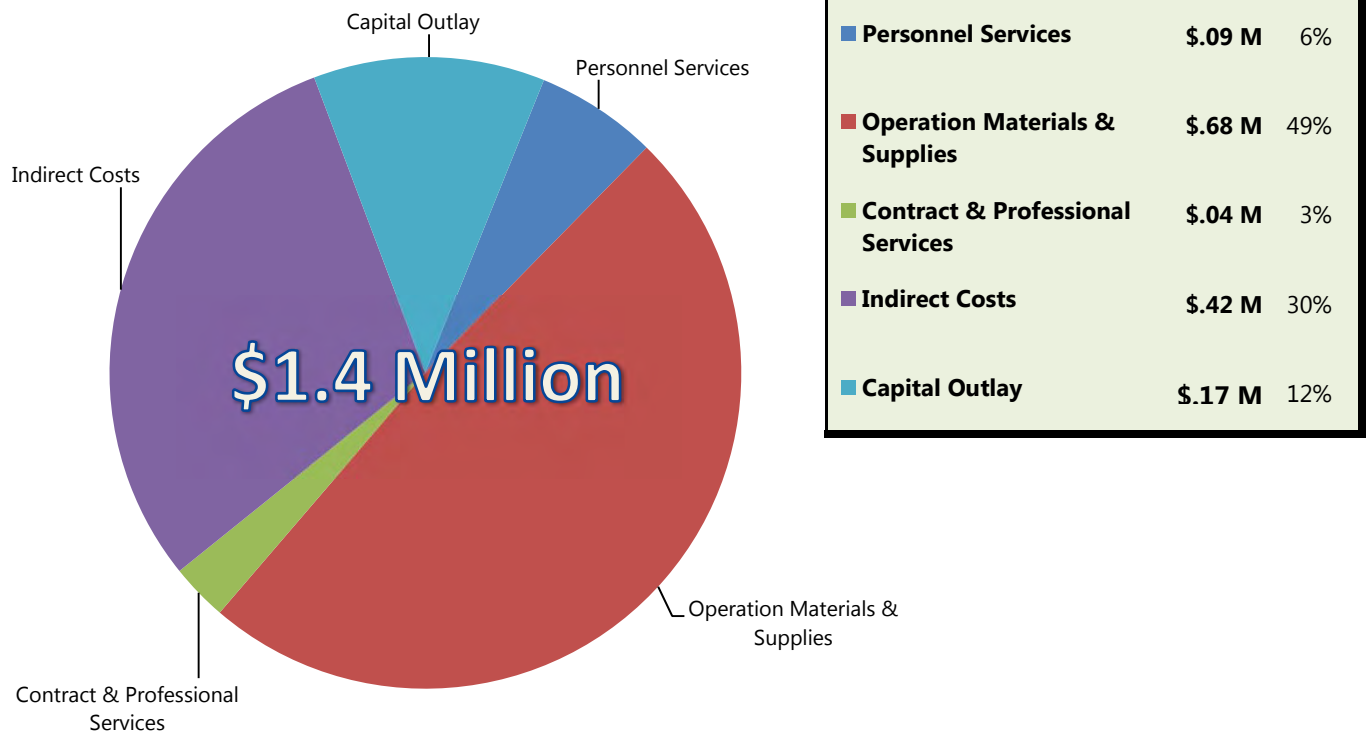
Internal Services Fund	\$ 2,593,698	\$ 3,696,381	\$ 2,023,282	\$ 4,051,669	\$ 1,397,791
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Department Summary

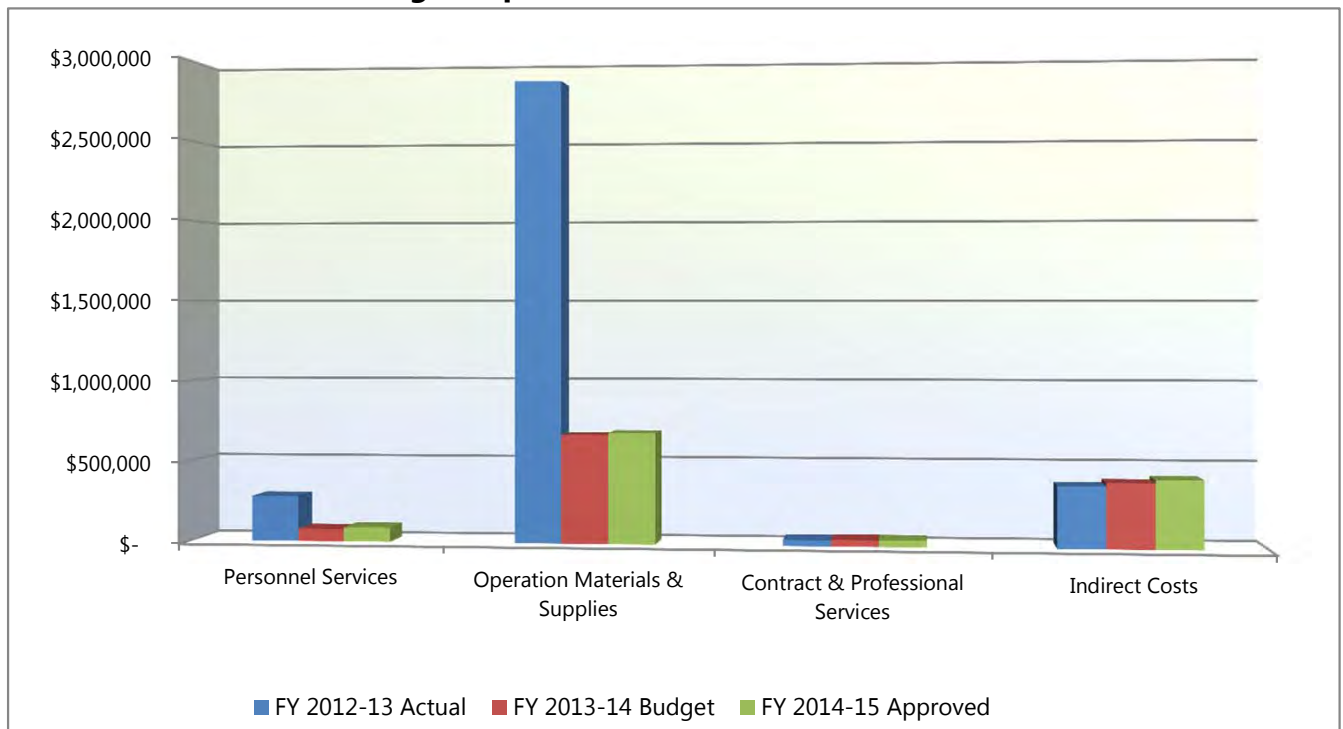
Internal Services Fund

Total Budget Expenditures by Category

(Excludes Transfers Out)



3 Year Trend - Total Budget Expenditures (\$ Millions)



Department Summary

Internal Services Fund

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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By Type					
Personnel Services	\$ 281,023	\$ 280,075	\$ 76,220	\$ 186,736	\$ 87,195
Operation Materials & Supplies	1,761,707	2,851,646	670,500	2,908,925	684,000
Contract & Professional Services	42,962	37,560	41,000	52,583	41,000
Indirect Costs	386,333	380,339	400,000	315,976	420,000
Capital Outlay	121,673	146,761	835,562	587,450	165,596
Total by Type	\$ 2,593,698	\$ 3,696,381	\$ 2,023,282	\$ 4,051,669	\$ 1,397,791

By Division					
Administration	\$ -	\$ -	\$ -	\$ -	\$ 7,500
Engineering	-	-	53,780	49,122	8,000
Finance	1,360,308	2,331,900	1,187,720	2,072,223	1,232,195
Fire	53,724	80,431	389,234	213,155	42,600
Parks & Recreation	11,159	88	-	223,293	54,496
Police	-	-	-	100,022	-
Public Works	1,168,507	1,283,962	392,548	1,393,855	53,000
Total by Division	\$ 2,593,698	\$ 3,696,381	\$ 2,023,282	\$ 4,051,669	\$ 1,397,791

By Fund					
11-Federal Police	\$ -	\$ -	\$ -	\$ 100,022	\$ -
62-Equipment Fund	1,233,390	1,364,481	835,562	1,879,425	165,596
76-Liability Insurance	1,360,308	2,331,900	1,187,720	2,072,223	1,232,195
Total by Fund	\$ 2,593,698	\$ 3,696,381	\$ 2,023,282	\$ 4,051,669	\$ 1,397,791

City of Downey



Parks & Recreation

Administration, Contracts & Grants ■ Facilities & Events ■
Fee-Supported Programs ■ Golf Course ■ Transit Center



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Parks & Recreation

Department Overview

Organizational Chart



Department Description

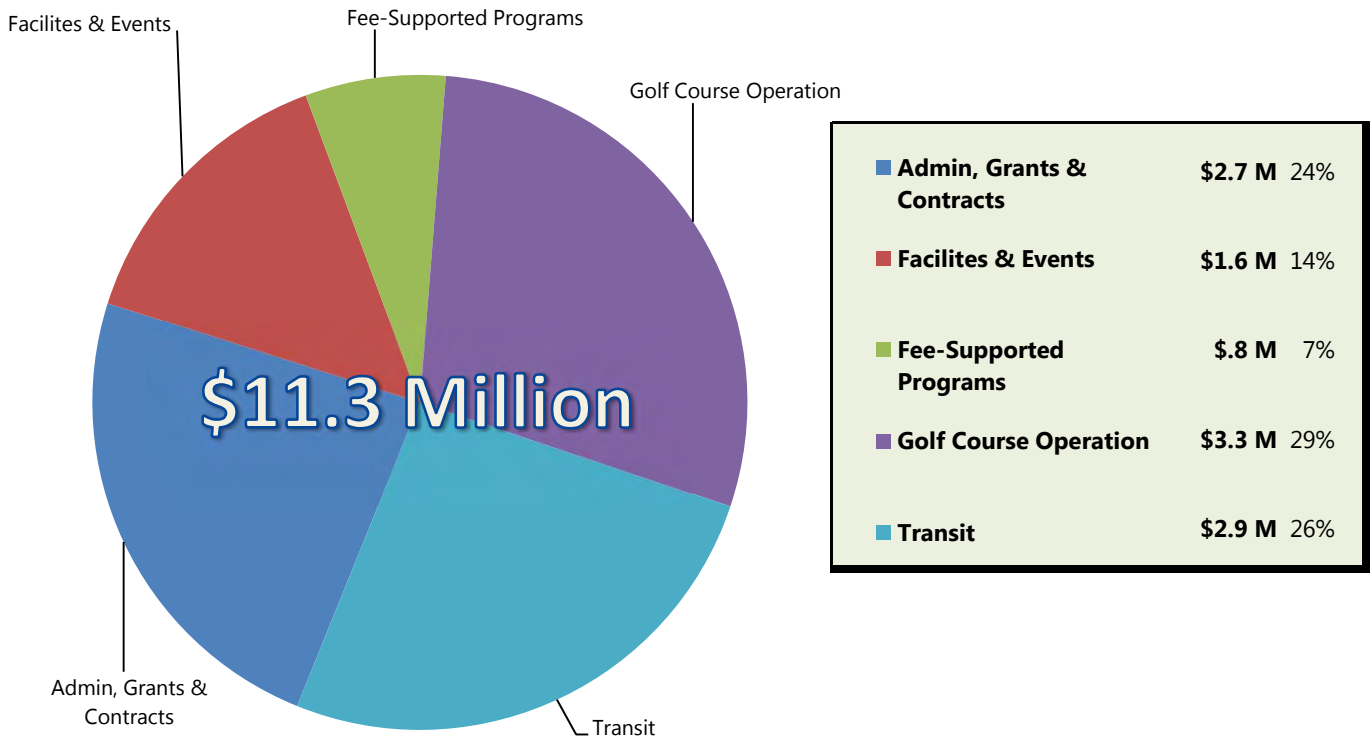
The Parks and Recreation Department is comprised of five divisions: Administration (including grants and contract services), Facilities & Events, Fee Supported Recreation Programs, Golf Course Operations and Transit. The Department enhances the quality of life for Downey residents and positively influences neighborhoods through the provision of quality recreational opportunities, parks, and facilities for all residents of Downey. The department is committed to providing services that strengthen the community's image and provide a sense of place, thereby supporting economic development, increasing public engagement, and promoting health and wellness.

Department Summary

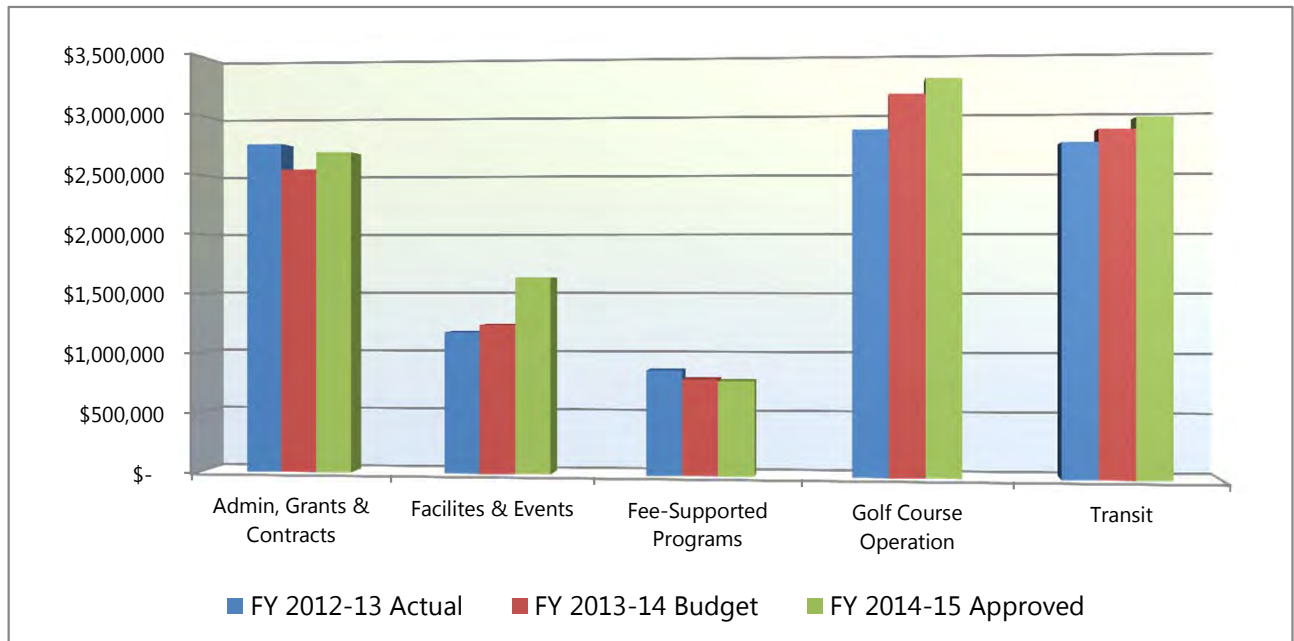
Parks & Recreation

Total Budget Expenditures by Division

(Excludes Transfers Out)



3 Year Trend - Total Budget Expenditures (\$ Millions)



Parks & Recreation

Fiscal Year 2013-2014

Recent Accomplishments & Performance Indicators

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Hosted first annual summer movie and concert at Golden Park to improve community relations				X	X
Reinstated the Holiday Home Decorating Contest with 44 homes participating; awards night combined with Holiday Tree Lighting				X	X
Hosted first annual teen forum for middle and high school students				X	X
Downey Youth Commission Hosted 4 th Annual Student Government Day.				X	X
Received Grant Funds: <ul style="list-style-type: none"> - \$25,000 Kaiser Community Benefit grant (TENTATIVE) - \$125,000 First 5 grant for playground renovation and trail installation at Brookshire Park - \$600,000 4th District Supervisor Knabe trails grant for Apollo and Furman Park (\$300,000 at each site) - \$200,000 from State of California Habitat Conservation Fund grant for Wilderness Park Pond Restoration - \$263,000 playground renovation grant from Kiwanis Foundation for Furman Park 	X			X	X
Improved Golf Course Operations: <ul style="list-style-type: none"> - National Golf Foundation completed a comprehensive operations review - Increased emphasis on marketing 	X	X			X
Community Events: <ul style="list-style-type: none"> - 214 Youth recognized at Kidsday Hall of Fame - 8,000 in attendance at Kidsday Event - 8 summer concerts at Furman Park in 2013 - 9,000 in attendance at annual Halloween event 2013 - Dedicated the dog park to David R. Gafin dog park - Hosted 1st annual Memorial Day event at City Hall - Hosted 1st annual Dia De Los Muertos event at Theatre - Hosted 1st annual Tour de Downey Bike Ride in conjunction with Make Music Downey – June 2014 - Hosted 1st annual Bunny Breakfast & Spring Extravaganza at Golden Park - Hosted two Teen Forums for Middle School & High School Students in February & March 2014. Total of 52 students participated including 5 Youth Commissioners - Hosted Movie Night for Middle School Student in March 2014 	X	X	X	X	X

Parks & Recreation

Fiscal Year 2013-2014

Recent Accomplishments & Performance Indicators (continued)

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Healthy Downey Program: <ul style="list-style-type: none"> - Hosted National Night Out Event August 2013 - Hosted Shop with a Nutritionist in August 2013 - Hosted Bicycle education course in August 2013 - Hosted Walk-to-School Day in October 2013 - In conjunction with Downey Bicycle Coalition co-hosted a Turkey Trot Bike Ride in November 2013 - Hosted Bike to School Day in May 2014 - Hosted 2nd annual 5K with 600 participants at Rancho Los Amigos – April 2014 - Hosted 1st annual Tour De Downey Bicycle Ride including long distance, 6-mile ride and Tour de Trainees – June 2014 		X		X	
Changes to classes, excursions and facility rentals: <ul style="list-style-type: none"> - Instituted a \$5 non-resident and free resident parking fee at Wilderness Park - 12 new classes & 10 enrichment activities added - Added bingo bonanza and senior walking Wednesdays 	X	X			X
Facility/Field Improvements <ul style="list-style-type: none"> - Barbara J. Riley Community & Senior Center replaced all carpet and tile in the facility and replaced the stage curtain - Rio San Gabriel sports fields renovated - Rio San Gabriel basketball court renovated - Dedicated picnic area installed at Apollo Park - Installed new picnic tables in park picnic shelters - Installed trash receptacles - Renovated tee-ball fields at Furman and Apollo Parks 				X	X

Parks & Recreation

Fiscal Year 2014-2015 Goals & Objectives

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Assist Public Works in completing the development of the Parks & Recreation Master Plan.	X	X		X	X
Assist Public Works in completing the development of the Bike Master Plan.	X	X			X
Expand use of on-line registration through Active Network	X	X			X
Continue to promote Healthy Downey at outreach events coordinated by the partners and on behalf of the City.				X	X
Foster and/or Expand Community and Cultural offerings: <ul style="list-style-type: none"> - Host nine 2014 summer concerts with a pre-show performance with performers from the Rancho Los Amigos Performing Arts - Host (3) rooftop events in the Downtown City-owned parking structure in August, September and October 			X	X	X
Complete the RFP processes: <ul style="list-style-type: none"> - LINK transportation services 	X	X			
Enhance ASPIRE Curriculum and Extracurricular activities: <ul style="list-style-type: none"> - Collaborate with Downey Unified School District to support Common Core Standards 				X	X
Replace aging park benches, picnic tables and trash receptacles as needed in parks and facilities				X	X
Propose an Adopt-A-Park campaign for service organizations to complete park improvement projects.	X			X	X
Propose a sponsorship program for all events "Campaign of Giving" once a year for community wide events	X	X			X

Department Summary

Parks & Recreation

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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By Type					
Personnel Services	\$ 3,810,991	\$ 3,747,045	\$ 3,530,136	\$ 3,561,673	\$ 3,982,303
Operation Materials & Supplies	3,196,682	3,145,136	3,249,101	2,968,856	3,455,996
Contract & Professional Services	3,194,623	3,215,815	3,418,401	2,998,251	3,492,211
Indirect Costs	274,701	290,917	296,700	280,125	254,650
Capital Outlay	(2,958)	(11,903)	62,708	44,304	112,890
Total by Type	\$ 10,474,040	\$ 10,387,010	\$ 10,557,046	\$ 9,853,210	\$ 11,298,050

By Division					
Admin, Grants & Contracts	\$ 2,900,033	\$ 2,757,783	\$ 2,543,258	\$ 2,544,992	\$ 2,685,433
Facilities & Events	1,193,082	1,179,285	1,239,931	1,379,501	1,633,411
Fee-Supported Programs	927,153	868,293	796,976	769,906	783,091
Golf Course Operation	2,773,184	2,848,431	3,135,705	2,814,805	3,261,687
Transit	2,680,588	2,733,218	2,841,176	2,344,006	2,934,428
Total by Division	\$ 10,474,040	\$ 10,387,010	\$ 10,557,046	\$ 9,853,210	\$ 11,298,050

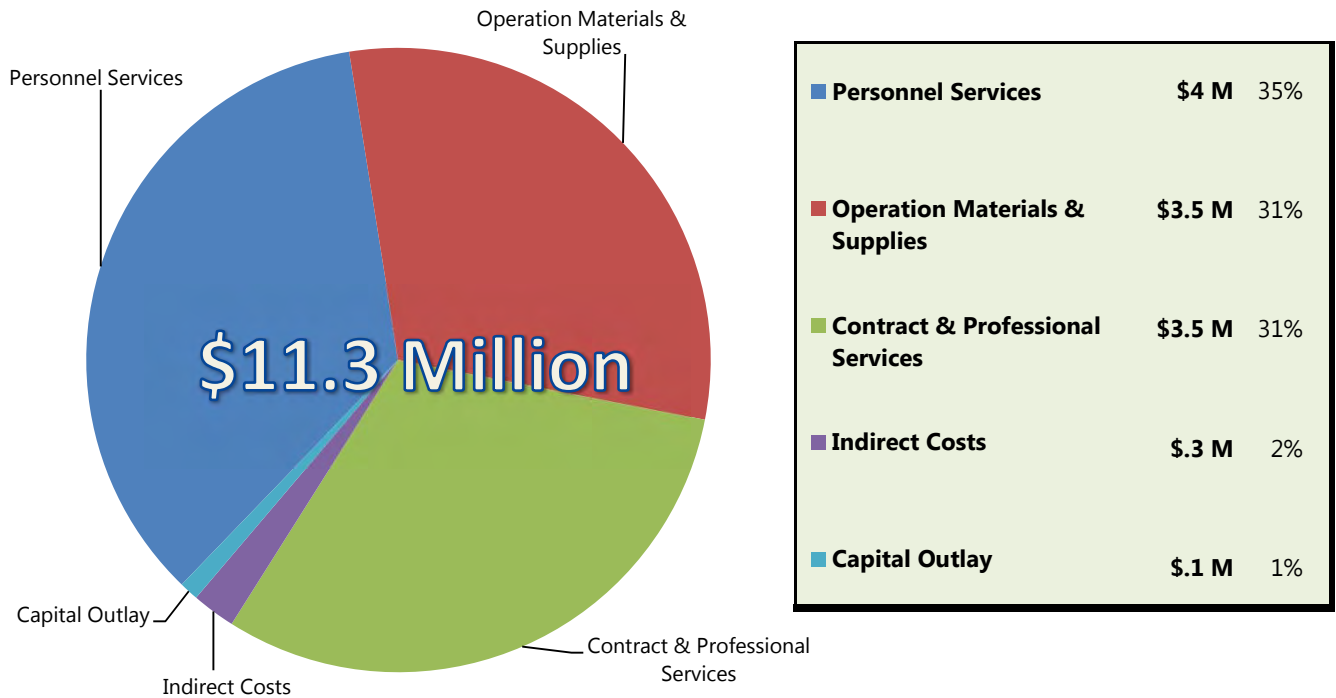
By Fund					
10-General Fund	\$ 5,020,267	\$ 4,805,361	\$ 4,580,165	\$ 4,694,400	\$ 5,083,877
28-CDBG	-	-	-	-	18,058
52-Golf Course Fund	2,773,184	2,848,431	3,135,705	2,814,805	3,261,687
55-Transit "Prop A"	2,680,588	2,733,218	2,841,176	2,344,006	2,934,428
Total by Fund	\$ 10,474,040	\$ 10,387,010	\$ 10,557,046	\$ 9,853,210	\$ 11,298,050

Department Summary

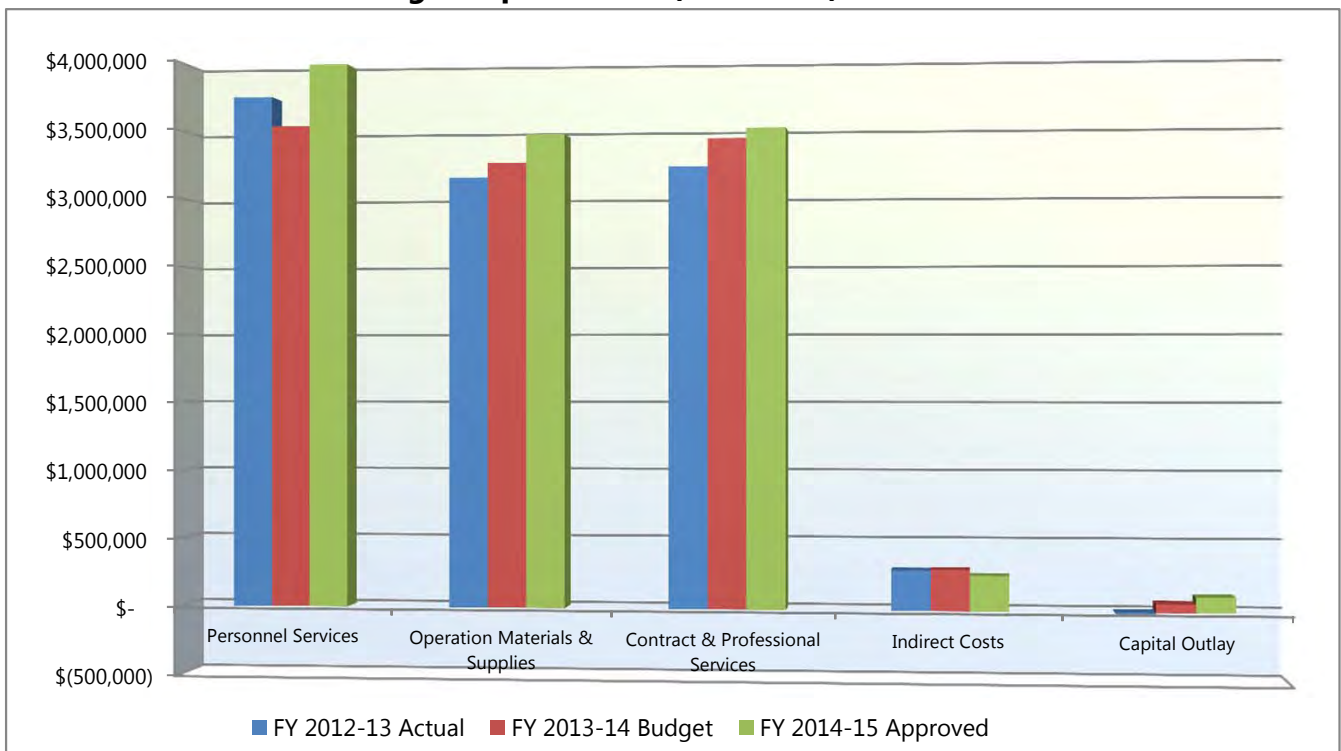
Parks & Recreation

Total Budget Expenditures by Category

(Excludes Transfers Out)



3 Year Trend - Total Budget Expenditures (\$ Millions)



Division Summary

Parks & Recreation

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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Administration, Contracts & Grants

Personnel Services	\$ 1,874,021	\$ 1,756,226	\$ 1,470,830	\$ 1,497,326	\$ 1,602,704
Operation Materials & Supplies	508,205	449,900	415,503	410,897	431,920
Contract & Professional Services	446,255	449,199	592,417	581,894	606,829
Indirect Costs	71,551	96,694	56,300	54,875	43,980
Capital Outlay	-	5,764	8,208	-	-
Total	\$ 2,900,033	\$ 2,757,783	\$ 2,543,258	\$ 2,544,992	\$ 2,685,433

Facilities & Events

Personnel Services	\$ 959,458	\$ 976,746	\$ 996,379	\$ 1,103,492	\$ 1,288,462
Operation Materials & Supplies	117,221	109,328	117,205	140,265	194,196
Contract & Professional Services	96,818	74,227	89,347	101,828	139,653
Indirect Costs	19,585	18,985	37,000	33,917	11,100
Total	\$ 1,193,082	\$ 1,179,285	\$ 1,239,931	\$ 1,379,501	\$ 1,633,411

Fee-Supported Activities

Personnel Services	\$ 354,365	\$ 286,161	\$ 275,194	\$ 204,416	\$ 218,092
Operation Materials & Supplies	401,302	402,341	421,788	462,721	467,413
Contract & Professional Services	167,741	177,690	90,094	93,695	94,616
Indirect Costs	3,745	2,101	9,900	9,075	2,970
Total	\$ 927,153	\$ 868,293	\$ 796,976	\$ 769,906	\$ 783,091

Golf Course Operations

Personnel Services	\$ 48,982	\$ 66,652	\$ 67,464	\$ 66,994	\$ 71,154
Operation Materials & Supplies	1,779,196	1,806,807	1,888,905	1,789,522	1,954,807
Contract & Professional Services	923,523	969,962	1,102,836	890,309	1,100,836
Indirect Costs	24,442	22,677	22,000	23,675	22,000
Capital Outlay	(2,958)	(17,667)	54,500	44,304	112,890
Total	\$ 2,773,184	\$ 2,848,431	\$ 3,135,705	\$ 2,814,805	\$ 3,261,687

Transit

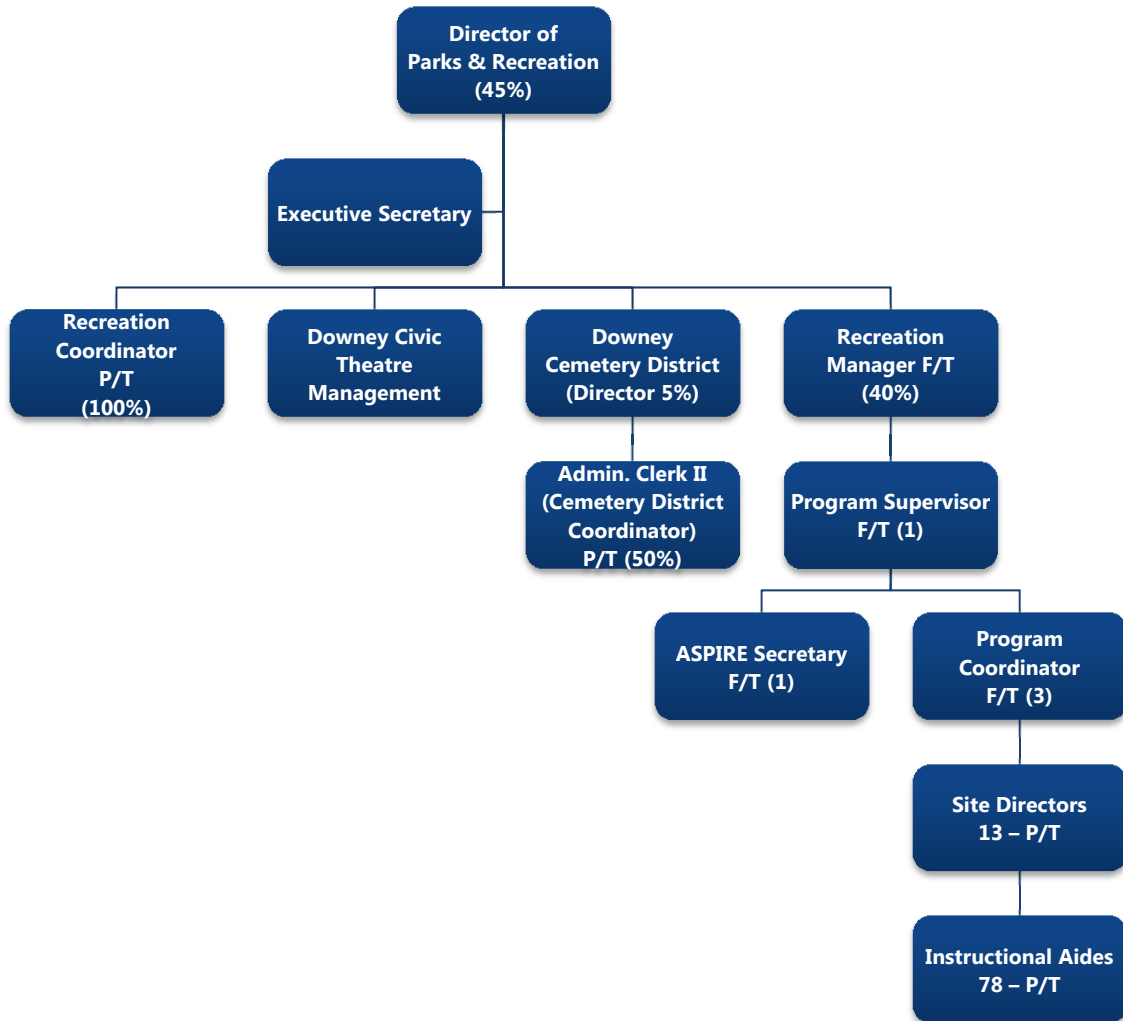
Personnel Services	\$ 574,166	\$ 661,260	\$ 720,269	\$ 689,446	\$ 801,891
Operation Materials & Supplies	390,759	376,760	405,700	165,451	407,660
Contract & Professional Services	1,560,286	1,544,737	1,543,707	1,330,525	1,550,277
Indirect Costs	155,378	150,460	171,500	158,583	174,600
Total	\$ 2,680,588	\$ 2,733,218	\$ 2,841,176	\$ 2,344,006	\$ 2,934,428

Parks & Recreation Department	\$ 10,474,040	\$ 10,387,010	\$ 10,557,046	\$ 9,853,210	\$ 11,298,050
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Parks & Recreation

Administration, Grants & Contracts

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Director of Parks & Recreation	1	1	1	1
Executive Secretary	2	1	1	1
Program Coordinators	3	3	3	3
Secretary (ASPIRE)	1	1	1	1
Program Supervisor (ASPIRE)	1	1	1	1
Social Services Manager	1	0	0	0
Total Full Time Positions	9	7	7	7

Parks & Recreation

Administration, Grants & Contracts

Division Description

The Parks and Recreation Administration Division is responsible for the leadership and delivery of a wide range of recreation, cultural and educational Parks and Recreation programs, activities and services. Staff maintains budgetary control and fiscal responsibility for the department budget, staff support to City Council and the Recreation and Community Services Commission, Youth Commission and Downey Cemetery District. The Division provides administrative direction and oversight of the entire Department of Parks and Recreation, the Healthy Downey initiative, grant funded ASPIRE after-school program, contract for services with Venuetech for Downey Civic Theatre, and contracted services for the Rio Hondo Golf Course.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Healthy Downey partners	N/A	11	13	14
Healthy Downey events/activities	N/A	7	7	10
Downey Civic Theatre attendance	45,954	47,856	41,307	47,000
Number of days occupied at Theatre	203	191	144	156
Theatre Presenting Series Events/Festival	7	7	5	5
Theatre Rental Clients	64	67	68	74
Golf Course Total Rounds	61,938	57,340	64,332	66,000
Golf Course Tournaments	147	116	120	120
Club House Events	789	797	780	780
Club House Attendance	47,519	50,885	50,000	50,000
Number of enrollment in ASPIRE program	1,588	1,502	1,450	1,500
Number of ASPIRE sports leagues	2	4	5	5

Parks & Recreation

Administration, Grants & Contracts

Budget Narrative

This year's budget request proposes to continue operations and services at the same level of funding as last year, with the exception of a decrease in building rental budget due to the move to the Apollo complex and an increase in supplies/services due to an increase in internal charges such as equipment replacement funds and liability insurance as well as increases in the cost of electrical and gas utilities. Budget includes a ASPIRE Program Supervisor position to ensure the program is sufficiently supervised and grant requirements continue to be met.

The Theatre will purchase of box office chairs, banners for side of building to improve the visibility of the theatre and stage lighting equipment to replace obsolete equipment, in support of Council's Public Engagement and Quality of Life priorities.

Division Budget Summary

Description	Actual	Actual	Budget	YTD Actual	Approved Budget
	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
Personnel Services	\$1,874,021	\$1,756,226	\$1,470,830	\$1,497,326	\$1,602,704
Operation Materials & Supplies	508,205	449,900	415,503	410,897	431,920
Contract & Professional Services	446,255	449,199	592,417	581,894	606,829
Indirect Costs	71,551	96,694	56,300	54,875	43,980
Capital Outlay	-	5,764	8,208	-	-
Total	\$2,900,033	\$2,757,783	\$2,543,258	\$2,544,992	\$2,685,433

Parks & Recreation

Administration, Grants & Contracts

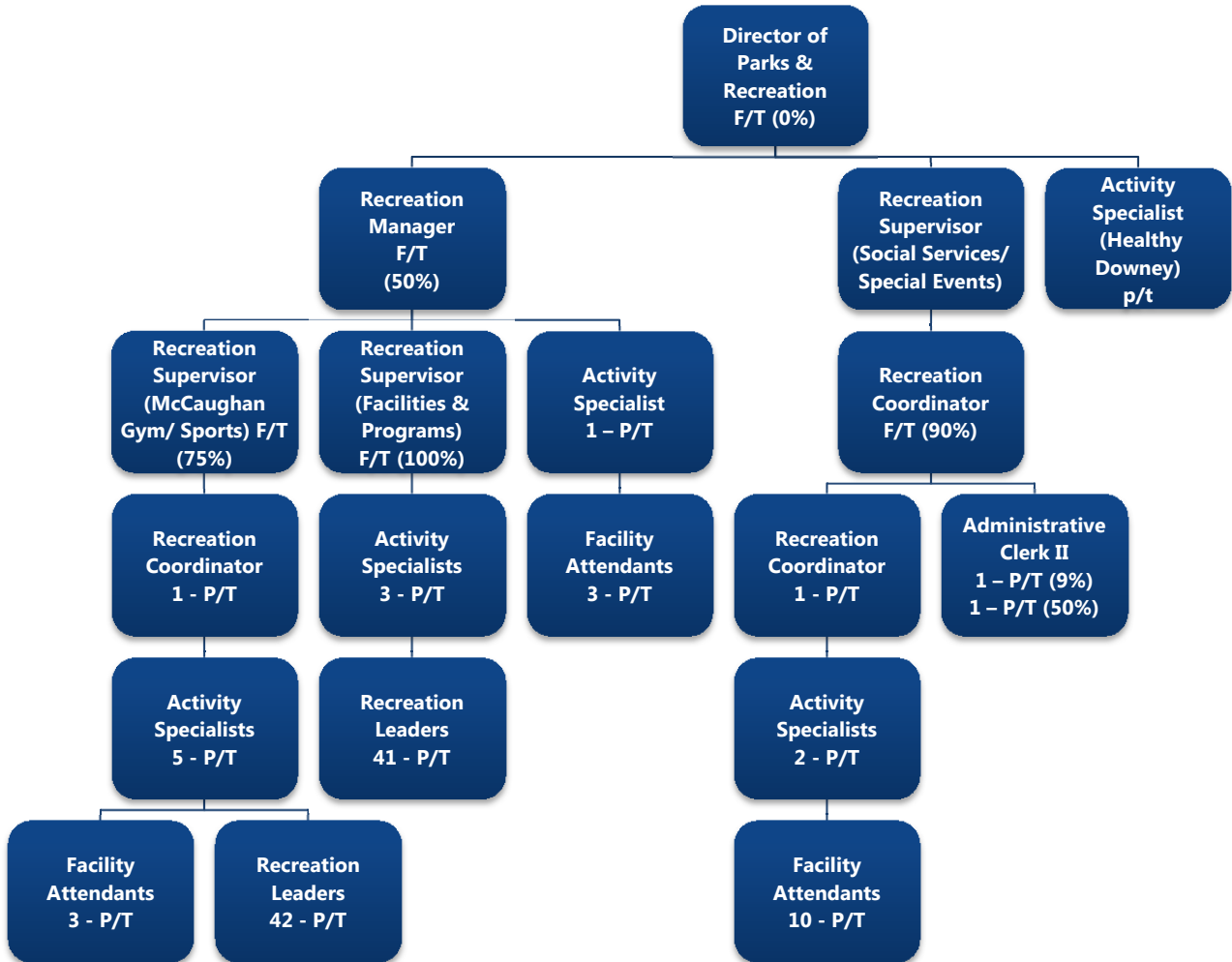
Contractual & Professional Detail

Account	Vendor	Amount
10-4305-0670	Park Planning & Professional Memberships	\$3,000
10-4305-0700	Janitorial Services	5,640
	Dedication Plaques	4,000
	Park Security	10,000
	Grant Writing services	5,360
	Healthy Downey events	5,000
10-4338-0670	Professional Memberships & CODESP Services	1,115
10-4338-0700	Global Learning Training	21,000
	Misc. Services	500
10-4380-0670	Venuetech Management Fee	188,057
	Dues & Subscriptions	200
	Research & Development Fee	909
10-4380-0700	Talent Productions Expenses	4,800
	Talent Fees (Special Event Productions)	90,000
	Credit Card Fees	9,000
	Hospitality Vendors (production/special events)	4,900
	Website Maintenance and Internet Regulatory Surcharge	4,290
	Venuetech insurance reimbursement	14,000
	Dia De Los Muertos Production Expenses	25,000
	IT Services and Equipment Replacement & Domain Host	2,000
	Labor Fee for Presenting Series & Rental Staff (Excludes Venuetech Management)	190,000
28-4338-0700	CDBG Aspire Personnel	18,058
Total Detail		\$606,829

Parks & Recreation

Facilities and Events

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Recreation Coordinator	1	1	1	1
Recreation Manager	1	1	1	1
Recreation Supervisor	3	4	3	3
Total Full Time Positions	5	6	5	5

Parks & Recreation

Facilities and Events

Division Description

The Parks and Recreation Facilities and Events Division are responsible for activity coordination for recreation facilities including parks/multi-purpose rooms, picnic shelters, including McCaughan Gym and Barbara J. Riley Community and Senior Center. This division also provides for oversight of park drop-in programs and community wide events including Hall of Fame, Kids Day, Summer Concerts, Halloween, Café Quill, teen programming and BJR Community and Senior Center events.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Barbara J. Riley Senior Center attendance	174,514	180,000	176,500	180,000
Barbara J. Riley Senior Center Rentals	935	920	940	950
Summer Park Program Attendance	4,812	5,500	5,507	6,300
General Park Attendance	1,392,119	1,282,830	1,541,000	1,500,000
Number community events hosted	11	12	15	15

Budget Narrative

Funding requests include an increase in personnel for Facilities and Events due to the newly created Parks Worker and morning Recreation Leader positions to maintain parks in a clean and safe condition. The budget request also proposes to increase the supplies/services due to maintenance and janitorial supplies for the parks and Activenet credit card fees. At the McCaughan Gymnasium, window coverings, office flooring, and volleyball stations which are worn beyond repair will be replaced. These increases are in support of the Councils Quality of Life, Infrastructure & Parks priority.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$959,458	\$976,746	\$996,379	\$1,103,492	\$1,288,462
Operation Materials & Supplies	117,221	109,328	117,205	140,265	194,196
Contract & Professional Services	96,818	74,227	89,347	101,828	139,653
Indirect Costs	19,585	18,985	37,000	33,917	11,100
Total	\$1,193,082	\$1,179,285	\$1,239,931	\$1,379,501	\$1,633,411

Parks & Recreation

Facilities and Events

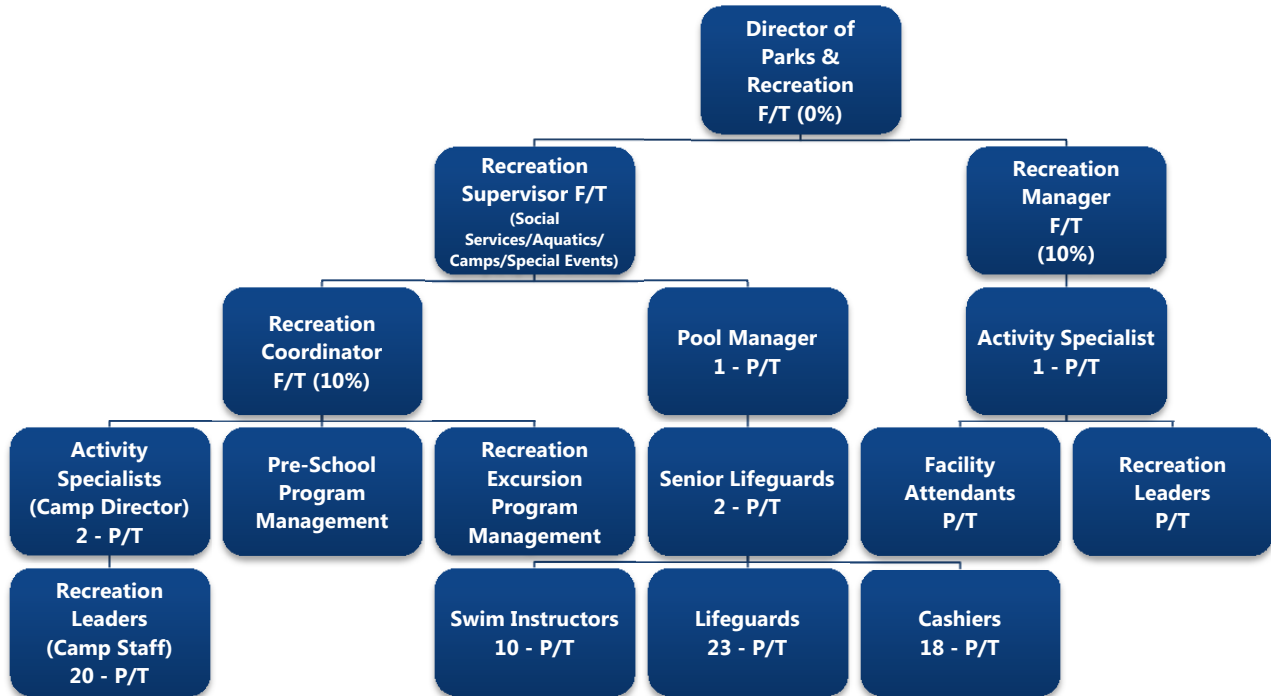
Contractual & Professional Detail

Account	Vendor	Amount
10-4310-0670	Professional Memberships	\$495
10-4310-0700	Park Program Special Events	275
	Sports Field Maintenance	20,000
	DUSD janitorial fees for MLS softball at Columbus H.S.	15,000
	ActiveNet Transaction Fees	12,000
	Park Amenity Improvements	10,000
	Motion Picture License	321
10-4321-0670	Professional Memberships	600
10-4321-0700	Summer Concert Series	26,200
	Nutrition Program – Human Services Association	10,000
	Pumpkin Patch	5,200
	Café Quill	3,750
	Cable services for Center	650
	Marketing	400
	Motion Picture Lic. Corp (Viewing) & BMI license (music)	900
	Security Services for Facility Rentals	2,000
	Senior Center Fitness Equipment Maintenance Agreement	5,000
	Memorial Day Event	600
	Bike Tour	3,000
	FIFA Event	1,000
	Downtown Downey Rooftop Events	12,000
	Teen Programming	3,000
	August Music & Movie Events	5,350
	Cisco Router Renewal	300
10-4340-0670	Professional Memberships	500
10-4340-0700	Guest Speakers, Promotional Photography, Gym Floor Maintenance & Motion Picture License	1,112
Total Detail		\$139,653

Parks & Recreation

Fee-Supported Recreation Programs

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
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No Full Time Staffing assigned to Fee-Supported Recreation Programs Funds.

Parks & Recreation

Fee-Supported Recreation Programs

Division Description

The Parks and Recreation's Fee Supported Programs include contract classes, excursions, preschool classes, Wilderness Park parking lot, staff for park facility rentals, tennis courts, summer camps, aquatics and sports. Fee Supported programs fund the design and printing of the Parks and Recreation Community News Guide. This fund also provides for financial aids and CDBG funds for community based organizations that provide social service programs.

Department Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Picnic shelter reservations	233	177	380	400
Park multi-purpose room reservations	122	138	200	205
Wilderness Park weekend car counts	18,975	16,491	16,000	14,000
Number contract class participants	5,756	5,800	5,500	5,500
Number of contract classes offered	192	195	185	190
Number Sports league participants	482	475	500	520
Number camp participants	675	625	624	650
Number of dog park patrons	10,405	8,054	7,450	8,000
Number of dog park dogs	10,632	8,875	7,300	7,500
Number of Wee Three and Tot Time preschool participants	240	240	240	240
Number of excursions	19	21	26	26
Number of excursion participants	1,227	1,300	1,300	1,400
Total number of 1 st Monday participants	675	700	600	600
Number of senior enrichment classes	138	140	140	140
Number of senior participants in enrichment classes	9,525	9,600	9,350	9,350
Number of recreation swim participants	7,299	7,100	6,850	6,850
Number of swim lesson participants	1,489	1,200	1,200	1,280
Number of junior lifeguard participants	31	31	31	31

Parks & Recreation

Fee-Supported Recreation Programs

Budget Narrative

This division's budget is slightly less than last year's budget due to decrease in the number of camps offered from seven to three camps and the elimination of two weeks of summer aquatics programming, which helped achieve the Council's balanced budget directive under the Fiscal Responsibility priority.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$354,365	\$286,161	\$275,194	\$204,416	\$218,092
Operation Materials & Supplies	401,302	402,341	421,788	462,721	467,413
Contract & Professional Services	167,741	177,690	90,094	93,695	94,616
Indirect Costs	3,745	2,101	9,900	9,075	2,970
Total	\$927,153	\$868,293	\$796,976	\$769,906	\$783,091

Contractual & Professional Detail

Account	Vendor	Amount
10-4315-0700	Special Event Rentals & Vendor Services	\$370
10-4316-0700	Pre-School Contract, Instructor Payments	17,596
10-4317-0700	Specialty Camp/ Wilderness Camp – Bubble Mania / Reptiles	9,000
	Wilderness Camp Restroom Rentals	2,000
10-4320-0670	Professional Memberships	250
10-4320-0700	Miscellaneous and Special Events	400
10-4330-0700	DUSD Maintenance Payments for use of swimming pool	65,000
Total Detail		\$94,616

Parks & Recreation

Golf Course Operations

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
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Recreation Supervisor funded 25% out of Golf Course Operations.

Parks & Recreation

Golf Course Operations

Division Description

The Golf Course Operations provide administrative oversight to the golf professional, food and beverage operator and course maintenance contractor to assure the highest level of service and course playing conditions, which will result in generating sufficient revenues to offset all operation costs, bonded indebtedness and retain additional revenues for capital reserves. Funds have been added for additional marketing of the golf course as recommended by the comprehensive golf operations reported prepared by National Golf Foundation.

Department Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 14-15
Total Rounds	61,938	57,340	64,332	66,000
Tournaments	147	116	120	120
Club House Events	733	763	780	780
Attendance	45,111	50,885	50,000	50,000

Revenue accounts 6610, 6621, 6630 support this program and 4320, 4321 and 4340.

Parks & Recreation

Golf Course Operations

Budget Narrative

With the exception of a slight increase in capital outlay for Phase I of golf cart replacements, budget requests remain the same as last year. To further the Council's quality of life priority, staff will continue to work with golf pro and food and beverage operator to continue to increase rounds of golf and use of Rio Hondo Golf Course banquet facilities.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$48,982	\$66,652	\$67,464	\$66,994	\$71,154
Operation Materials & Supplies	1,779,196	1,806,807	1,888,905	1,789,522	1,954,807
Contract & Professional Services	923,523	969,962	1,102,836	890,309	1,100,836
Indirect Costs	24,442	22,677	22,000	23,675	22,000
Capital Outlay	(2,958)	(17,667)	54,500	44,304	112,890
Total	\$2,773,184	\$2,848,431	\$3,135,705	\$2,814,805	\$3,261,687

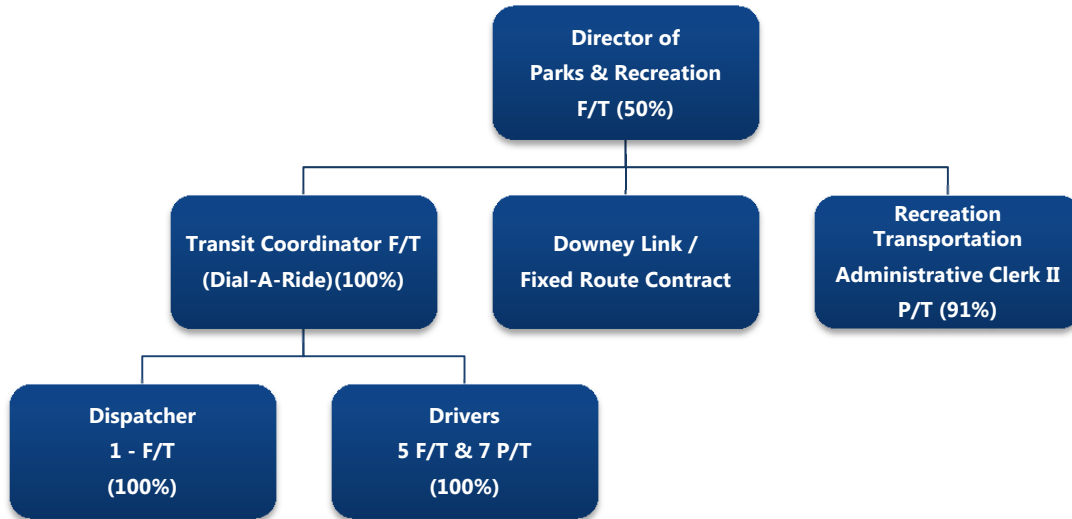
Contractual & Professional Detail

Account	Vendor	Amount
52-4410-0670	USGA Membership, Turf Advisory Services, Associated Telecom & POS System Services	\$5,000
52-4410-0700	Golf Course Architect Services (Gerald PirkI)	9,500
	DI water for cart batteries monthly service (Aqua Con Co.)	336
	Cart battery repair and related service costs	5,000
	Golf tags, turf inspections and other related supplies	5,000
	Marketing	9,500
	Security Services	10,000
	Golf course consultant	10,000
52-4420-0700	Contract Services	1,046,500
Total Detail		\$1,100,836

Parks & Recreation

Transit

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Transit Coordinator	1	1	1	1
Transit Driver	5	5	5	5
Transit Driver/Dispatcher	1	1	1	1
Total Full Time Positions	7	7	7	7

Parks & Recreation

Transit

Division Description

The Parks and Recreation Transit Division includes Proposition A funded fixed-route (Downey LINK) system and the Dial-A-Ride transportation service for disabled persons and those over 65 years old. Proposition A funded recreation transportation services provides for youth, adults and seniors to participate in same-day trips to various educational and entertainment venues.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Number fixed route transit boardings	231,933	227,437	227,430	228,000
Number Dial-A-Ride boardings	30,600	28,943	30,500	33,000
Number community excursion participants	28,000	30,940	32,640	34,440

Parks & Recreation

Transit

Budget Narrative

This year's budget request proposes to continue transit at the same level of funding as last year, with the exception of an increase in contract services due to an increase in contract obligations and internal charges such as equipment replacement funds and liability insurance. It is expected that Proposition A funds will cover these increases, maintaining the Council's Fiscal Responsibility priority.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$574,166	\$661,260	\$720,269	\$689,446	\$801,891
Operation Materials & Supplies	390,759	376,760	405,700	165,451	407,660
Contract & Professional Services	1,560,286	1,544,737	1,543,707	1,330,525	1,550,277
Indirect Costs	155,378	150,460	171,500	158,583	174,600
Total	\$2,680,588	\$2,733,218	\$2,841,176	\$2,344,006	\$2,934,428

Contractual & Professional Detail

Account	Vendor	Amount
55-6220-0670	Annual Trapeze Dispatching Software & MDT Transmitting Fee	\$14,400
	On-Board SEON Security Camera Service Fee	2,000
	Verizon Wireless MDC Monthly Service Fee	4,320
	Trapeze Server Maintenance	550
	Transit Depot Phone System Technical Assis. (Associated Telecom)	500
	FCC Radio Transmitting Fee	415
55-6220-0700	MV Driver Contract	17,596
	Staff Temp. Services	10,000
	Muzak	800
	Gateway Cities Council of Governments (COG)	24,000
	Orangeline Development Authority	9,000
	Transit Planning	15,000
	Security at Dolan Yard	5,000
55-6230-0700	Charter Buses for Excursions	100,000
55-6280-0670	Transit Consultant for Planning	10,000
55-6280-0700	MV Contracted Fixed Route Services	1,328,696
	Security services at Depot	8,000
Total Detail		\$1,550,277

Police

Administration ■ Detectives ■ Federal Grant ■ Field Operations



discover *Downey*

Department Overview

Organizational Chart



Department Description

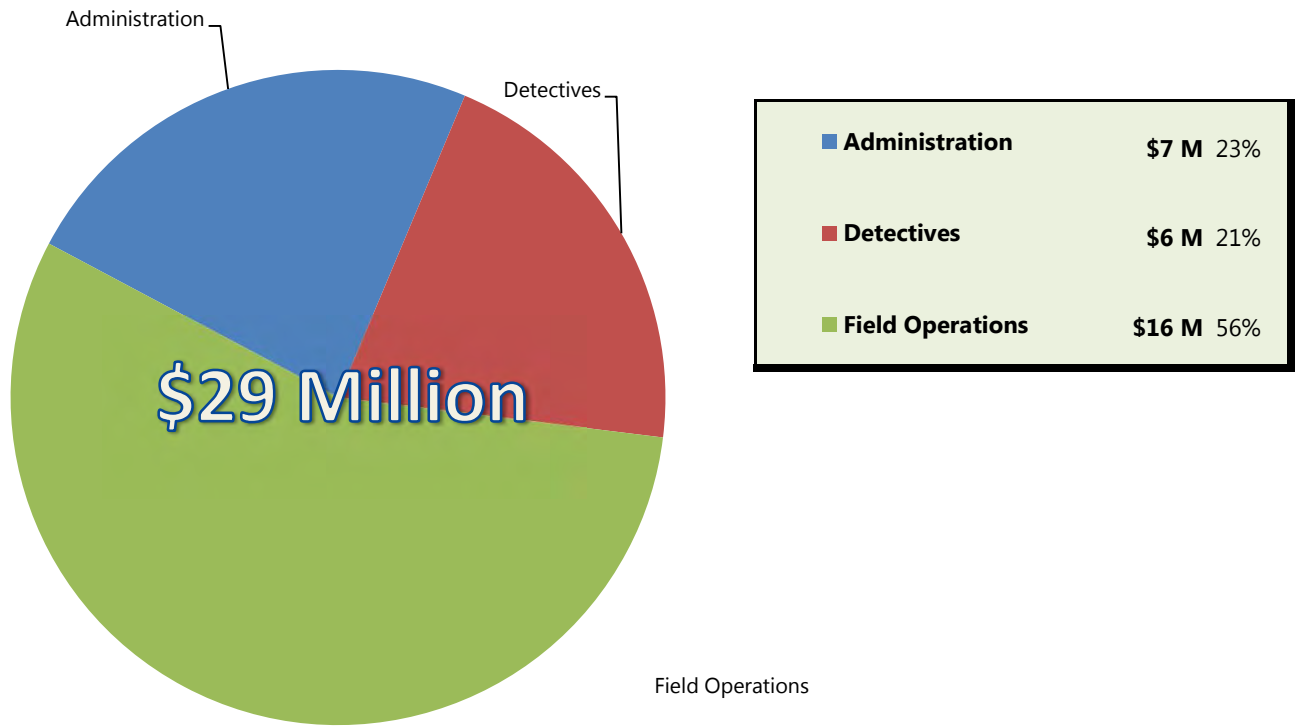
The Police Department is celebrating its 58th year of service to the Downey Community. Organizationally, we celebrated the retirement of two officers, and trained nine new police officers this past fiscal year. With an increasing focus on organizational efficiency and professionalism, we have continued to move forward with the development and expansion of several programs. As community outreach and public engagement are one of the Council's priorities, the Police Department has continued to be accessible to the community through social media forums, community meetings and crime prevention programs. We continue to focus on professionalism, providing over 9,150 hours of training to our employees. We have adopted new technological tools to help increase efficiency and provide valuable training tools.

Department Summary

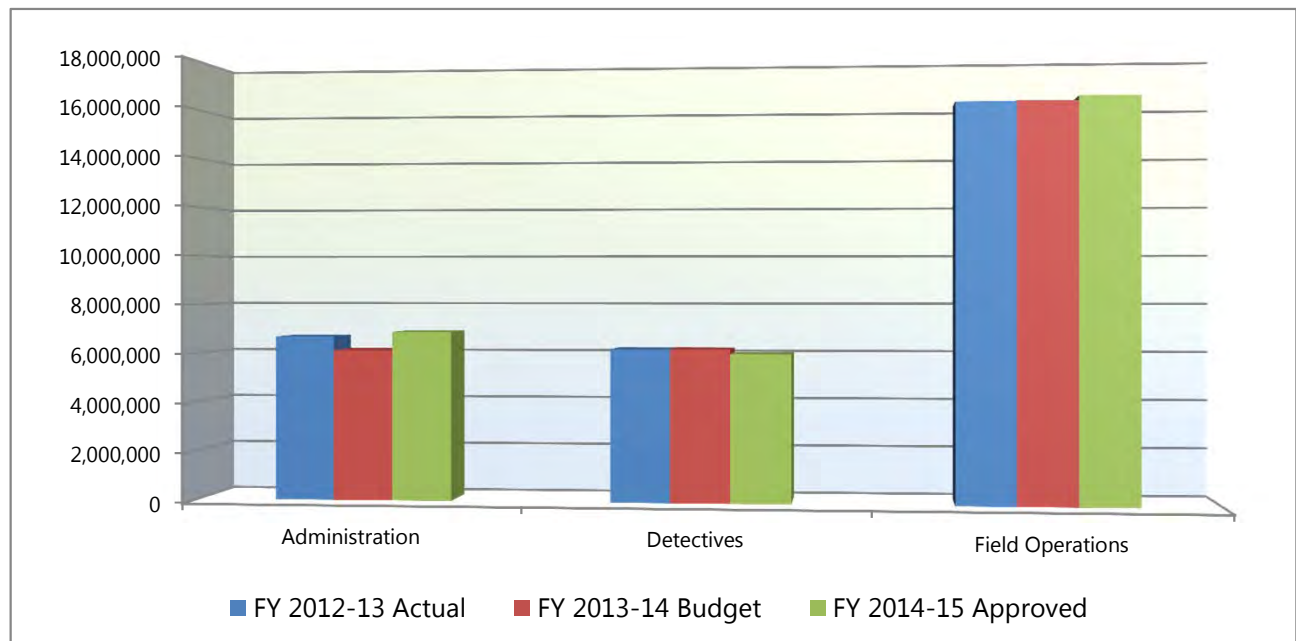
Police

Total Budget Expenditures by Division

(Excludes Transfers Out)



3 Year Trend - Total Budget Expenditures (\$ Millions)



Fiscal Year 2013-2014

Recent Accomplishments & Performance Indicators

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Expanded the Canine program, adding two additional police dogs, both cross trained in narcotic detection and suspect apprehension, bringing the program to three police dogs		X			
Processed and hired nine new police officers		X		X	
Hosted monthly Safe School meetings with DUSD administrators, participated in School Resource Officer program and GOOD meetings in collaboration to provide the safest environment for our students and educators				X	X
Continued to use alternative crime prevention tools such as; Sport Utility Vehicle 3 rd row seat engraving program to deter auto theft, Crime Impact Team to identify and address specific problems. Participated on the Internet Crimes Against Children Team and conducted numerous AB109 compliance checks to monitor our parolee population			X	X	X
Continued to promote Nixle, Facebook and the Nextdoor Program as a tool to encourage and facilitate community involvement and communication		X		X	X
Continued to publicize the Return Home Registry to help families locate missing elderly or disabled family members				X	
Applied for and received a \$6,300 Homeland Security Grant Award for technology equipment.	X	X		X	
Completed construction on a state of the art firearms and use of force training room		X			
Awarded \$42,000 California Office of Traffic Safety sobriety checkpoint grant and conducted four sobriety checkpoints resulting in the screening of 4,500 vehicles, yielding 18 DUI arrests and 500 citations for unlicensed/suspended driver's licenses	X			X	

Fiscal Year 2014-2015 Goals & Objectives

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Maintain public safety through proactive approaches to crime suppression and increased public awareness		X		X	
Provide the highest level of on-going training for all police personnel		X		X	
Maintain staffing levels to ensure no decrease in services				X	
Continue to address quality of life issues				X	
Promote school safety through continued and on-going collaborative efforts with our schools				X	X
Increase public outreach and accessibility				X	X

City of Downey



Department Summary

Police

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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By Type

Personnel Services	\$ 26,195,641	\$ 25,613,616	\$ 24,267,227	\$ 24,051,213	\$ 25,296,641
Operation Materials & Supplies	773,102	720,818	901,200	642,536	972,450
Contract & Professional Services	730,775	739,991	939,905	671,068	944,300
Indirect Costs	1,413,387	1,592,331	1,535,403	1,527,564	1,220,177
Capital Improvement	-	-	-	-	-
Capital Outlay	139,962	333,272	790,962	469,680	749,817
Total by Type	\$ 29,252,867	\$ 29,000,028	\$ 28,434,697	\$ 27,362,061	\$ 29,183,385

By Division

Administration	\$ 5,541,814	\$ 6,676,385	\$ 6,127,216	\$ 5,163,538	\$ 6,875,437
Detectives	6,664,117	6,190,699	6,197,044	6,186,121	6,013,433
Federal Grant	55,401	43,885	-	29,914	-
Field Operations	16,991,536	16,089,059	16,110,438	15,982,488	16,294,515
Total by Division	\$ 29,252,867	\$ 29,000,028	\$ 28,434,697	\$ 27,362,061	\$ 29,183,385

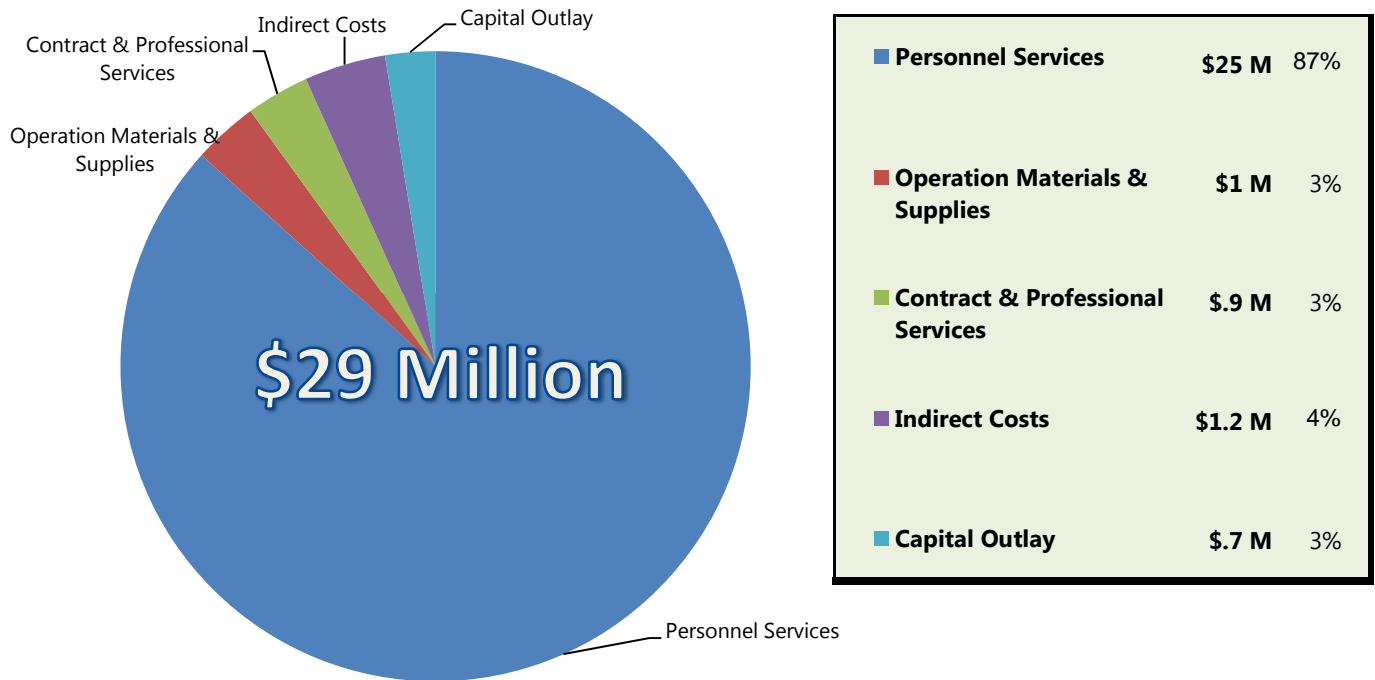
By Fund

10-General Fund	\$ 28,599,136	\$ 26,887,603	\$ 26,265,963	\$ 26,550,327	\$ 27,670,978
11-Federal Police	55,401	43,885	-	29,914	-
62-Equipment	-	-	-	9,102	-
78-Asset Forfeiture	598,331	2,068,539	2,168,734	772,718	1,512,407
Total by Fund	\$ 29,252,867	\$ 29,000,028	\$ 28,434,697	\$ 27,362,061	\$ 29,183,385

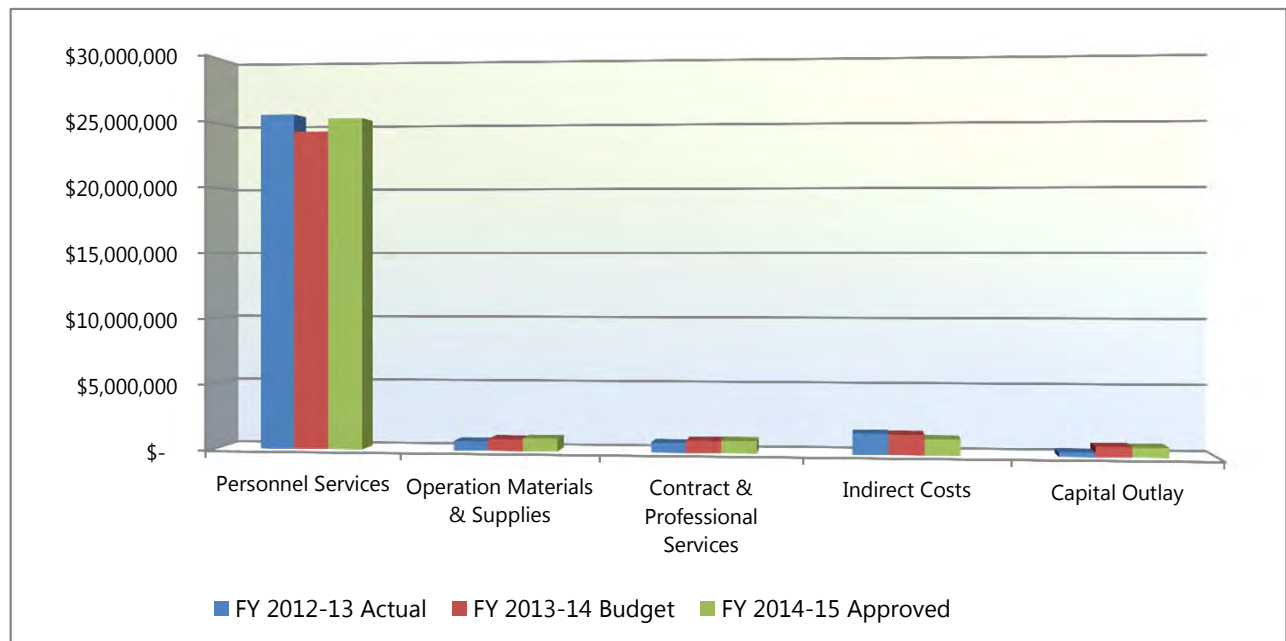
Department Summary

Police

Total Budget Expenditures by Category (Excludes Transfers Out)



3 Year Trend - Total Budget Expenditures (\$ Millions)



Division Summary

Police

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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Administration

Personnel Services	\$ 3,738,471	\$ 4,421,295	\$ 3,711,624	\$ 2,773,721	\$ 3,778,487
Operation Materials & Supplies	596,882	549,826	711,900	491,170	759,100
Contract & Professional Services	282,285	297,375	463,000	302,082	467,000
Indirect Costs	901,266	1,206,632	1,204,942	1,194,953	1,121,033
Capital Outlay	22,910	201,258	35,750	401,611	749,817
Total for Administration	\$ 5,541,814	\$ 6,676,385	\$ 6,127,216	\$ 5,163,538	\$ 6,875,437

Detectives

Personnel Services	\$ 6,351,889	\$ 5,866,578	\$ 5,984,426	\$ 6,034,941	\$ 5,882,953
Operation Materials & Supplies	72,909	75,315	90,750	46,402	89,500
Contract & Professional Services	10,382	3,716	13,500	6,709	13,500
Indirect Costs	111,885	113,076	91,595	92,479	27,480
Capital Outlay	117,051	132,014	16,773	5,591	-
Total for Detectives	\$ 6,664,117	\$ 6,190,699	\$ 6,197,044	\$ 6,186,121	\$ 6,013,433

Grants

Personnel Services	\$ 55,401	\$ 2,194,049	\$ 2,650,414	\$ 2,296,221	\$ 2,997,454
Total for Grants	\$ 55,401	\$ 2,194,049	\$ 2,650,414	\$ 2,296,221	\$ 2,997,454

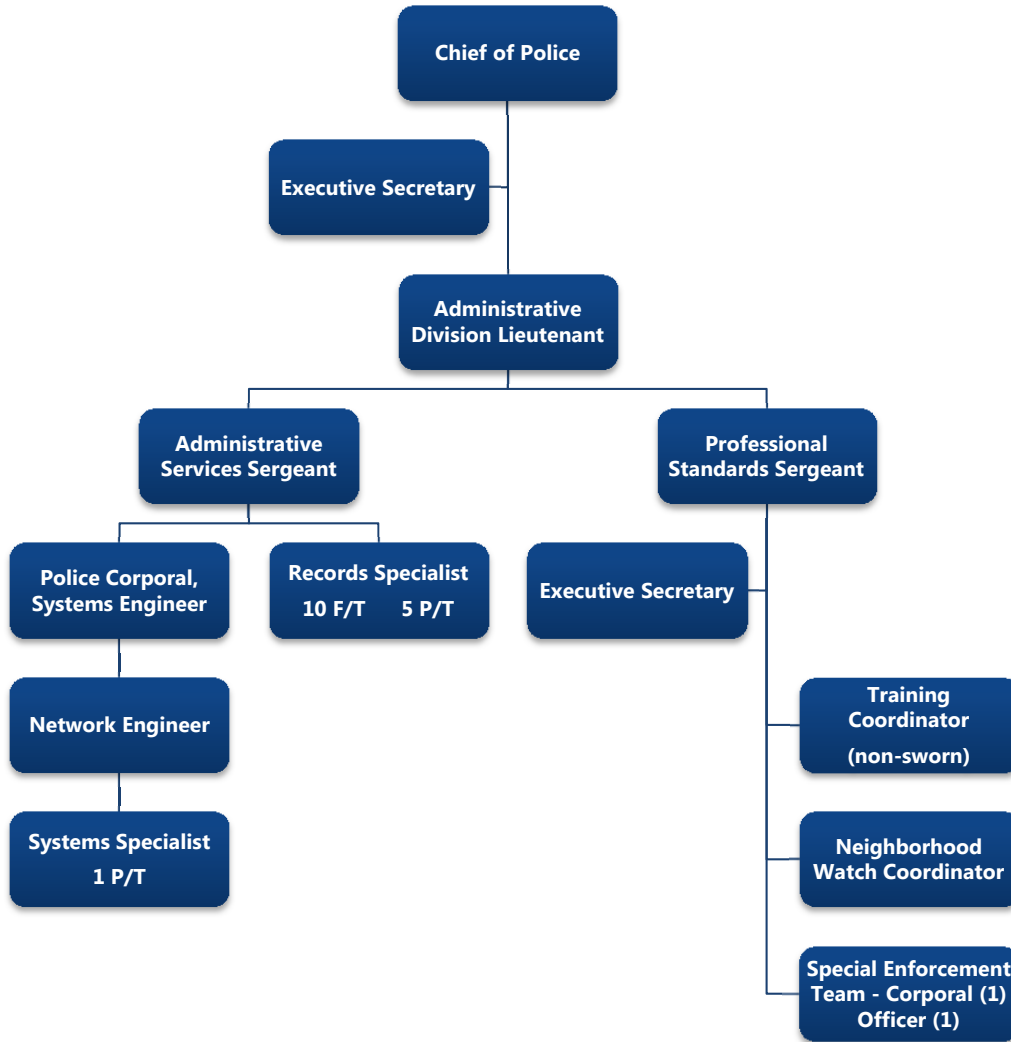
Field Operations

Personnel Services	\$ 16,049,880	\$ 15,281,857	\$ 14,571,178	\$ 15,212,638	\$ 15,635,201
Operation Materials & Supplies	103,312	95,678	98,550	104,964	123,850
Contract & Professional Services	438,107	438,900	463,405	362,277	463,800
Indirect Costs	400,237	272,623	238,866	240,132	71,664
Capital Outlay	-	-	738,439	62,478	-
Total for Field Operations	\$ 16,991,536	\$ 16,089,059	\$ 16,110,438	\$ 15,982,488	\$ 16,294,515

Police Department	\$ 29,252,867	\$ 31,150,191	\$ 31,085,111	\$ 29,628,368	\$ 32,180,839
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Administration

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Chief of Police	1	1	1	1
Executive Secretary	1	1	2	2
Neighborhood Watch Coordinator	1	1	1	1
Police Captain	1	1	0	0
Police Corporal	2	3	3	2
Police Lieutenant	2	1	1	1
Police Officer	1	0	0	1
Police Records Specialist I	7	6	6	6
Police Records Specialist II	3	3	3	3
Police Records Supervisor	1	0	0	0
Police Sergeant *	3	3	3	3
Secretary to Chief of Police	1	1	0	0
System/Network Engineer	1	1	1	1
Total Full Time Positions	25	22	21	21

* One of these is a Detective Sergeant funded through Asset Forfeiture funds.

Administration

Division Description

The Police Administration Division is responsible for the coordination of professional police services for the community; the application and administration of federal and state grants; and the oversight of recruiting, hiring and training for the Department, community relations as well as records management and information systems development and maintenance. This division includes the Professional Standards Unit, Records Unit, Special Enforcement Team, Information Technology, Neighborhood Watch and Neighborhood Preservation.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Projected FY 2014-15
Number of ABC compliance checks completed	27	25	30	30
Number Neighborhood Watch meetings facilitated	61	59	62	70
Number Job applicants processed	2632	3302	3000	2800
Number Background investigations conducted	35	103	100	80
Amount of grant funding awarded	277,398	366,257	334,515	290,000 *
Number of hours of training provided	10,198	9,276	9,150	9,000
Attendance at National Neighborhood Night Out Event	-	-	150	175

*This projection may vary significantly based upon varying award amounts

Administration

Budget Narrative

This year's budget request proposes to continue services at an increased level of funding compared to last year due to an increase in supplies/services costs and an increase in internal charges such as equipment replacement costs and necessary building and technology improvements. During last year's budget shortage, police department asset forfeiture funds were used to supplement the department's overtime budget. This year, additional overtime funds have been requested from the general fund to support necessary events and services. We are requesting funding from asset forfeiture to be allocated for necessary improvements to the police facility. Equipment funds are requested for public relations and recruitment materials to expand public awareness programs and to ramp up recruitment efforts in support of Council's Quality of Life, Infrastructure & Parks and Public Engagement priorities.

When Police Department recruits are in the academy, their personnel costs are attributed to Administration, once graduated and undergoing field training, personnel costs are borne by the Field Operations Division. We are continuing our recruitment efforts and anticipate hiring several new police officers this year to fill current and upcoming vacancies in order to ensure staffing levels that allow the police department to continue to provide the highest level of service.

Division Budget Summary

Administration

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$3,738,471	\$4,421,295	\$3,711,624	\$2,773,721	\$3,778,487
Operation Materials & Supplies	596,882	549,826	711,900	491,170	759,100
Contract & Professional Services	282,285	297,375	463,000	302,082	467,000
Indirect Costs	901,266	1,206,632	1,204,942	1,194,953	1,121,033
Capital Outlay	22,910	201,258	35,750	401,611	749,817
Total	\$5,541,814	\$6,676,385	\$6,127,216	\$5,163,538	\$6,875,437

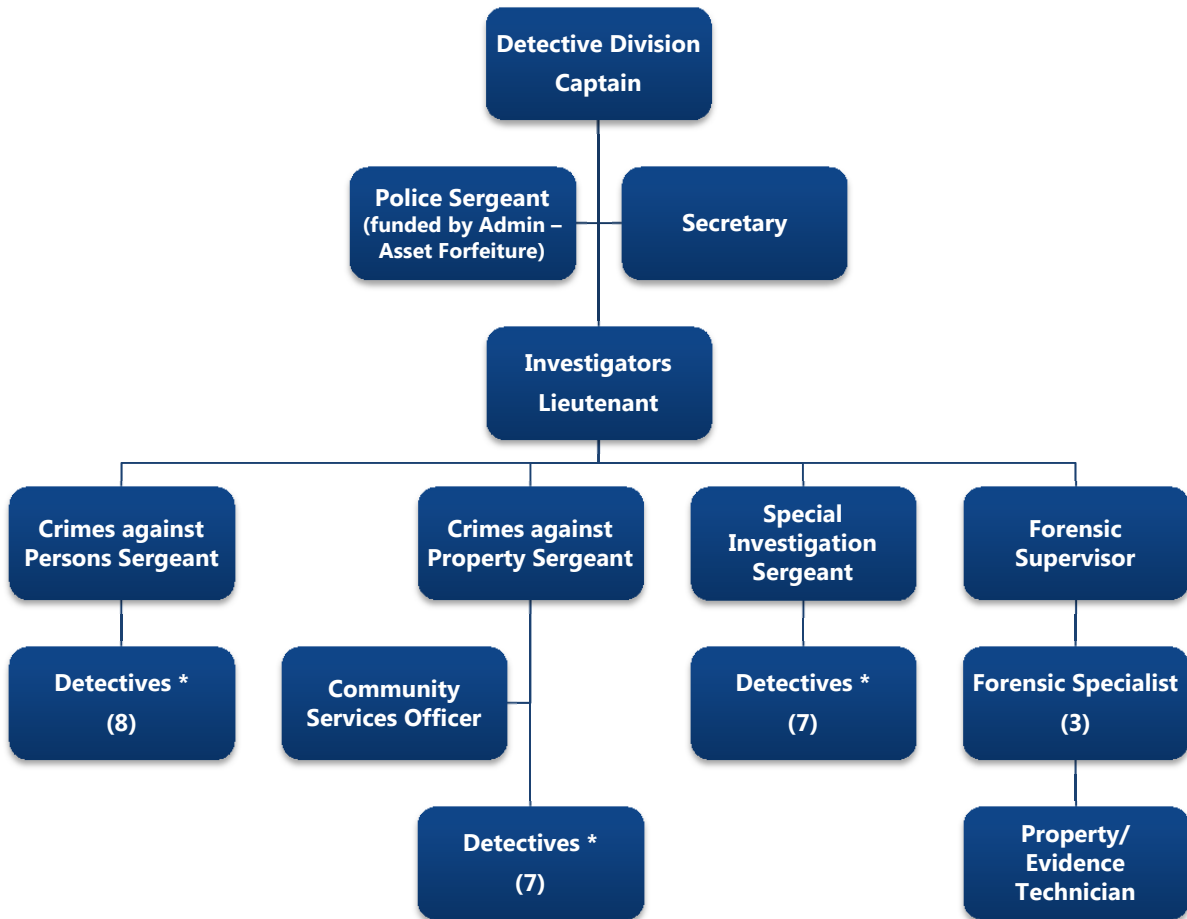
Grants

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$55,401	\$2,194,049	\$2,650,414	\$2,296,221	\$2,997,454
Total for Grants	\$55,401	\$2,194,049	\$2,650,414	\$2,296,221	\$2,997,454

Contractual & Professional Detail

Account	Vendor	Amount
10-2110-0670	Professional and Technical Services Fees	\$4,000
10-2110-0700	Prisoner Meals and Hospital Costs	13,000
	Department of Justice Fees	3,000
	JDIC Fee	6,000
	Shooting Range Fee	8,100
	LA Jail Cost for City Prisoners	1,000
	Dispatch Recorder Maintenance	3,600
	Copier Maintenance	10,900
	Uninterrupted Power Supply Maintenance	3,000
	A/V Services	1,400
	File Shredding Service	3,000
	Computer Network/Firewall Maintenance & Misc. Technology Equipment	5,000
	Recruiting Related Expenses	5,000
78-2110-0700	Police Background Checks	5,000
	Police Computer System Annual Maint. Fee	195,000
	Maint. Communications and Patrol Car PC's	200,000
Total Detail		\$467,000

Organizational Chart



* Rank is carried with the individual officers as they rotate through the department.
As of 07/01/2014, the 22 detectives included 16 corporals and 6 officers.

Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved 2014-15
Community Service Officer	0	1	1	1
Forensic Specialist	2	2	2	3
Forensic Supervisor	1	1	1	1
Police Assistant	1	0	0	0
Police Captain	1	1	1	1
Police Corporal	22	17	16	17
Police Lieutenant	1	1	1	1
Police Officer	2	5	6	3
Police Sergeant	3	4	4	4
Property/Evidence Technician	1	1	1	1
Secretary	1	1	1	1
Total Full Time Positions	35	34	34	33

* Of the total number of Detectors, the number of Corporals and Officers will vary as rank is not an operational requirement but instead follows the individual Officers rotation through the department.

* One Sergeant position funded out of asset forfeiture.

Division Description

The Police Detective Division is responsible for investigating crimes against persons and property. Detectives will then present criminal cases for filing at the district attorney's office. Special investigative details include the Gang Unit, which is responsible for investigating all gang related crimes, as well as track and monitor prisoners released under the Public Safety Realignment Program (AB109). The Hi-Tech Crime Unit protects residents of all ages against on-line predators. This unit is also affiliated with the Internet Crimes Against Children Task Force that is committed to arresting those perpetrators responsible for exploiting children via the internet. The Narcotics Unit identifies, investigates, and arrests those persons responsible for both street level narcotics sales as well as large scale narcotic distribution organizations.

Department Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Projected FY 2014-15
Number child internet safety presentations	7	5	5	5
Crimes against persons and property training hours for all detective personnel	1,685	2,030	2,754	2,800
Number City-wide narcotics usage and possession arrests	231	202	184	205
Number AB109 compliance checks with local and neighboring law enforcement agencies.	N/A	40	52	52
Number Touch DNA suspect identification and usage of smart phone technology.	29	353	360	500

Budget Narrative

This year's budget request proposes to continue services at a comparable level of funding as compared to last year. During last year's budget shortage, police department asset forfeiture funds, were used to partially fund the department's overtime budget. This year, general funds are being requested to fund the purchase of replacement vehicles, as well as to support necessary events and services in support of the Council's Quality of Life, Parks & Infrastructure and Public Engagement priorities.

Division Budget Summary

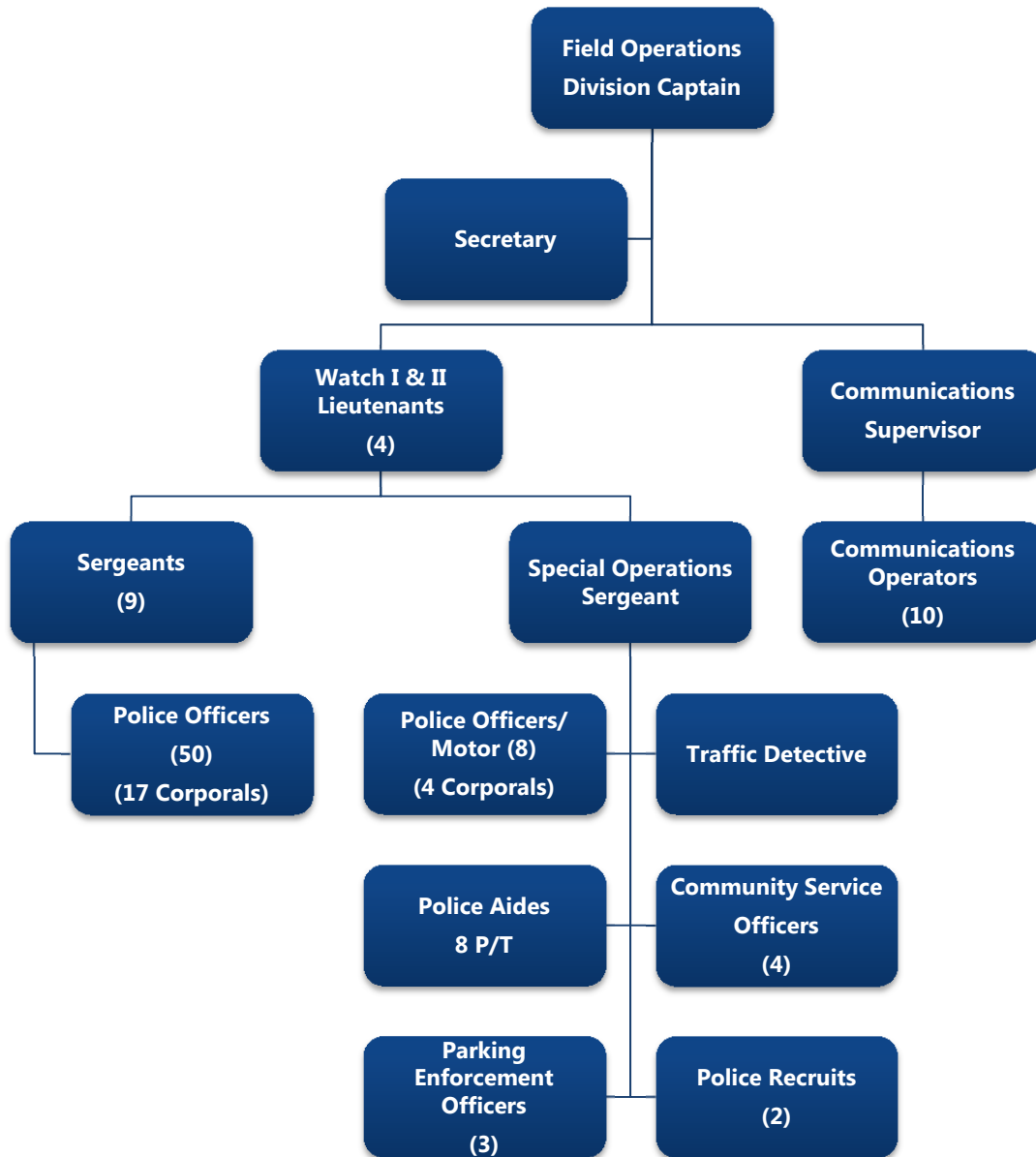
Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$6,351,889	\$5,866,578	\$5,984,426	\$6,034,941	\$5,882,953
Operation Materials & Supplies	72,909	75,315	90,750	46,402	89,500
Contract & Professional Services	10,382	3,716	13,500	6,709	13,500
Indirect Costs	111,885	113,076	91,595	92,479	27,480
Capital Outlay	117,051	132,014	16,773	5,591	-
Total	\$6,664,117	\$6,190,699	\$6,197,044	\$6,186,121	\$6,013,433

Contractual & Professional Detail

Account	Vendor	Amount
10-2130-0670	Professional and Technical Services Fees	\$3,000
10-2130-0700	Lantern Software Contract	600
	Encase Software Contract	2,000
	Cellebrite Software Contract	1,000
	Time Warner Undercover Internet Contract	2,200
	Miscellaneous	1,700
	We-Tip Renewal	2,000
	GPS Tracker Contract	1,000
Total Detail		\$13,500

Field Operations

Organizational Chart



Field Operations

Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Community Service Officer (<i>former PA</i>)	0	4	4	4
Communications Supervisor (<i>Senior Communications Operator</i>)	1	1	1	1
Motor Officer *	8	7	6	6
Parking Enforcement Officer	3	3	3	3
Police Assistant	6	0	0	0
Police Captain	1	1	1	1
Police Corporal **	15	15	17	17
Police Lieutenant	4	4	4	4
Police Officer	48	38	37	38
Police Recruit ****	0	0	0	2
Police Sergeant ***	10	9	10	9
Safety/ Dispatch (Communications Operator)	10	10	10	10
Secretary	1	1	1	1
Total Full Time Positions	107	93	94	96

*Four of these officers currently hold the rank of Corporal

**This figure does not include those Corporals who are Motor Officers

*** An additional Police Sergeant is assigned to Field Operations but funded through Asset Forfeiture (Administration) funds.

**** Police Officer Recruits moved from Administration.

Field Operations

Department Description

The Field Operations Division provides 24-hour uniformed services for emergencies, traffic control, preliminary investigation, arrests, and calls for service from the community. The division is dedicated to being responsive to the citizens they serve and working together with the community to address crime and chronic quality of life issues. Field Operations consists of Uniformed Patrol and Special Operations, which includes Traffic, K-9, Communications, Community Service Officers and Police Aides. The division also oversees the Jail, Field Training Officers, Crime Impact Team, Emergency Operations Coordinator, Defensive Driving Tactics, Special Response Team, Terrorism Liaison Officers, Honor Guard and Homeless Encampment Detail.

Department Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Projected FY 2014-15
Number of reported FBI index crimes	3922	3861	3468	4587
Number of sobriety checkpoints conducted	4	4	4	4
Number of DUI arrests at checkpoints	4	9	10	18
Number of citations issued at checkpoints for unlicensed/suspended driver licenses	230	225	250	500
Number of vehicle thefts and burglaries at Rio Hondo Event Center / Golf Course	9	13	4	reduce
Number of DUI traffic collisions	125	115	131	120

Field Operations

Budget Narrative

This year's budget request proposes to continue services at an increased level of funding compared to last year due to an increase in internal charges such as equipment replacement funds. During last year's budget shortage, police department asset forfeiture funds, were used to supplement the department's overtime budget. This year, additional overtime funds have been requested from the general fund to support necessary events and services. General funds are being requested to fund the purchase of patrol vehicles, motorcycles, in support of Council's Quality of Life, Infrastructure & Parks and Efficiency & Adaptability priorities.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$16,049,880	\$15,281,857	\$14,571,178	\$15,212,638	\$15,635,201
Operation Materials & Supplies	103,312	95,678	98,550	104,964	123,850
Contract & Professional Services	438,107	438,900	463,405	362,277	463,800
Indirect Costs	400,237	272,623	238,866	240,132	71,664
Capital Outlay	-	-	738,439	62,478	-
Total	\$16,991,536	\$16,089,059	\$16,110,438	\$15,982,488	\$16,294,515

Contractual & Professional Detail

Account	Vendor	Amount
10-2120-0670	Professional and Technical Services Fees	\$800
10-2170-0700	Payment to All City Management Services for Crossing Guard Services	150,000
10-2112-0700	Jail Services Contract *	313,000
Total Detail		\$463,800

*This amount is partially funded using SLESF grant funds which vary in amount from year to year



Public Works

Administration ■ Engineering ■ Maintenance ■ Utilities

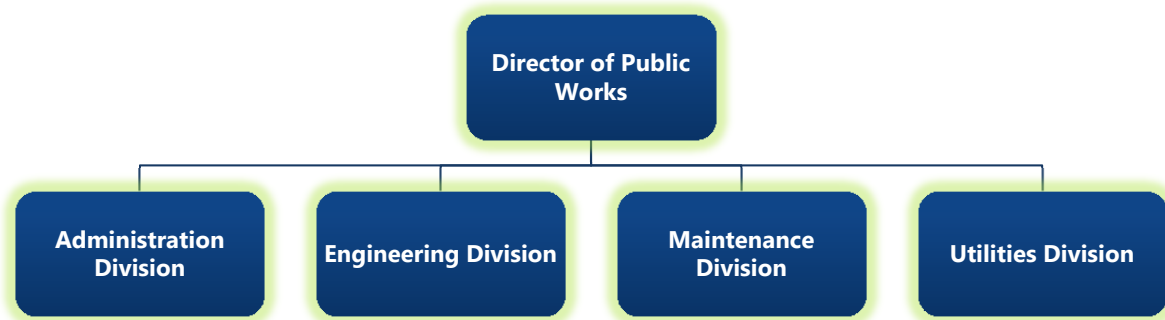


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Public Works

Department Overview

Organizational Chart



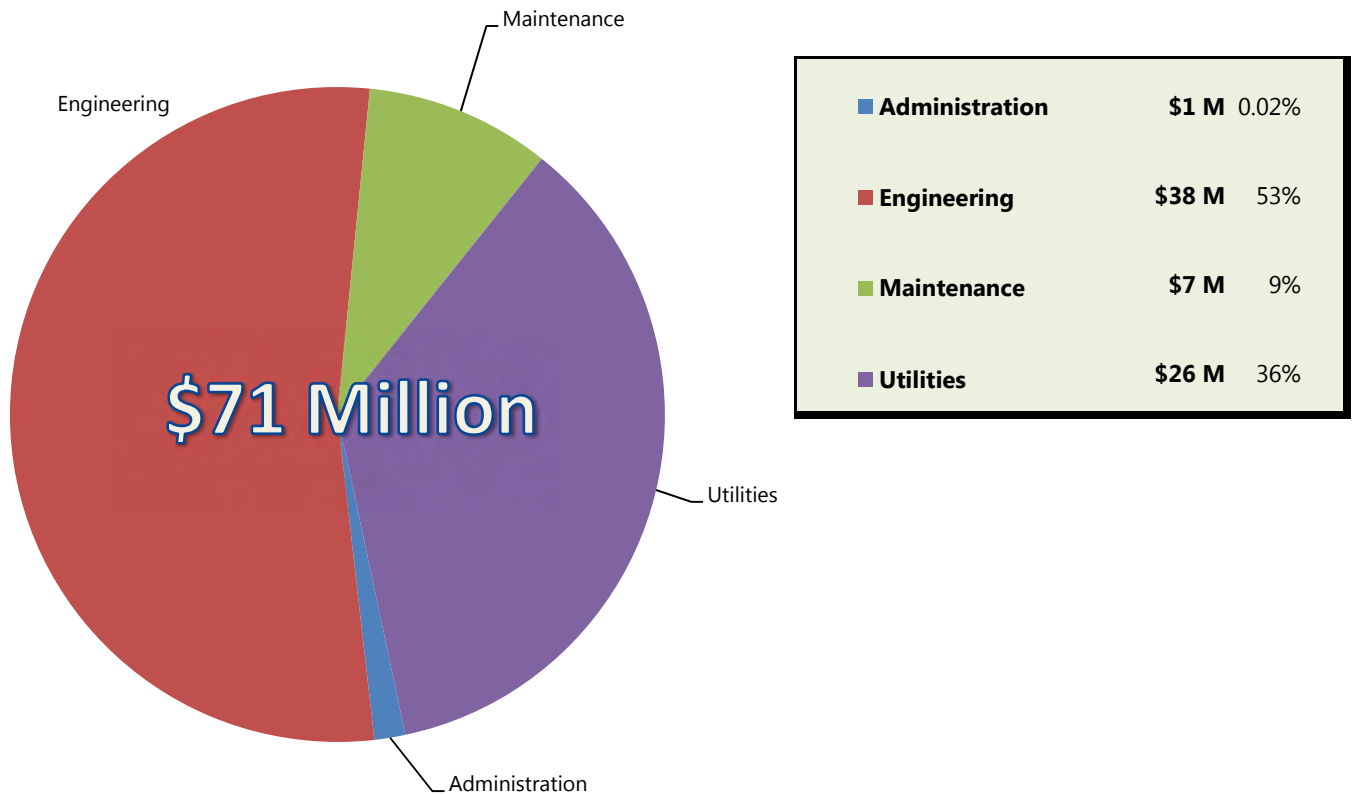
Department Description

The Public Works Department plans, manages and maintains the City's roadway, water, sewer, drainage, and sidewalk infrastructure; vehicle fleet, public facilities, rights-of-way, urban forest, parks and recreation facilities. Public Works consists of four major divisions: Administration, Engineering, Utilities, and Maintenance Services. Public Works provides essential services to Downey's population of over 111,807 extending over an area of 12.6 square miles. Overall responsibilities of the Department of Public Works include the operation and maintenance of: Potable Water System, Sanitary Sewer System, Storm Drain System as well as 210 centerline miles of paved streets, 112 acres of parks, 244 vehicles, 10 miles of alleys, 15,930 trees, and 2,000 street lights.

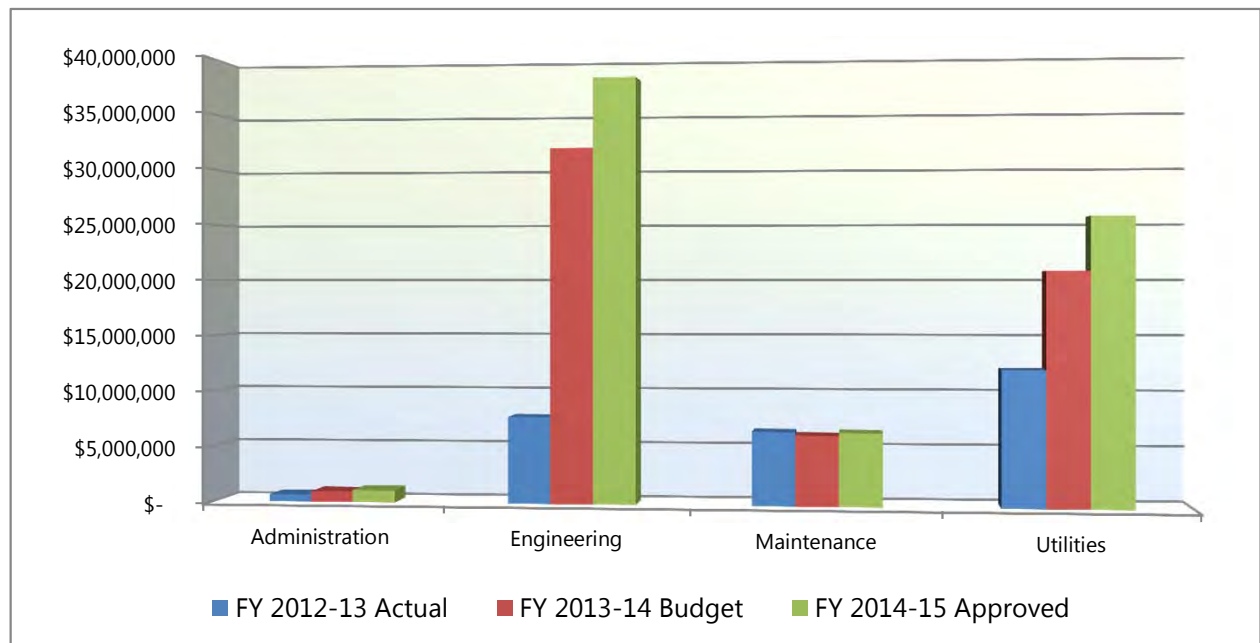
Department Summary

Public Works

Total Budget Expenditures by Division (Excludes Transfers Out)



3 Year Trend - Total Budget Expenditures (\$ Millions)



Public Works

Fiscal Year 2013-2014

Recent Accomplishments & Performance Indicators

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Completed Water Conservation and Stormwater Pollution Prevention Educational Programs through at the After School Program Information Recreation Education (ASPIRE) school sites” with “Promoted Stormwater Pollution Prevention through monthly City cleanups.				X	X
Enhanced community pride through monthly Keep Downey Beautiful Clean-Ups, Annual Home & Business Beautification Awards, and repainted 400 (50%) galvanized posts citywide through volunteers			X	X	X
Street/Water Improvements (completed): <ul style="list-style-type: none"> • Brookshire Avenue Pavement Rehabilitation and water improvements (Imperial Hwy. – Davis St.) • Columbia Way Pavement Rehabilitation and water improvements (Lakewood Blvd. – Foster Rd.) • Paramount Boulevard Pavement Rehabilitation (Florence Ave. – Lubec St.) • Woodruff Avenue at Washburn Road Traffic Signal Modification • Imperial Highway at Columbia Way Traffic Signal Modification • Various residential streets (throughout the City) pavement rehabilitation • Slurry Seal of 36 segments of streets in Area D (northwest quadrant of the City) • Miscellaneous concrete construction and repairs within the northeast, southeast and southwest quadrants of the City 				X	
Street/Water Improvements (commenced): <ul style="list-style-type: none"> • Firestone Blvd. Improvement Project street and water improvements (Old River School Rd. – Brookshire Ave.) • Lakewood Blvd. Improvement Project street and water improvements (Florence Ave. – Gallatin Rd.) • Design of Muller St. Pavement Rehabilitation Project (Pangborn Ave. – Lesterford Ave.) • Paramount Blvd. Traffic Signal Communication System Expansion & Upgrades (Lubec St. – Gardendale St.) 				X	
Water, Sewer, & Stormwater Improvements: <ul style="list-style-type: none"> • Rehabilitated 7 groundwater wells and associated well sites • Flushed 75 miles of the 200-mile City sewer main system • Collected over 6,000 water quality distribution and groundwater well samples • Completed quarterly cleaning of approximately 500 catch basins 				X	

Public Works

Fiscal Year 2013-2014

Recent Accomplishments & Performance Indicators (continued)

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Obtained Southern California Edison (SCE) Silver Level incentives through the Gateway Cities Energy Leader Partnership Program and \$40,000 in SCE rebates by participating in Demand Response Program	X	X		X	
Established Green Street Policy and Low-Impact Development (LID) regulation in compliance with National Pollutant Discharge Elimination System (NPDES) 2012 Municipal Separate Storm Sewer Systems (MS4s) Permit		X		X	
Infrastructure Improvements at City Facilities: <ul style="list-style-type: none"> Completed interior improvements at Barbara J. Riley Senior Center and the Library Recoated Apollo Dance studio roof Upgraded existing PA system at City Hall Painted exterior of City Hall Council Chambers Replaced existing emergency lighting system dimmer rack at Downey Civic Theatre Completed construction of new Police Station training room 			X	X	
Parks Improvements: <ul style="list-style-type: none"> Completed installation of new decomposite granite (DG) at Apollo Park picnic table area Began Brookshire Park playground and trail renovation in partnership with Los Angeles Conservation Corps Resurfaced basketball court at Rio San Gabriel Park Installed new restroom partitions at Wilderness Park south restrooms Began installation of new picnic tables and trash receptacles at parks citywide Completed renovation of ball fields at Rio San Gabriel Park Completed Furman Park T-ball field improvement 			X	X	
Grants: <ul style="list-style-type: none"> Acquired a total of \$19 million in Federal Highway Bridge Program (HBP) and Metro Call for Project grants funds for the Florence Ave. Bridge Replacement at San Gabriel River Acquired a total of \$390,000 in Federal Highway Safety Improvement Program (HSIP) grant funds for the Firestone Boulevard Median Island Project (Old River School Rd. – west city limit) and traffic signal upgrades on Paramount Boulevard at 3rd Street, 5th Street, and 7th Street Acquired a total of \$538,000 in Proposition 84 Stormwater Grant Program grant funds for implementation of the City's Green Streets Policy 	X	X		X	
Permits and Plan Checks: <ul style="list-style-type: none"> Completed 570 plan checks in conjunction with land development Issued 715 encroachment permits 			X	X	

Public Works

Fiscal Year 2014-2015 Goals & Objectives

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
<p>Complete the following street/water improvements:</p> <ul style="list-style-type: none"> • Construction of street and water improvements on Firestone Blvd. (Old River School Rd. - Brookshire Ave.) • Construction of street and water improvements on Lakewood Blvd. (Florence Ave. – Gallatin Rd.) • Pavement rehabilitation on Muller St. (Pangborn Ave. to Lesterford Ave.) and Gardendale St. (Lakewood Blvd. – Garfield Ave.) • Pavement rehabilitation of over 40 street segments • Street widening projects at the intersection of Lakewood Blvd./Rosemead Blvd. at Telegraph Rd., Bellflower Blvd. at Imperial Hwy., and Paramount Blvd. at Firestone Blvd. • Replacement of Firestone Blvd. bridge (joint project with City of Norwalk) 		X		X	
<p>Water, Sewer, & Stormwater Improvements:</p> <ul style="list-style-type: none"> • Implement Stormwater and Urban Runoff Green Streets Policy, Low-Impact Development (LID) Ordinance, and Watershed Management Programs • Rehabilitate critical sewer infrastructure: maintain 65-70 miles/yr. of sewer main flushing, control sewer manhole odor and insects, replace sewer lift stations • Complete design and begin drilling of two new underground groundwater wells • Repaint fire hydrants citywide 		X		X	
<p>Parks Improvements:</p> <ul style="list-style-type: none"> • Initiate Wilderness Park lake restoration project through Habitat Conservation Grant Fund • Complete construction of walking/jogging trails at Furman Park and Apollo Park 	X	X		X	
<p>Facility Improvements:</p> <ul style="list-style-type: none"> • Complete upgrade of Council Chambers audio visual system 	X	X		X	
<p>Energy/Water Efficiency:</p> <ul style="list-style-type: none"> • Complete and implement comprehensive energy action plan • Obtain SCE Gold Level incentives through Gateway Cities Energy Leadership Partnership • Continue use of smart irrigation management system to monitor and reduce water waste • Secure funding for energy efficiency improvements 	X	X		X	

Public Works

Fiscal Year 2014-2015 Goals & Objectives (continued)

	Fiscal Responsibility	Efficiency & Adaptability	Economic Vibrancy	Quality of Life, Infrastructure & Parks	Public Engagement
Complete the following Master Plans: <ul style="list-style-type: none"> Bicycle Master Plan (in cooperation with Parks & Recreation Dept.) Parks and Open Space Master Plan (in cooperation with Parks & Recreation Dept.) Tree Master Plan/Urban Forestation 	X	X		X	X
Secure a minimum of \$1,000,000 in grants for Public Works projects	X				
Expand inspection, maintenance and improvement programs	X			X	
Implement training and drill exercises in coordination with Fire/Police for Public Works emergency response team preparation		X		X	

City of Downey



Department Summary

Public Works

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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By Type

Personnel Services	\$ 6,306,727	\$ 5,888,790	\$ 7,313,781	\$ 6,095,233	\$ 7,996,323
Operation Materials & Supplies	9,597,615	13,346,497	13,057,780	10,300,362	13,754,065
Contract & Professional Services	1,505,833	1,314,915	2,305,700	1,479,136	2,667,170
Indirect Costs	883,914	945,505	1,483,864	1,397,417	1,228,219
Capital Improvement	10,165,552	5,409,517	35,490,323	10,408,800	45,410,631
Capital Outlay	204,244	157,017	81,300	94,101	192,322
Total by Type	\$ 28,663,885	\$ 27,062,240	\$ 59,732,748	\$ 29,775,049	\$ 71,248,730

By Division

Administration	\$ 564,305	\$ 631,609	\$ 937,663	\$ 660,023	\$ 1,086,672
Engineering	12,628,910	7,747,854	31,764,674	12,033,861	38,039,912
Maintenance	7,217,831	6,554,877	6,261,292	5,103,765	6,522,247
Utilities	8,252,839	12,127,901	20,769,119	11,977,401	25,599,899
Total by Division	\$ 28,663,885	\$ 27,062,240	\$ 59,732,748	\$ 29,775,049	\$ 71,248,730

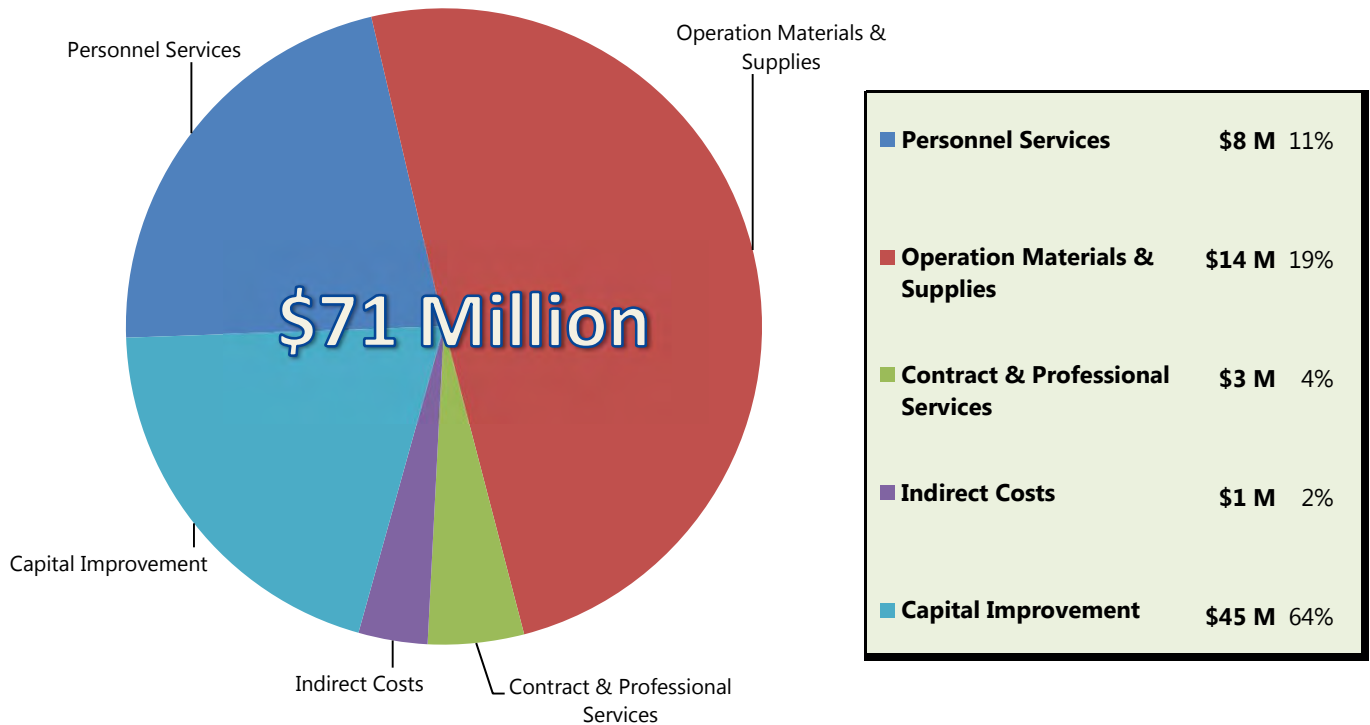
By Fund

10-General Fund	\$ 4,494,051	\$ 4,183,433	\$ 5,354,073	\$ 4,296,393	\$ 5,579,914
20-Waste Management	501,532	489,804	864,652	458,263	581,436
22-Air Quality	171,353	138,094	114,890	112,253	117,726
23-Street Lighting	1,622,984	1,722,880	1,846,764	1,764,344	1,818,887
24-Learning Center	113,296	102,716	146,050	107,547	135,250
25-TDA Article III	-	165,350	103,700	103,277	114,715
26-Gas Tax	6,173,498	2,460,998	13,603,420	4,027,075	22,838,464
28-CDBG	473,853	494,889	3,235,000	(15,329)	-
36-Firestone	176,128	285,266	2,382,859	527,416	1,643,859
40-Capital Projects	1,358,883	1,011,883	325,539	608,190	3,009,750
51-Water Fund	6,831,121	10,764,816	16,571,922	10,411,642	21,729,603
52-Golf Course Fund	74,591	(74,591)	55,000	-	-
54-Transit "Prop C"	1,790,910	814,288	5,917,481	2,852,860	2,901,648
55-Transit "Prop A"	95,833	153,393	152,996	134,721	266,051
56-Transit "Prop B"	20,560	137,537	3,075,853	1,426,782	3,422,157
62-Equipment Replacement Fund	2,231,051	1,727,307	574,629	267,098	651,706
65-Civic Center	1,030,867	1,038,310	1,120,362	1,040,935	1,161,762
72-Sewer & Storm Drain	1,503,374	1,445,868	4,287,557	1,651,582	4,465,802
78-Asset Forfeiture	-	-	-	-	810,000
Total by Fund	\$ 28,663,885	\$ 27,062,240	\$ 59,732,748	\$ 29,775,049	\$ 71,248,730

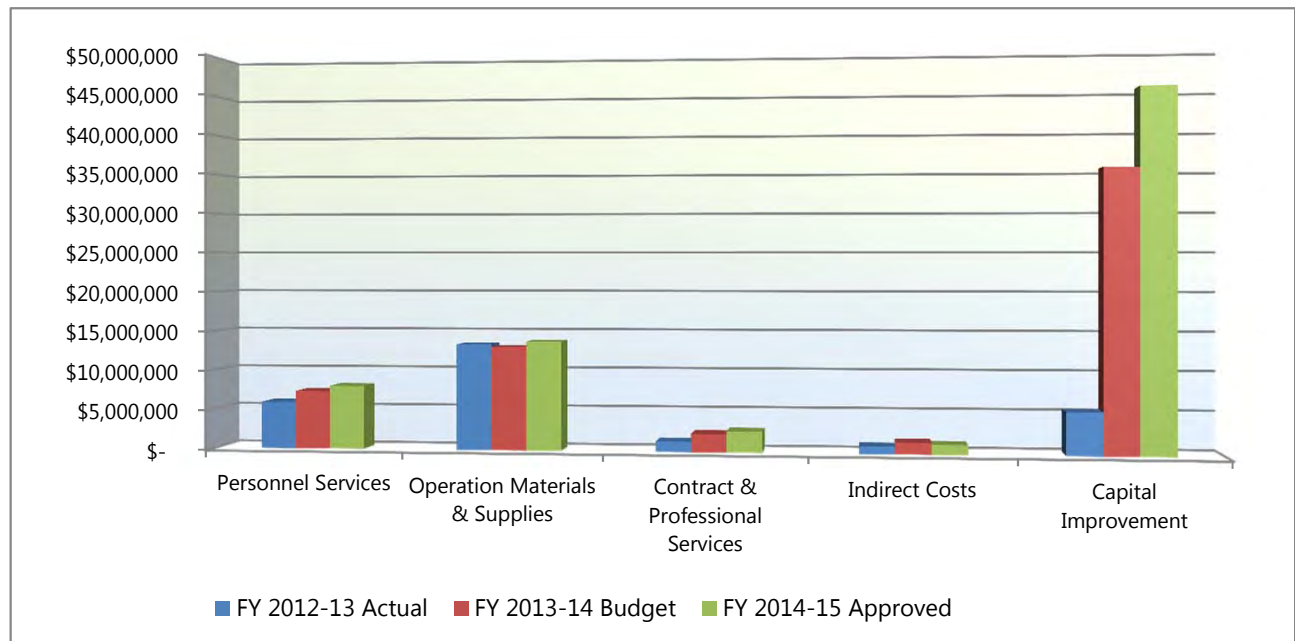
Department Summary

Public Works

Total Budget Expenditures by Category (Excludes Transfers Out)



3 Year Trend - Total Budget Expenditures (\$ Millions)



Division Summary

Public Works

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
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Administration

Personnel Services	\$ 321,833	\$ 227,359	\$ 317,208	\$ 280,218	\$ 437,711
Operation Materials & Supplies	71,147	91,317	116,599	44,293	127,937
Contract & Professional Services	13,274	18,904	1,400	35,943	28,400
Indirect Costs	158,052	294,029	300,456	299,568	292,624
Capital Improvement	-	-	202,000	-	200,000
Capital Outlay	-	-	-	-	-
Total for Administration	\$ 564,305	\$ 631,609	\$ 937,663	\$ 660,023	\$ 1,086,672

Engineering

Personnel Services	\$ 859,152	\$ 829,159	\$ 1,207,198	\$ 791,462	\$ 1,163,509
Operation Materials & Supplies	1,285,630	1,363,151	1,382,871	1,301,949	1,266,020
Contract & Professional Services	328,559	334,999	435,000	395,817	530,970
Indirect Costs	124,069	82,421	91,655	90,497	81,925
Capital Improvement	10,031,500	5,138,124	28,647,950	9,454,136	34,997,488
Capital Outlay	-	-	-	-	-
Total for Engineering	\$ 12,628,910	\$ 7,747,854	\$ 31,764,674	\$ 12,033,861	\$ 38,039,912

Maintenance

Personnel Services	\$ 2,338,294	\$ 2,194,049	\$ 2,650,414	\$ 2,296,221	\$ 2,997,454
Operation Materials & Supplies	4,602,940	4,049,896	2,998,960	2,361,346	3,109,808
Contract & Professional Services	13,725	124,627	173,800	50,165	251,800
Indirect Costs	230,224	186,306	409,400	375,549	159,185
Capital Improvement	-	-	28,718	20,485	-
Capital Outlay	32,648	-	-	-	4,000
Total for Maintenance	\$ 7,217,831	\$ 6,554,877	\$ 6,261,292	\$ 5,103,765	\$ 6,522,247

Utilities

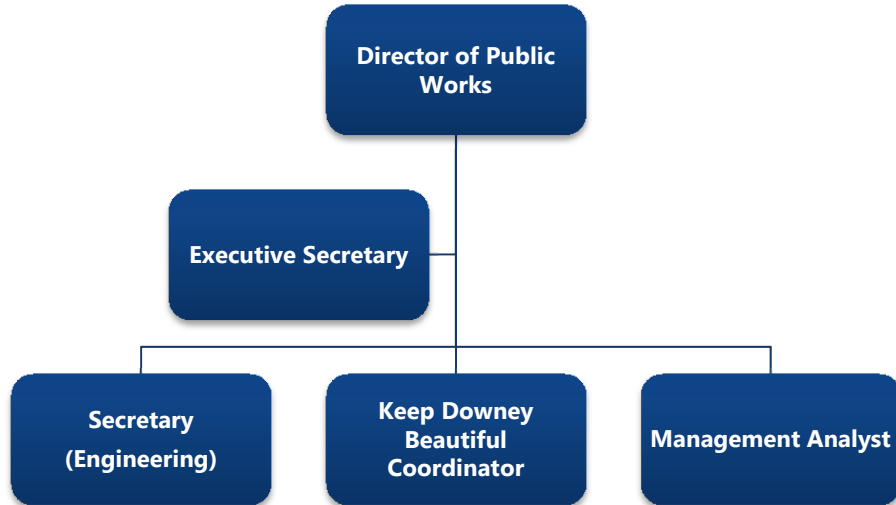
Personnel Services	\$ 2,787,448	\$ 2,638,223	\$ 3,138,961	\$ 2,727,332	\$ 3,397,649
Operation Materials & Supplies	3,637,899	7,842,133	8,559,350	6,592,774	9,250,300
Contract & Professional Services	1,150,274	836,386	1,695,500	997,211	1,856,000
Indirect Costs	371,569	382,749	682,353	631,803	694,485
Capital Improvement	134,053	271,393	6,611,655	934,179	10,213,143
Capital Outlay	171,596	157,017	81,300	94,101	188,322
Total for Utilities	\$ 8,252,839	\$ 12,127,901	\$ 20,769,119	\$ 11,977,401	\$ 25,599,899

Public Works Department	\$ 28,663,885	\$ 27,062,240	\$ 59,732,748	\$ 29,775,049	\$ 71,248,730
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Public Works

Administration

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Director of Public Works	1	0	1	1
Executive Secretary	1	1	1	1
Secretary (Engineering)	1	1	1	1
Keep Downey Beautiful Coordinator	1	1	1	1
Assistant Director of Public Works	0	0	0	0
Integrated Waste Coordinator	1	1	0	0
Management Analyst	0	0	1	1
Total Full Time Positions	5	4	5	5

Public Works

Administration

Division Description

The Administration division of the Public Works Department is responsible for management and oversight of the remaining four divisions (Utilities, Maintenance Services, Engineering, and Construction Management), as well as administration of the department's public education programs; coordination of the department's outreach and community volunteer programs; compliance with AB 939 recycling, litter abatement, and storm water runoff requirements and city beautification.

The Public Works Administration Division ensures that the City Council's adopted priorities of fiscal responsibility, efficiency and adaptability are implemented in the course of achieving the Council's other priorities of improving quality of life and neighborhood and infrastructure improvement. These are the foundation of the Public Works Department Strategic Plan.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Number of used oil calendars distributed	6,000	n/a	n/a	n/a
Recycle ad contest	n/a	n/a	n/a	Open to all elementary school students
Compliance with solid waste diversion from landfills (State Requirement)	Met goals	Met goals	Met goals	Exceed goals
Increase community volunteerism	>10%	>10%	>10%	>10%
Conducted the Solid Waste Collection Services Rate Study	Annual	Annual	Annual	Annual
Regional smart gardening information center and workshops at Wilderness Park	2	3	3	3
Stormwater pollution prevention educational programs in ASPIRE & DUSD (occurs every 2-3 years)	n/a	9 schools 913 youth	n/a	Community outreach planned
Stormwater pollution prevention awareness at monthly City cleanups	9	9	9	9

Public Works

Administration

Budget Narrative

To fulfill the Council's quality of life and infrastructure priorities, this year's budget request indicates an increase in internal service charges such as Equipment Replacement fund.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$321,833	\$227,359	\$317,208	\$280,218	\$437,711
Operation Materials & Supplies	71,147	91,317	116,599	44,293	127,937
Contract & Professional Services	13,274	18,904	1,400	35,943	28,400
Indirect Costs	158,052	294,029	300,456	299,568	292,624
Capital Improvement	-	-	202,000	-	200,000
Total	\$564,305	\$631,609	\$937,663	\$660,023	\$1,086,672

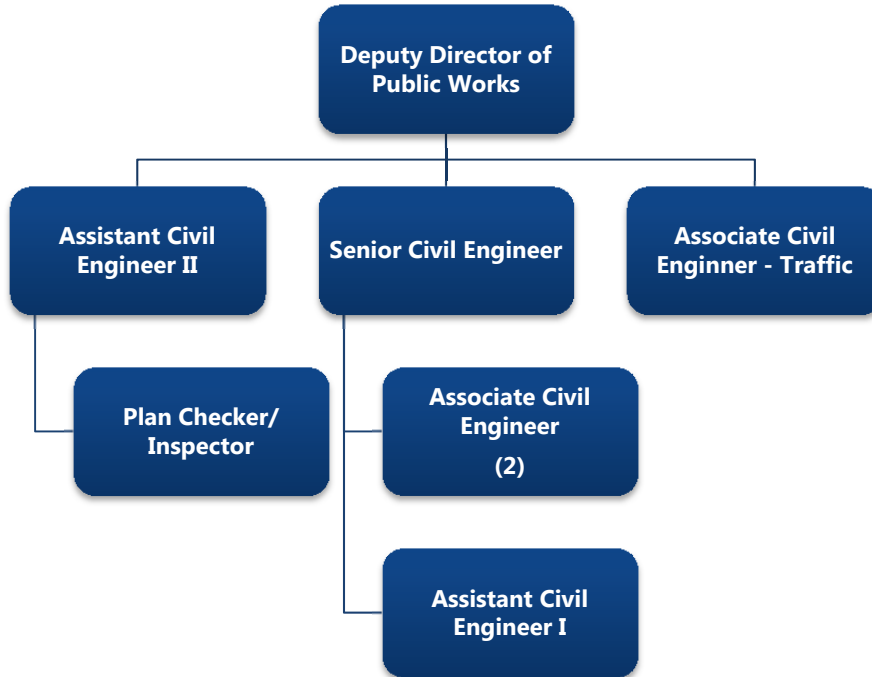
Contractual & Professional Detail

Account	Vendor	Amount
20-3115-0670	General Professional Services	\$400
20-3115-0700	General Contractual Services	500
20-3118-0700	Used oil recycling technical services and education	27,500
Total Detail		\$28,400

Public Works

Engineering

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Deputy Dir. Of Public Works	1	1	1	1
Assistant Civil Engineer II	0	1	1	1
Associate Civil Engineer	3	3	3	3
Plan Checker/Inspector	1	1	1	1
Senior Civil Engineer	1	1	1	1
Assistant Civil Engineer I	2	0	1	1
Construction Inspector	0	0	0	0
Principal Engineer	1	0	0	0
Total Full Time Positions	9	7	8	8

Public Works

Engineering

Division Description

The Engineering division is responsible for design and construction managements of City's Public Works projects (both capital and miscellaneous projects). This division handles development engineering to ensure that all construction in the City's right-of-way complies with adopted codes, regulations and engineering standards, and subdivision processing. Traffic engineering is another component of the division, which includes maintenance and upgrade of the City's traffic signals and other traffic control devices as well as street lighting systems.

The Engineering Division also represents the City's interests through the I-5 Joint Powers Authority (JPA) for the proposed widening of the I-5 Freeway and through the Gateway Cities Council of Governments on several regional transportation issues which also affect the City, such as the I-605 Freeway Congestion Hot Spots Study, the I-710 Freeway Expansion Project and the Gateway Cities Strategic Transportation Plan. In addition, the Engineering Division provides administration of federal, state and county gasoline and transportation sales tax local return administration.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Planned FY 2014-15
Number of CIP projects completed	7	9	16	20
CIP Projects completed or proposed (\$)	\$7,644,000	\$6,900,000	\$13,000,000	\$20,000,000
Number of plan checks completed	643	363	650	600
Number or permits issued	352	260	800	700
Number of service requests completed	33	67	130	140

Public Works

Engineering

Budget Narrative

The same number of positions that existed in FY 2013-14 will remain in FY 2014-15. Operationally, there are anticipated increases in costs for temporary personnel in order to budget for four (4) engineering interns on a part-time basis, proposed microfilming services, architectural and engineering consultant services, meetings and associated travel expenses, postage and vendor charges.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$859,152	\$829,159	\$1,207,198	\$791,462	\$1,163,509
Operation Materials & Supplies	1,285,630	1,363,151	1,382,871	1,301,949	1,266,020
Contract & Professional Services	328,559	334,999	435,000	395,817	530,970
Indirect Costs	124,069	82,421	91,655	90,497	81,925
Capital Improvement	10,031,500	5,138,124	28,647,950	9,454,136	34,997,488
Total	\$12,628,910	\$7,747,854	\$31,764,674	\$12,033,861	\$38,039,912

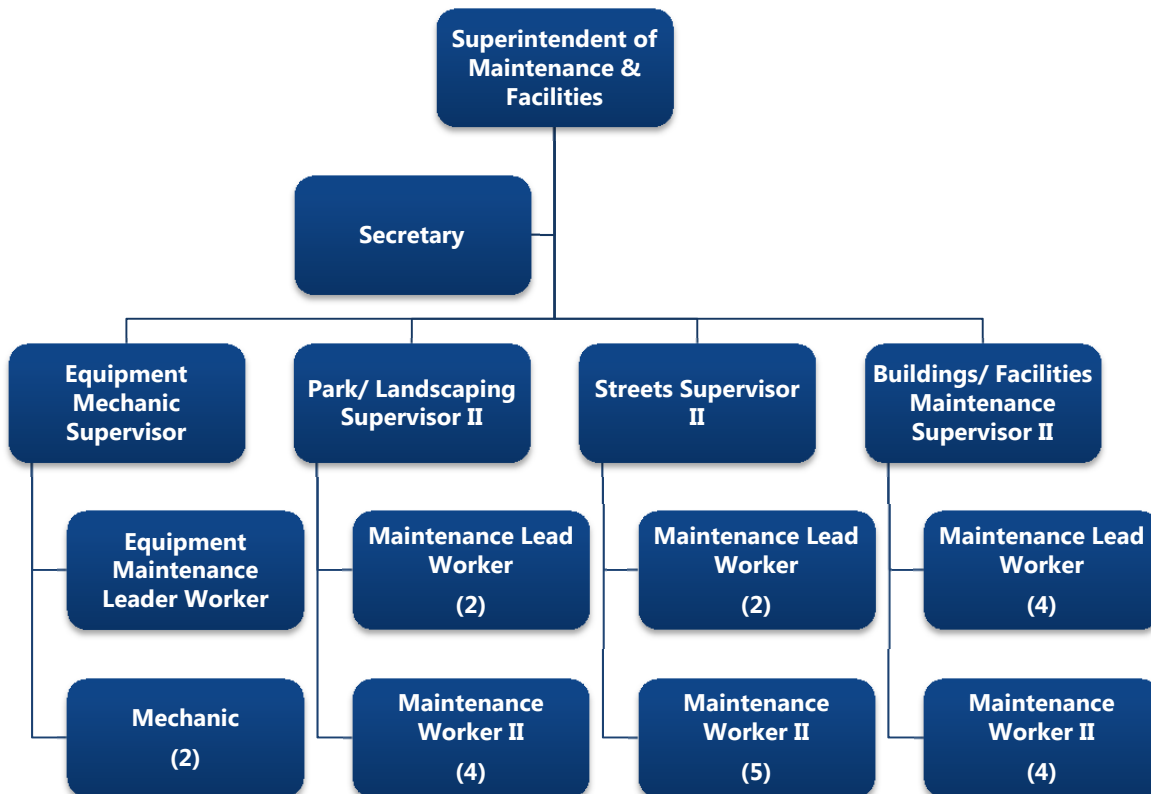
Contractual & Professional Detail

Account	Vendor	Amount
10-3180-0670	Miscellaneous Consultant Service	\$10,603
10-3180-0700	Contract Services	10,000
23-5511-0670	Professional and Tech Services Fee	7,867
23-5512-0670	Professional and Tech Services Fee	2,500
23-5517-0700	Tree Trimming (Rights of Way, Parks & Grounds)	500,000
Total Detail		\$530,970

Public Works

Maintenance

Organizational Chart



Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Superintendent, Physical Services	1	0	1	1
Equipment Maintenance Supervisor	1	1	1	1
Equipment Maint. Leadworker	1	1	1	1
Maintenance Lead Worker	6	6	8	8
Maintenance Worker II	11	11	13	13
Mechanic	2	2	2	2
Public Works Supervisor II	3	3	2	3
Public Works Technician	1	1	0	0
Secretary	1	0	1	1
Tree Trimmer Lead Worker	1	0	0	0
Total Full Time Positions	29	26	29	30

Public Works

Maintenance

Division Description

The Maintenance division is responsible for maintaining and repairing of 211 miles of streets and landscaping, 112 acres of parks, public facilities and buildings and for maintenance of the City's vehicle fleet. Traffic striping, pavement markings and signage; Downey Cemetery burial and niche wall interments; and seasonal renovation and layout of the athletic fields are also handled in this division. Maintenance Staff perform skilled carpentry, drywall, painting, and minor plumbing and electrical work in association with repair, remodeling, renovation and minor improvement projects at all City facilities (including the Barbara J. Riley Community Center, the Gary P. McCaughan Gym; the Columbia Memorial Space Center, the Rio Hondo Golf Course, the Downey Depot Transit Center; and City Hall, Police Station, Library and Theatre). Finally, the Fleet Maintenance Section provides for maintenance of the City's entire fleet of vehicles and motorized equipment (except the Downey Fire Department); manages fuel dispensing facilities and hazardous material disposal; and handles equipment disposition for public auction.

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Sq. ft graffiti removed	694,674	679,520	650,000	650,000
Number of trees trimmed	305	268	300	400
Number of trees planted	79	52	50	150
Number of potholes filled	1,543	2,036	1,800	1,500
Vehicle Maintenance and Repair Work Orders	697	1,723	1,600	1,700
Tons of asphalt placed on streets	500	350	500	450
Streets & alleyways patched (sqft)	N/A	58,424	60,000	50,000
Street signs replaced or repaired	2,853	2,196	2,000	2,000
Landscaped area treated for weeds (sqft)	1,110,780	490,050	500,000	500,000
Street lights repaired or replaced	104	299	160	200
Street striping (no. of lineal feet)	359,422	35,473	40,000	250,000

Public Works

Maintenance

Budget Narrative

In keeping with the Council's Priority for Quality of Life, Infrastructure and Parks, the Public Works Maintenance Division budget includes staff development programs; cost-effective support of the City's Capital Improvement Program and other City departments; and consolidation of the City's hazardous waste disposal costs for all City departments.

The budget includes funds for ongoing maintenance at the City's facilities and improved turf management practices at city parks to offset the impact of the increased sports activity by user groups. This year's budget also includes additional expenditures in salaries and benefits due to the filling of one previously-frozen position (PW Supervisor II). Moreover, there is a slight increase in operational costs due to an increase in "Equipment Replacement Fund" expenditures.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$2,338,294	\$2,194,049	\$2,650,414	\$2,296,221	\$2,997,454
Operation Materials & Supplies	4,602,940	4,049,896	2,998,960	2,361,346	3,109,808
Contract & Professional Services	13,725	124,627	173,800	50,165	251,800
Indirect Costs	230,224	186,306	409,400	375,549	159,185
Capital Improvement	-	-	28,718	20,485	-
Capital Outlay	32,648	-	-	-	4,000
Total	\$7,217,831	\$6,554,877	\$6,261,292	\$5,103,765	\$6,522,247

Public Works

Maintenance

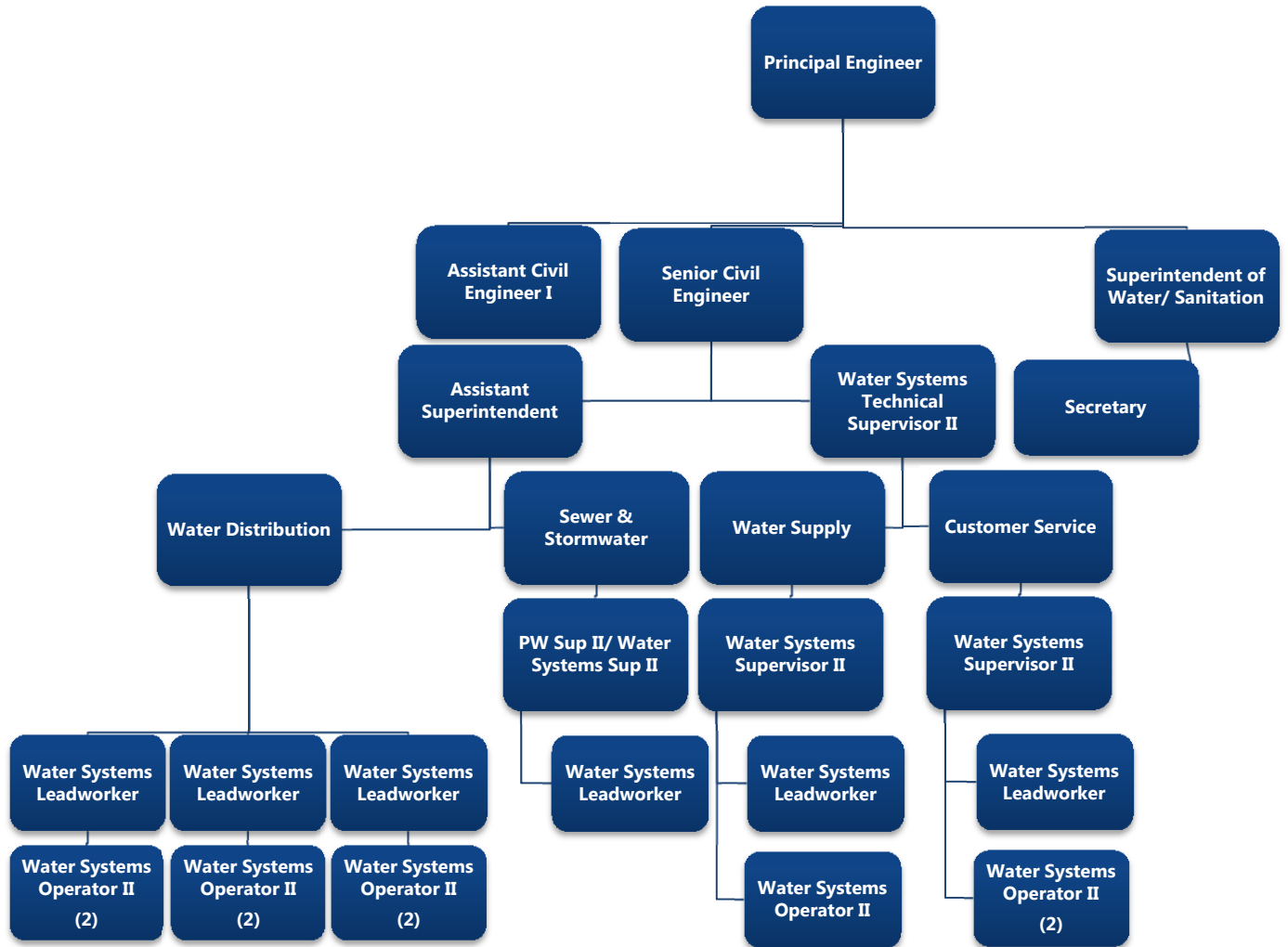
Contractual & Professional Detail

Account	Vendor	Amount
10-3110-0670	Street Light Evaluation; Citywide Concrete Survey; Wilderness Lake Engineering Analysis	80,000
10-3120-0700	Facility Maintenance	2,000
10-3122-0700	Apollo Sr. Center Maintenance	15,000
10-3123-0700	Apollo Gym Maintenance	2,000
10-3130-0670	Professional & Tech Services Fee	250
10-3130-0700	Park Landscaping	14,000
10-3140-0700	St. R/L/N Landscaping	10,000
10-3145-0670	Professional & Tech Services Fee	200
10-3145-0700	Traffic & Street Maintenance	10,000
24-3125-0700	Columbia Memorial Space Center Building Maintenance	8,250
55-6225-0700	Transit Center Maintenance	26,300
55-6240-0700	Bus Bench Maintenance	78,000
62-1731-0670	Fleet Maintenance	3,500
65-3121-0700	Civic Center Contract Services	2,300
Total Detail		\$251,800

Public Works

Utilities

Organizational Chart



Public Works

Utilities

Division Summary of Full Time Positions

Positions	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Approved FY 2014-15
Principal Engineer	1	1	1	1
Assistant Civil Engineer (former Jr. Civil Engineer)	1	0	0	0
Assistant Civil Engineer I	0	1	1	1
Deputy Director of Public Works	1	1	0	0
Assistant Superintendent	1	1	1	1
Secretary	1	1	1	1
Senior Civil Engineer	1	1	1	1
Water Systems Technical Supervisor II	1	1	1	1
Superintendent of Water and Sanitation	1	1	1	1
Water System Leadworker	6	6	6	6
Water System Operator II	13	13	13	13
Water System Supervisor II	2	2	2	2
Public Works Supervisor II/Water System Supervisor II	1	1	1	1
Total Full Time Positions	30	30	29	29

Division Description

The Utilities Division provides reliable, continuous, high quality water, sanitary sewer and storm water service. The division's California Department of Public Health (DPH) certified water distribution and treatment operators maintain and manage the City's potable and recycled water systems to meet all local, state, and federal health and safety laws and regulations. The Utilities Division delivers approximately 17,500 acre-feet of water supply for domestic, landscape irrigation, fire protection, and recycled water use. Operates and maintains 20 groundwater wells including pumps, motors, well housings, and associated facilities to meet 100% of the City's potable water demand as wells as 3 MWD imported water connections for emergency purposes. Provides preventive maintenance of 270 miles of water mains, 23,000 water service lines and meters, 1,750 fire hydrants, and 5,500 isolation valves. Administers water quality monitoring and compliance programs, and implements water conservation and recycled water programs and projects.

Plan, design, and develop City's sewer, storm water, and potable and recycled water system infrastructure rehabilitation and replacement programs by managing and implementing engineering contracts and studies, preparing plans and specifications, and reviewing designs and improvement plans for residential, commercial, and industrial developments for compliance with Utilities Division requirements. Participate in and represent, the City's interests, as they relate to Utilities Division infrastructure and functions, at various joint power authorities and committees.

Operate and maintain 200 miles of sanitary sewer mains, two sewer lift stations, and 5,200 manholes. Coordinate and comply with State Water Resources Control Board regulations and requirements. Manage and conduct videoing, cleaning/flushing, and rehabilitating/repairing of sanitary sewer infrastructure to prevent SSOs. Manage and implement sanitary sewer root, insect, and odor control programs.

Help maintain compliance with State Water Resources Control Board MS4 and other NPDES permit programs. Participate in and represent the City's interests at various watershed committees. Develop, manage, and implement work plans, Watershed Management Plans, monitoring plans, Green Streets, Low Impact Development (LID), and other policies and programs in order to capture dry and wet weather runoff for infiltration into the ground via best management practices (BMPs) implemented at developments and City projects which raise local water levels to the benefit of the City's groundwater wells while achieving compliance with MS4 permit requirements. Develop and implement additional means of reducing dry weather runoff volumes via promotion of water conservation and smart landscaping policies. Review developer and City designs and plans and perform site inspections to ensure proper implementation of storm water BMPs and subsequent compliance with MS4 permit requirements.

Operate and maintain 7 miles of storm drains, two storm water lift stations, and six dry wells. Provide emergency and as needed services when called upon to prevent trash from entering the storm drain system and to help ensure compliance with the MS4 permit. Remove debris from ditches, cross gutter slots, culverts, and catch basins.

Public Works

Utilities

Division Performance Measures

	Actual FY 2011-12	Actual FY 2012-13	Projected FY 2013-14	Planned FY 2014-15
Number of groundwater wells operated and maintained annually	20	20	20	20
Number of groundwater wells and pump stations rehabilitated/refurbished	4	4	7	4
Acre-feet of recycled water delivered to City customers	754	744	790	800
Acre-feet of potable water delivered to City customers	16,132	16,471	16,600	17,000
Number of backflow prevention devices managed under cross-connection prevention program	431	425	425	430
Number of water distribution and groundwater well water quality samples collected	6,150	6,100	6,100	6,100
Number of miles water distribution piping maintained	270	270	270	270
Number of miles of recycled water distribution piping maintained	5	5	5	6
Number of water distribution valves maintained	5,500	5,500	5,500	5,500
Number of water service lines and/or meters repaired/replaced	258	500	470	500
Number of fire hydrants repaired/replaced	50	40	50	60
Number of Underground Service Alert markings performed	1,112	1,073	1,200	1,200
Number of water distribution valves exercised	100	600	700	800
Number of water meters read on a bi-monthly basis	22,800	22,800	22,800	22,800
Number of catch basins vacuumed/cleaned annually	120	1700	1700	1700
Tons of debris removed annually from culverts, cross gutters, catch basins, etc.	2	165	165	170
Number of miles of sewer mains maintained	200	200	200	200
Number of miles of sewer mains cleaned annually under system-wide sewer cleaning program	68	74	75	75
Number of sewer manholes maintained	5,200	5,200	5,200	5,200
Number of discarded items removed from parkways, streets, alleys	1,109	947	1,100	1,200
Number of sewer manholes treated to control odor complaints and insect growth	1,500	1,650	1,650	1,650

Budget Narrative

This year's budget request proposes a modest increase to the funding for the operation of the water portion of the Utilities Division, which is primarily due to an increase in the labor and material costs necessary to operate and maintain the City's water infrastructure in order to ensure continued, safe, and reliable water service for the City's customers. The budget request for this year's operation of the sewer, storm water, and sanitation portions of the Utilities Division represents an increase due almost entirely to the costs associated with achieving compliance with the new MS4 permit.

Transfer from Water Fund for Storm Water Engineering/Management Expenses

The City relies on groundwater from aquifers beneath the City to meet 100% of its potable water demands. Reliance on local groundwater vs. more expensive imported Colorado River and State Water Project water has allowed the City to maintain its water rates as one of the lowest in the surrounding area. The City does not treat or disinfect its water. Therefore clean groundwater is very important to the City. Ensuring the reliability of the quality and quantity of this source of water is critical to the City being able to meet its customers' demands into the future while maintaining low water rates.

Downey's water supply and distribution system contributes 100% of the runoff during dry weather conditions from activities and facilities such as landscape irrigation sprinklers, faucets, hoses, flushing, construction, leaks and other with dry weather conditions occurring approximately 92% of the time based on the average number of days with measurable precipitation in the City each year. The City is located within the Los Cerritos Channel, Los Angeles River/Rio Hondo, and Coyote Creek/Lower San Gabriel River watersheds with runoff draining to these receiving waters. The City's means of maintaining compliance with State Water Resources Control Board NPDES MS4 permit and Total Maximum Daily Load (TMDL) requirements is predicated on reducing dry and wet weather runoff volumes, via BMPs that reduce runoff by infiltration into the ground and programs such as water conservation, which is the most effective way of reducing runoff and the associated pollutants conveyed into local receiving waters. For years, the City has been one of the leading municipalities in the region in experience with infiltration at developments and City projects as a water quality management strategy.

As previously expressed, Storm Water Engineering/Management program emphases to accomplish reduction in runoff include: participating in various watershed committees; developing, managing, and implementing plans, programs, policies, and projects to reduce runoff volumes; local planning and development BMP compliance and design; inspection and enforcement of BMPs and LID requirements to clean and reduce runoff; compliance litigation; and water quality analysis and reduction in source pollutants. Such efforts have direct benefits to the City's water supply by infiltration of runoff into groundwater aquifers which benefit the City's potable water supply and wells, reduction in runoff source pollutants to help ensure the high quality of the City's groundwater supplies, and in water usage reduction measures such as conservation and smart landscaping which reduce impact on the City's water supplies while in turn reducing runoff volumes. Additionally, the City's water supply has a direct relationship with such runoff compliance efforts as it is the source of all of the City's dry weather flows.

Public Works

Utilities

Budget Narrative (Continued)

As in years past, it is a policy decision of the City approved through the budget process that revenues generated from the Water Fund will be used to allocate up to the amount of Storm Water Engineering/Management operating expenses budgeted due to the relationship between the City's water supply and runoff discussed above and the benefits received from Storm Water Engineering efforts in the form of: plans, programs, policies, projects, inspection and enforcement which promote the capture, storage, and cleaning of dry weather and wet weather runoff for infiltration into the ground through BMPs implemented at developments and projects which augment local groundwater supply and preserve water quality to the benefit of the City's groundwater wells and supplies; and plans, programs, policies, and projects which reduce dry weather runoff by reducing water usage via promotion of water conservation, smart landscaping, and other subsequently reducing impact on the City's water supplies.

Transfer from Water Fund to General Fund

As in years past, it is a policy decision of the City approved through the budget process that revenues generated from the Water Fund to be transferred out to the General Fund should not exceed 1% of the total budgeted General Fund expenditure. The transfer out amount is a value estimate for the amount of goodwill from the general government activities under a concept of intrinsic value. The Water Fund operation enjoys benefits from general government activities that were not included in the direct cost of Water Fund and administrative overhead. Such benefits, for example, would include security and protection provided from public safety, maintenance of city infrastructure (road and street), street sweeping provided by public works, and urban planning provided by community development.

Division Budget Summary

Description	Actual FY 2011-2012	Actual FY 2012-2013	Budget FY 2013-2014	YTD Actual FY 2013-2014	Approved Budget FY 2014-2015
Personnel Services	\$2,787,448	\$2,638,223	\$3,138,961	\$2,727,332	\$3,397,649
Operation Materials & Supplies	3,637,899	7,842,133	8,559,350	6,592,774	9,250,300
Contract & Professional Services	1,150,274	836,386	1,695,500	997,211	1,856,000
Indirect Costs	371,569	382,749	682,353	631,803	694,485
Capital Improvement	134,053	271,393	6,611,655	934,179	10,213,143
Capital Outlay	171,596	157,017	81,300	94,101	188,322
Total	\$8,252,839	\$12,127,901	\$20,769,119	\$11,977,401	\$25,599,899

Public Works

Utilities

Contractual & Professional Detail

Account	Vendor		Amount
51-3510-0700	Water Supply Services		\$115,000
	Well Water Sampling and Testing	24,000	
	Distribution Sampling and Testing	21,000	
	State Health Department Fees	18,000	
	Water Master Service	36,000	
	Water Discharge Permits	8,000	
	ARB/AQMD Emission Fee	8,000	
51-3520-0700	Water Distribution Services		50,000
	Underground Service Alert (1000@ \$1.50)	1,500	
	Other Contracted Services	48,500	
51-3530-0700	Water Customer Services		85,000
	Bee Emergency Response	3,000	
	Water Conservation Program	30,000	
	Large Meter Audit Program	30,000	
	Meter Testing Leak Audit	10,000	
	CCR Water Quality Report	12,000	
51-3540-0670	Water Operations Technical Support		1,000
51-3540-0700	Water Operations Support		70,000
	Maintenance of Equipment	8,000	
	Eden Software Maintenance	7,000	
	Software Licenses and Maintenance	10,000	
	Bank Lock Box Service	45,000	
51-3550-0670	Water Program Technical Support		45,000
	American Water Works Association (AWWA)	5,000	
	American Public Works Association (APWA)	5,000	
	Southeast Water Coalition (SEWC)	10,000	
	CUWCC Membership	5,000	
	Gateway IRWM Membership	15,000	
	Central Basin Association Fee	-	
	Other Associations	5,000	
51-3550-0700	Water Program Consulting Engineers		400,000
	Consulting Engineers	265,000	
	Legislative Advocacy	100,000	
	Yearly Maintenance Fee for ARC/Info Software	6,000	
	Yearly Maintenance Fee for ARCIMS Software	6,000	
	Yearly Maintenance Fee for ARCSDE Software	4,000	
	Yearly Maintenance Fee for IronSpeed Designer Software	4,000	
	Yearly Maintenance Fee for AutoCAD software	4,000	
	Yearly Maintenance Fee for InfoWater Suite Software	5,000	
	Eden Software Maintenance	6,000	

Public Works

Contractual & Professional Detail (continued)

Account	Vendor		Amount
72-3150-0700	Sanitation services		25,000
	Electrical work for Lift Stations Maintenance	5,000	
	Cleaning of dry wells and holding basins at lift stations, including disposal of hazardous material.	6,000	
	Retrieval of abandoned shopping carts. (\$2/each; ~\$1,000/month)	12,000	
	Board-up of vacant houses, clean-up of yards and homes as requested by Fire Dept. and/or Code Enforcement.	2,000	
72-3155-0700	Sewer System Maintenance		115,000
	Sewer Manhole Coating (~2,000 manholes yearly)	38,000	
	Eden Software Maintenance	5,000	
	SWRCB Annual Sewer NPDES Fee	10,000	
	Root Control	15,000	
	Various Contracting Services	42,000	
	InfoSWMM Software Annual Maintenance Fee	5,000	
72-3160-0700	Contract for Street Sweeping and Debris Disposal		550,000
	Contract for Street Sweeping	385,000	
	Special Sweeping	5,000	
	Debris Disposal fee to Sanitation Districts of LA County Facility	160,000	
72-3182-0670	MS4/TMDL Permit Annual Implementation Program		350,000
	Los Cerritos Channel Watershed TMDL/MS4 Permit Annual Implementation Program Fees Associated With Development and Implementation of Work Plans, Watershed Management Plans, Monitoring Plans, and Other Associated Permit Requirements/Projects	20,000	
	Los Angeles River/Rio Hondo Watershed TMDL/MS4 Permit Annual Implementation Program Fees Associated With Development and Implementation of Work Plans, Watershed Management Plans, Monitoring Plans, and Other Associated Permit Requirements/Projects	38,000	
	Lower San Gabriel River/Coyote Creek Watershed TMDL/MS4 Permit Annual Implementation Program Fees Associated With Development and Implementation of Work Plans, Watershed Management Plans, Monitoring Plans, and Other Associated Permit Requirements/Projects	26,000	
	Gateway Integrated Regional Water Management (IRWM) JPA Membership Dues	36,000	
	Misc Professional and Technical Services	130,000	
	Storm Water Program Management and TMDL/MS4 Permit Compliance Consulting Engineering Services	100,000	
72-3182-0700	Storm Water Program Best Management Practices (BMP) and Low Impact Development (LID) Software and Catch Basin Insert Cleaning Contract Services		50,000
Total Detail			\$1,856,000

Capital Improvement Projects

Capital Improvement Project Overview ■ Five Year Projection ■ Streets ■ Traffic Safety ■ Public Facilities ■ Water Utility ■ Sewer & Storm Water



discover *Downey*

Capital Improvement Projects

Overview on Capital Improvement

Capital projects are long-term improvement and maintenance programs designed to preserve the City's physical systems and facilities. The programs are broad, and include land and building acquisitions, development of off-street parking, street and sidewalk rehabilitation, sewer reconstruction, public lighting projects, affordable housing development, and park acquisition and renovations.



Both capital improvement and capital maintenance projects are included in this document. Capital improvements enhance economic development by attracting new businesses and new

customers, bringing increased vitality to the City. Easily identified, frequently controversial, usually specific to a particular location, capital improvements are often the most visible municipal activities.

On the other hand, capital maintenance is a City service commonly taken for granted. Most users do not recognize the deterioration of a facility or roadway until significant damage has been done. This makes capital maintenance easy to postpone when budgets are tight and demand for more visible City programs and services is high. Delays in maintenance, however, create greater costs in future years, because expensive reconstruction or replacement of assets must supplant more inexpensive preservation efforts.

Project Funding

Capital projects may be funded from several sources, including operating capital, grants, joint agency endeavors, public/private partnerships, special district projects, and debt financing. Operating capital is appropriated from the unreserved balances and annual revenues of various funds; joint agency projects are those funded by the City and another government.

Tax increases and special districts have historically been used to fund capital projects; however, legislation now places severe restrictions on Cities' abilities to raise revenues in these ways. Special taxes must be approved by a two-thirds vote of the electorate; general taxes must be approved by a majority vote of the electorate. Staff therefore remains diligent in searching out grants and other financing partnerships.

The City has channeled federal and local funds to purchase properties for low- and moderate-income housing; purchased buses for the DowneyLink; planted hundreds of street trees; installed various traffic mitigation and control measures; implemented accessibility features for disabled constituents on sidewalks, parks, and in public buildings; and invested heavily in maintenance of current buildings, streets and sidewalks.

Capital Improvement Projects

Projects Types

There are several broad types of City projects: Major Capital Outlay; Buildings and Parks; Affordable Housing; Street, Roadway and Sidewalk Improvements; Traffic Improvements; and Sewer System Improvements. Funds are used for acquisition, construction, engineering, maintenance and rehabilitation projects.

The Department of Public Works administers the building projects for most City Facilities. This Department also coordinates the street tree planting program and vehicle replacement. Sewer system projects are the responsibility of the City Engineer. The City Engineer is responsible for various Street and Roadway Improvements. The affordable housing projects are the responsibility of the Community Development Department.

All projects are rated according to the following priority levels:

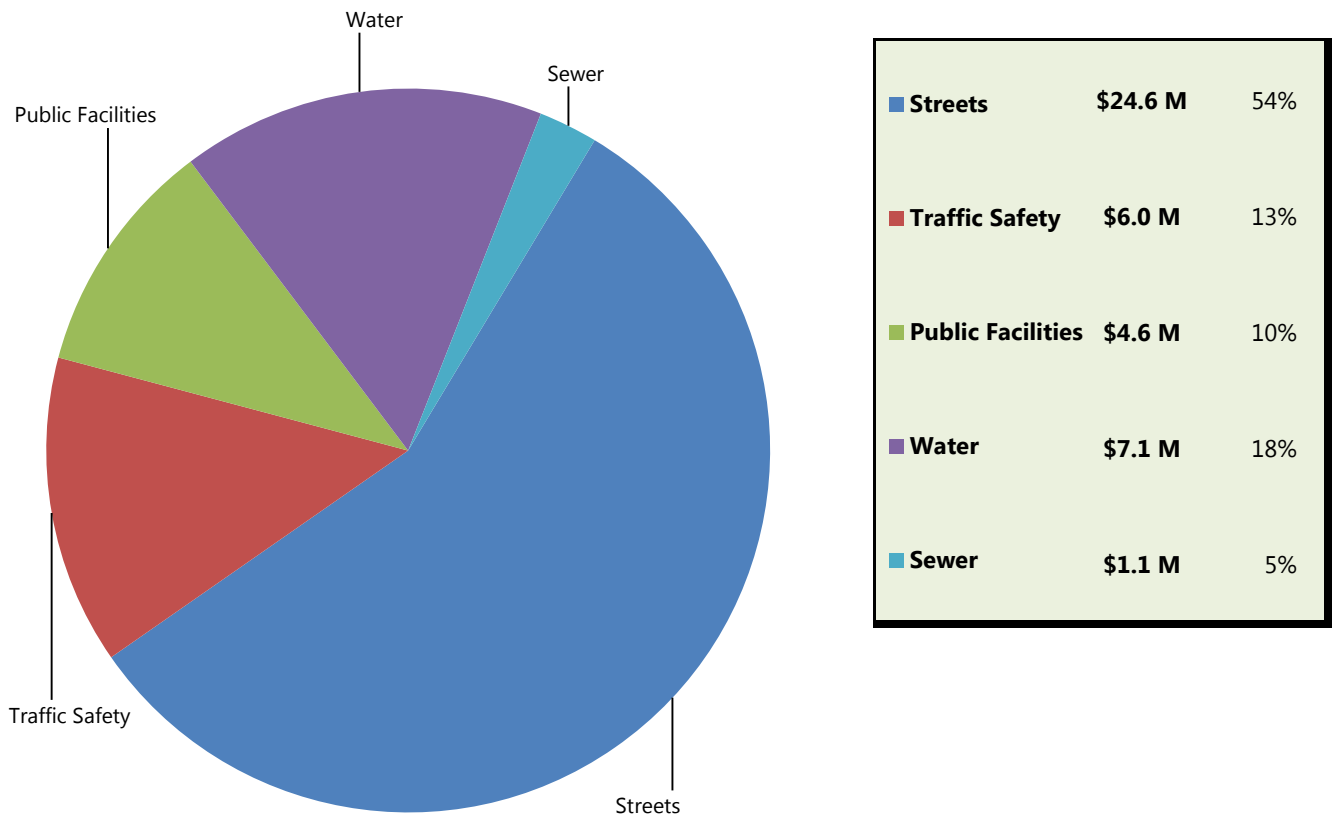
- ❖ Priority 1: The project is urgent and/or mandated, and must be completed quickly. Failure to address the project will impact the health, safety, or welfare of the community, or have a significant impact on the financial well-being of the City. The project must be initiated or financial/opportunity losses will result.
- ❖ Priority 2: The project is important and addressing it is necessary. The project impacts safety, law enforcement, health, welfare, economic base, and/or the quality of life in the community.
- ❖ Priority 3: The project would enhance the quality of life and would provide a benefit to the community. Completion of the project would improve the community providing cultural, recreational, and/or aesthetic effects.
- ❖ Priority 4: The project would be an improvement to the community, but need not be completed within a five-year capital improvement program.

Capital Improvement Projects

Five Year Projection

Project Type	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Streets	\$24,610,228	\$12,313,100	\$7,375,000	\$15,101,500	\$13,120,500
Traffic Safety	\$5,996,510	\$4,698,500	\$4,507,500	\$1,061,000	\$808,000
Public Facilities	\$4,590,750	\$3,632,500	\$3,001,500	\$2,640,500	\$2,711,500
Water	\$7,053,143	\$6,000,000	\$1,950,000	\$1,350,000	\$2,050,000
Sewer	\$1,145,000	\$1,190,000	\$1,115,000	\$75,000	\$1,115,000
Grand Total	\$43,395,631	\$27,834,100	\$17,949,000	\$20,228,000	\$19,805,000

Total Capital Improvement Projects for FY 2014-2015





Capital Improvement Projects

Streets

The Streets section of the Capital Improvement Program contains various capital projects related to the improvement, rehabilitation and preservation of the City's streets, sidewalks and bridges. Projects within this category specifically include street and intersection widening projects, pavement rehabilitation projects involving asphalt overlay or slurry seal, new sidewalk construction or replacement, bridge replacement or rehabilitation and corridor beautification. In addition, the City's participation in technical forums involving regional transportation projects including the Interstate 5 Highway Joint Powers Authority as well as the Interstate 710 Highway Expansion Project and the State Route 91/Interstate 605 Highway/Interstate 405 Highway Major Corridor Study Technical Advisory Committees is funded out of this section of the Capital Improvement Program.



Capital Improvement Projects

Five Year Projection

Streets

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
1	16005	Interstate 5 Highway Consortium	\$55,600				
2	16484	Interstate 710 Highway Corridor Consortium	\$25,000				
3	16488	Firestone Blvd. Street Improvements Old River School Rd. to Brookshire Ave.	\$2,505,859	-	-	-	-
4	16572	CA State Route 91/Interstate 605 Highway/Interstate 405 Highway Major Corridor Study	\$20,000				
5	16583	9255 Imperial Hwy. Soil Contamination Remediation	\$350,000	-	-	-	-
6	16601	Paramount Blvd. at Firestone Blvd. Intersection Improvements	\$2,430,000	-	-	-	-
7	16602	Firestone Blvd./Old River School Rd. Intersection Engineering Study	\$369,000	-	-	-	-
8	16605	Bellflower Blvd. at Imperial Hwy. Intersection Improvements	\$1,850,000	-	-	-	-
9	16607/ 16690	Pedestrian Improvements New Sidewalk/Ramp Construction	\$439,715	\$450,000	\$450,000	\$450,000	\$450,000
10	16624	Miscellaneous Bridge Repairs	\$130,000	\$125,000	\$125,000	\$125,000	\$125,000
11	16626	Underground Utility District No. 22 (Bellflower Blvd.)	\$50,000	-	-	-	-
12	17714	Annual Residential Street Resurfacing	\$1,250,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
13	16628	Old River School Rd. Street Pavement Rehabilitation Imperial Hwy. to Arnett St.	\$150,000	\$2,175,000	-	-	-
14	16667	Lakewood Blvd. Improvements Phase 3B Florence Ave. to Gallatin Rd.	\$4,100,023	-	-	-	-
15	16667	Lakewood Blvd. Improvements Phase 3C Gallatin Rd. to Telegraph Rd.	\$1,709,359	\$3,166,000	-	-	-
16	17715	Lakewood Blvd./Rosemead Blvd. at Telegraph Rd. Intersection Improvements	\$2,672,311	-	-	-	-
17	16680	Firestone Blvd. Street Improvements Lakewood Blvd. to East City Limit	\$2,200,570	-	-	-	-
18	16688	Gardendale St. Pavement Rehabilitation Lakewood Blvd. to Garfield Ave.	\$1,967,807	-	-	-	-

Capital Improvement Projects

Five Year Projection

Streets

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
19	16692	Firestone Blvd. at Lakewood Blvd. Intersection Improvements	\$179,984	\$810,000	\$810,000	-	-
20	16693	Florence Ave. Bridge Rehabilitation at the Rio Hondo River	\$339,000	-	-	\$1,847,000	
21	16695	Brookshire Ave. Pavement Rehabilitation Imperial Hwy. to Gardendale St.	\$50,000	\$872,000	-	-	-
22	16697	Pavement Rehabilitation at Various Locations	\$70,000	-	\$1,000,000	-	-
23	16698	Fifth St. Pavement Rehabilitation Brookshire Ave. to Lakewood Blvd.	\$310,000	-	-	-	-
24	16699	Slurry Seal (Areas "A-D")	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
25	16710	Florence Ave. Bridge Replacement at San Gabriel River	\$35,000	\$916,000		\$7,877,500	\$7,877,500
26	16711	Woodruff Ave. Pavement Rehabilitation Imperial Hwy. to Stewart & Gray Rd.	\$121,000	\$249,000	\$500,000	-	-
27	16712	Bellflower Blvd. Pavement Rehabilitation Foster Rd. to Stewart & Gray Rd.	\$120,000	\$1,065,000	-	-	-
28	16713	Firestone Blvd. Bridge Replacement at San Gabriel River	\$25,000	\$25,000	-	-	-
29	16715	Brookshire Ave. Pavement Rehabilitation Firestone Blvd. to Florence Ave.	\$120,000	\$400,100	802,000	\$402,000	-
30	17728	Landscaping of Area to be Vacated Adjacent to Interstate 5 Highway (Dollison Dr.)	\$515,000	-	-	-	-
31	17716	School Frontage Improvements	\$150,000	-	-	-	-
32		Pavement Management System Stewart & Gray Rd. Pavement Rehab	-	\$60,000	-	-	\$60,000
33		Old River School Rd. to Bellflower Blvd. & Woodruff Ave. to Firestone Blvd.	-	\$200,000	\$163,000	-	-
34		Downey Ave. Pavement Rehabilitation Stewart & Gray Rd. to Alameda St.	-	-	\$150,000	\$300,000	-

Capital Improvement Projects

Five Year Projection

Streets

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
35		Paramount Blvd. Pavement Rehabilitation Imperial Hwy. to Gardendale St.	-	-	-	\$100,000	\$800,000
36		Woodruff Ave. Pavement Rehabilitation Imperial Hwy. to Foster Rd.	-	-	-	\$125,000	\$704,000
37		Florence Ave. Pavement Rehabilitation Paramount Blvd. to Lakewood Blvd.	-	-	-	\$375,000	\$375,000
38		Florence Ave. Pavement Rehabilitation Lakewood Blvd. to San Gabriel River	-	-	\$375,000	\$375,000	-
39		Imperial Hwy. Pavement Rehabilitation Downey Ave. to Lakewood Blvd.	-	-	-	\$125,000	\$929,000
40		Imperial Hwy. Pavement Rehabilitation Lakewood Blvd. to East City Limit	-	-	\$1,200,000	\$1,200,000	-
Sub-Total			\$ 24,610,228	\$ 12,313,100	\$ 7,375,000	\$ 15,101,500	\$ 13,120,500

Capital Improvement Projects

Traffic Safety

The Traffic Safety section of the Capital Improvement Program contains various capital projects related to enhancing traffic safety, capacity and operational efficiency of the City's transportation circulation system as well as preserving the integrity of the City's neighborhoods. Specific projects included in this category are the expansion of the City's traffic signal communications system, new traffic signal installations and upgrades and the construction of new raised median islands.



Capital Improvement Projects

Five Year Projection

Traffic Safety

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
41	16454	Safety Improvement Program	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
42	16590	Paramount Blvd. Fiber-Optic Communication System Lubec St. to Gardendale St.	\$1,309,375	-	-	-	-
43	16613	Woodruff Ave./Via Amorita Traffic Signal	\$14,500	-	-	-	-
44	16631	Traffic Management Center (TMC) Field and Office Equipment Upgrades	\$354,000	\$350,000	-	-	-
45	16684	Imperial Hwy./Columbia Way Traffic Signal	\$10,500	-	-	-	-
46	16689	Pedestrian Countdown Heads	\$5,000	-	-	-	-
47	16700	Imperial Hwy. Traffic Signal Fiber-Optic Communication System	\$791,175	\$412,500	\$412,500		
48	16701	Paramount Blvd. Medians Firestone Blvd. to Imperial Hwy.	\$450,300	\$75,000	\$1,905,000	-	-
49	16702	Paramount Blvd Medians Firestone Blvd. to Florence Ave.	\$322,600	\$75,000	\$1,029,000		
50	16703	Firestone Blvd. Median Brookshire Ave. to Lakewood Blvd.	\$785,000				
51	16704	Florence Ave./Old River School Rd. Traffic Signal Upgrade	\$248,000				
52	16705	Bellflower Blvd./Foster Rd. Traffic Signal Upgrade	\$241,000				
53	16706	Woodruff Ave./Foster Rd. Traffic Signal Upgrade	\$240,860				
54	16707	Firestone Blvd./Woodruff Ave. Traffic Signal Upgrade	\$236,100				
55	16708	Lakewood Blvd./Florence Ave. Traffic Signal Upgrade	\$133,700				
56	16709	Imperial Hwy./Downey Ave. Traffic Signal Upgrade	\$129,400				
57	17717	Firestone Blvd. Median West City Limit to Old River School Rd.	\$5,000	\$5,000	\$164,000	\$164,000	
58	17718	Paramount Blvd. at 3rd St., 5th St. & 7th St. Traffic Signal Upgrades	\$5,000	\$5,000	\$158,000	\$158,000	
59	17719	Bicycle Master Plan	\$250,000	-	-	-	-
60	17724	Downtown Parking Study	\$65,000	-	-	-	-
61	17725	Downtown Street Lighting Conversion	\$200,000	-	-	-	-
62	17729	Street Name Sign Replacement	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

Capital Improvement Projects

Five Year Projection

Traffic Safety

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
63		Columbia Way/Clark Ave. at Foster Rd. Traffic Signal Upgrade	-	\$20,000	\$150,000	-	-
64		Woodruff Ave. Traffic Signal Fiber-Optic Communication System			\$90,000	\$416,000	\$417,000
65		Citywide Transit Priority System			\$8,000	\$123,000	\$191,000
66		Telegraph Rd. Median Lakewood Blvd. to West City Limit & Passons Blvd. to East City Limit	-	\$3,556,000	\$391,000	-	-
Sub-total			5,996,510	4,698,500	4,507,500	1,061,000	808,000



Capital Improvement Projects

Public Facilities

Each year, the Public Works Department develops a specific Capital Improvement Program (CIP) to address future facility needs. The CIP assesses requirements for new facilities, renewals of existing facilities, infrastructure management and other facility-related needs. Following the City's required bidding/contract processes, these public facility improvements will be completed within FY 2014-15. These projects have been identified as a priority due to the need to address safety and/or compliance conditions; as well as replace deteriorating/aging infrastructure. Engineering and Maintenance staff is tasked with the responsibility of carrying out these projects to completion.



Capital Improvement Projects

Five Year Projection

Public Facilities

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
67	17682	Police Station Remodel	\$810,000				
		Rio Hondo Golf Club - 11th Tee					
68	17683	Netting Barrier	\$19,400				
		Rio Hondo Golf Club - Carpet Tile					
69	17685	Replacement	\$70,200				
		Rio Hondo Golf Club - Final Phase-					
70	17686	Irrigation Controllers	\$51,000				
71	17726	Furman Park Walking Trail Project	\$316,700				
72	17727	Apollo Park Walking Trail Project	\$316,450				
		Citywide Playground Structure					
73	17665	Safety Repairs and Replacement	\$100,000				
		Citywide Hardscape Right of Way					
74	17707	Improvements	\$30,000				
		Citywide Striping of All Major					
75	17708	Roadways	\$65,000				
		Imperial Hwy. Wall over San					
		Gabriel River; Imperial Hwy. Wall					
		Underpass Walls, West of Rives					
76	17709	Ave. at Rancho Los Amigos	\$26,000				
		City Hall Council Chambers					
77	17692	Audio/Visual Upgrade	\$150,000				
		Civic Center Building Roof					
78	17964	Replacement	\$1,100,000				
		City Library Heating Ventilation,					
		and Air-Condition (HVAC) Unit					
79	17695	Replacement	\$55,000				
		Furman Park - Building					
80	17700	Improvement	\$80,000				
		Furman Park - Playground					
81	17702	Structures Replacement	\$180,000				
		Independence Park Tennis Courts					
82	17703	Improvement	\$75,000				
		Rio Hondo Golf Club - Building					
83	17711	and Patio Improvement	\$91,000				
		Rio Hondo Golf Club - Course					
		Walkways and Adjacent Sidewalk					
84	17712	Improvement	\$15,000				
		Rio Hondo Golf Club - Course					
		Pump System Upgrade & Driving					
		Range Improvements Including					
85	17713	Outdoor Sound and Music	\$60,000				
86	17706	Wilderness Park Improvement	\$400,000				
87	17710	Water Yard Roof Replacement	\$150,000				

Capital Improvement Projects

Five Year Projection

Public Facilities

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
88	17721	Rio San Gabriel Accessibility Improvement	\$100,000				
89	17730	Wall of Fame	\$30,000				
90	17764	Picnic Tables	\$50,000				
91	17666	Trash Receptacles	\$50,000				
92	17691	City Hall, Library, and Civic Theatre Improvements	\$35,000				
93	17698	Apollo Park Gym and Floor Improvements	\$65,000				
94	17731	Civic Theatre Improvements	\$100,000				
Year 1 Subtotal			\$ 4,590,750				

Capital Improvement Projects

Five Year Projection

Public Facilities

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Year 2							
95		City Hall - Building Lighting Improvements		\$50,000			
96		City Hall - Lighting Improvements (parking lot and walkways)		\$75,000			
97		City Hall - First Floor Restroom Improvements		\$12,000			
98		City Hall - First Floor Window Replacements		\$50,000			
99		Police Station Park Area Slurry Seal		\$15,000			
100		Police Station - Lighting Improvements		\$30,000			
101		City Library - Lighting Improvements		\$15,000			
102		Civic Theatre - Lighting Improvements (in theatre aisles)		\$10,000			
103		Civic Theatre - Concessions Facility Improvements		\$12,000			
104		Apollo Park - Irrigation Replacement		\$690,000			
105		Apollo Park - Shuffleboard Ground Removal		\$10,000			
106		Apollo Park - Repainting Interior/Exterior of Buildings		\$50,000			
107		Apollo Park - Building Lighting Improvements		\$50,000			
108		Apollo Park - Parking Lot/Ballfield Lighting Improvements		\$25,000			
109		Apollo Park - Accessibility Improvements		\$300,000			
110		Apollo Gym - Electrical Infrastructure and Equipment Improvements		\$8,000			
111		Furman Park - Irrigation Replacement		\$750,000			
112		Furman Park - Building Structural and Lighting Improvements		\$23,000			
113		Furman Park - Repainting Interior/Exterior of Buildings		\$15,000			
114		Furman Park - Building Roof Replacement		\$200,000			

Capital Improvement Projects

Five Year Projection

Public Facilities

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
115		Furman Park - Kitchen Improvement Projects		\$9,500			
116		Furman Park - Carpet Replacement		\$6,000			
117		Furman Park - Building Lighting Improvements		\$25,000			
118		Furman Park - Parking Lot/Ballfield Lighting Improvements		\$15,000			
119		Furman Park - Accessibility Improvements		\$300,000			
120		Independence Park - Tennis Court Surface Replacement		\$415,000			
121		Rio San Gabriel Park - South Parking Lot Block Wall Replacement		\$100,000			
122		Discovery Park - Repainting Interior/Exterior of Restroom/Snack Bar Building		\$5,000			
123		Golden Park - Building Exterior Improvements		\$6,500			
124		Golden Park - Block Wall Removal		\$4,000			
125		Golden Park - Repainting Interior/Exterior of Building		\$7,500			
126		Golden Park - Restroom Remodel		\$25,000			
127		Dennis the Menace Park - Men's Restroom Partition Replacement		\$4,500			
128		Dennis the Menace Park - Recreation Building Roof Replacement		\$10,000			
129		Dennis the Menace Park - Repainting Interior/Exterior of Building		\$4,500			
130		Dennis the Menace Park - Picnic Shelter Lighting Installation		\$5,000			
131		Citywide Facilities - HVAC Unit Replacement Projects		\$300,000			
Year 2 Subtotal				\$ 3,632,500			

Capital Improvement Projects

Five Year Projection

Public Facilities

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Year 3							
132		Wilderness Park - Men's/Women's Restroom Partition Replacement			\$6,500		
133		Wilderness Park - Pathway Lighting Improvements			\$12,000		
134		Wilderness Park- Building Lighting Improvements			\$10,000		
135		Wilderness Park - Parking Lot/Ballfield Lighting Improvements			\$25,000		
136		Rio San Gabriel Park - Install Additional Parking Spaces			\$10,000		
137		Rio San Gabriel Park - Men's/Women's Restroom Remodeling			\$25,000		
138		Rio San Gabriel Park - Building Lighting Improvements			\$5,000		
139		Rio San Gabriel Park - Parking Lot/Ballfield Lighting Improvements			\$20,000		
140		Rio San Gabriel Park - Accessibility Improvements			\$300,000		
141		Discovery Park - Building Lighting Improvements			\$5,000		
142		Discovery Park - Parking Lot/Ballfield Lighting Improvements			\$45,000		
143		Discovery Park - Accessibility Improvements			\$300,000		
144		Columbia Space Memorial Center - Graffiti Window Film Replacement			\$10,000		
145		Columbia Space Memorial Center - Building Lighting Improvements			\$50,000		
146		Golden Park - Building Lighting Improvements			\$5,000		
147		Golden Park- Parking Lot/Ballfield Lighting Improvements			\$15,000		
148		Golden Park - Accessibility Improvements			\$300,000		

Capital Improvement Projects

Five Year Projection

Public Facilities

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
149		Maintenance yard - Remodel Lunchroom/Restroom to Add Locker Storage			\$15,000		
150		Dennis the Menace Park - Construct Additional Picnic Shelter with Lighting			\$35,000		
151		Dennis the Menace Park - Building Lighting Improvements			\$5,000		
152		Dennis the Menace Park - Parking Lot/Ballfield Lighting Improvements			\$10,000		
153		Dennis the Menace Park - Accessibility Improvements			\$300,000		
154		City Library - Outdoor Bench Replacements			\$15,000		
155		City Library - Construct New Meeting Rooms			\$12,000		
156		City Library - Construct New Study Rooms			\$20,000		
157		Civic Theatre - Construct Two New Kiosks			\$300,000		
158		Apollo Gym - Sound Board Replacements			\$16,000		
159		Apollo Gym - Replace Door Closers			\$15,000		
160		Apollo Gym - Replace Restroom Partitions			\$15,000		
161		All Fire Stations - Building Lighting Improvements			\$40,000		
162		All Fire Stations - Parking Lot Lighting Improvements			\$40,000		
163		Joint Power Communication Center Entry and Gate Replacement			\$100,000		
164		Joint Power Communication Center New Office Space			\$70,000		
165		Civic Theatre Accessibility Upgrades			\$500,000		
166		New Fuel Management System			\$50,000		
167		Citywide Facilities - HVAC Unit Replacements			\$300,000		
Year 3 Subtotal					\$ 3,001,500		

Capital Improvement Projects

Five Year Projection

Public Facilities

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Year 4							
168		Library - Book Restoring Area Improvements				\$25,000	
169		Civic Theatre - Patio Improvements				\$75,000	
170		Apollo Gym - Administrative Office Improvements				\$12,000	
171		Apollo Gym - New Surveillance System				\$6,500	
172		Maintenance Yard - Install New Air-Conditioning Unit in Office				\$20,000	
173		Columbia Memorial Space Center - Accessibility Improvements				\$300,000	
174		Golden Park - Replace Roof at Rereation building				\$30,000	
175		Golden Park - Install Solar Roof Panels				\$250,000	
176		Maintenance Yard - Main Building Roof Replacement				\$75,000	
177		Maintenance Yard - Install Solar Roof Panels to Main Building				\$300,000	
178		Fire Station 1 - Concrete Improvements				\$100,000	
179		Fire Station 3 - Concrete Improvements				\$100,000	
180		Fire Station 3 - Access Control Gate				\$25,000	
181		Fire Station 4 - Access Control Gate				\$25,000	
182		Civic Center - Block Wall Water Sealing				\$100,000	
183		Columbia Memorial Space Center - Repainting Interior/Exterior of Buildings				\$60,000	
184		Repave Downtown Parking Lot (north of 2nd, east of Downey Avenue)				\$120,000	
185		Civic Center - Repaint Stucco and Trim of Police Station, City Hall, Library, and Civic Theatre				\$110,000	
186		City Hall - Skylight Replacement				\$47,000	
187		City Hall - 3rd Floor Carpet Replacement				\$50,000	

Capital Improvement Projects

Five Year Projection

Public Facilities

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
188		City Hall - 1 st and 2 nd floors and Elevator Carpet Replacement				\$100,000	
189		Police Station - Repaint Interior Walls				\$15,000	
190		Police Station - Carpet Replacement				\$100,000	
191		City Library - Carpet Replacement (adult and teen section plus children's section)				\$15,000	
192		City Library - Carpet Replacement (office areas)				\$15,000	
193		City Library - Paging System				\$10,000	
194		City Library - Repaint Interior Walls				\$25,000	
195		Apollo Park - Senior Center Parking Lot Repavement				\$200,000	
196		Civic Theatre - Construct Additional Front Office				\$15,000	
197		Civic Theatre - Box Office Area Lighting Improvements				\$7,000	
198		Civic Theatre - Lobby Upgrade				\$8,000	
199		Citywide Facilities - HVAC Unit Replacements				\$300,000	
Year 4 Subtotal						\$ 2,640,500	

Capital Improvement Projects

Five Year Projection

Public Facilities

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Year 5							
200		Independence Park - Repaint Interior/Exterior of Building					\$7,500
201		Independence Park - Replace Restroom Partitions					\$6,500
202		Independence Park - Building Lighting Improvements					\$5,000
203		Independence Park - Parking Lot/Ballfield Lighting Improvements					\$15,000
204		Independence Park - Accessibility Improvements					\$300,000
205		Independence Park - Construct New Recreation Center					\$500,000
206		Citywide Facilities - HVAC Unit Replacements					\$300,000
207		Rebuilding of Columbus/Downey Adult School - East Ballfields					\$130,000
208		City Hall - Repurpose Existing Break and Training Rooms					\$15,000
209		Maintenance Yard - Replace Street Section Warehouse					\$300,000
210		Maintenance Yard - Add Storage Building					\$75,000
211		Maintenance Yard - Add Additional Office Space					\$15,000
212		Maintenance Yard - Repaint Interior/Exterior of Main Building					\$10,000
213		Civic Theatre - Loading Dock Improvements					\$300,000
214		Fire Station 3 - Commercial Kitchen Improvement					\$70,000
215		Fire Station 1 - Building and Gate Improvements					\$70,000
216		Repaint Fire Tower					\$15,000
217		Fire Station 4 - Repaint Interior/Exterior of Building					\$30,000
218		Wilderness Park - North Parking Lot Repaving					\$200,000
219		Wilderness Park - Acoustic Ceiling Removal in Building					\$10,000
220		Wilderness Park - Repaint Interior/Exterior of North Building					\$15,000

Capital Improvement Projects

Five Year Projection

Public Facilities

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
221		Wilderness Park - Replace Structures Housing Lake Pumps					\$15,000
222		Wilderness Park - Repaint Interior/Exterior of South Restrooms					\$7,500
223		Wilderness Park - Accessibility Improvements					\$300,000
Year 5 Sub-total							\$ 2,711,500
Total Public Facilities			\$ 4,590,750	\$ 3,632,500	\$ 3,001,500	\$ 2,640,500	\$ 2,711,500



Capital Improvement Projects

Water Utility

Each year, the City's aging water infrastructure is reassessed against current policies and programs in order to prioritize and develop a list of water rehabilitation and replacement projects necessary to continue providing high quality, reliable water service. The following Water Utility Capital Improvement Projects (CIPs) represent the FY 2014-15 funding necessary for the planning, design, construction, and administration of potable and recycled water distribution and supply system improvement projects necessary to continue meeting the demands of the City's water customers into the future.



Capital Improvement Projects

Five Year Projection

Water Utility

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
224	18606	Water Meter Replacement	\$200,000	\$150,000	\$200,000	\$200,000	\$200,000
225	18642	Water Well Refurbishment	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
226	18647	Telemetry Systems Modifications	\$100,000	---	---	---	---
227	18654	Water Distribution Mains (Design & Const)	\$250,000	\$150,000	\$150,000	\$150,000	\$150,000
228	18655	Transmission System Valve Replacement	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
229	18665	New Water Well	\$2,833,000	\$4,000,000	---	---	---
230	18666	Well/Yard Site Security	\$50,000	\$100,000	\$100,000	\$100,000	\$100,000
231		Well Abandonment	---	---	---	\$50,000	\$50,000
232		Well Site Surveys	---	---	---	---	---
233	18674	Water Infrastructure Rehabilitation	\$4,170,143	\$1,000,000	\$1,200,000	\$1,200,000	\$1,200,000
Subtotal			\$ 7,953,143	\$ 5,750,000	\$ 2,000,000	\$ 2,050,000	\$ 2,050,000

Capital Improvement Projects

Sewer & Storm Water

As with the City's water infrastructure, the City's sanitary sewer and storm water collection system rehabilitation and replacement needs are compared against current policies and programs on an annual basis in order to prioritize and develop a list of projects necessary to continue providing high quality, reliable sanitary sewer and storm water collection service. The following Sewer and Storm Water Capital Improvement Projects (CIPs) represent the FY 2014-15 funding necessary for the planning, design, construction, and administration of sanitary sewer and storm water system improvement projects necessary to continue meeting the sewer collection and storm water runoff demands of the City's customers into the future and to help ensure compliance with State Water Resources Control Board storm water and urban runoff regulations and other regulatory requirements of these wastewater collection systems.



Capital Improvement Projects

Five Year Projection

Sewer & Storm Water

No.	Account No.	Description	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
234	13944	Storm Drain Repair	150,000	75,000	75,000	75,000	75,000
235	13983	Pollution Discharge Elimination System	200,000	200,000	200,000	200,000	200,000
236	13999	Sewer Main Rehabilitation & Repair	500,000	500,000	500,000	500,000	500,000
237	14010	Sewer Video Assessment	250,000	250,000	250,000	250,000	250,000
238	14011	Refurbish Storm Drain Lift Station	15,000	15,000	15,000	15,000	15,000
239	14012	Catch Basin Inserts	100,000	75,000	75,000	75,000	75,000
240	14014	Blandwood Rd. & True Ave. Sewer Lift Station	1,045,000	---	---	---	---
Sub-total			\$ 2,260,000	\$ 1,115,000	\$ 1,115,000	\$ 1,115,000	\$ 1,115,000

Appendix A

Budget Process

The City's budget is a reflection of City policies, goals, and priorities. The fiscal policies adopted by the Council provide the framework for the City's budget development, and include:

1. Focusing on the long-term fiscal health of the City.
2. Building a prudent reserve;
3. Developing long-term strategies to reduce unfunded liabilities;
4. Controlling labor costs while minimizing layoffs;
5. Allocating one-time revenue for one-time expenses;
6. Requiring enterprise and grant funds to balance and new programs to pay for themselves; and
7. Any new expenditure requires either additional revenue or expenditure reductions.

Budget Development Process

The budget process assigns resources to the goals, objectives, and community priorities set by the City Council. New programs are added based on Council service and program priorities. Under the City Charter, the City Manager prepares and recommends to the City Council an operating budget and a capital improvements budget for consideration and adoption.

The annual budget cycle begins with the development of the budget development instructions, including policy directives. A budget development calendar is also prepared and presented to Council for the budget preparation. The City Manager reviews and evaluates the baseline budgets and supplemental requests to determine whether they fulfill City Council goals and objectives, improve management effectiveness and service delivery, or increase productivity.

The City Manager then develops a balanced budget proposal for submission to the Budget Subcommittee and then the Mayor and City Council in May and a date is set in June through Council authorization. Copies of the City Manager's Proposed Budget are also distributed to all City Departments, and are made available to the general public through the City's website.

The City Council holds public meetings to discuss the proposed budget, including two or more formal public hearings. Budget amendments are considered for incorporation into the proposed budget prior to the formal budget adoption.

Appendix A

Budget Process

Budget Timeline

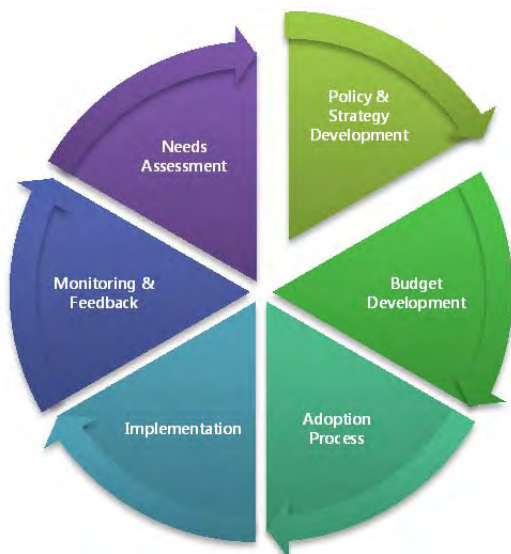
The budget for the City of Downey is designed to serve four major purposes:

- Comply with legal requirements for contract law cities in the State of California;
- Provide an operations guide for administrative staff in the management and control of fiscal resources;
- Present the City's financial plan for the ensuing fiscal year, itemizing projected revenues and estimated expenditures; and
- Be a resource to citizens who wish to understand the operations and costs of City services.

The budget calendar can be divided into several overlapping phrases.

Needs Assessment, the first phase, is the process we undertake to ensure that the concerns of our residents and businesses are communicated to City staff and Council. Community involvement is a key component of this phase not only to establish community needs, but also to assist in prioritizing them.

January-February: City boards & commissions representing important target populations in the City discuss aspects of City life, identify needs and consider future priorities. Presentations and dialogue with residential groups such as neighborhood watch groups, commercial groups such as the Chamber of Commerce, and a mixture of the community, such as local community organizations.



In the **Policy/Strategy Development** phase, Council articulates key policy issues that will provide direction to staff in development of the budget. The City's Management Team identifies objectives that must be accomplished in order for the City to achieve its long-range strategic goals.

January: As part of the mid-year budget and work plan review, Council approves various program funding increases and staffing level changes that provide direction and focus for development of the upcoming budget.

Appendix A

Budget Process

In the **Budget Development** phase, Department Directors and Division Managers develop budgets that meet work plan and program objectives. Division budget requests are divided between Base costs, which fund existing levels of service (adjusted for inflation) and Add packages that request resources to undertake new projects. Departments present their requested budget, work plan and program objectives to the City Manager. Requests are reviewed to ensure that they meet the City needs and Council's priorities while maintaining the fiscal integrity of the City.

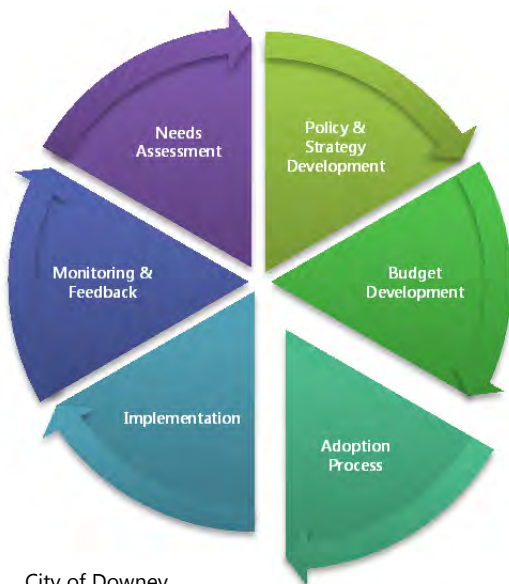
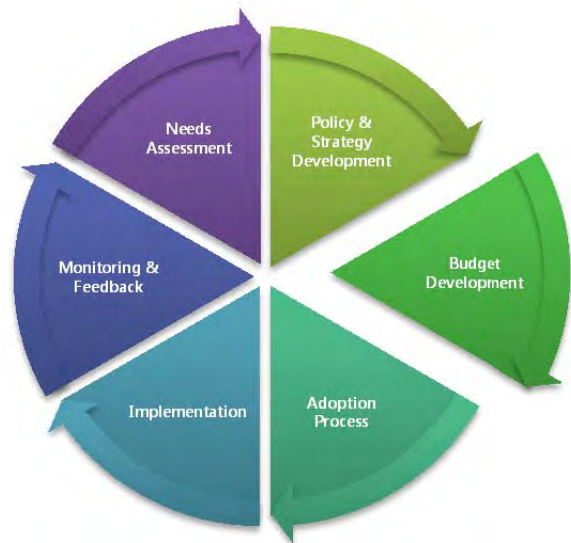
January-February: Finance staff develops revenue projections, operating allocations and initial staffing costs. Management meetings are held to discuss the overall economic outlook for the coming two years, short and long term constraints and opportunities available to the City, implementation of goals, cross-departmental projects, etc.

March-April: Divisions submit Operating Budget and Capital Project Requests to Finance. Finance Department provides City Manager with comprehensive budget requests, preliminary figures and outline of significant issues. Departments meet with City Manager and Finance to discuss and revise budget and update narratives.

May-June: City Manager and Finance Department resolve any shortfalls between proposed expenditures and proposed revenues. The Preliminary Budget, which includes the City Manager's recommended budget is finalized and presented to the Budget Subcommittee, the City Council and the public in document form and also posted to the City's website.

In the **Budget Adoption** phase, Council and the public review the recommended budget, to see how each Department has incorporated Council's long-term goals and objectives into its work plan. The public has the opportunity to comment on the budget and request revisions. Council reviews priorities and ensures the budget is balanced and meeting the needs of the City, then approves the Budget.

May-June: Staff provides the City Manager's Recommended Five Year Capital Work plan to City Council for their review as a receive and file item on the agenda at a regular Council meeting. At the following Council meeting, the budget is presented to Council, major issues facing City are discussed and the Council and public has the opportunity to ask questions and comment.

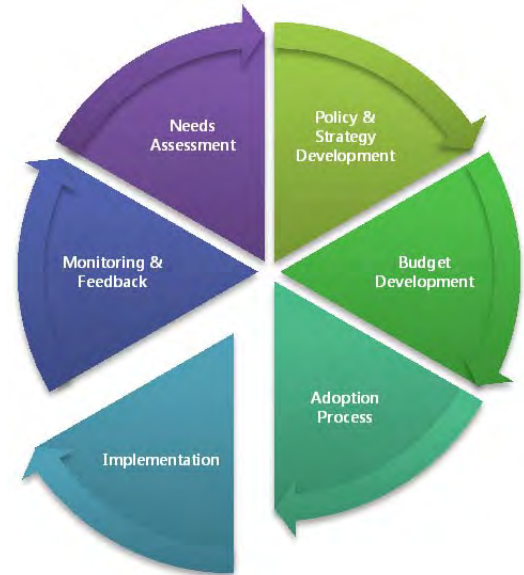


Appendix A

Budget Process

In the **Implementation** phase, any Council changes to the preliminary budget are incorporated into the final budget document. The document is then distributed to the public via the City's website or in hard copy by request to the City Clerk.

July-August: The Finance Department posts the Approved Budget in City's financial software system. Funds for purchase orders for products and services approved in the prior year but not yet received or completed (encumbrances) are carried over into the new fiscal year's budget. Prior year unexpended funds for capital projects are also rolled over to the new year. The Approved Budget is printed and posted on the City's website.



In the **Monitoring & Feedback** phase, on-line, on-demand reports provide Department Directors and Division Managers information about their actual expenditure amounts (monthly and year-to-date), along with their approved budget. These reports also show the total amount of encumbered funds and calculate the remaining unobligated budget. The City's accounting software also allows staff to view and print detailed budget and expenditure reports whenever necessary. Making financial information readily available, when combined with the City's fiscal policies and internal controls, enables Departments to be accountable for budget compliance throughout the year.



During the year, the budget is amended as necessary to meet the needs of the City. The City Council has the legal authority to amend the budget at any time. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will have neither a significant policy impact nor affect budgeted year-end fund balances (fund level of budget control).

The budget is reviewed in January of each year and a formal update presented to Council in February. The main considerations are the accuracy of the revenue and expenditure projections and review of the continued

appropriateness of the work plans. Adjustments in any area can be brought to Council for consideration and adoption.

Appendix B

Forecasting of General Fund Revenues and Expenditures

Scope

The City's General Fund is the sole focus of the 2015-2020 financial outlook. Approximately 66% or two thirds of the city's General Fund revenues consist of three revenue sources: Property Tax, Sales Tax and Utilities Users Tax. Other General Fund revenues include Business License Tax, Franchise Tax, Building and Planning Permits, Charges for Services, Ambulance Service Delivery Fee and Other Revenues.

While approximately 63% of the General Fund Expenditures are for public safety which includes Police and Fire. The rest is for all other departments combined.

The 2015-2020 outlook forecasts General Fund revenues and expenditures for the next five years.

	ESTIMATED	BUDGET	PROJECTED REVENUES				
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Property Tax	\$21,500,000	\$22,235,000	\$22,679,700	\$24,133,294	\$24,615,960	\$25,231,359	\$25,862,143
Sales Tax	16,700,000	17,509,000	18,034,270	19,375,298	20,053,434	20,855,571	\$21,689,794
Utility User	\$7,400,000	\$7,510,000	\$7,660,200	\$7,813,404	\$7,969,672	\$8,129,066	\$8,291,647
Transfers In/Other Revenues	\$25,266,749	\$24,208,756	\$24,450,844	\$24,695,352	\$24,942,306	\$25,441,152	\$25,949,975
One Time Revenue	\$13,549,101						
TOTAL GENERAL FUND REVENUES	\$82,716,600	\$71,462,756	\$72,825,014	\$76,017,348	\$77,581,371	\$79,657,147	\$81,793,558

	ESTIMATED	BUDGET	PROJECTED EXPENSES				
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
MISC Salary Cost	\$8,384,348	\$8,860,630	\$9,037,843	\$9,218,599	\$9,402,971	\$9,591,031	\$9,782,851
MISC PERS Costs	1,409,741	1,800,420	1,854,433	1,910,066	1,967,368	2,026,389	2,087,180
MISC Other Benefit Costs	1,759,452	2,855,920	2,998,716	3,148,652	3,306,084	3,405,267	3,507,425
Misc Other Operating Costs/Transfers Out	12,607,076	15,408,781	13,216,957	13,481,296	13,750,922	14,025,940	14,306,459
SUBTOTAL	\$24,160,617	\$28,925,751	\$27,107,948	\$27,758,613	\$28,427,345	\$29,048,626	\$29,683,916
Public Safety Salaries	24,341,571	25,385,013	25,892,713	27,410,568	28,232,885	29,079,871	29,952,267
Public Safety PERS Costs	7,283,900	8,093,721	8,336,533	8,753,359	9,191,027	9,558,668	9,941,015
Public Safety Other Benefit Costs	6,579,906	6,920,477	7,128,091	7,341,934	7,562,192	7,789,058	8,022,730
Public Safety Other Operating Costs	5,489,515	4,624,721	4,717,215	4,811,560	4,907,791	5,005,947	5,106,066
SUBTOTAL	\$43,694,892	\$45,023,932	\$46,074,553	\$48,317,421	\$49,893,895	\$51,433,544	\$53,022,078

TOTAL GENERAL FUND EXPENDITURES	\$67,855,509	\$73,949,683	\$73,182,500	\$76,076,033	\$78,321,240	\$80,482,170	\$82,705,993
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SURPLUS OR DEFICIT	\$14,861,091	\$(2,486,927)	\$(357,487)	\$ (58,685)	\$(739,869)	\$(825,024)	\$(912,435)
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BEGINNING FUND BALANCE	\$17,124,165	\$31,985,256	\$29,498,329	\$29,140,842	\$29,082,157	\$28,342,288	\$27,517,265
ENDING FUND BALANCE	\$31,985,256	\$29,498,329	\$29,140,842	\$29,082,157	\$28,342,288	\$27,517,265	\$26,604,830



Appendix C

Budget Calendar

FY 2014-2015 Budget Calendar

Distribute Budget Material Packet to Departments	02/12/2014
Budget Training, Finance Conference Room (10A/ 3P)	02/25 & 02/27/2014
Equipment Rental Rates, City Hall Rent and Liability Insurance Rates Released	03/07/2014
New and Replacement Equipment Requests Submitted to Finance Department	03/07/2014
Capital Projects Request Submitted to Public Works Department	03/11/2014
Budget Expenditure Input in EDEN by Departments	03/22/2014
Program Budget Narratives and Detail Submitted to City Manager's Office	03/28/2014
Capital Improvement Project (CIP) Budget & Project Description Summary for Budget Document Forwarded to Finance Department	03/28/2014
Revision to Budget Narratives and Detail to City Manager's Office	04/21/2014
Council Budget Subcommittee Review Session	06/16/2014
Council Budget Workshop at City Council Chambers	06/18/2014
Final Budget Approval	06/24/2014



Appendix D

Budget Practices

The Reporting Entity

In 1873, a 96-acre parcel of Rancho Santa Gertrudes became the central district of a community called "Downey City." The City of Downey, California, was incorporated on December 4, 1956 and became a Charter City in 1964. The City maintains a Council-Manager form of government and provides the following services as authorized by the City Charter: public safety (police and fire); highways and streets; sanitation; social services; library; public improvements; planning and zoning; and general services.

Fund Accounting

A fund is a separate fiscal and accounting entity with a separate set of accounting records. City funds are organized within fund groups that include General Funds, Special Revenue Funds, Enterprise Funds, Internal Service Funds, Grant Funds, Bond Funds, Debt Service Funds, and Agency Funds.

The use of Fund Accounting is one of the basic requirements of generally accepted accounting principles (GAAP) for government and one of the major differences between government and commercial accounting. It requires separate record keeping for each individual fund that a government uses.

Accounting Practices

The accounting and reporting policies of the City conform to generally accepted accounting principles ("GAAP") applicable to state and local governments. Generally accepted accounting principles for local governments include those principles prescribed by the Governmental Accounting Standards Board ("GASB"), which includes all statements and interpretations of the National Council on Governmental Accounting unless modified by the GASB, and those principles prescribed by the American Institute of Certified Public Accountants in the publication entitled Audits of State and Local Governmental Units.

Basis of accounting refers to the timing of when revenues and expenditures are reported in the financial statements. The governmental fund types and agency funds use the modified accrual basis of accounting. Under this method, revenues are recognized when they become both measurable and available.

All proprietary fund types trust funds use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Appendix D

Budget Practices

Budgetary Basis of Accounting

Downey's accounting systems is organized on a fund basis. Each fund is a separate accounting entity with a self-balancing set of accounts recording assets, liabilities, fund equity, revenues and expenditures. The funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Governmental funds are classified into three broad categories: governmental (general, special, debt service and capital improvement projects), proprietary and fiduciary fund. Governmental funds include activities usually associated with typical state or local government's operations. Proprietary funds are financed and operated in a manner similar to private business enterprises, where the intent is to recover the cost of providing goods and services from user charges. Fiduciary funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or an agent.

All governmental funds are budgeted and accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. The primary revenue sources susceptible to accrual are property, sales and business license taxes, investment income, federal grants, motor vehicle fees and gas tax subventions. Sources not susceptible to accrual are uniform transient occupancy taxes and franchise fees. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Proprietary fund revenues and expenses are budgeted and recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable. Expenses are recognized in the period incurred, if measurable.

The budget differs from the annual financial reports issued by the City in two ways. The budget does not show depreciation expense and it does not show the value of employee leave balances. This is in keeping with traditional municipal budgeting conventions. These expenses are reported in the Comprehensive Annual Financial Report.

Appropriation Authority and Amendment

The City Council adopts the budget by June 30 with the passage of a resolution following a public hearing. A separate resolution sets the annual appropriations limit, and a third resolution sets the fees for the fiscal year.

Throughout the year, supplemental appropriations can be approved through the adoption of a resolution approved by a simple majority vote of the Council. With the exception of transfers between personnel costs and operations/services costs, the City Manager is authorized to transfer

Appendix D

Budget Practices

budgeted amounts between or within departments or programs within any fund. The Council must approve any transfer that alters the total appropriations on any fund.

Encumbrances

Encumbrance accounting is used to designate funds for purchase orders, contracts and other commitments until actually expended. Encumbrances outstanding at year-end are carried into the next fiscal year, but the related budget authority is subject to re-appropriation by Council.

The Budget as a Living Document

The budget is intended to be a flexible document representing revenue and expenditure data. The current document presents audited actual data for FY 2012 and FY 2013, the adopted and year-to-date budget figures for FY 2014 and adopted figures for FY 2015.

City of Downey



Appendix E

Fiscal Policies

I. WE WILL COMPLY WITH ALL THE REQUIREMENTS OF GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP).

This policy is self-explanatory. We sometimes hear stories of how public or private entities use “creative accounting” to paint a more positive picture than might really exist. We will always conduct our financial affairs and maintain our records in accordance with GAAP as established by the Government Accounting Standards Board to maintain accuracy and public confidence in our financial reporting systems.

II. WE WILL MAINTAIN A BALANCED OPERATING BUDGET FOR ALL GOVERNMENTAL FUNDS, INSURING THAT ONGOING REVENUES ARE EQUAL TO OR GREATER THAN ONGOING EXPENDITURES.

General Fund

This policy requires that in any given fiscal year we adopt a balanced operating budget where operating revenues are equal to, or exceed, operating expenditures. This “pay as you go” approach mandates that any increase in expenses, decrease in revenues, or combination of the two that would result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. Any year end operating surpluses will revert to unappropriated balances for use in maintaining reserve levels set by policy and the balance will be available for one time or limited term expenditures including Capital Projects.

Special Revenue Funds

In the Special Revenue Funds we recommend formal adoption of our current balanced budget policy, as long as it does not interfere with legal or grantor requirements. Balances in these funds are either committed to approved projects or are to be applied to projects or programs within Federal, State, and County guidelines. In some cases, the funds could be used to meet some of the needs on the Capital Projects list.

Capital Project Funds

The resources of the Debt Service Funds are legally designated for, and restricted to, payment of long-term debt. Capital Project Funds will be utilized to account for projects funded through debt. Our current reserving policy should be maintained.

Appendix E

Fiscal Policies

III. WE WILL REQUIRE THAT ALL PROPRIETARY FUNDS BE SELF-SUPPORTING.

Enterprise Funds

The Enterprise Funds or City districts should be supported by their own rates and not subsidized by the General Fund other than special benefit zones designed to enhance public/private partnerships. We will assess charges against those funds at a reasonable rate for services provided by General Government. The annual budget shall include a reserve for replacement costs.

Internal Service Funds

The City will continue its current policy of funding the Internal Service Fund.

IV. WE WILL MAINTAIN AN APPROPRIATED GENERAL FUND WORKING RESERVE EQUIVALENT TO 20% OF THE GENERAL FUND BUDGET AND AN APPROPRIATED EMERGENCY RESERVE EQUIVALENT TO 5% OF THE GENERAL FUND BUDGET.

General Fund

Unforeseen developments and crises may occur in any given budget year. Monies in this reserve can be used for myriad situations, including:

- Revenue shortfall;
- Increase in demand for a specific service;
- Legislative or judicial mandate to provide a new or expanded service or program;
- One-time Council approved expenditure;
- Unexpected increase in inflation (CPI);
- Favorable markets for capital expenditures.

In an effort to ensure the continuance of sound financial management of public resources, we recommend a General Fund unappropriated balance of 20%. This reserve will cover a large number of situations. For example, such a reserve will allow the City to maintain a high level of quality service in times of a depressed economy.

Additionally, the reserve allows the Council to have the fiscal latitude to finance a one-time expenditure or the ability to maintain our commitment to social programs while we develop a plan to reduce expenses.

Appendix E

Fiscal Policies

The 20% reserve figure is recommended specifically because we believe that this is the minimal level necessary to provide a measure of protection in the event that the General Fund experiences a major loss of revenue, or an unexpected major increase in expenditures. It is important to remember that such reserves would be available only as a temporary revenue source to be used while an orderly financial plan for cost reduction or revenue enhancement is developed. Generally speaking, a 20% reserve should ensure that there are enough funds to keep the City operating for at least three months.

General Fund Emergency Contingency

In addition to the 20% unappropriated General Fund reserve, we recommend maintaining a 5% designated emergency contingency reserve. This reserve will cover such major disasters as fires, floods, and earthquakes.

Our proposed policies set specific target levels at percentages of General Fund budget levels. For example, if the General Fund budget for a year were \$30,000,000 (salaries and benefits, material, service and supplies, and capital outlay), we would have a target percentage of that amount (20% and 5%), or \$7,500,000 to be set aside and maintained. Reserves, if drawn down, will be replenished first out of operating surpluses, if any, and second out of unappropriated balances as an interim measure until expenditure levels versus reserves are brought into balance.

Special Revenue Funds

We recommend the continuation of reserve levels at 5% of the operating budget for these funds as long as they do not interfere with legal or grantor requirements. The following special revenue funds would be exempted from this due to grantor requirements: CDBG (Federal Funds) and the Air Quality Fund.

Debt Service Reserve Funds

We recommend that reserve levels be established as prescribed by the bond covenants adopted at the time of issuance of debt.

Enterprise Funds

We recommend the continuation of reserve levels at 5% of the operating budget for these funds. This working capital reserve would provide sufficient time to allow the City to react and adopt a plan to deal with adverse economic circumstances. Additionally, a Capital Improvement and Replacement Reserve will be evaluated for each Operation and Enterprise.

Appendix E

Fiscal Policies

Internal Service Funds

We recommend the continuation of reserve levels which would allow the City to maintain this fund.

V. WE WILL ASSUME THAT NORMAL REVENUE INFLATION WILL GO TO PAY NORMAL INFLATION EXPENSES. ANY NEW OR EXPANDED PROGRAMS WILL BE REQUIRED TO IDENTIFY FUNDING SOURCES OR WILL BE OFFSET BY COST REDUCTIONS THROUGH CUTTING BACK OR ELIMINATING OTHER PROGRAMS.

Normal revenue growth i.e., increased amounts from existing sources, may not always increase at a rate equal to or faster than the expenses they support. As a result, we avoid using such revenue as start-up money for new projects or programs that have ongoing costs. Increases in service levels should be supported by new revenue sources or reallocation of existing resources. If normal revenue inflation does not keep up with expense inflation, we will decrease expenses or seek new revenues. If long-term revenues grow at a rate faster than expense inflation we can consider expanding service levels accordingly.

VI. WE WILL MAINTAIN A LONG-RANGE FISCAL PERSPECTIVE THROUGH THE USE OF A FIVE-YEAR CAPITAL IMPROVEMENT PLAN AND REVENUE FORECAST.

A long-range financial perspective is recommended to provide a more comprehensive and thorough overview of the Council's long-term financial goals. Components of this plan include the five year Capital Improvement plan supported by reserve analysis. This approach will span a greater length of time than existing analytical practices and will be supported by historical data for comparative and projection information. This plan will allow Council to ensure that all assumptions with respect to revenues, expenditures, and fund balances are in line with its financial policies and goals.

The five year Capital Improvement plan will incorporate all capital projects, improvements, and high cost maintenance. High cost maintenance will include the City's pavement maintenance master plan. This five year Capital Improvement plan will be funded by a variety of means including cash basis and long-term debt. The City, by developing this plan, is making a commitment to reinvest in its infrastructure.

Appendix E

Fiscal Policies

VII. MAJOR CAPITAL IMPROVEMENTS OR ACQUISITIONS WILL BE MADE USING LONG-TERM FINANCING METHODS, RATHER THAN OUT OF OPERATING REVENUE.

The traditional method by which a local government obtains funds for Capital Improvements has been to issue long-term debt instruments such as municipal bonds, which mature 20 to 30 years from the date of issuance. In general, a municipal bond issue's maturity should approximate the useful life of the asset being financed.

Long-term needs should be financed, as much as possible, with long-term debts.

We recommend matching financing mechanisms to the goals and objectives established by fiscal policy.

For example, if a root pruning program is approved by the Council, staff will research what type of financing would best match the City's needs (i.e., special assessments will meet the objectives of a root pruning program because it allows the City to establish an assessment district benefit only to certain portions of the City). Long-term debt would be used to meet the objectives of raising funds for the proposed major capital outlay, such as the construction of a fire facility which would benefit the entire community, etc.

Specifically, we recommend that these general rules be used in determining what to finance and how:

- A. Capital projects of less than \$100,000 should be financed out of operating revenues.
- B. Projects in excess of \$100,000 or inter-related projects in excess of \$100,000 should be made a part of the 10 year needs assessment and 5 year capital plan, and all such projects should be grouped to allow effective use of financing mechanisms, bonds, co-ops, lease purchase, etc.
- C. Ongoing expenses related to Capital projects (e.g., maintenance and staffing costs) must be identified and the source of ongoing revenues to support those costs must be identified. Debt financing will not be used to support ongoing operating costs.

Appendix E

Fiscal Policies

VIII. WE WILL MAINTAIN SOUND BUDGETING PRACTICES INSURING THAT SERVICE DELIVERY IS PROVIDED IN AN EFFICIENT AND EFFECTIVE MANNER.

The policies and procedures listed here are specific to the development and administration of the annual operating budget. These policies have been assembled to facilitate the development and administration of the annual budget by reinforcing the concept of a balanced budget. The policy is designed to prevent over-expending of the budget, and rewarding cost effective approaches to service delivery.

Revenues

The City will strive to maintain a diversified and stable revenue stream to minimize the impact of short-term fluctuation in any one revenue source.

The City will establish and maintain a process for reviewing and analyzing each major revenue source to ensure that receipts are maximized.

Whenever practicable, revenue sources will be designed or modified to allow collections to grow at a rate which keeps pace with the cost of providing services.

Expenditures

Essential City services and programs designed to carry out elements of Council's established priorities will receive priority funding.

The City will strive to balance current year expenditures with current year revenues and will minimize the use of lease/purchase arrangements that obligate the City past the current year. Long-term debt will not be used to finance current operating expenditures.

The budget will provide for adequate maintenance of capital equipment and infrastructure. Replacement will be made according to a designated schedule developed by the Finance Department.

Department Accountability

During the course of the fiscal year, budget accountability rests primarily with the operating departments of the City. In accomplishing the programs and objectives for which the budget was authorized, department directors are responsible for ensuring that their respective budgets stay within the prescribed funding levels.

Appendix E

Fiscal Policies

Departments/Divisions are authorized to purchase only those commodities or services that have been approved for funding and all purchases will be made in accordance with the City ordinance and Administrative Regulations. For each assigned funding source, the department/division is obliged to stay within budget by each major expense category of personnel, operating, and capital. Within each of these three categories, the department/division should not exceed the available balance in the object code to be charged. The division/department head should ensure that a sufficient balance exists in another object code within the same expenditure category and within the same fund to offset the overrun.

A department should not use savings to purchase unbudgeted items or to cover overruns in capital expenditures, nor should any savings be used to increase appropriations to activities specifically limited by the City Council.

Budget Transfers

Transfers can be made at the department director's request as long as the funds being reallocated are within the same department and funding source.

The Finance Department has supportive roles in assuring budget accountability. Their responsibilities are as follows:

Accounting: To audit expenditures on a regular basis, and to advise departments in writing of any current or pending expenditure overruns of a significant amount.

Purchasing: To check that purchases are appropriate and charged to the proper account code and to forward any requisitions of a questionable nature to Budget for review.

Budget: To provide accurate expenditure reports to departments/divisions by the 15th working day of each month for the preceding month.

At any time during the fiscal year, to report to the City Manager any significant budget variance that cannot be reconciled with the division/department responsible for incurring the variance.

IX. WE WILL REQUIRE EACH APPROPRIATION ITEM TO INCLUDE A FISCAL IMPACT ANALYSIS PRIOR TO FORMAL AGENDIZING.

Throughout any budget year, there are many items brought before the City Council for consideration. The decisions they make on these items often require the expenditure of funds.

Appendix E

Fiscal Policies

If the decision results in approval of funds already appropriated in the budget, the fiscal impact is already known. But if the decision includes spending more than anticipated in the budget or requires a new appropriation, the fiscal impact needs to be thoroughly analyzed. To this end, we will require that all requests to Council for new or supplemental appropriations be accompanied by an analysis of the fiscal impact. The analysis should include:

- Amount of funds requested
- Source of funds requested
 - New revenue
 - Reallocation of existing revenue
 - New rates or fees
- Impact of request, as applicable
- Decrease in any activity to support other activities

X. WE WILL COMPLY WITH OUR DEBT POLICY BY NOT USING LONG-TERM DEBT TO PAY FOR CURRENT OPERATIONS.

The use of bonds or certificates of participation will only be considered for significant capital and infrastructure improvements.

The term of the debt shall never extend beyond the useful life of the improvements to be financed.

It is the City's goal to maintain investment grade rating of A+ from rating agencies. The factors that contribute to City's high rating include the City's strong financial management, low debt levels, budgetary and fiscal controls, and accountability. To support this policy, the city will continue to maintain its position of full financial disclosure and proactive financial planning.

Pursuant to State of California Government Code Section 43605, the City's legal bonded indebtedness shall not exceed 15% of the assessed value of all real and personal property in the City. This code section, however, does not apply to bonded indebtedness of the Downey Redevelopment Agency. As of June 30, 2013, the City had no bonded indebtedness against its debt limit of \$1,323,137,000. The City has no single, comprehensive debt policy statement.

Accordingly, State law pertaining to local government debt and past City debt transactions serve as a de facto policy. The City's practice is not to obligate the resources of the General

Appendix E

Fiscal Policies

Fund for the purpose of financing long-term debt. General Fund resources are allocated toward the City's provision of basic municipal services, such as Public Safety, Parks and Maintenance, Library, Recreation & Community Services, and Citywide Administration.

The total indebtedness has been segregated below and summarized as to the changes there in during the Fiscal Year Ended June 30, 2013. This data contains audited numbers from the June 30, 2013 Comprehensive Annual Financial Report (CAFR).

There are a number of limitations and restrictions contained in the various bond indentures. The City is in compliance with all significant limitations and restrictions.

2005 Pension obligation bonds – \$18,925,000

2002 Golf Course Certificate of Participation – \$6,775,000

CITY OF DOWNEY COMPUTATION OF LEGAL DEBT MARGIN (dollars in thousands) JUNE 30, 2013	
Assessed Value For June 30, 2013	\$8,820,914
Debt Limit: 15 % of Assessed Valuation*	1,323,137
Amount Of Debt Applicable To Debt Limit Total Bonded Debt	\$0
Legal Debt Margin	\$1,323,137
Percent Of Legal Debt Limit Authorized	0.00%

*The Legal Debt Limit of 15% is established by California Code Section 43605.

SOURCE: L.A. County Assessor 2012-13 Combined Tax Rolls



Appendix F

Fund Descriptions

The basic accounting reporting entity for a City is a fund. A fund is “an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created”. Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Funds used in government are classified into three broad categories: Governmental, Proprietary and Fiduciary. Governmental funds include activities usually associated with a typical state or local government’s operation (public safety, general government activities, etc.). Proprietary funds are used in governments to account for activities often found in the private sector (water, transit, and golf courses are prime examples). Trust and Agency funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or agent. The various funds are grouped in fund types and categories as follows:

Governmental Funds

Government Funds include activities usually associated with the governmental entities’ operations (police, fire and general government functions).

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. The major revenue sources for this Fund are sales taxes, property taxes, unrestricted revenues from the State, fines and forfeitures and interest income. Expenditures are made for most of the basic municipal functions, such as General Administration, Public Safety, Parks and Recreation and Community Development.

Special Revenue Funds

These funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for a specified purpose. The City of Downey has the following funds as Special Revenue Funds:

Grants Fund: This fund accounts for revenues and expenditures of various grants the City receives which are restricted for a specific grant purpose.

Proposition “A” Fund: This revenue is derived from a voter approved increase of a ½ cent on sales tax within the County of Los Angeles. These funds are used to support the City’s Transit Program. The Transit Program provides Dial-A-Ride, shared curb-to-curb services for senior citizens 65 years and older and/or those that are disabled. The City also provides DowneyLink which is a fixed route bus service that offers four routes.

Proposition “C” Fund: This revenue is derived from a voter approved increase of a ½ cent on sales tax within the County of Los Angeles. The expenditures for this fund must be related to transit programs, which may include street improvement projects.

Appendix F

Fund Descriptions

Measure "R" Fund: This revenue is derived from a voter approved funds to meet the transportation needs of the County of Los Angeles. The expenditures for this fund must be related to transportation projects and programs. Such as giveaway repairs, traffic signal synchronization and pedestrian walk ways and paths.

Gas Tax Fund: Street and Highway Code sections 2106, 2107 and 2107.5 provide apportionment of certain monies from the State Highway Fund between the cities and counties; the City shares in proportion to its population. These funds must be used exclusively for the purposes of extensive maintenance, right-of-way, or construction of streets that are major thoroughfares or collector streets.

Air Quality Improvement Fund: Assembly Bill 2766 authorized a fee on motor vehicle registrations to fund programs to reduce mobile source air pollution. The South Coast Air Quality Management District (AQMD) administers the program, which distributes forty cents of every dollar collected to cities based on population. Additional grant funds may also be available from AQMD.

Waste Reduction Fund is used to account for funds collected pursuant to AB 939 and used to pay for recycling and other waste reduction programs. Under this program, the City must reduce the amount of trash that is hauled to sanitation by 50%.

Street Lighting Fund is used to account for the property taxes and assessments levied on real property located within the City's Street Lighting District. The revenues in this fund are used to pay for the electric and other costs associated with the street lights, traffic signals and street trees.

Sewer and Storm Drain Fund is used to account for charges collected for the upkeep of sanitary sewers and federally required drainage upkeep programs.

CATV Public Access Fund is used to account for revenues received from the City's cable TV franchise company pursuant to the franchise agreements.

CDBG Fund is required by federal regulations to account for the use of grant funds received from the federal government. Other revenues in this fund are reimbursements of loans to beneficiaries of a particular housing program or the sale of real property in the furtherance of block grant programs. All such other revenue are "program income" and are considered to be federal revenues.

Columbia Memorial Space Learning Center Foundation Fund is used to account for the construction and implementation of educational programs for the Columbia Memorial Space Center.

Appendix F

Fund Descriptions

The Housing Authority Special Revenue Fund is used to account for revenues generated by housing assets received from former redevelopment agency and associated expenditures to be used for increasing or improving low and moderate income housing.

The HOME Special Revenue Fund is used to account for the operations of the HOME Investment Partnership Program. Major sources of revenues are repayments received on rehab loans.

Proprietary Funds

Enterprise Funds – Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the City is that the costs and expenses, including depreciation, of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the City has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City operates the Water Utility and Sewer Utility enterprise funds.

Water Utility Fund – was established to provide water services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, capital improvements, maintenance, and billing and collection.

Golf Course Fund – is used to account for all revenues and expenses related to the City operated golf course, driving range and club house.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

Equipment Replacement Fund – was established to finance and account for the replacement of equipment used by City departments on a cost reimbursement basis.

City of Downey



Appendix G

Glossary of Terms

Accrual Accounting:	Accounting method that records revenues and expenses when they are incurred, regardless of when cash is exchanged.
Ad Valorem (according to the value):	Taxes imposed at a rate based on percent of value. Property taxes are ad valorem taxes.
Americans with Disabilities Act (ADA):	Federal legislation which mandates elimination of discriminatory treatment of persons who have physical or mental disabilities.
Appropriation:	Legal authorization by the City Council to make expenditures and to incur obligations for specific purposes.
Balanced Budget:	A budget is balanced when current expenditures are equal to current revenues.
Bonds:	A way of raising capital or borrowing that involves a written promise to pay specific amounts, including interest, on specific dates.
Budget:	The financial plan for the operation of a program or organization which includes an estimate of proposed expenditures for a given period and the proposed means of financing those expenditures. The City has adopted an operating financial plan for one year and a five year capital projects work plan, with actual appropriations made annually.
City Manager's Transmittal Letter:	A general outline of the proposed budget which includes comments regarding the government's financial status at the time of the message, and recommendations regarding the financial policy for the coming period.
CAFR (Comprehensive Annual Financial Report):	A report on the financial operations of the City prepared in accordance with generally accepted accounting principles (GAAP) as set forth in the pronouncements of the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board.
Capital Expenditures	An acquisition or an improvement (as distinguished from a repair) that will generally have a life of five years or more. The City of Downey's Operating Budget defines "Capital" as acquisitions costing \$5,000 or more.
Capital Improvement Program (CIP):	Work which builds or improves City owned assets such as buildings, parks, streets, and other infrastructure components. Capital projects often span more than one fiscal year, utilizing funding sources which may include long term debt as well as current resources.

Appendix G

Glossary of Terms

Capital Outlay:	Fixed assets which have a value of \$5,000 or more and have a useful economic lifetime of more than one year.
Contractual Services:	Services other than those rendered by employees, such as contractual arrangements and consultant services which may be required by the City.
Depreciation:	A noncash expense that reduces the value of an asset as a result of wear and tear, age, or obsolescence.
Expenditures:	The cost of goods received or services rendered for the government unit. Expenditures are charged against an appropriation when incurred, not when paid.
Fiduciary:	Trustee or agent. A fiduciary fund is used to account for assets held by the government in a trustee capacity.
Fiscal Year:	A twelve month period to which an annual operating budget applies. The City of Downey fiscal year is from July 1 through June 30. Fiscal Year 2002 would be the period from July 1, 2001 to June 30, 2002. FY 2006-2008 refers to the period beginning July 1, 2006 and ending June 30, 2008.
Franchise Fees:	A fee charged for the right or license granted to an individual or group to market a company's goods or services in a particular territory.
Fringe Benefits:	Benefits paid by the City of Downey for retirement, group medical, life, worker's compensation and unemployment insurances and other benefits contingent upon employment and in addition to wages.
Fund:	The fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equity or balances and changes therein which are segregated for the purpose of carrying out specific activities or obtaining certain objectives in accordance with special regulations, restrictions or limitations.
Fund Balance:	Reserves remaining after the application of available revenues and resources to support expenditures for the fund.
General Fund:	A fund used to account for all financial resources except those required to be accounted for in another fund.
Geographical Interface System (GIS):	Geologic and geotechnical information about land parcels in the City gathered into a data base and used in planning, licensing, decision making, etc.

Appendix G

Glossary of Terms

Goal:	Broad statements of desired results for the City, department, and/or activity relating to the quality of services to be provided to the citizens of Downey.
Infrastructure:	The underlying foundation or basic framework of a system or organization, such as the roads, sewers, and storm drains, etc.
Level of Service:	Generally used to define the existing or current services, programs and facilities provided by the government for its citizens. Level of service of any given activity may be increased, decreased, or remain the same depending upon the needs, alternatives and available resources.
Leveraged Funds:	The use of general fund resources to purchase special revenue funds at a discounted rate. Because the special revenue funds can only be spent on limited things, other Cities will exchange them for General Fund revenues, which are not restricted in the same way. Thus we can buy \$50,000 of Prop A transportation funds for \$40,000, thus leveraging, or increasing, the value of the \$40,000.
Line Item:	Level of detail resulting in an array of "lines" within a budget. Refers to the manner in which appropriations are made.
Modified Accrual:	The accrual basis of accounting adapted to governmental fund-type measurement focus. Revenues are recognized when they become both measurable and available; expenditures are recognized when the liability is incurred.
Objectives:	Specific achievements that an organization seeks to accomplish within a given time frame which are directed to a particular goal.
Operating Budget:	The part of the budget that applies to the daily activities of the City, rather than to the capital improvement projects. The budgets of each division make up the operating budget.
Program:	A group of associated activities directed toward the attainment of established City goals.
Revenue:	Income received by the City of Downey to support the government's program of services to the citizens. Income includes such items as property tax, sales tax, fees, user charges, grants and fines.
RFP (request for proposal):	Solicitation by the City for proposals from other organizations/agencies/vendors to provide a service.

Appendix G

Glossary of Terms

RFQ (request for quotations):	Solicitation by the City to vendors for quotations of the cost to provide a product or service.
Special Assessment:	A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. The assessment cannot exceed the cost of providing the service.
Special Assessment Funds:	Used to account for the revenues and expenditures of fund used for improvements or services deemed to benefit primarily the properties against which special assessments are levied. For example, the City has a Lighting and Landscape District Fund used for maintenance, operating and servicing of the boulevard median and parkways within the District.
Special Revenue Funds:	Funds used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
Subvention:	Revenues collected by the State and allocated to the City on the basis of a formula, such as gas taxes and motor vehicle in-lieu fees (a portion of vehicle registration).
Taxes:	Compulsory charges levied by government for the purpose of financing services performed for the common benefit. This does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Additionally, it does not include charges for services rendered only for those paying such charges.

Adopted Budget Resolution

RESOLUTION NO. 14-7495

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DOWNEY ADOPTING THE FISCAL YEAR 2014-15 BUDGET AND THE ANNUAL APPROPRIATIONS LIMIT

WHEREAS, the City Council has given careful consideration to the proposed budget recommended by the City Manager for the Fiscal Year 2014-15

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DOWNEY DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the budget for the City of Downey for fiscal year 2014-15, is hereby adopted as set forth in the statement of Summary of Resources and Requirements by Fund. The City Manager is hereby authorized to expend, in accordance with the laws of the State of California, the Charter of the City of Downey and its ordinances, on behalf of the City Council, an amount of \$157,437,596 for City operations as per Attachment "A".

SECTION 2. That staff is directed to prepare and publish a final budget document incorporating those changes approved by Council.

SECTION 3. In accordance with Article XIII-B of the State Constitution, and using data furnished by the State Department of Finance and the Los Angeles County Assessor, the appropriations limit for Fiscal Year 2014-2015 has been calculated.

The calculations indicated below, are computed by adjusting the appropriations limit for Fiscal Year 2013-2014 for the percentage change in either California's per capita personal income (-.23%) or the City's total assessed valuation due to new non-residential construction (5.79%); and the percentage change in population of either the County of Los Angeles (0.78%) or the City (0.47%). Since the percentage change in the City's total assessed valuation due to new non-residential construction will provide greater benefit to the City, these factors have been selected to compute the fiscal year 2014-2015 appropriations limit. Using these factors, the appropriations limit for 2014-2015 is \$151,902,390, which basically means that certain aspects of the budget cannot exceed this amount. The proposed budget, currently under consideration, has appropriations subject to this limit of \$51,630,757.

SECTION 4. The appropriations specified herein shall constitute the maximum amounts authorized for each department in each fund. The City Manager is hereby authorized to make budgetary transfers between departments in a fund if, in his opinion, such transfers are necessary and proper to the effective operation of the City; provided, however, that:

- (a) Appropriations for personnel costs cannot be transferred to supply and service accounts.
- (b) Any non-budgeted equipment, new or replacement, which costs more than \$5,000, requires prior City Council approval.
- (c) The City Manager will inform the City Council of the purchase of non-budgeted equipment, new or replacement that costs less than \$5,000.
- (d) Authorized manpower levels as specified in the Budget document are neither increased nor transferred without prior approval of the City Council. However, the City Manager may exceed authorized manpower levels on a temporary basis to provide for the effective training and orientation of new employees.

Appendix H

Adopted Budget Resolution

RESOLUTION NO. 14-7495


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SECTION 5. That for the fiscal year ending June 30, 2015, the amount of General Fund Net Increase in Fund Balance shall be deposited into an Assigned General Fund balance account to provide future resources for fiscal emergencies.

SECTION 6. The number and classification of employees as specified in the Budget and any amendments or revisions authorized by the City Council are hereby authorized for the fiscal year.

SECTION 7. The City Clerk shall certify to the adoption of this Resolution.

APPROVED AND ADOPTED this 24th day of June, 2014.



FERNANDO VASQUEZ,
Mayor

ATTEST:



ADRIA M. JIMENEZ, CMC
City Clerk

I HEREBY CERTIFY that the foregoing Resolution was adopted by the City Council of the City of Downey at a regular meeting held on the 24th day June of 2014, by the following vote, to wit:

AYES: Council Members: Brossmer, Guerra, Saab, Marquez, Mayor Vasquez
NOES: Council Member: None.
ABSENT: Council Member: None.
ABSTAIN: Council Member: None.



ADRIA M. JIMENEZ, CMC
City Clerk

Adopted Budget Resolution

Attachment A

CITY OF DOWNEY
SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND
June 30, 2015

Fund	Estimated Beginning Fund Balance July 1, 2014	Estimated Revenues	Transfers From Other Funds	Total Resources Available	Operating Expenditures	Equipment	Capital Projects	Transfers To Other Funds	Total Requirements	Projected Ending Fund Balance June 30, 2015
General and Reserve Funds										
General Fund	\$ 31,985,256	\$ 68,455,830	\$ 3,006,926	\$ 103,448,012	\$ 70,233,422	\$ 80,342		\$ 3,635,919	\$ 73,949,683	\$ 29,498,329
Employee Benefit Fund	11,500,304	1,149,947		11,500,304						11,500,304
Civic Center	524,678			1,674,625	1,161,762				1,161,762	512,863
Central Stores										
Liability Insurance	4,862,641	1,134,000		5,996,641	1,232,195				1,232,195	4,764,446
SUB TOTAL	\$ 48,872,879	\$ 70,739,777	\$ 3,006,926	\$ 122,619,582	\$ 72,627,379	\$ 80,342	\$ -	\$ 3,635,919	\$ 76,343,640	\$ 46,275,942
Special Revenue and Capital Funds										
Waste Management	\$ 573,000	\$ 441,000	\$ -	\$ 1,014,000	\$ 581,436	\$ -	\$ -	\$ -	\$ 581,436	\$ 432,564
Air Quality	714,505	137,000		851,505	117,726				117,726	733,779
Street Lighting	361,493	1,543,000		1,904,493	1,818,887				1,818,887	85,606
TDA Article III	-	114,715		114,715			114,715		114,715	-
Gas Tax	1,354,011	22,885,055		24,240,066	2,187,102	18,700	22,838,464	2,079,035	24,917,459	(677,433)
Sewer & Storm Drain	2,839,000	1,557,000	1,180,506	5,576,506		256,340	2,260,000		4,465,802	1,110,704
Capital Projects	690,311	180,000	2,499,750	3,370,061			3,009,750		3,266,050	103,971
Firestone				1,643,859			1,643,859		1,643,859	
Asset Forfeiture	2,367,000			2,367,000	767,332	745,075	810,000		2,322,407	44,593
Public Access	395,914	110,000		505,914						505,914
Learning Center	36,269	114,600	803,734	954,603	918,334			918,334	36,269	
SUB TOTAL	\$ 10,975,362	\$ 27,083,370	\$ 4,483,990	\$ 42,542,722	\$ 6,390,817	\$ 1,020,115	\$ 30,676,788	\$ 2,079,035	\$ 40,166,755	\$ 2,375,967
Grant Funds										
Federal Fire Grants		\$ 894,101	\$ 209,429	\$ 1,103,530	\$ 1,103,530				\$ 1,103,530	\$ -
CDBG	(215,694)	1,090,427		874,733	1,126,033				1,334,248	(459,515)
Federal Home Program	337,700	365,720		703,420	408,225			208,215	408,225	295,195
SUB TOTAL	\$ 122,006	\$ 2,350,248	\$ 209,429	\$ 2,681,683	\$ 2,637,788	\$ -	\$ -	\$ 208,215	\$ 2,846,003	\$ (164,320)
Enterprise Funds										
Water Fund	6,128,578	17,345,500		23,474,078	13,106,838	169,622	8,453,143	1,235,000	22,964,603	509,475
Golf Course Fund	565,000	2,913,500		3,478,500	3,148,797	112,890		542,176	3,803,863	(325,363)
Transit - "PROP. A"	134,767	2,098,975	1,120,504	3,354,646	3,200,479				3,200,479	154,167
Transit - "PROP. C"	2,000,000	1,702,810		3,702,810	112,508		2,877,700	1,120,904	4,111,112	(408,302)
Transit - "MEAS. R"	2,400,000	1,233,372		3,633,372	19,157		3,403,000		3,422,157	211,215
SUB TOTAL	\$ 11,228,345	\$ 25,294,157	\$ 1,120,904	\$ 37,643,406	\$ 19,587,779	\$ 282,512	\$ 14,733,843	\$ 2,898,080	\$ 37,502,214	\$ 141,192
Successor Agencies										
Red. Oblig. Retirement		\$ 838,435		\$ 838,435	\$ 203,000			\$ 635,435	\$ 838,435	\$ -
Housing	(16,450)	39,804		23,354	40,250				40,250	(16,896)
CRA Debt Service			635,435	635,435	635,435				635,435	
SUB TOTAL	(16,450)	\$ 878,239	\$ 635,435	\$ 1,497,224	\$ 878,685	\$ -	\$ -	\$ 635,435	\$ 1,514,120	(16,896)
TOTAL CITY BUDGET	\$ 71,182,143	\$ 126,345,791	\$ 9,456,684	\$ 206,984,618	\$ 102,122,448	\$ 1,382,969	\$ 45,410,631	\$ 9,456,684	\$ 158,372,732	\$ 48,611,886
Internal Service Funds										
Equipment Fund	\$ 1,309,938	\$ 1,399,260	\$ -	\$ 2,709,198	\$ 1,399,018	\$ 165,596	\$ -	\$ -	\$ 1,564,614	\$ 1,144,584
TOTAL INTERNAL SVC FUNDS	\$ 1,309,938	\$ 1,399,260	\$ -	\$ 2,709,198	\$ 1,399,018	\$ 165,596	\$ -	\$ -	\$ 1,564,614	\$ 1,144,584
GRAND TOTAL	\$ 72,492,081	\$ 127,745,051	\$ 9,456,684	\$ 209,693,816	\$ 103,521,466	\$ 1,548,565	\$ 45,410,631	\$ 9,456,684	\$ 159,937,346	\$ 49,756,470





City of *Downey*

