

**2020-2021
Consolidated Annual
Performance and Evaluation
Report**

Community Development Block Grant
HOME Investment Partnerships Program



City of Downey

**DRAFT
PUBLIC REVIEW PERIOD
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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its Strategic Plan and its Action Plan. 91.520(a)

The ConPlan covers the period from July 1, 2020 through June 30, 2024. During the first year of the ConPlan, the City received \$1,094,434 in CDBG funds and \$457,703 in HOME funds in addition to \$170,575 of HOME program income for a total of \$1,722,712 in federal resources, which were used towards 9 priority projects. In addition, the City accomplished most of its intended annual goals as it spent approximately \$897,243.57 of CDBG, and \$87,827.00 of HOME funds on the following projects: housing rehabilitation program and administration, fair housing program, code enforcement, Section 108 Loan repayment, general administration for HOME and CDBG, rental assistance program, and public service activities including but not limited to assisting the at-risk population, senior nutritional services, an afterschool program, and an adult literacy program. During the reporting period, 100% of the funds were spent on activities that met the criteria of low- and moderate-income benefit. Even though the City did not complete an housing rehabilitation activities during 2020-2021 program year, the City did update the program guidelines and implementation process of the program.

In addition, the City set aside a \$3,000,000 Section 108 Loan for the Rancho Los Amigos South Campus Sports Fields project that expended \$2,120,000 during fiscal year 2020-2021. The City will be applying the excess funding to another public facility improvement project. A new application for the Section 108 Loan is underway for the Solar Photovoltaic and Battery Energy Storage Systems at City Buildings Project.

Under the CARES Act, HUD provided special allocations of CDBG funds to the City of Downey. In total, the City received \$1,558,902 of CDBG-CV funds to prevent, prepare for, and respond to the COVID-19 Pandemic. CDBG-CV funds were used by the City of Downey and nonprofit partners to address emergency rental, business, and public service needs of Downey residents.

A summary of the overall program accomplishments is listed in the next table. This table includes a comparison of actual accomplishments against the goals proposed in the Annual Action Plan and the 5-Year Consolidated Plan.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the Consolidated Plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Table 1 - Accomplishments – Strategic Plan and Program Year to Date

Goal	Category	2020-2021 Amount	Indicator	Unit of Measure	5-Year Strategic Plan			2020-2021 Program Year 1		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Affordable Housing Development	Affordable Housing	HOME: \$68,635	Units constructed or Acquired/ Rehabbed	Household Housing Units	4	0	-%	1	0	-%
Affordable Housing Preservation	Affordable Housing	CDBG: \$121,114 HOME: \$471,816	Homeowner Housing Rehabilitated	Household Housing Units	100	0	-%	20	0	-%
Equal Access to Housing Opportunities	Affordable Housing	CDBG: \$14,000	Public service activities other than L/M Income Housing Benefit	People	175	30	17.14%	35	30	85.71%
Public Services	Non-Housing Community Development	CDBG: \$157,941.43	Public service activities other than L/M Income Housing Benefit	People	2,550	357	14.00%	510	357	70.00%
Public Facilities Improvements and Section 108 Debt Service	Non-Housing Community Development	CDBG: \$476,492.57	Public Facility or Infrastructure Activities other than Low / Moderate-Income Housing Benefit and Section 108 Debt Service	Public Facilities	3	1	33.33%	1	1	100%
				People	20,000	4,000	20.00%	4,000	4,000	100%

Goal	Category	2020-2021 Amount	Indicator	Unit of Measure	5-Year Strategic Plan			2020-2021 Program Year 1		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Neighborhood Services	Non-Housing Community Development	CDBG: \$120,000	Public service activities other than Low/Moderate Income Housing Benefit	Other: Cases People	2,500	457	18.28%	500	457	91.40%
Homelessness Prevention Services	Homeless: Affordable Housing	HOME: \$25,000	Homelessness Prevention	People	25	5	20%	5	5	100%
Program Administration	All	CDBG: \$204,886 HOME: \$62,827	Other	N/A	5	1	20.00%	1	1	100%
COVID-19 Response	Public Services	CDBG-CV: \$1,558,902	Public Services Economic Develop Housing Planning & Administration	People	621	75	12.08%	621	75	12.08%
				Jobs created/ Retained	5	2	40.00%	5	2	40.00%
				Microbusinesses	25	4	16.00%	25	4	16.00%
				Households	50	5	10.00%	50	5	10.00%

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the Action Plan, giving special attention to the highest priority activities identified.

During the development of the FY 2020-2024 Consolidated Plan the following eight (8) priorities were developed:

1. **Increase the supply of Affordable Housing:** Increase the supply of affordable housing for low-income individuals, families, persons with special needs, and persons experiencing homelessness or at-risk of homelessness;
2. **Preserve the supply of Affordable Housing:** Preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households;
3. **Equal access to Housing Opportunities:** Affirmatively furthering fair housing choice by ensuring equal access to housing opportunities;
4. **Provide Public Services for low-income youth and families:** Support programs that provide social services for low-income youth and families. special needs populations (i.e. senior, low-income, and youth households with a cost burden);
5. **Provide Public Services for residents with special needs:** Support local non-profit agencies, particularly those programs that provide social services for special needs populations (i.e. seniors);
6. **Improve Public Facilities and Infrastructure:** Improve public facilities and infrastructure to benefit low- and moderate-income residents or those presumed under HUD regulations to be low- and moderate income;
7. **Neighborhood Services:** Provide neighborhood services, community facilities and infrastructure improvements;
8. **Prevent and eliminate Homelessness:** Support activities that provide homelessness prevention services (i.e. temporary rental assistance)

During FY 2020-2021, the City of Downey addressed nearly all of the ConPlan priorities listed above by providing funding to The Whole Child which permanently housed 5 homeless families; funding two (2) Downey Unified School District programs to assist at-risk youth and low-income children with eye glasses; contracting the Fair Housing Foundation to provide fair housing services to landlords and renters; finally, the City funded an after-school program, a senior meals program, and an adult literacy program; a total of 230 persons were assisted by funding special needs programs and services.

COVID-19 Allocations

In response to the COVID-19 pandemic, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act and it was signed into law on March 27, 2020 authorizing \$2.2 trillion for a variety of measures to prevent, prepare for, and respond to the COVID-19 pandemic. Under the CARES Act, HUD provided special allocations of CDBG funds to the City of Downey. In total, the City received \$1,558,902 of CDBG-CV funds to prevent, prepare for, and respond to the COVID-19 Pandemic.

CDBG-CV funds were used by the City of Downey and nonprofit partners to address emergency rental, business, and public service needs of Downey residents. The housing component of these activities included short-term rental assistance. The business component included grant assistance to businesses with payroll, rent, personal protective equipment, and other costs required to resume or expand business operations. The public service component included food distribution, homeless prevention services, mental health services, senior meals, and basic emergency needs to low- and moderate-income residents adversely impacted by the COVID-19 pandemic.

Pursuant to the CARES Act, HUD awarded formula grant allocations of CDBG-CV funds to CDBG entitlement jurisdictions. Accordingly, it was necessary for the City to amend its 2020-2021 Action Plan to receive CARES Act funds as follows:

- On October 13, 2020, the City Council Approved Substantial Amendment to the 2020-2021 Action Plan to authorize the use of CDBG-CV funds in the amount of \$1,558,902 for programs to address emergency rental and business, and public service needs for Downey residents and businesses

CDBG-CV funds must be fully spent by June 24, 2026. The City of Downey made significant progress toward the expenditure goals during the 2020-2021 Program Year. A total of \$440,857.53 of CDBG-CV funds were expended.

CR-10 - Racial and ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

Table 2 – Table of assistance to racial and ethnic populations by source of funds*

Race / Ethnicity	CDBG	HOME
White		
Black or African American		
Asian		
American Indian or American Native		
Native Hawaiian or Other Pacific Islander		
Other Multi-Racial		
Total		
Hispanic		
Not Hispanic		

* Note: The data in this table is supplied by HUD's database. The figures in this table represent the sum of the reported number of people, families, households or housing units reported during the Program Year, without regard to the number of people in each family, household or housing unit.

Narrative

During the reporting period, the City used its federal resources for the following activities: provided partial funding for the processing of 457 code enforcement cases; delivered public services to 357 persons; provided counseling to 51 youth's between the ages of 10 and 20 years of age; provided tutoring and homework assistance to 43 grade schoolers; assisted 13 low-income children with health screenings and reading glasses; provided computer classes to 20 persons through the Library's Adult Literacy Program with the intent to assist with job placement; and provided permanent housing to a total of 5 families through the City's Rental Assistance Program. The City's fair housing efforts resulted in the delivery of services to 30 renters and landlords.

Out of the people assisted, 100% were considered low- and moderate-income persons. Additionally, as mentioned in Table 2 above, approximately 80% of the population assisted was Hispanic.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Table 3 - Resources Made Available

Source of Funds	Resources Made Available in the 2020-2021 Action Plan	Amount Expended During Program Year
CDBG	\$1,094,434.00	\$897,243.57
HOME	\$682,278.00	\$87,827.00
CDBG-CV	\$1,558,902.00	\$440,857.53

Narrative

Based on the resources made available to the City of Downey during FY 2020-21, the City expended funds on the following programs based on the Priority Goals identified in the ConPlan:

CDBG Activity/Amount	
Housing Rehabilitation Program	\$0.00
Fair Housing Services	\$14,000.00
Adult Literacy Program	\$14,200.00
Aspire Program	\$23,090.00
Downey Unified School Grant - 10-20 Club	\$20,800.00
Downey Unified School Grant - True Lasting Connections	\$7,600.00
Barbara J. Riley Community/Senior Center	\$0.00
Human Resources Association Meal Program	\$13,275.00
Arc of Southeast LA County	\$0.00
Senior First Monday	\$2,900.00
Section 108 Loan Repayment	\$476,492.57
Code Enforcement Program	\$120,000.00
CDBG Program Administration	\$204,886.00
Total CDBG Expended	\$897,243.57
HOME Activity/Amount	
Affordable Housing Partnership	\$0.00
Housing Rehabilitation Program	\$0.00
Homeless Rental Assistance Program - The Whole Child	\$25,000.00
HOME Program Administration	\$62,827.00
Total HOME Expended	\$87,827.00
CDBG-CV Activity/Amount	
Downey Parks/Rec - Senior Citizen Food Distribution	\$0.00
Downey Unified School District - Emergency Basic Needs	\$26,667.00
The Home Homeless Prevention Services - The Whole Child	\$0.00
Substance Abuse Assistance - LA CADA	\$8,185.98
Food Distribution - Food Helps	\$0.00
Small Business Assistance Program	\$50,000.00
Microenterprise Assistance Program	\$100,000.00
COVID-19 Emergency Rental Assistance Program	\$16,242.00
CDBG-CV Program Administration	\$239,762.55
Total CDBG-CV Expended	\$440,857.53

Identify the geographic distribution and location of investments

Table 4 – Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	59%	82%	
Low- and Moderate-Income Areas	41%	18%	

Narrative

The geographic distribution of funding is based on the nature of the activity to be funded and occurred as follows:

- The Homeowner Rehabilitation Assistance Program was designed to target low- and moderate-income eligible households but will be funded as a citywide activity;
- \$120,000 was allocated to maintain and promote neighborhood preservation which was targeted in CDBG eligible areas throughout the City through the City’s Code Enforcement team. During the reporting period, 457 code enforcement cases were in CDBG eligible areas; all code enforcement cases were handed an informational flyer on the City’s owner rehabilitation assistance program; and
- During the reporting period, a total of \$81,865.00 was expended in community and support services. The funding serviced 161 persons at the Barbara J. Riley Senior Center through its meals program; provided counseling to 51 youth’s between the ages of 10 and 20 years of age; provided tutoring and homework assistance to 43 grade schoolers; assisted 13 low-income children with health screenings and reading glasses; provided computer classes to 20 persons through the Library’s Adult Literacy Program with the intent to assist with job placement; and provided transitional housing to a total of 5 families through a partnership with The Whole Child.

During the reporting period, the City spent \$476,492.57 toward the repayment of Section 108 Loan obligations. The City currently has three (3) Section 108 Loans; the Champion Fiat loan in the amount of \$810,000, the Downey Nissan loan in the amount of \$1,026,000, and the Rancho Los Amigos South Campus Sport Fields project in the amount of \$3,000,000. During the reporting period, a total of \$2,120,000 was expended for the Rancho Los Amigos South Campus Sports Fields project. The City will be applying the excess funding to another public facility improvement project. A new application for the Section 108 Loan is underway for the Solar Photovoltaic and Battery Energy Storage Systems at City Buildings Project.

Leveraging

Explain how federal funds leveraged additional resources (private, state, and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the Action Plan.

To address housing and community development needs in Downey, CDBG and HOME entitlement grants are used to leverage a variety of funding resources to maximize the effectiveness of available funds. The CDBG public service activities leveraged private, state, and other federal funds to deliver services for low- and moderate-income people.

During the program year, the City did not identify and did not use any publicly owned land or property located within the jurisdiction to address the needs identified in the Consolidated Plan. The City does not currently own land or property that is suitable for use in addressing the needs identified in the Consolidated Plan.

HUD requires HOME Participating Jurisdictions (PJ's) to match 25 percent of their HOME annual allocation on a Federal Fiscal Year (FFY) basis. For FFY 2020, the City of Downey's matching requirement was waived due to the COVID-19 disaster declaration. Therefore, the City will continue to carry forward a balance of \$5,312,940 for the subsequent program year.

Table 5 – Fiscal Year Summary - HOME Match Report

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal Fiscal Year	\$5,312,940
2. Match contributed during current Federal Fiscal Year	\$0.00
3. Total match available for current Federal Fiscal Year (Line 1 plus Line 2)	\$5,312,940
4. Match liability for current Federal Fiscal Year	\$0.00
5. Excess match carried over to next Federal Fiscal Year (Line 3 minus Line 4)	\$5,312,940

Table 6 – Match Contribution for the Federal Fiscal Year

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contrib.	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Prep., Const. Materials, Donated labor	Bond Financing	Total Match
-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Table 7 – HOME Program Income

HOME Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$615,385	\$260,784.00	\$0.00	\$0.00	\$876,169

HOME MBE/WBE report

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

Table 8 – Minority Business and Women Business Enterprises

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	0	0	0	0	0	0
Dollar Amount	\$0	\$0	\$0	\$0	\$0	\$0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	\$0	\$0	\$0	\$0	\$0	\$0
	Total	Women Business Enterprises		Male		
Contracts						
Number	0	0		0		
Dollar Amount	\$0	\$0		\$0		
Sub-Contracts						
Number	0	0		0		
Dollar Amount	\$0	\$0		\$0		

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

Table 9 – Minority Owners of Rental Property

	Total	Minority Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	\$0	\$0	\$0	\$0	\$0	\$0

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired and the cost of acquisition

Table 10 – Relocation and Real Property Acquisition

Parcels Acquired		0	\$0			
Businesses Displaced		0	\$0			
Nonprofit Organizations Displaced		0	\$0			
Households Temporarily Relocated, not Displaced		0	\$0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	\$0	\$0	\$0	\$0	\$0	\$0

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income and middle-income persons served.

Table 11 – Number of Households

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	5	5
Number of non-homeless households to be provided affordable housing units	20	0
Number of special-needs households to be provided affordable housing units	0	0
Total	25	5

Table 12 – Number of Households Supported

	One-Year Goal	Actual
Number of households supported through rental assistance	125	79
Number of households supported through the production of new units	1	0
Number of households supported through the rehab of existing units	20	0
Number of households supported through the acquisition of existing units	0	0
Total	146	79

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

During the reporting period, the City was able to assist 5 homeless families to obtain affordable housing. It was initially projected to assist 5 families in the area, with the assistance of The Whole Child; the City met its goal.

The City did not complete any rehabilitation activities during the reporting period. However, the City did update the program guidelines and implementation process for the Homeowner Rehabilitation Program. It should be noted that the COVID-19 pandemic continued to impact the city's ability and efforts towards completing these projects. However, the City is currently making progress to ensure homeowner rehabilitation projects are completed during the 2021-2022 Program Year.

Affordable housing renovations are typically multi-year projects and are subject to the ability to secure funding from various sources. Often, the ability to meet the anticipated goals is dictated by various factors that can create disparities between goals and actual outcomes such as: funding availability, costs of raw materials, timing, and project schedules. Unexpected challenges are commonly encountered during the repair phase of the project which causes delays that impact project delivery.

The City also amended the 2017-2018 Action Plan to allocate \$200,000 of HOME funds, to a tenant-based rental assistance program and amended the 2020-2021 Action Plan to allocated \$250,000 of CDBG-CV funds towards an emergency rental assistance activity in response to the COVID-19 pandemic. As of June 30, 2021, the City has assisted 74 households.

Discuss how these outcomes will impact future annual action plans.

The 2020-2024 Consolidated Plan - Strategic Plan identified a high priority need to preserve the supply of affordable housing. While the City did not complete any rehabilitation activities during the reporting period, the City did update the program guidelines and implementation process of the Homeowner Rehabilitation Program. Therefore, in future annual action plans, the City anticipates continuing to invest in affordable housing preservation in addition to investing in projects that will create new affordable housing opportunities for low-income residents.

Additionally, since the need for all types of housing services and direct focus on maintaining a suitable living environment continues, the City developed a Rental Assistance Program to assist families and individuals who are on the verge of experiencing or are currently experiencing homelessness. The City will also continue to invest in this program that funds homelessness activities in the City for years to come.

Include the number of extremely low-income, low-income, and moderate-income families or households served by each activity where information on income by family size is required to determine the eligibility of the activity.

Table 13 – Number of Families or Households Served

Number Served	CDBG Actual	HOME Actual
Extremely Low-Income		
Low-Income		
Moderate-Income		
Total		

Narrative Information

During the reporting year, the City was able to assist 5 homeless families find permanent housing, 196 persons were assisted via the public service programs offered (i.e. True Lasting Connections,

the 10/20 Club, the Adult Literacy Program, and ASPIRE program), and 161 seniors were assisted through the meal program.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Downey is located within the SPA 7 planning area as identified by the Los Angeles Homeless Service Authority (LAHSA). The City continued to monitor the number of homeless and the special needs population in the City, and responded to information requests from LAHSA. LAHSA provided city staff with a forum for networking on regional homeless issues that may impact the city and, should the need arise, redirect resources. During the reporting period, city staff consults with LAHSA staff and reviews meeting agendas. In addition, the City participates in LAHSA's homeless count every year to identify and keep track of the amount of homeless individuals in the community; during the reporting period, the City of Downey had a total of 258 homeless persons counted. Of the 258 homeless persons counted, 33 were in cars, 12 had makeshift shelters, 40 were in RV's/campers, 71 were in vans, 72 were in the street. In addition, the City of Downey is a member of the Committee on Homelessness provided by the Gateway Cities Council of Governments (GCCOG). The City works diligently with the GCCOG in fulfilling the committee's mission to find solutions to end homelessness in the Gateway Cities region.

Additionally, the COVID-19 pandemic resulted in significant business closures and other disruptions that put Downey residents at risk of losing their housing. To address this situation that emerged, the Downey City Council approved the Emergency Rental Assistance Program to aid its residents economically impacted during the COVID-19 pandemic.

Addressing the emergency shelter and transitional housing needs of homeless persons

The ultimate solution to ending homelessness is transitional to permanent housing closely aligned with supportive services that ensure housing stability can be maintained. However, because the demand for affordable housing far outpaces the region's supply, LAHSA and its member organizations that address homelessness continue to rely on its emergency and transitional housing system in order, to address the immediate needs of Los Angeles County's homeless population.

Los Angeles County has implemented policy and program changes aimed at ensuring homeless persons in Los Angeles County are rapidly housed and offered an appropriate level of support services to meet their circumstances and keep them stably housed. An increase in permanent supportive housing for the most vulnerable populations is attributed to Los Angeles County homeless service providers re-tooling their programs and shifting their focus to moving people quickly into permanent supportive housing throughout the County.

In addition, the City of Downey is a member of the Committee on Homelessness provided by the Gateway Cities Council of Governments (GCCOG). The City works diligently with the GCCOG in

fulfilling the committee's mission to find solutions to end homelessness in the Gateway Cities region.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

An individual or family is considered to be at-risk of becoming homeless if it experiences extreme difficulty maintaining their housing and has no reasonable alternatives for obtaining subsequent housing. Homelessness often results from a complex set of circumstances that require people to choose between food, shelter and other basic needs. Examples of common circumstances that can cause homelessness include eviction, loss of income, insufficient income, disability, increase in the cost of housing, discharge from an institution, irreparable damage or deterioration to housing, and fleeing from family violence.

Although HUD has invested significant amounts of monetary resources in Continuum of Care / homeless programs over the last decade, the lack of affordable housing continues to be the primary factor of homelessness within the County and has led to high rent burdens, overcrowding, and substandard housing, which has not only forced many people to become homeless but has also put a growing number of people at risk of becoming homeless.

Homelessness Prevention

To help low-income families at risk of homelessness or avoid becoming homeless, the City provided \$25,000 of HOME funds for homelessness prevention activities through a contract with The Whole Child.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Strategic Plan provided for the use of HOME funds to support activities implemented by a local nonprofit organization that provided services to help prevent and eliminate homelessness, including families at risk of homelessness.

For the next five years, the County's strategy includes the following strategies to reduce homelessness throughout the County:

- Know who is homeless and what they need – Conduct a count of every person living on the streets, shelters, or other places not fit for human habitation to understand the scope of homelessness in each community;
- Create the housing and the services to help people thrive - Create affordable housing units through new construction or rehabilitation of existing buildings and provide supportive services in permanent supportive housing that are critical to housing retention;
- Shift to a Housing First System, a system through which homeless people are back in permanent housing in less than 30 days and there are few requirements for housing;
- Get involved and get other involved – Encourage others (individual of agency) to commit to partnering with other leaders to end chronic and veteran homelessness and volunteer at local organizations.

During FY 2020-2021, the City allocated \$25,000 from federal HOME funding towards the Rental Assistance Program to The Whole Child. During the reporting period, 5 families were placed in permanent housing.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

During the reporting period, no action was taken because there are no public housing projects in the City. However, the City is within the service area of the Los Angeles Community Development Agency (LACDA), formerly known as the Housing Authority of the County of Los Angeles (HACoLA), for the purposes of Section 8 and Public Housing.

Both the City's Housing Division and LACDA are each responsible for on-site inspections of rental units each has produced. The City will resume reviews of the 31-unit senior project located at 8133 Third Street, the 50-unit family project located at 8314 Second Street, and the 41-unit family project located at 13032 Columbia Way during the 2021-2022 Program Year as soon as it is safe to meet in person following the COVID-19 pandemic, or via teleconference to ensure compliance. The County is required to provide annual re-certifications of its Section 8 Program recipients.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

LACDA actively encourages residents to be involved in the organization through resident councils and active participation in housing authority decisions via surveys and other forms of engagement. LACDA also maintains quarterly newsletters for Section 8 tenants, public housing residents, and Section 8 property owners.

LACDA encourages residents to explore homeownership opportunities. LACDA currently administers Family Self-Sufficiency (FSS) program for public conventional housing and Housing Choice Voucher program residents. The FSS program provides critical tools and supportive services to foster a resident's transition from financial and housing assistance to economic and housing self-sufficiency, most importantly homeownership.

To support this effort, LACDA utilizes marketing materials to outreach and further promote the program's requirements and benefits to all public housing residents. For families that are eligible to participate, a Contract of Participation (COP) is prepared to govern the terms and conditions of their participation and an Individual Training Service Plan (ITSP) is created that outlines the following: supportive services to be provided, activities to be completed by the participant, and agreed upon completion dates for the services and activities. The COP is valid for five years and may be extended to allow the family to meet their ITSP goals.

Actions taken to provide assistance to troubled PHAs

N/A, LACDA is designated as a High Performing Public Housing Agency.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Market and governmental factors pose constraints to the provision of adequate and affordable housing. These factors tend to disproportionately impact low- and moderate-income households due to their limited resources for absorbing the costs. The City of Downey works to remove barriers to affordable housing by implementing a Housing Element that is consistent with California law and taking actions to reduce costs or provide off-setting incentives to assist in the production of safe, high-quality, affordable housing. The City is committed to removing governmental constraints that hinder the production of housing, and offers a streamlined permitting process to facilitate efficient entitlement and building permit processing.

Downey's Housing Element was last updated in 2013 for the years 2014 through 2021, as a part of the new update cycle for jurisdictions within the Southern California Association of Governments (SCAG) region. This allowed synchronization with the 2012-2035 Draft Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS). The Element sets forth an 8-year strategy to address the City's identified housing needs, including specific implementing programs and activities.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state and other local sources, the high cost of housing that is not affordable to low-income people and the lack of availability of home improvement financing in the private lending industry.

The actions to address obstacles to meeting the underserved needs include the City's effort in identifying obstacles by establishing and maintaining relationships with government and non-profit service providers. The City maintained networking channels in the following ways: 1) by monitoring the meeting Agendas of the LA Homeless Service Authority (LAHSA), and 2) by providing input to LAHSA for the ongoing development of a regional plan by this Agency. The City responded to one (1) survey and provided input as requested by LAHSA. The City's input assisted in formulating plans for the needs of at-risk populations.

During FY 2020-21, the City allocated \$25,000 from HOME funding towards the Rental Assistance Program to The Whole Child. During the reporting period, 5 families were placed in permanent housing.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. During the reporting year, the City's Housing Division provided Lead Based Paint hazard guidelines and handouts to each applicant of the

City's Homeowner Rehabilitation Program. Improvements to mitigate hazards are required under the City's rehabilitation programs. Contractors participating in the Rehabilitation Assistance Program are encouraged to attend safe work practice workshops.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

During the Program Year, the City supported the following strategies and actions to reduce the number of poverty-level families:

- Supported activities that preserve the supply of housing that is affordable to low- and moderate-income residents;
- Supported activities that ensure equal access to housing opportunities;
- Supported activities that provide services to low-income residents, those with special needs and the homeless.
- Supported activities that improve facilities & infrastructure;
- Supported activities that provide neighborhoods; and
- Supported activities that prevent and eliminate homelessness

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The institutional delivery system in Downey is high-functioning and collaborative — particularly the relationship between local government and the nonprofit sector comprised of a network of capable community-based organizations that are delivering a full range of services to residents.

In order to support and enhance this existing institutional structure, the City of Downey collaborated with nonprofit agencies to ensure that the needs of low- and moderate-income residents were met as envisioned within the 2020-2025 Consolidated Plan - Strategic Plan.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City continued to explore the development and rehabilitation of affordable housing opportunities with its local partners as well as outside developers. The City continues to work in conjunction with Los Angeles County to develop a county owned site for homeless Veterans.

In order to expand affordable housing opportunities for special needs populations, the City promoted construction of affordable for sale and/or rental housing units with three or more-bedroom units made available to low- and moderate-income families. The City publicized financial and regulatory incentive opportunities (e.g. expediting permit processing, deferred fees, density bonuses, or use of set-aside funds) to developers for these unit types. The City also continues to work with the County of Los Angeles in the development of a transitional housing project for veterans that will also provide counseling and job placement services on-site.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City continued its participation in the Mortgage Credit Certificate (MCC) program. This program provides financing incentives for first-time homebuyers.

Funding for rental assistance programs was directly allocated through the Los Angeles County Housing Authority via the Section 8 Program. This program provides rent subsidies for very low-income elderly and non-elderly renter households.

The City continued to explore the development and rehabilitation of affordable housing opportunities with its local partners as well as outside developers. As such, the City is working in conjunction with Los Angeles County to develop a county owned site for homeless Veterans.

The City of Downey created a Rental Assistance Program to assist families and individuals who are homeless or on the verge of becoming homeless. During FY 2020-21, the City allocated \$25,000 from federal HOME funding towards the Rental Assistance Program to The Whole Child. During the reporting period, 5 families were placed in permanent housing.

In addition, the City provided fair housing services to reasonably accommodate the disabled by directing the Fair Housing Foundation (FHF) to provide information on reasonable accommodation to City residents. Information was available at City Hall and appropriate Community Centers in English and Spanish. In addition, the City continued to work with the FHF to actively support and promote a Fair Housing Program that encompasses investigations of discrimination complaints, research of housing related discrimination issues and public education and information.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Downey has a performance measurement system in place, which tracks the production of each Program and compares the numerical outputs against the stated goals and objectives. This system keeps track of the quantity and pace of each activity that was identified as a proposed annual goal and Consolidated Plan objective. All performance output data is typically reported in table and narrative form.

To ensure long-term compliance, the City requires that each activity it provides Grant funds to, have realistic and quantitative goals. The City's Housing Division compares each activity goal for consistency with the 5-Year Consolidated Plan. Only activities consistent with the priorities of the Consolidated Plan receive funding. To ensure Program compliance, the City's Housing Division monitors programs and activities. This is accomplished by providing monitoring checks, which are performed both mid-year and at the end of the program year. The City employs two (2) types of review methods: a paper review from reports submitted to the City and on-site reviews.

For projects and activities administered directly by the City, the City attempts to bolster minority business participation. The primary method is to provide notices to such businesses of capital project opportunities via direct mailing, public notice in local newspaper or relevant specialized trade publications. Those Programs administered by the City's non-profit partners are required to provide contracting opportunities, when available, to minority businesses. This condition is specified in all Agreements between the City and its Grant Subrecipient. The City's Housing Division monitors in order to validate compliance with these provisions.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Upon the completion of the CAPER, the City provided a 15-day review and comment period. The comment period began on Friday, September 10, 2021 and ended Friday, September 24, 2021. On September 9, 2021, a legal notice was placed in The Downey Patriot announcing the availability of the draft CAPER report and specified that the document would be made available at the Downey City Hall's City Clerks Office located at 11111 Brookshire Avenue. In addition, the draft report was available on the City's website at <https://www.downeyca.org>. A summary of any written or oral comments received during the public hearing is included in Appendix B.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

In review of the progress made toward accomplishing the goals established in the 2020-2021 Consolidated Plan – Strategic Plan during the Program Year, there is no need to change the program objectives or the projects and activities using CDBG funds.

CDBG and CDBG-CV funded activities are contributing significantly to the City's progress toward meeting the high priority needs identified in the Consolidated Plan. As shown in Table 1 on page 2 of this document, CDBG funds are contributing to the Strategic Plan goals including Equal Access to Housing Opportunities, Public Services, Public Facilities Improvements and Section 108 Debt Service, Neighborhood Services, and Homelessness Prevention.

The City's residents faced new challenges during the COVID-19 pandemic including job loss, food insecurity, housing insecurity, and disruption to normal in-person public services. Nonetheless, the City staff continuously worked to deliver high quality services to residents throughout the duration of the stay-at-home orders. City Departments and its nonprofit subrecipients altered their program delivery models to promote social distancing while continuing to provide essential services to low- and moderate-income residents. The City is currently making progress to ensure current Homeowner Rehabilitation Program projects are completed during the 2021-2022 Program Year.

The addition, \$1,558,902 of CDBG-CV funds fueled a significant increase in the City's capacity to address the challenges Downey residents faced during the COVID-19 pandemic. HUD's decision to increase the size of Downey's HUD entitlement grant programs this year allowed the City to develop additional programs to better address the needs of low- and moderate-income residents.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

During FY 2020-2021, the City continued working with Los Angeles County in the development of a transitional housing project for veterans that will also provide counseling and job placement services on-site.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Although the City of Downey does not own any public housing, a marketing plan states that affordable housing apartments assisted by the City “will not discriminate on the basis of disability status in the admission or access to, or treatment or employment in, its federally assisted programs and activities.”

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The City received a total of \$260,784 HOME program income during the Program Year. These funds will be committed and drawn down for HOME projects in subsequent program years.

Describe other actions taken to foster and maintain affordable housing. 91.220(k)

The City of Downey’s current residential development standards, both on and off-site, are typical for those cities immediately surrounding Downey. The Downey Municipal Zoning Code limits all single-family residential building heights to between 26 and 30 feet in two stories. Multi-family building heights are limited to 35 feet or 3 stories, whichever is less. In order to foster and maintain affordable housing in Downey, the City currently offers a height and/or density bonus for affordable units. In addition, the City continues to search to develop new partnerships with non-profit agencies and develop affordable housing in the community. One past example is the partnership with Habitat for Humanity’s affiliate Partnership Housing, Inc. to develop six (6) affordable housing units that were transfer/sold to low- and moderate-income homebuyers.

Due to the increase in homeless families and individuals in the City, a Rental Assistance Program was created to place 5 families in permanent housing. During FY 2020-21, the City allocated \$25,000 from HOME funding towards the Rental Assistance Program to The Whole Child. During the reporting period, 5 families were placed in permanent housing.



City of Downey

**APPENDIX A
Public Notice**

**2020-2021
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
JULY 1, 2020 THROUGH JUNE 30, 2021**

**PROOF OF PUBLICATION
(2015.5 C.C.P.)**

STATE OF CALIFORNIA)
County of Los Angeles)

I am a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of THE DOWNEY PATRIOT, a newspaper of general circulation, published weekly in the City of Downey, County of Los Angeles and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, under the date of 3/11/10. Case Number BS124251; that the notice of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

9/9/21

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated at Downey, California
this **9th** day of **September, 2021**.



Signature

**PUBLICATION PROCESSED BY:
THE DOWNEY PATRIOT
8301 E. FLORENCE AVENUE, SUITE 100
DOWNEY, CA 90240
(562) 904-3668**

Proof of Publication



**CITY OF DOWNEY
PUBLIC NOTICE
Consolidated Annual
Performance and
Evaluation Report (CAPER)
Program Year 2020-2021**

Notice is hereby given that the City of Downey has prepared a draft of the required Consolidated Annual Performance and Evaluation Report (CAPER) for the 2020-2021 Program Year. The CAPER is an assessment of the City's performance in relation to meeting the priorities and goals proposed in the City's 2020-2024 Consolidated Plan. The CAPER report provides a financial summary of the program year with specific project information. The Report is specific to the federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funds received by the City. This report covers the period from July 1, 2020 through June 30, 2021. The CAPER will be submitted to the U.S. Department of Housing and Urban Development (HUD) on Tuesday, September 28, 2021.

The public is invited to review the CAPER. Those interested in commenting on the CAPER are encouraged to do so. A copy of the draft report will be available for review on Friday, September 10th, during regular business hours at:

**Downey City Hall
City Clerk's Office
11111 Brookshire Avenue
Downey, CA 90241**

Public Notices and draft documents shall also be posted to the City website at: www.downeyca.org.

The City encourages citizen participation in the development of the CAPER. The draft CAPER shall be made available for public review for a 15-day period (ending on Friday, September 24, 2021). Written comments will be accepted during the public review period by the Economic Development and Housing Division Manager.

For further information, call Jessica J. Flores at (562) 904-7152.

**The Downey Patriot
9/9/21**

**CITY OF DOWNEY
NOTICIA PUBLICA
Rendimiento anual consolidado
y Informe de evaluación
(CAPER) Programa año 2020-
2021**

Por la presente se notifica que la Ciudad de Downey a preparado un borrador del Informe de Evaluación y Desempeño Anual Consolidado (CAPER) requerido para el Año del Programa 2020-2021. El CAPER es una evaluación del desempeño de la Ciudad en relación con el cumplimiento de las prioridades y metas propuestas en el Plan Consolidado 2020-2024 de la Ciudad. El informe CAPER proporciona un resumen financiero del año del programa con información específica del proyecto. El Informe es específico para los fondos federales de la Subvención en Bloque para el Desarrollo Comunitario (CDBG) y del Programa de Asociación de Inversión HOME (HOME) recibidos por la Ciudad. Este informe cubre el periodo comprendido entre el 1 de julio de 2020 y el 30 de junio de 2021. El CAPER se presentará al Departamento de Vivienda y Desarrollo Urbano de los

EE. UU. (HUD) el martes, Septiembre 28 del 2021.

Se invita al público a revisar el CAPER. Se anima a los interesados en comentar sobre el CAPER a hacerlo. Una copia del informe preliminar estará disponible para su revisión el viernes, 10 de Septiembre durante el horario laboral habitual en:

**Ayuntamiento de la Ciudad de
Downey
Oficina de la Secretaria de la Ciudad
(City Clerk's Office)
11111 Brookshire Avenue
Downey, CA 90241**

Los avisos públicos y los borradores de documentos también se publicarán en el sitio web de la ciudad en: www.downeyca.org

La Ciudad fomenta la participación ciudadana en el desarrollo de la CAPER. El borrador de CAPER estará disponible para revisión pública por un periodo de 15 días (que finaliza el Viernes, 24 de Septiembre del 2021). El Gerente de la División de Vivienda y Desarrollo Económico aceptará comentarios escritos durante el periodo de revisión pública.

Para obtener más información, llame a Jessica J. Flores al (562) 904-7152.

**The Downey Patriot
9/9/21**



City of Downey

APPENDIX B

Summary of Citizen Participation Comments

**(To be inserted after the conclusion of the
public review and comment period on September 24, 2021)**

2020-2021

**CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
JULY 1, 2020 THROUGH JUNE 30, 2021**



City of Downey

APPENDIX C

IDIS PR26 FINANCIAL REPORTS

**(To be inserted after the conclusion of the
public review and comment period on September 24, 2021)**

2020-2021

**CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
JULY 1, 2020 THROUGH JUNE 30, 2021**