



## DOWNEY FIRE DEPARTMENT FILM LOCATION FIRE SAFETY INSPECTION CHECKLIST



LOCATION ADDRESS \_\_\_\_\_

PRODUCTION NAME \_\_\_\_\_

DATES OF FILMING \_\_\_\_\_

THIS CHECKLIST MUST BE COMPLETED FOR EACH PERMITTED FILMING LOCATION AND MUST BE AVAILABLE WITH A COPY OF THE FILM PERMIT. This check list shall be provided to any Downey Fire Department Inspector visiting the film location.

For each item below, indicate if the location matches the statement or if it is Not Applicable. For each NO answer, corrective actions must be noted and executed before filming can continue.

	YES	NO	N/A
<b>I. ACCESS</b>			
A. Fire truck access must be maintained ( 20ft wide).....	—	—	—
B. Fire hydrants, extinguishers, sprinklers & standpipe connections clear of all equipment and vehicles.....	—	—	—
CORRECTIVE ACTION TO BE TAKEN: _____			
<b>II. EXITING</b>			
A. All designated fire, emergency and regular exits must be clear (i.e., 4ft. perimiter around the set).....	—	—	—
B. All exits must be adequate, visible, lit and well marked.....	—	—	—
C. All exits must be clear of hazards (combustible materials, flammable liquids, LPG and pyrotechnics).....	—	—	—
CORRECTIVE ACTION TO BE TAKEN: _____			
<b>III. FLAMMABLE LIQUIDS &amp; GASES</b>			
A. Proper storage of flammable liquids in approved containers (max. 5 gallon containers).....	—	—	—
B. Propane and other pressure vessels secured and stored outside with "No Smoking" signs and protected from vehicle traffic.....	—	—	—
C. Approved hoses and valves for pressurized gases.....	—	—	—
D. Flammable liquids and gases kept 25 feet away from heat sources.....	—	—	—
E. No refueling of generators or other equipment while in operation.....	—	—	—
F. Refueling done in approved area.....	—	—	—
G. Refueler vehicle must possess a valid Div. 5 permit.....	—	—	—
H. Supply and receiving vessels bonded together.....	—	—	—
I. Spray painting and lacquer application approved and performed safely.....	—	—	—
J. Proper ventilation to prevent flammable vapors from accumulating.....	—	—	—
CORRECTIVE ACTION TO BE TAKEN: _____			

	YES	NO	N/A
<b>IV. ELECTRICAL &amp; LIGHTING</b>			
A. Cords and connectors of an approved type.....	—	—	—
B. No distribution boxes or spiders w/in 4 foot perimeter unless approved by Fire Dept.....	—	—	—
C. A/C equipment properly grounded.....	—	—	—
D. Generators inspected and placed in approved locations.....	—	—	—
E. Generators grounded and insulated.....	—	—	—
F. Cables properly protected, dressed and kept clear as possible of exits.....	—	—	—
G. Lighting adequately separated from combustible materials/surfaces.....	—	—	—
H. Electrical panel hookup with permit from Building & Safety.....	—	—	—
I. Hookup must be linked to emergency fuse box.....	—	—	—
J. Maintain 3 foot clearance around electrical panels.....	—	—	—
CORRECTIVE ACTION TO BE TAKEN: _____			
<b>V. SMOKING</b>			
A. Smoking prohibited near pyrotechnics/special effects, flammable liquid storage and dispensing area.....	—	—	—
B. Smoking areas designated, clearly marked and with butt cans.....	—	—	—
C. NO SMOKING signs prominently visible where smoking is prohibited.....	—	—	—
CORRECTIVE ACTION TO BE TAKEN: _____			
<b>VI. MISCELLANEOUS</b>			
A. All sprinkler systems, standpipes and other fire protection equipment shall not be disconnected without a special permit from DFD.			
B. Extinguishers present and ready for use(2A- 10BC min) every 75ft. of travel.....	—	—	—
C. Methods of reporting and emergency available.....	—	—	—
D. Catering trucks and cooking services must provide fire extinguishers.....	—	—	—
E. Light combustibles in carpenter shop and other work areas removed frequently.....	—	—	—
F. Rags used with paints, solvents, and other flammables shall be safely disposed of in safety containers with a tight fitting lid.....	—	—	—
G. Tent Complies with State Fire Marshal.....	—	—	—
H. Safe distance from hazardous brush.....	—	—	—
I. Curtains, backdrops, window covering, trees, brushes, hay, etc. if not fresh must be flame retardant.....	—	—	—
J. Portable air conditioners, heaters, etc. approved type and location by FD...	—	—	—
K. Catering vehicles must not cook in buildings.....	—	—	—
L. No cooking with LPG inside buildings.....	—	—	—
M. If Picture Vehicles in buildings: no more than 1/4 to 1/3 tank full.....	—	—	—
N. Set construction area kept clean with "NO SMOKING" signs.....	—	—	—
O. Roof basement, mezzanine areas limited to 10 persons without Fire Dept. approval.....	—	—	—
P. Sets requiring Fire Dept. approval are: Interior Raised Floor, Hard Ceiling (top, over 600sq ft.), foam and sets impacted by special effects.....	—	—	—
CORRECTIVE ACTION TO BE TAKEN: _____			

	YES	NO	N/A
<b>VII. PYROTECHNIC SPECIAL EFFECTS</b>			
A. Proper license in possession of pyrotechnician.....	—	—	—
B. DFD Special Effects permit on site.....	—	—	—
C. A Safety meeting shall be conducted prior to pyrotechnic activity.....	—	—	—
D. Fire extinguishers provided by pyrotechnician.....	—	—	—
E. Fire Extinguisher charged and in good working order.....	—	—	—
F. Special effects used as per DFD Special Effects permit.....	—	—	—
CORRECTIVE ACTION TO BE TAKEN: _____ _____			
<b>VII. HIGH RISE BUILDINGS</b>			
A. Fire alarm equipment shall not be disconnected without Fire Dept. approval.....	—	—	—
B. All fire rated doors (hallways, stairway, etc.) shall be kept clear of cables, equipment, etc.....	—	—	—
C. All hallways and stairways shall be kept clear and unobstructed.....	—	—	—
CORRECTIVE ACTION TO BE TAKEN: _____ _____			

Should DFD Inspectors need further information regarding the completion of the form, please contact:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Name Title Phone Number

\_\_\_\_\_  
Name Title Phone Number

\_\_\_\_\_  
DFD Inspector Date

\_\_\_\_\_  
Start End Total Hrs.