

Temporary Sign Permit No. _____ Total Fee \$ _____



City of Downey Community Development Department

Temporary Sign Permit Application

**Submit completed application to the City of Downey Community Development Department, Planning Division
Counter Hours are Monday through Friday 7:30 a.m. to 5:30 p.m.**

Business Name: _____

Business Address: _____ **Unit:** _____

Business Owner/Mgr Name: _____

Business Phone Number: _____ **Fax** _____

Property Owner/Mgr: _____

Property Owner/Mgr Address: _____ **Unit:** _____

City: _____ **State:** _____ **Zip:** _____

Owner/Mgr Phone Number: _____ **Fax** _____

Please check off sign type and indicate dates sign will be displayed

Group A - May be displayed up to four 30-day periods per calendar year. A 30-day separation between display periods is required.

Sign Types	Display Dates
<input type="checkbox"/> Banner	(1) _____ to _____ (2) _____ to _____
<input type="checkbox"/> Streamers	
<input type="checkbox"/> Temporary window signs	(3) _____ to _____ (4) _____ to _____

Group B - May only display one balloon or inflatable per calendar year and shall not be displayed for more than 30-days.

Sign Types	Display Dates
<input type="checkbox"/> Ground mounted balloon or inflatable	
<input type="checkbox"/> Roof mounted balloon or inflatable	_____ to _____
<input type="checkbox"/> Tethered balloon or inflatable	

Group C - May display one search light or laser for up to 12-days per calendar year within a 30-day period. Display shall not exceed three consecutive days.

Sign Types	Display Dates
<input type="checkbox"/> Search Light	(1) _____ to _____ (2) _____ to _____
<input type="checkbox"/> Laser	(3) _____ to _____ (4) _____ to _____

Site Plan

Indicate the location of all proposed temporary signs. Include the building, business location, streets, and north arrow.

Diagram of Temporary Banner

Indicate the length, width, and copy of the proposed banner.

Certification of Applicant

With my signature below I hereby acknowledge and certify the following:

- All information on this application is true and correct.
- The property owner or authorized agent has reviewed and approved the proposed temporary sign(s)
- I have received and will comply with all of the City of Downey Municipal Code requirements regarding temporary signs.
- Failure to comply with the Municipal Code requirements or the removal the temporary signs at the end of the display period may result in the issuance of an administrative citation and/or other legal action being taken the City.

Applicant's Signature: _____ *Date:* _____

Official Use Only

Verified business license: Yes No
Has the business received other temporary sign permits same
calendar year Yes No. If yes, provide permit numbers

Area below for approval/denial stamp

For Laser Lights (attach copy of approvals)
FDA approval received Yes No
FAA approval received Yes No

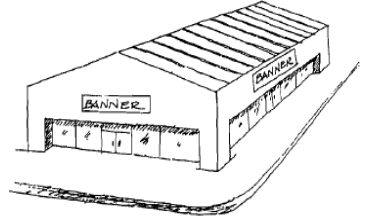
Zone: _____

Temporary Sign Standards

The use of temporary signs are regulated by Municipal Code Section 9618.06. Below is a summary of the development standards for temporary signs. Failure to comply with Municipal Code Section 9618.06 may result in issuance of an administrative citation and/or other legal action.

Banners

- Maximum size is limited to thirty-two (32) square feet.
- Banners shall only be mounted to the wall of the building and shall not be affixed to a fence, vehicle, tree, ground, pole, etc.
- Banners shall not be higher than the roof line.
- Only one (1) banner may be displayed on an elevation with a maximum of two (2) banners may be displayed at any time.



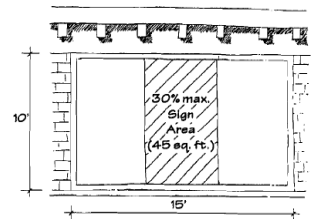
Streamers

- Shall not encroach on or above the public right-of-way nor be attached to public utility poles.
- Shall not interfere with vehicular traffic visibility.
- Shall not be displayed on or within any vehicles.



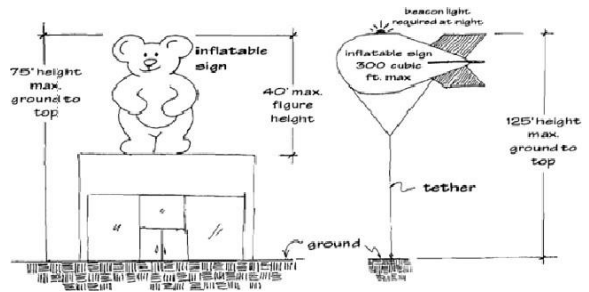
Temporary Window Signs

- Temporary window signs shall not to exceed thirty (30) percent in any one window
- Any portion of a sign located within thirty-six (36) inches of a window will be considered a window sign.
- Temporary window signs and permanent window signs may not be simultaneously displayed on the same window



Balloons and Inflatables

- Maximum height of balloon/inflatable shall not to exceed forty (40) feet.
- Height of roof mounted balloon/inflatable shall not to exceed seventy-five (75) feet above adjacent grade.
- Flying height of tethered balloon/inflatable shall not to exceed one hundred twenty-five (125) feet above adjacent grade
- Illumination of balloon/inflatable is permitted except for moving or flashing lights.
- Placement of balloon shall not obstruct vehicular traffic visibility.
- Maximum of one (1) balloon/inflatable may be displayed at any time.
- Size of tethered balloon/inflatable shall not exceed three hundred (300) cubic feet.
- A red or white beacon light must be mounted on the highest point of the tethered balloon/inflatable. The beacon light must be activated from sundown to sunrise.



Searchlights and Lasers

- Shall not be placed within one hundred (100) feet of a residential zone.
- Shall be operated only from sunset to midnight.
- Prior to the approval of a permit involving a laser, the applicant must provide evidence to the Planning Division of issuance of a Food and Drug Administration (FDA) "Variance" and a Federal Aviation Administration (FAA) "Letter of Non-objection."

