City of Downey

Demolition Submittal Requirements

Demolition projects that require a permit include, but are not limited to:

☐ **Full or partial demolition of a building.**
- ⭘ **Removal of detached accessory structures with a floor area greater than 120 square feet.**
- ⭘ **When demolition work is associated with an addition, remodel, or tenant improvement, the demolition work is covered under the Building Permit for the addition or remodel. (i.e. demolishing an exterior wall on an existing structure when building an addition).**

☐ **Swimming Pool Demolition**
☐ **Septic Tank Removal**

Required Submittals

☐ **PERMIT APPLICATION:** Permit application, scope of work, and plans must match each other exactly. Include a square footage breakdown of the proposed demo. Include a contact person and complete description of work. An example of the square footage breakdown would be:
- ⭘ **Proposed demolition sq. ft.**
- ⭘ **Proposed flatwork demolition sq. ft.**
- ⭘ **Proposed non-habitable demolition sq. ft.**

☐ **CONSTRUCTION & DEMOLITION APPLICATION:** is required and a refundable deposit will be collected at time of issuance.
- ⭘ **Construction & Demolition Application- Form A**
- ⭘ **Construction and Demolition Compliance Report- Form B**

☐ **SCAQMD NOTIFICATION:** Proof of AQMD notice is required at time of permit issuance.
☐ **PLANS:** Four (4) sets of 24" X 36" plans are required.
- ⭘ **Two (2) sets of 24" X 36" may be submitted for smaller, less complex projects (confirm this with a plan checker or permit technician prior to submittal).**

General Requirements

All demo plans shall include, but not be limited to:

☐ **When multiple buildings on the same lot are going to be demolished, each building shall be clearly shown on the demo plan.**
☐ **SITE PLAN:** Clearly identify structures/areas to be demolished.
- ⭘ **If this is a phased demo, indicate locations and sequencing in which the demo will be completed.**
- ⭘ **Show existing site conditions such as trees, fences, utility poles etc.**
  - o **Provide a tree protection plan.**
- ⭘ **Setbacks from property lines and easements.**
- ⭘ **Adjacent Street or alley.**
- ⭘ **Vicinity map and North arrow.**
- ⭘ **Show placement of any temporary fencing and sand-bags**

Future Unlimited

CIVIC CENTER
11111 BROOKSHIRE AVE.
PO BOX 7016
DOWNEY, CALIFORNIA
90241-7016
562-869-7331
www.downeyca.org

LIBRARY
11121 BROOKSHIRE AVE.
DOWNEY, CALIFORNIA
90241-7016
562-904-7360
www.downeylibrary.org

POLICE DEPARTMENT
10911 BROOKSHIRE AVE.
PO BOX 7016
DOWNEY, CALIFORNIA
90241-7016
562-861-0771

PARKS & RECREATION
7850 QUILL DR.
DOWNEY, CALIFORNIA
90242
562-904-7238

UTILITIES DIVISION
9252 STEWART & GRAY RD.
DOWNEY, CALIFORNIA
90241-7016
562-904-7202

MAINTENANCE SERVICES
12324 BELLFLOWER BLVD.
DOWNEY, CALIFORNIA
90242
562-904-7194

City of **Downey**

- ○ Show all existing utilities located in the area of work; show where and how each utility will be abandoned and/or capped.
- ○ Provide a construction staging plan
- ○ Floor Plan
- ○ Best Management Practices must be implemented to prevent dust, debris, mud, and other materials from migrating to surrounding properties, and being tracked into the street.
- ○ Indication of detailed Best Management Practices compliance methods.
- ○ Site plan, detailing the location on site, type of demolition, and details of the site BMPs.

☐ The site shall be kept watered down to prevent the migration of dust into adjoining properties, stockpiles and excavated soil.

☐ Measures must be in place to protect the general public from the demolition activities (e.g., temporary fencing).

☐ Fire safety during demolition shall comply with applicable requirements of chapter 33 for the California Fire Code.

☐ The demolition shall include the removal of all footings and slabs on grade in their entirety.

- ○ If the applicant intends to leave the slab in place, this shall be approved by all departments involved and clearly shown on the demo plans and permit.

☐ The site shall be graded to prevent ponding of water and so that it does not drain onto adjacent properties.

Utilities

☐ Electrical termination/disconnection; Southern California Edison needs to be notified, and a confirmation of service termination/disconnection shall to be provided to the Building Division. Please contact SCE- Service disconnection request

☐ Gas termination/disconnection; Southern California Gas Company needs to be notified, and a confirmation of service termination/disconnection shall to be provided to the Building Division. Please contact Gas Co- Service disconnection request

☐ Water and Sewer Caps: Water and Sewer lines shall be capped off at a point within 5 feet of the property line and extend vertically 12-18 inches above grade.

☐ When water and sewer services are capped, please contact the City Cashier to request that the account associated with the lines gets closed and for the Utilities Division to turn off the water at the domestic or landscape irrigation meter.

☐ For water services with backflow devices, turn off the water at the backflow device and plug the water service line at the downstream side of the backflow.