



## ADU Minimum Submittal Requirements

This checklist is intended to be used as a guide to offer a general overview on common submittal requirements. It is important to note that each project has unique characteristics and requirements, and as such, additional or distinct criteria may be required based on the specific details and complexity of the project. It is recommended that applicants conduct a thorough assessment of the project's specific needs to ensure that all necessary requirements are adequately addressed.

### Site Plan Requirements

Site Plan	Site plan must be drawn to scale	<input type="checkbox"/> Provided
Orientation	Include North arrow	<input type="checkbox"/> Provided
House Footprint	Include garage, porch, patio, and all other structures on the property	<input type="checkbox"/> Provided
Floor Area of Primary Residence	Floor area/square footage of residence, broken down by first floor square footage and second floor square footage	<input type="checkbox"/> Provided
Dimensions	Include distances to property lines and between structures	<input type="checkbox"/> Provided
Street Address & Main Streets	Must be included on site plan	<input type="checkbox"/> Provided
Property lines, sidewalks, driveways	Included on plan, labeled and dimensioned	<input type="checkbox"/> Provided
Property Description	Assessor Parcel Number (APN) and a Legal Boundary Description from the Tract or Parcel Map, including lot numbers; or a legal description from the grant deed.	<input type="checkbox"/> Provided
Easements	Included on plan, labeled and dimensioned	<input type="checkbox"/> Provided
Lot Size	Please provide the lot area in the square feet and acres	<input type="checkbox"/> Provided
Lot Coverage	Include: primary dwelling, front porches, garage, ADU, and all Roofed accessory structures.	<input type="checkbox"/> Provided
Setbacks	Labeled, dimensioned, and measured from ultimate right-of-way or access easement.	<input type="checkbox"/> Provided
Proximity Map with Walking Distance to Public Transportation	Included on plan	<input type="checkbox"/> Provided
Sewer	Show existing, where the connection will be made, length, material, and diameter of pipe.	<input type="checkbox"/> Provided
Electric	Show existing electrical main panel location and size and connection to ADU or new electric service serving ADU	<input type="checkbox"/> Provided
Electrical Load Calculation	Verify existing panels are adequate and provide the size of the new panel for ADU	<input type="checkbox"/> Provided
Utilities, Hydrants, Other Public Facilities	Shown on plans; Include power poles on property	<input type="checkbox"/> Provided
Water Connection/ Meter location	Indicate distance from meter connection to ADU.	<input type="checkbox"/> Provided
Water Meter	Provide flow test	<input type="checkbox"/> Provided
Location of Mechanical Equipment	Include: air conditioning units, condensing units, water heater, washer and dryer units must be located five (5) feet away from property lines	<input type="checkbox"/> Provided
Solar (Separate Permit is required)	PV systems are required for all of the ADU structures regardless whether the ADU is to be a primary dwelling or accessory to a primary dwelling. ADU's that are constructed within existing space, or as an	<input type="checkbox"/> Provided

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	addition to existing homes, including detached additions are not subject to the Energy Code requirement to provide solar	
Existing & Proposed Structures, Accessory Structures	Include gazebos, sheds, swimming pool, and any other detached structures	<input type="checkbox"/> Provided

## Grading & Drainage

Grading Exemption- Project will not disturb more than 50 cubic yards of soil	X _____ Applicant acknowledgement	<input type="checkbox"/> Provided
Project will not disturb, change, or alter in any way existing site drainage	X _____ Applicant acknowledgement	<input type="checkbox"/> Provided
Project will not be placed over previously compacted fill	X _____ Applicant acknowledgement	<input type="checkbox"/> Provided
Show drainage pattern		<input type="checkbox"/> Provided
BMP notes	Include on plan	<input type="checkbox"/> Provided
Easements	Right-of-way, private access road, utility, etc.	<input type="checkbox"/> Provided
	All permanent structures must remain outside of any existing utility easement(s). Permanent structure walls and footings are prohibited within existing easements and must be placed outside said easement	

## Fire

Fire Sprinklers Required? <a href="#">DFD ADU Guidance</a>	New (ADU)s must have an automatic sprinkler system when the existing house has an automatic sprinkler system	Fire Sprinklers Required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Addressing	Address of the ADU shall be located in a position that is readily visible and legible from the street fronting the property	<input type="checkbox"/> Provided
Fire Department Access	Are all portions of the first story of the building within 200 feet of a fire apparatus access road, as measured along a minimum 3-foot clear path to and around the structure?	<input type="checkbox"/> Provided
Fire Department Access	Show the 200 feet path of travel	<input type="checkbox"/> Provided
Fire Department Access	Minimum 3-foot clearance around the exterior of the building	<input type="checkbox"/> Provided
Fire Flow	Is a minimum fire flow of 1,000gpm at 20psi available from the closest hydrant? (If applicable, please contact Downey Fire Prevention to schedule a Fire Flow Test)	<input type="checkbox"/> Provided
Fire Hydrants	Location shown on plans	<input type="checkbox"/> Provided

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